

Special Session Minutes
THE PLANNING AND ZONING COMMISSION
TOWN OF CAMP VERDE 473 S. MAIN STREET
CAMP VERDE, AZ. 86322
COUNCIL CHAMBERS STE. 106
THURSDAY JANUARY 08, 2015
6:30 PM

1. Call to Order

Chairman Davis called the meeting to order at 6:30 pm.

2. Roll Call

Chairman Davis, Commissioners Blue, Burnside, Freeman, Hisrich Norton and Parrish present.

Also Present: Community Development Director Mike Jenkins, Asst. Planner Jenna Owens and Recording Secretary Marie Moore.

3. Pledge of Allegiance

Commissioner Blue led the pledge.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.

a. Approval of Minutes:

December 11, 2014 – General Plan Work Session

b. Set Next Meeting, Date and Time:

February 05, 2015 Special Session

On a motion by Freeman, seconded by Blue, the commission passed the consent agenda unanimously.

5. Call to the Public for Items not on the Agenda

Tom Pitts stated the Camp Verde Chamber of Commerce has been reinstated and looks forward to working with the Commission in future events.

6. Election of officers.

Commission voted unanimously for the Chairman position to be filled by BJ Davis and the Vice Chairman position to be filled by Dave Freeman.

Chairman Davis explained that nominations needed to be made and they could be accepted or denied.

Commissioner Blue nominated Chairman Davis to remain the Chairman of the Commission. Davis accepted the nomination.

Commissioner Parrish nominated Burnside for Vice Chairman. Burnside declined the nomination. Commissioner Parrish nominated Freeman as Vice Chairman. Freeman accepted the nomination.

7. Public Hearing, Discussion and possible Recommendation of approval (or denial) to Council on Use Permit 20140272, an application submitted by Steve & Marlys Parks owners of parcels 403-19-009, 9.26 acres & 404-17-027B, 8.37 acres for a total of 17.63 acres. The following existing uses are: 36 RV Spaces, 12 RV Storage spaces not to exceed 15 RV's located in Row 4 only, with no electrical, propane, or sewer hook-ups allowed. Clubhouse with retail sales for RV supplies, pool and laundry. Proposed new uses are: Converting existing Clubhouse into a residence. Change existing storage building into an office/check-in, (This building was an office in 2008) and a future Clubhouse. Use permit requested with no time limit. This property is located at 2075 N. Arena Del Loma.

On a motion by Norton, seconded by Parrish, the commission unanimously recommends approval on Use Permit 20140272, an application submitted by Steve & Marlys Parks owners of parcels 403-19-009, 9.26 acres & 404-17-027B, 8.37 acres for a total of 17.63 acres.

The following existing uses are: 36 RV Spaces, 12 RV Storage spaces not to exceed 15 RV's located in Row 4 only, with no electrical, propane, or sewer hook-ups allowed. Clubhouse with retail sales for RV supplies, pool and laundry. Proposed new uses are: Converting existing Clubhouse into a residence. Change existing storage building into an office/check-in, (This building was an office in 2008) and a future Clubhouse. Use permit requested with no time limit. This property is located at 2075 N. Arena Del Loma.

1. **Staff Presentation**

Asst. Planner Jenna Owens gave a brief history of the current use permit and overview of the application requested for a new Use Permit. Staff recommended approval of the application.

2. **Declare PUBLIC HEARING OPEN**

Steve Parks addressed commission with a brief explanation as to their request.

3. **Declare PUBLIC HEARING CLOSED**

Freeman commended the applicants on their great track record.
Parrish commended the applicant on the appearance of the property.

Davis inquired if new septic plumbing would be necessary. The applicant explained that there would not be.

There will be no Public input on the following Items:

8. **Commission Informational Reports:**

None

9. **Staff Comments**

None

10. **Adjournment**

On a motion by Parrish, seconded by Freeman, the meeting adjourned at 6:50 pm.



Chairman B.J. Davis

Michael F. Jenkins – Community Development Director

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde during the Special Session of the Planning & Zoning Commission of the Town of Camp Verde, Arizona, held on the 8th day of January, 2015. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 29 of January, 2015.



Marie Moore, Recording Secretary