

4.a.

**MINUTES  
REGULAR SESSION  
MAYOR AND COUNCIL  
COUNCIL CHAMBERS  
WEDNESDAY, AUGUST 4, 2010  
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Burnside, Vice Mayor Kovacovich, Councilors Whatley, Garrison, Baker, Roulette, and German were present.

**Also Present:** Interim Town Manager Marshal Dave Smith, Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, Permit Tech Becky Oium, Adm. Asst. Valerie House, Deputy Town Clerk Virginia Jones, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Baker.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items.

Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Regular Session – July 21, 2010
- 2) Special Session – July 21, 2010
- 3) Executive Session – July 21, 2010 (recorded)
- 4) Public Hearing Session – July 14, 2010

b) **Set Next Meeting, Date and Time:**

- 1) August 18, 2010 at 6:30 p.m. – Regular Session
- 2) August 25, 2010 at 4:00 p.m. – Council/Manager Retreat
- 3) August 25, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters

c) **Possible setting of a joint work session with the Executive Committee/Board of the Camp Verde Chamber of Commerce. The available dates are the following Tuesdays - 8/17/10 at 5:00 p.m.; 8/24/10 at 5:00 p.m.; 8/31/10 at 5:00 p.m. or the regularly scheduled Council Work Session date of 9/8/10. Staff Resource: Virginia Jones**

On a motion by Baker, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, pulling Item 4.c) for discussion.

Council Garrison requested that Item 4.c) be pulled.

4.c) **Possible setting of a joint work session with the Executive Committee/Board of the Camp Verde Chamber of Commerce. The available dates are the following: Tuesdays, 8/17/10 at 5:00 p.m.; 8/24/10 at 5:00 p.m.; 8/31/10 at 5:00 p.m. or the regularly scheduled Council Work Session date of 9/8/10.**

On a motion by Garrison, seconded by Baker, the Council voted unanimously to hold a Joint Work Session with the Executive Committee/Board of the Camp Verde Chamber of Commerce on September 1, 2010 at 4:30 p.m.

Garrison advised the members that she would have a problem with attending a meeting on Mondays and Tuesdays during the entire month of August. After a discussion on arriving at a time when the

entire Council could be in attendance, the Council agreed to set the subject meeting for September 1, 2010, at 4:30 p.m.

5. **Special Announcements & Presentations**

- **Acknowledgement and congratulations to Becky Oium, Building Permit Tech in the Community Development Department, for receiving the Arizona Building Official's Association's prestigious "Permit Tech of the Year" award.**

Mayor Burnside congratulated Becky Oium upon receiving the prestigious subject award, after which Ms. Oium spoke, giving full credit to all the others who help her do what she does. Burnside added his appreciation for all the employees who are attending classes to improve their skills.

6. **Council Informational Reports.**

**Roulette** said he and the Mayor had met with an individual who described an idea he has about creating an entity with the goal of seeking a grant to provide housing for disabled and returning veterans; anyone who might want to help on this admirable project is invited to participate and may call Councilor Roulette. Also, the Forest Service has announced they will be installing state-of-the-art bathroom facilities at the White Bridge Park.

**Burnside** said he thoroughly enjoyed the National Night Out events in Town, and commended all those who contributed their time. Burnside said he had received a letter inviting everyone to a steak dinner hosted by the Disabled Veterans of Foreign Wars Post 6739 on Saturday, August 21, 2010 at 4:00 to 7:00 p.m.; a fund-raising raffle will be held. Burnside also commented on new businesses coming into Camp Verde and the groups that are all working together pooling their resources to contribute to the Town's economic development; he urged everyone to do their part to share ideas, positive or negative, to help the Town recover from the current problems with the economy.

7. **Call to the Public for Items not on the Agenda.**

There was no public input.

