

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, NOVEMBER 2, 2011
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
Mayor Burnside called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, and Councilors Baker, Buchanan, George, German, and Whatley were present.

Also Present
Manager Russ Martin, Library Director Gerry Laurito, and Town Clerk Deborah Barber

3. **Pledge of Allegiance**
Councilor Whatley led the pledge.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Regular Session – October 19, 2011
 - b) **Set Next Meeting, Date and Time:**
 - 1) November 16, 2011 at 6:30 p.m. – Regular Session/Council Hears P&Z Matters (Tentatively Combined)
 - 2) November 23, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
 - 3) December 7, 2011 at 6:30 p.m. – Regular Session
 - 4) December 21, 2011 at 6:30 p.m. – Regular Session – **CANCELLED**
 - 5) December 28, 2011 at 6:30 p.m. – Regular Session/Council Hears P&Z Matters combined
 - c) **Possible approval of and authorization for the Mayor to sign the 2011/12 Intergovernmental Agreement and all other documents necessary to comply with the terms of the agreement with Yavapai County Free Library District for Library Services.** The Town will receive \$88,992 for library services in this budgeted item. Staff Resource: Gerry Laurito

On a request by Whatley, Item A, approval of the minutes, was pulled for discussion.

On a motion by Kovacovich, seconded by Baker, the Council approved the Consent Agenda 'b' and 'c' as presented.

Whatley was concerned with the motion on page four, stating that she did not believe that the clause "which would allow the longest period of time for both entities to transition successfully" was correct, pointing out that Option 1 also allowed the same amount of time. Burnside suggested that the minutes be put on the next agenda for approval after researching the motion.

Whatley noted that the minutes that were included with items #11 and #12; the pages were not presented as 'draft', as these were the very minutes that Council was discussing now. In response to concerns, Martin said that he would make sure that when unapproved minutes are used as a reference document, that they would be marked 'draft'.

On a motion by Burnside, seconded by Buchanan, the Council voted to bring the minutes back to the next meeting after listening to the motion on the recording. Baker and German voted no.

5. **Special Announcements & Presentations.**
 - ❖ **Possible approval of proclamation declaring October 29, 2011 as "Ralph Showers Day" in the Town of Camp Verde.**

Mayor Burnside read the proclamation declaring October 29 as Ralph Showers Day.

6. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Buchanan reported that he had attended the redistricting meeting in Cottonwood earlier in the day, noting that there were about 120 to 130 people present. He advised that Camp Verde had been mentioned in high regard several times. He expressed his opinion that with what is going on in Phoenix right now that this might be a moot point. He further advised that the consensus was that the Verde Valley desired to remain whole.

Baker thanked Buchanan for attending the meeting. She explained that she was at a meeting with her grandson and a Marine recruiter. She said that she believed that her great grandson Isaiah McReynolds would one day lead the FBI, CIA or some other police agency since that has been his dream since he was a baby. She said that she was proud that these two young men would be assuming their families' role in serving God and Country.

Whatley said that no one had mentioned the Camp Verde High School football team and their phenomenal year, noting that last Friday's game against the Cottonwood Marauders was a cliffhanger until the 4th quarter when Camp Verde won 41 to 31. She said that the team record is so good that this is the first year that Camp Verde will be hosting the playoffs. She encouraged everyone to attend Friday's game at 7:00 p.m. She said that she was DeShon Tripp's aunt, noting that he was an excellent player and that she had not missed one game. She also attended the Kingdom of the Spiders event and found it enjoyable. She also dressed as a farm girl and passed out candy on Main Street with Councilor Kovacovich.

George reported that he attended the State of the County luncheon and Supervisor Chip Davis reported that things are looking better. He also attended his first meeting with the CVUSD Education Foundation. He noted that this group raises funds for scholarships, one of which is the Matt Showers Track Meet. He said that they are looking for more ideas, such as a chili cook off to raise money. He also attended the redistricting meeting, restating that everyone wants to keep the Verde Valley together.

Kovacovich reported that the "Trunk or Treat on Main Street" was lots of fun and there were a lot of people. He thanked staff for their work.

