



Town of Camp Verde

Community Development Department

♦ 473 S. Main Street, Suite 108 ♦ Camp Verde, Arizona 86322 ♦

♦ Telephone: 928.554.0050 ♦ www.campverde.az.gov ♦

RESIDENTIAL SHED / CARPORT UNDER 500 SQ FT. PERMIT APPLICATION

AN INCOMPLETE APPLICATION WILL NOT BE ACCEPTED

- Completed Application Packet** - including project information, property information, property owner information, applicant information, designation of agent, contractor information, plot plan sketch and lumens calculations (if applicable).
 - Plans must be submitted on a minimum of 8 ½" x 11" and on a maximum of 36" x 48" size paper. Plans shall be legible and easy to read, and of sufficient clarity to indicate the location, nature and extent of the work proposed OR manufacturers brochure or pre-designed plans.
 - Cover Sheet** – Including The Following Information:
 - Contacts (Principal, Company Name, Address & Phone Number)
 - Parcel Number & Address
 - Owners Name, Address & Phone Number
 - Site Plan** - Including A 8.5" x 11" Plot Plan Drawn to Scale Or Dimensioned Indicating The Following:
 - Assessor's Parcel Number and Project Address
 - Direction of North
 - Parcel Diagram (Including Property Lines and Dimensions)
 - Label front of property.
 - Label adjacent streets or alleys.
 - Indicate ingress/egress (driveway locations).
 - Indicate dimension and setbacks of all buildings to property lines and between new and existing structures.
 - Indication location of septic tank and leach lines (including dimensions, size and setback or distance from proposed building)
 - Indicate location of propane tanks (including dimensions, size and setback or distance from proposed building)
 - Foundation Plan** – Including Section of Footing & Foundation
 - Framing Plan** – Including Cut Sections Detailing Floor, Wall, and Roof Framing.
- Deposit** will be collected upon submittal of application in accordance with the current adopted fee schedule.



Handicap Relay: 711 or Voice: 1-800-842-4681 TTD: 1-800-367-8939

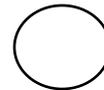


PLOT PLAN SKETCH:

Show lot/parcel lines and dimensions, adjacent streets and alleys, front of property, driveway, location of all proposed and existing buildings including dimensions, all building setbacks and distances between buildings, location of septic tank and leach lines, locations of incoming water yard lines and meter, electric yard line and meter, gas lines and tanks, any terrain features that affect placements, location and dimensions of easements and any washes, creeks or ditches within twenty (20) feet of the property.

PARCEL NUMBER: _____ - _____ - _____

INDICATE NORTH:



SCALE: _____
NO SMALLER THAN 1" = 50'

I/WE certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval. All structures (including fences, walls, and pads, correct setback distances, legal access and easements, cuts, fills, drainage and any water course on or adjacent to the property within twenty (20) feet of any proposed or existing structure has been indicated.

NAME: _____ SIGNATURE: _____ DATE: _____