8. **Presentation by Camp Verde Unified School District Superintendent, Mr. Dan Brown, followed by discussion, consideration, and possible appointment of a Council member and an alternate to serve on the Superintendent's Advisory Council. The Advisory Council is a non-decision making body.**

Staff Resource: Virginia Jones

On a motion by Whatley, seconded by Garrison, the Council voted unanimously to appoint Councilor German, with Council Garrison as an alternate, to serve on the CVUSD Superintendent's Advisory Council through May 2011; also add this organization to the Council Committee Assignments, and a new member will be appointed to serve a one-year term in June 2011.

Superintendent Dan Brown described his vision, or dream, for the School District that includes working with the community through the creation of a Superintendent Advisory Council, a concept introduced by Superintendents all over the State and Country. Mr. Brown stressed that community involvement is crucial in bringing about a quantum change based on new and different ideas and concepts in educating our young people in response to the changing professions and workforce demands of the future. Mr. Brown named several prominent individuals who have agreed to serve on the proposed Advisory Council; the meeting schedule would be the third week of the month, on a Tuesday or Wednesday morning from 9:00 to 10:30 a.m., preferably starting in August.

The members discussed the participation by one of the Councilors in the Advisory Council, as requested by Mr. Brown, and it was decided that Carol German would be appointed, with Normal Garrison serving as an alternate. After further discussion, it was also agreed that the Advisory Council would be included on the list

of Committees and Boards to which Council members are assigned on an annual basis. Mr. Brown confirmed that the goal is to continue working with the Advisory Council on an ongoing basis.

9. **Discussion, consideration, and possible direction to staff and authorization to permit the Old Camp Verde Jail volunteers to erect a fence and sign on Town-owned parcels 404-22-125 and 404-22-124. The subject parcels are those parcels that encompass the historic Old Camp Verde Jail and the adjacent surrounding properties along Hollamon Street.** Staff Resource: Mike Jenkins  
On a motion by Garrison, seconded by Baker, the Council unanimously approved the Old Camp Verde Jail volunteers request to erect a pine pole fence and a sign on Town-owned parcels 404-22-125 and 404-22-124, to include the sidewalk.

Acting Community Development Director Jenkins said that the volunteers working on the Old Camp Verde Jail are requesting the Council to allow the Community Development Department to issue a sign permit and allow a pine pole fence to be erected on the subject parcels. Jenkins referred to the packets included in the agendas that provide detailed information on the proposed sign and fence. A concrete front entrance and sidewalk were made possible with donated materials and assistance from Maintenance.

**Ray Floyd**, one of the volunteers, explained that the concrete for the sidewalk had been provided by the Yavapai-Apache Nation, and the finished project will be stamped to match the public sidewalks in Town.

In discussion with the Council, Mr. Floyd confirmed that the fence poles will be six feet high, and described the planned location. Members of the Council commended Mr. Floyd and all the volunteers on their dedication to the project.

10. **Public Hearing, followed by discussion, consideration, and possible recommendation to the Arizona Department of Liquor Licenses and Control to approve a new liquor license for the Casa Antigua Mexican Restaurant located at 422 W. Finnie Flat Road, Ste. E.** Staff Resource: Virginia Jones  
On a motion by Baker, seconded by Roulette, the Council unanimously recommended to the Arizona Department of Liquor Licenses and Control approval of a new liquor license for the Casa Antigua Mexican Restaurant located at 422 W. Finnie Flat Road, Ste. E., in Camp Verde.

Deputy Town Clerk Jones reported that the application has been posted for the required statutory period; no comments or concerns have been received.

**Jose Enrique Rivas-Jocol** thanked everyone for their consideration of his application.

A brief Council discussion included comments on the publicity for Camp Verde resulting from the establishment of the popular restaurant, as well as compliments on the superior quality of the menu items.

11. **Quarterly report by Valerie House relative to Fort Verde State Park volunteer program, events, and maintenance projects.** Staff Resource: Valerie House  
On a motion by German, seconded by Garrison, the Council unanimously approved the Quarterly Report on the Fort Verde State Park.

**Valerie House**, together with Sheila Stubler, presented the subject quarterly report, copies of which had also been included in the agenda packets. The Council briefly discussed with both the excellent management and use of volunteer hours and commitment, and commended both presenters for the outstanding jobs they are doing.