Burnside reported that he and the Manager had attended the NACOG meeting. He advised that the talk was that we have not yet hit bottom, noting that it was expecting that HURF would take a big hit since people are not purchasing as much gas due to fuel-efficient vehicles. He reported that Ken Sweet had retired as NACOG Director and Chris Fetzer had been appointed to replace him. He expressed concerns that the transportation department would suffer with the loss of Fetzer. He noted that Mel Preston had been appointed as Economic Development Director. He congratulated her and presented a Native American Dream Catcher to the Manager to give to Ms. Preston, noting that honesty and persistence will always prevail and that he hoped she could catch all the dreams of Camp Verde.

7. **Call to the Public for items not on the agenda.**

Steve Goetting reported that Kingdom of Spiders was a great success. He estimated that just under 1,000 people attended the event. He said that the people who brought the projector promised to bring a bigger one next year without an additional charge. He thanked Council and the public and said that he was looking forward to the Pecan & Wine Festival. He also thanked Council for the Halloween event on Main Street. In closing, he said that he was interested in purchasing or leasing the soccer field in the event that Council would ever consider it.

George Young reported that the redistricting meeting would be broadcast on Tuesday at 7:00 p.m. if he receives the promised recording from Yavapai Broadcasting.

Tracie Schimikowsky reported that the Chamber had launched a resource for any and all business on their website that included tools for business success. She advised that they had collaborated with APS this year and that APS only offers

this service to Chambers of Commerce. She said that there were over 600 free resources for businesses and entrepreneurs and that with one click, the program turned into the Spanish language.

Justin Wertz spoke about the skateboard event that he hoped to put on.

8. **Public hearing, discussion, consideration, and possible recommendation for approval of a liquor license application for Casa de Las Margaritas, LLC located at 77 General Crook Trail (owner Yolanda R. Olmedo).** Staff Resource: Deborah Barber
On a motion by Whatley, seconded by George, the Council voted unanimously to recommend approval of the liquor license application for the Casa de Las Margaritas, LLC located at 77 General Crook Trail.

Clerk Barber advised that this was a new-owner application for the Las Margaritas restaurant. She reported that the application had been posted for the required 20 days and that there were no comments.

There was no public input.

Whatley expressed concern at this point because all of the staff reports contained in the packet gave recommendations for approval. She said that the reports used to state, "approve or disapprove" and that she preferred that method. Burnside disagreed, stating that he had tried for a few years to get staff to stand behind their work and make a recommendation. Whatley said that Council gives direction to staff. German noted that Council has the option not to take action on staff recommendation.

9. **Presentation and possible discussion of the quarterly report from Fort Verde State Park.**
Council took no action on this item.

Sheila Stubler, Ft. Verde Park Manager, presented the quarterly report, noting that an amended report had been submitted. She advised that the August 2011 attendance was about 200 higher than in 2010. She thanked Steve Goetting for the free day at the Fort on October 29 and said that the guided tours in period dress are a big hit. She invited Council to dress up. She said there was good news in that there were no termites. She invited Council to the flag retirement ceremony on November 12 at 9:00 a.m. She said that the Christmas Candlelight Tours are scheduled for December 16th and 17th, and noted that the Fort is partnering with the Chamber for the Chamber mixer on December 15.

10. **Discussion, consideration, and possible direction to staff to proceed with the CIP Planning Process.** Staff Resource: Russ Martin

On a motion by Baker, seconded by George, the Council vote to (verbatim motion follows) "direct staff to conduct a survey to gain citizen input for the CIP process, and that survey to include the internet, the survey, actual paper that they can pick up at various locations and/or in the newspaper, as well, to get the maximum input and then bring that back to Council for the rest of the process." Mayor Burnside said so that he could clearly understand (verbatim), "the motion is to direct staff preference is to conduct a survey to gain citizen input and the survey is through the internet, the newspaper, and that's it." Baker felt that her motion allowed the public to participate if they chose to do so. Burnside and Whatley were opposed. Whatley wanted the record to reflect the following (verbatim): "And I want it also stated that I am not opposed to a survey at all. What I am opposed to is that we don't have a citizen's committee to compile the results of the survey, that is why I'm voting no." Burnside said that was also his same concern and thanked Whatley for stating it.

