

4 a. 8

**MINUTES**  
**Budget Work Session**  
**MAYOR AND COUNCIL**  
**COUNCIL CHAMBERS**  
**WEDNESDAY, May 26, 2010**  
**1:00 p.m.**

Minutes are a **summary** of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.

**1. Call to Order:**

Mayor Burnside called the meeting to order at 1:01 p.m. and turned the meeting over to Vice Mayor Kovocovich because he was not feeling well.

**2. Roll Call**

Mayor Bob Burnside, Vice Mayor Bob Kovacovich, Councilors Carol German, Jackie Baker, Robin Whatley, Norma Garrison were present. Councilor Pete Roulette arrived at 1:18 pm.

**Also present:**

Acting Town Manager Dave Smith, Parks & Recreation Supervisor Lynda Moore, Senior Account Lisa Elliott, Lt. Earl Huff, Interim Community Development Director Mike Jenkins, Special Project Administrator Matt Morris, Library Director Gerry Laurito, Judge Cipriano, Court Supervisor Jacque Daughety, Town Clerk Debbie Barber, and Administrative Assistant Sharon McCormick

**3. Pledge of Allegiance:**

Councilor Jackie Baker led the pledge.

**4. Discussion, consideration, and possible direction to staff relative to the Draft FY 2010/11 Tentative Budget. Discussion may include, in no particular order, and not limited to the following budget units. Note: Any items not addressed at this meeting may be carried over to a subsequent meeting.**

Council reviewed the following departmental budgets: Pool, Children's Recreational Program, Adult Recreational Programs, Senior Recreational Programs, Community Programs, Community Development, building Department, Current Planning, Long Range Planning, Code Enforcement, Municipal Court, Magistrate Special Revenue Fund, Camp Verde Community Library, Beaver Creek Library, Children's Library, Library Building Fund, Information Technology Services, Marshal's Department, Animal Control, Human Resources, Non-Federal Grants Fund, Federal Grants, 9-1-1 Fund and Donations Fund.

**a. Public Works – (Parks & Recreation)**

- ✓ Pool
- ✓ Children's Recreational Programs
- ✓ Adult Recreational Programs
- ✓ Senior Recreational Programs
- ✓ Community Programs
- ✓ Community Development
- ✓ Community Development
- ✓ Building Department
- ✓ Current Planning
- ✓ Long Range Planning

A recess was called at 3:13 p.m. and the meeting was reconvened at 3:33 p.m.

- ✓ Code Enforcement
- ✓ Impact Fee Fund

**b. Municipal Court**

**c. Magistrate Special Revenue Fund**

Mayor Burnside and Councilor German left the meeting at 4:40 p.m., returned at 4:43 p.m.

- d. Library
  - ✓ Camp Verde Community Library
  - ✓ Beaver Creek Library
  - ✓ Children's Library
  - ✓ Library Building Fund
- e. Mayor and Council
- f. Town Clerk
- g. Finance Department
- h. Legal Department
- i. Non-departmental
- j. Information Technology Services
- k. Town Manager
- l. Marshal's Department
- m. Animal Control
- n. Human Resources
- o. CIP Fund
- p. Parks Fund
- q. Yavapai-Apache Gaming Compact Fund
- r. Non-Federal Grants Fund
- s. Federal Grants
- t. CDBG Grants Fund
- u. 9-1-1 Fund
- v. Housing Grant Fund
- w. Donations Fund
- x. Debt Service Fund
- y. Contingency Fund

Major adjustments to the proposed budget that were discussed included:

- ✓ Adjusting the pool schedule for the Swim Team;
- ✓ Recommendation by staff to retain the Parks & Recreation Receptionist through August and be able to obtain a seasonal receptionist for the summer months, possibly June through August, 3 days per week;
- ✓ Recommendation by staff to increase fees to keep the Adult Recreational programs;
- ✓ Continue looking into charging for credit card use;
- ✓ Recommendation by staff to increase the consulting fees by \$20,000 to complete the Planning & Zoning ordinance rewrite;
- ✓ Court clerk to move back to the court full-time;
- ✓ Check the efficiency of the electrical, lighting, and insulation at the Library due to the high electrical bills;
- ✓ Implementing fees for supplies into some of the library programs.

5. **Review of the FY 2010/11 proposed fees for Town Services**  
Council did not discuss this item.

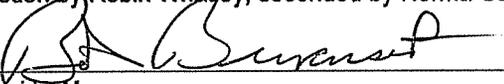
*The following items not heard will be on the June 7<sup>th</sup> agenda:*

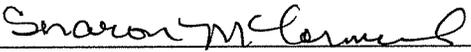
- ✓ *Impact Fee Fund*
- ✓ *Mayor and Council*
- ✓ *Finance Department*
- ✓ *Non-departmental*
- ✓ *Town Manager*
- ✓ *CIP Fund*
- ✓ *Parks Fund*
- ✓ *Yavapai-Apache Gaming Compact Fund*
- ✓ *CDBG Grants Fund*
- ✓ *Housing Grant Fund*
- ✓ *Debt Services Fund*

✓ Contingency Fund  
and review of the FY 2010/11 proposed fees for the Town Services

**Adjournment:**

On a motion by Robin Whalley, seconded by Norma Garrison, the meeting was adjourned at 6:02 p.m.

  
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Bob Burnside, Mayor

  
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Sharon McCormick, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Budget Work Session of the Town Council of Camp Verde, Arizona, held on the 26<sup>th</sup> day of May, 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 24 day of June, 2010.

  
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Deborah A. Barber