Town of Camp Verde

Public Works Department
Parks and Recreation Division
395 S. Main Street, Camp Verde AZ 86322
Phone 928-554-0828 Fax 928-567-1540
parks@campverde.az.gov
www.campverde.az.gov

Facility Requested: ☐ **Rm 204** ☐ **Rm 305** ☐ **Gym** ☐ **Kitchen** ☐ **Redinger Ramada**

☐ **Veteran's Gazebo** ☐ **Community Center Field** ☐ **Rezzonico Ramada** ☐ **Cook Shack**

☐ **Butler Baseball** ☐ **Butler Soccer** ☐ **Butler Ramada** ☐ **Conference Room (Rm 310)**

DATE(S) OF USE: _____
Person/Organization Responsible: _____
Mailing Address: _____
Phone Number: home _____ cell _____ other _____
E-mail address: _____
Start Time (including set-up)_____ End time (including clean-up) _____
Description of Event: _____
Estimated number of attendees: _____

Will you implement a charge for the event? Yes or No
Will food be served? Yes or No If Yes, will it be catered? Yes or No
Will you be setting up any special equipment, decorations? Yes or No If Yes, describe: _____
_____
Do you need tables? Yes or No If Yes, how many? _____
Do you need chairs? Yes or No If Yes, how many? _____
Will you be using an A-frame sign for your event? Yes or No

Rental Fee:

Rental Fee: $_____ Light Fee: $_____
Electricity: $_____ Floor Prep: $_____

Total Due: $_____

Additional Information: _____
_____
_
_____

I will need a key and have been informed to pick it up Thursday before 5:00 pm or Friday by 11:00 am. _____

☐ When checked, user is required to provide COI naming the Town as an additional insured and an endorsement.

I/We _____, its officers, employees, and members shall through the signing of this Agreement by an authorized party or agent, indemnify, hold harmless and defend the Town of Camp Verde and its agents and employees from all suits and actions, including reasonable attorneys' fees and all costs of litigation and judgement of every name and description against the Town of Camp Verde as a result of loss, damage or injury to person or property by reason of any action or omission by the Town of Camp Verde, its agents or employees for the use of Town facilities, fields, and recreational facilities.

_____ _____ _____ _____
Applicants Signature Date Approval Signature Date