Manager Martin advised that Melissa Preston had sent a memo to Council requesting input and that only two members had responded. He explained that staff would like clear direction as to how Council would like the process to proceed, noting that the CIP process had been brought up in the August Retreat. He advised since he had gotten feedback from only a few Council members, this item was before them tonight to garner more formal direction from the entire Council.

Council discussed at length various survey types and methods, the possibility of errors and fraud, and ways in which the public could be engaged in the broadest fashion. The majority of Council expressed their belief that a survey without committees and holding public hearings after the survey was the best option, while others felt that committees composed of involved citizens to compile the survey results would provide a more accurate synopsis of the community's desires. Funding and the tight timeline to complete the CIP before budget hearings began were also discussed.

Public Input

There was no public input.

11. **Discussion, consideration, and possible approval of a LETTER ADVISING THE CAMP VERDE CHAMBER OF COMMERCE THAT THE TOWN DOES NOT INTEND TO RENEW THE AGREEMENT FOR CONTRACTED SERVICES BEYOND JUNE 30, 2012. ~~Notice of Intent Not to Renew the Agreement for Contracted Services between the Town of Camp Verde and the Camp Verde Chamber of Commerce~~ per direction from the October 19, 2011 Council meeting.** Staff Resource: Russ Martin.

On a motion by German, seconded by Baker, the Council voted to approve the Notice of Intent Not to Renew the Agreement for Contracted Services between the Town of Camp Verde and the Camp Verde Chamber of Commerce. Burnside and Whatley voted no.

Martin explained that this item and the following item were follow-up to the October 19, 2011 meeting direction, in which Council selected Option #4, wherein the Town would fund the Chamber of Commerce throughout the end of the fiscal year for the operations of the Visitor Center and that the agreement for contracted services and lease agreement will not be renewed.

Council discussed concerns that they had directed staff to set work sessions with the Chamber and this was not done before the notices. Martin advised that staff had understood that the work sessions were to discuss different ways in which to work together. German said that these were legal notices of intent, and that the work sessions would still be held. Whatley and Burnside said that they were concerned that the Town did not have a plan in place to operate a Visitor Center or what was going to be done with the building.

Public Input

There was no public input.

12. **Discussion, consideration, and possible approval of a LETTER PROVIDING AN 18-MONTH NOTICE TO THE CAMP VERDE CHAMBER OF COMMERCE THAT THE TOWN DOES NOT INTEND TO RENEW THE LEASE AGREEMENT DATED JULY 5, 2011. ~~Notice of Intent to Not Renew the Lease Agreement between the Town of Camp Verde and the Camp Verde Chamber of Commerce~~ per direction from October 19, 2011 Council Meeting.** Staff Resource: Russ Martin

On a motion by German, seconded by Baker, the Council voted to approve the Notice of Intent not to renew the lease agreement between the Town of Camp Verde and the Camp Verde Chamber of Commerce. Whatley and Burnside voted no.

Martin explained that this was also a timing issue and the beginning of the 18-month notice. He advised that if the Chamber decided anytime within the 18 months that they could not provide Visitor Center services, the lease would end at that time. Martin reiterated that Council could change the dates or plans and reengage a different lease agreement at any time, noting that there is always the opportunity to enter into new agreements. He advised that this notice is to advise the Chamber that the Town does not intend to renew this particular lease the way it is written.

Public Input

There was no public input.

13. **Call to the Public for items not on the agenda.**

There was no public input.

14. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

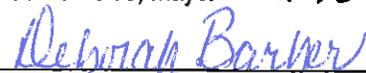
Martin said that he was glad to see George Young back. He asked Council to check their calendars for the Town's 25th anniversary celebration on December 10 and the Christmas party on December 17. He also reminded Council that meetings were combined during the holiday season and that if they had agenda items, they should get them to staff as soon as possible because the meetings might quickly fill up.

15. **Adjournment**

On a motion by German, seconded by Kovacovich, the meeting was adjourned at 7:52 p.m.



Bob Burnside, Mayor 11-16-11



Deborah Barber, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 2nd day of November 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 16 day of November, 2011.



Debbie Barber, Town Clerk