



# Town of Camp Verde

## Community Development Department – Building Division

◆ 473 S. Main Street, Suite 108 ◆ Camp Verde, Arizona 86322 ◆

◆ Telephone: 928.554.0050 ◆ [www.campverde.az.gov](http://www.campverde.az.gov) ◆

## COMMERCIAL DEMO PERMIT APPLICATION

Note: Prior to the commencement of demolition or a renovation activity of a *regulated facility*, permit applicants must notify the Arizona Department of Environmental Quality. For your convenience the Asbestos NESHAP Notification Forms for Renovation and Demolition Activities has been included with this application packet. Please refer to the included packet for specific notification requirements. For additional information please contact the Arizona Department of Environmental Quality at (602) 771-2333 or (602) 771-4553.

**In order to process a commercial demolition permit application, the following information must be submitted:**

- Completed Application Packet** including project information, property information, property owner information, applicant information, designation of agent, contractor information, and plot plan sketch.  
*Please Note: All contractors must have a valid ROC License and Town Issued Business License. A licensed contractor is required for all commercial projects.*
- Detailed Site Plan** drawn to scale on 8 ½” x 11” size paper or larger showing:
  - Assessor’s Parcel Number and Project Address
  - Scale Used (May Be Engineer Or Architect’s Scale)
  - Direction of North
  - Parcel Diagram (Including Property Lines and Dimensions)
    - Label front of property.
    - Label adjacent streets or alleys.
    - Indicate ingress/egress (driveway locations).
    - Indicate the location and distance of all utilities including propane tanks, septic system, leach lines, and well.
    - Indicate the location and dimensions of all existing structures.
    - Indicate the structure(s) or portion(s) of structure(s) to be demolished.
- Fees** will be collected upon submittal of application in accordance with the current adopted fee schedule.

**Note:** Additional Information May Be Required As Determined By The Building Official.  
A Separate Permit Will Be Required For All Deferred Submittal Items.

**AN INCOMPLETE APPLICATION WILL CAUSE YOUR PERMIT TO BE DELAYED**



Handicap Relay: 711 or Voice: 1-800-842-4681 TTD: 1-800-367-8939

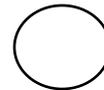


**PLOT PLAN SKETCH:**

Show lot/parcel lines and dimensions, adjacent streets and alleys, front of property, driveway, location of all proposed and existing buildings including dimensions, all building setbacks and distances between buildings, location of septic tank and leach lines, locations of incoming water yard lines and meter, electric yard line and meter, gas lines and tanks, any terrain features that affect placements, location and dimensions of easements and any washes, creeks or ditches within twenty (20) feet of the property.

PARCEL NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

INDICATE NORTH:



SCALE: \_\_\_\_\_

NO SMALLER THAN 1" = 50'

I/WE certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval. All structures (including fences, walls, and pads, correct setback distances, legal access and easements, cuts, fills, drainage and any water course on or adjacent to the property within twenty (20) feet of any proposed or existing structure has been indicated.

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_