12. **Discussion, consideration, and possible approval and direction to staff relative to a one-year**

**agreement extension for Sedona Recycles, Inc. to continue to provide recycling services for the bins located near the Heritage Pool at a cost of \$600 per month.** This is a budgeted item. Staff Resource: David R. Smith

A motion by Whatley, seconded by Roulette, to approve and direct staff relative to a 1-year agreement extension for Sedona Recycles, Inc. to continue providing recycling services in the Town through August 15, 2011, at the cost of \$600 per month **failed by a 3-4 vote**, with Garrison, Burnside, Baker and German opposed.

After discussion of the failed motion for approval of the agreement extension as presented, together with an alternate cost-saving proposal from Jill McCutcheon of Sedona Recycles, Inc., Mayor Burnside requested that she get together with the Town Manager to work on such a proposal to be brought back to Council for consideration.

Interim Town Manager Smith explained that the requested monthly amount is to pay for the trash bins at the pool location, and it is time for renewal of the annual agreement. The funding has been budgeted. Collection of trash at the pool site has dropped significantly while the use of the collection site at Basha's has become very popular.

**Jill McCutcheon**, Executive Director of Sedona Recycles indicated a chart that she had prepared showing the recycling rate that had almost doubled in Camp Verde during the past year. She confirmed that there has been a drop in use at the pool site, although there have been comments from the community that they want that site to remain available. Ms. McCutcheon reviewed how Sedona Recycles uses the funding for collecting trash for recycling, providing jobs, and presenting educational programs.

The members briefly discussed with Ms. McCutcheon the possibility of providing screening at the Basha's site, while commending Sedona Recycles for the clean maintenance of that site. The discussion among the Council members included concern about the significant drop in use at the pool site while being requested to continue to pay the same amount per month, as well as the need for that site. It was also suggested that Ms. McCutcheon might consider revising the schedule for trash pick-up at the pool site in order to come up with a proposal for possibly cutting the requested funding in half, or less.

Mayor Burnside requested the following item:

13. **Discussion, consideration, and possible authorization for Mayor Burnside to renew discussions with the Prescott National Forest Service relative to moving the development of the Copper Canyon Trailhead Project forward.**

On a motion by Roulette, seconded by Baker, the Council unanimously authorized Mayor Burnside to begin talks with the appropriate officials to get the Copper Canyon Trailhead Project moving forward.

Mayor Burnside said that he had heard from Chip Davis that at a recent meeting with the Prescott National Forest, the conversation indicated that there was no one in Camp Verde for them to talk with regarding the Copper Canyon Trailhead Project, which is why this issue has been brought up to request permission to move forward on the project.. Burnside said he was in possession of a large packet of years of history of working on the Trailhead assembled by Lynn Reddell, and invited her to speak on the subject.

**Lynn Reddell** shared her understanding that the U.S. Forest Service has received a Federal Grant that is still available, in the amount of approximately \$178,000. The Trailhead is needed for the community, for the mountain bikers, hikers, OHV's, as well as equestrian use. The project needs to move forward; several changes in Forest Service personnel have contributed to the delay and lack of communication. The County has already participated with funds and the construction of a culvert.

After further discussion and review of the current status, as confirmed by Reddell and Burnside, the Council agreed that it was time to move the project forward as requested.

14. **Call to the Public for Items not on the Agenda.**

There was no public input.

15. **Advanced Approvals of Town Expenditures.**

There were no advanced approvals.

16. **Manager/Staff Report**

Interim Town Manager Smith commented that the new Town Manager will be coming in on Monday, and Smith thanked everyone for the opportunity to serve as the Interim Town Manager. Smith said it has been a learning experience that he has enjoyed and appreciated.

17. **Adjournment**

On a motion by Garrison, seconded by Baker, the meeting was adjourned at 7:56 p.m.



Bob Burnside, Mayor



Margaret Harper, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 4<sup>th</sup> day of August 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 23 day of July, 2010.



Debbie Barber, Town Clerk