

**MINUTES**  
**Regular Session**  
**THE PLANNING AND ZONING COMMISSION**  
**TOWN OF CAMP VERDE COUNCIL CHAMBERS**  
**THURSDAY MARCH 1, 2012**  
**6:30 PM**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**  
The meeting was called to order at 6:30 p.m.
  
2. **Roll Call**  
Chairperson Butner, Vice Chairman Blue, Commissioners Parrish, Freeman; and Norton were present, Commissioners Hisrich and Hough were absent.  
  
**Also Present:** Community Development Director Mike Jenkins, Asst. Planner Jenna Owens and Recording Secretary Margaret Harper.
  
3. **Pledge of Allegiance**  
The Pledge was led by Freeman.
  
4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.
  - a. **Approval of Minutes:**  
January 5, 2011 Regular Session
  - b. **Set Next Meeting, Date and Time:**  
As NeededOn a motion by Freeman, seconded by Parrish, the Consent Agenda was unanimously approved as presented.
  
5. **Call to the Public for Items not on the Agenda**  
There was no public attendance or input at the meeting.
  
6. **Discussion on preparing a Water Conservation Plan.** Mike Jenkins  
There was no action taken.

Community Development Director Jenkins advised the Commission that the subject item has been pending since Council action taken on February 6, 2008. Jenkins explained that at a recent staff meeting on this issue, it was noted that the General Plan has a Water Resources section, an element of the General Plan that was required by State law, and an update on the General Plan is required by the year 2014, a process that involves an average of two years to complete. Jenkins suggested that the Commission seek Council approval to address the Water Conservation Plan simultaneously with updating the General Plan Water Resources element, thereby avoiding a duplication of effort. With that in mind, Jenkins proposed that the members during the next month review the copies of the current Water Resources element, together with the material from the Arizona Department of Water Resources on Conserving Water Today for Arizona's Tomorrow, which had been included in the Agenda packets. Although the Arizona Department of Water Resources is moving toward creating an ordinance, Jenkins questioned not only how the Town of Camp Verde would enforce a similar ordinance, if enacted, but what the public reaction would be. If addressed through the General Plan process, the community would be taking an active part in the many public meetings required prior to adoption by the Council.

An in-depth discussion commenced with comments favoring combining the subject issue

with updating the General Plan, while keeping in mind the need to include stringent measures to be followed during periods of drought. During the discussion it was suggested that it would be beneficial to have input from the ditch bosses and the Water District, in particular as to what they think should be regulated, and how, as well as from River conservation people sharing their viewpoints, at a future meeting. It was also suggested that former Mayor Tony Gioia be invited to participate, because of his active interest in water issues over recent years. Jenkins commented that the City of Sedona will be holding workshops on their General Plan, and has invited several Planners from the Verde Valley to attend those workshops, the subject of which is sustainability of the communities through food production in the Verde Valley and water conservation. Butner strongly questioned any possible benefit of joining in on a sustainability plan with Sedona, since that city has extremely limited agricultural and water resources. Some discussion followed on the comparison of available tillable land and water between Sedona and neighboring communities, as well as looking to the General Plan for guidance on the impact of future development on the Town's water resources. The issues of sustainability and water resources were discussed further; including researching a possible increase in tax breaks through the County downsizing the required size of parcels for growing produce. It was agreed that sustainability and water conservation are increasingly important goals for Camp Verde.

Jenkins reiterated that the ditch bosses, and any other groups that the Commission would suggest, will be invited to participate, possibly in the April meeting. Asst. Planner Owens said that she will be sending out letters of invitation following the suggestions from the members. It was agreed that Jenkins will announce to the Council that the Commission will be planning to address the Water Conservation Plan by incorporating it as an element into the General Plan; the aims of the Water Conservation Plan could also be memorialized in a brochure to educate the citizens. Jenkins will also contact the County Assessor to follow up on the previous discussion regarding possible tax breaks based on parcel sizes for growing produce in connection with sustainability and water conservation goals.

**7. Commission Informational Reports:**

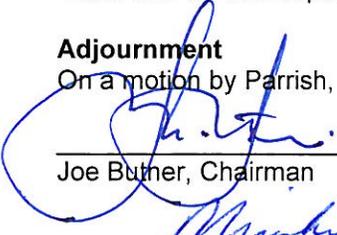
**Parrish** reported that the Cavalry has been invited to be the Color Guard in Sedona's upcoming St. Patrick's Parade this year, and will be accorded the honor of being seated with all the dignitaries to view the remainder of the Parade.

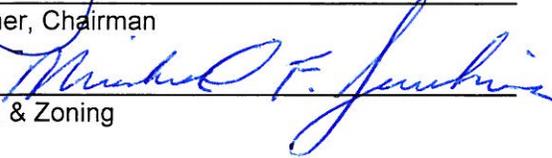
**8. Staff**

There was no staff report.

**9. Adjournment**

On a motion by Parrish, seconded by Freeman, the meeting was adjourned at 7:12 p.m.

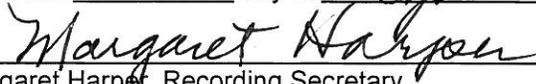
  
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Joe Butner, Chairman

  
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Michael F. Jenkins  
Planning & Zoning

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde during the Special Session of the Planning & Zoning Commission of the Town of Camp Verde, Arizona, held on the 1<sup>st</sup> day of March 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 5<sup>th</sup> day of April, 2012.

  
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Margaret Harper, Recording Secretary