

**MINUTES
WORK SESSION
MAYOR and COMMON COUNCIL
of the TOWN OF CAMP VERDE
COUNCIL CHAMBERS - 473 S. Main Street, # 106
WEDNESDAY, JULY 17, 2013 at 5:00 p.m.**

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.

1. Call to Order

Mayor German called the meeting to order at 5:00 p.m.

2. Roll Call

Mayor German, Vice Mayor Baker, and Councilors Carol German, Jessie Jones, Brad Gordon, and Robin Whatley. Councilor George was absent/present telephonically.

Also Present

Town Manager Russ Martin, Community Development Director Mike Jenkins, Town Clerk Deborah Barber, and Recording Secretary Rita Severson

3. Discussion of a potential procedural change that would have the Council holding regular work or pre-sessions prior to Council meetings on a regular basis.

Martin advised that the Council had discussed the possibility of holding work sessions before each regular session, noting that it might cut down on the regular meeting time, while allowing more discussion and public participation. Martin felt that this might make it easier for Council to make decisions and referred to the examples of two communities so that used this process. He noted that Sedona discussed the consent items directly from the agenda and that their work session mirrored their regular sessions. The other example was from the City of Surprise. Martin advised that this was his preferred method, noting that Council would not be making a decision on major items until a later time. He explained that when Council got to the business meeting, the discussions would reflect earlier discussions. He asked for Council's direction as to whether they would like to consider the pre-meetings.

After discussion, Council members generally agreed to use the 2nd Wednesday of each month that is already scheduled for work sessions rather than holding additional meetings before the regular session. The primary reason for this is that it allows working people to attend. Whatley agreed with the pre-sessions, noting that it would be a good idea to thoroughly discuss items before making decisions. George suggested a 6-month trial period for the work sessions.

Mayor German explained that he originally thought that a pre-meeting would allow public input and allow Council members to come up with ideas without having to make a decision in the meeting in which it was first presented. He explained that he was looking at the opportunity for the community to weigh in and express their concerns before the item gets to a decision meeting. He thanked Council for their input, noting that the 6:30 p.m. meeting time does meet the needs of working people. German summarized that Council would use the 2nd Wednesday of each month for work sessions for future events and reassess it in six months.

Martin explained that his point of the pre-meetings was to require less time of Council. He advised that the amount of information that Council will receive in these work sessions might not be complete and it was

important for Council members to recognize that these matters would be unfinished and rough. He advised that Council could set meetings as necessary.

4. **Discussion and consideration of becoming a Vietnam War Commemorative Partner and potential for hosting Welcome Home Day in Camp Verde in 2014.**

Martin explained that Senator Gail Griffin had gotten the resolution to the point that if we want to become a partner, there may be resources available. He explained that this was a commitment to put on a couple of events over 3 years. John Maddox and Ron Luce helped with Cottonwood's celebration to bring the Viet Nam Wall to the Verde Valley. Martin advised that he was seeking Council permission to engage groups to determine what could be done, noting that March 30 is the National Welcome Home Day. He advised that there are several spring events happening at this time, noting that this might be an opportune time to honor the Viet Nam veterans.

After a brief discussion, Council directed staff to move forward in checking with other communities for a Verde Valley-wide effort and to work with Mr. Maddox, other interested groups, the newspapers, the Yavapai Apache Nation, and other communities and to bring this information back to Council at a later meeting.

Public Input

John Maddox explained that there were two separate things going on. He said that he was talking about the Welcome Home Viet Nam Veteran's Day, while the other action was a separate scenario with the Town committing to two events per year for three years. He advised that Camp Verde would be the host community for the Welcome Home Viet Nam Veteran's Day, noting that he would like to build this day as a Verde Valley event.

There was no other public input.

5. **Presentation and discussion of the update process for the General Plan from Community Development Director Michael Jenkins**

Jenkins distributed Ordinance 2001-A199 which designates the Town Staff as the Planning Agency for the General Plan. He advised that over the past year and a half, staff had been working with the P&Z Commission and various elements of the General Plan. He noted that the large map on the wall in Council Chambers is the land use plan from the General Plan. He explained that since 2005, there have been several amendments. Jenkins advised that some of these amendments needed to be added to the map. He further advised that there were several people and agencies that agreed to help with this effort. He also stated that the Town's land use information has been uploaded to Yavapai County's GIS system, noting that this allows anyone to see what is acceptable and required.

Jenkins explained that during the General Plan update, each department would have responsibilities that touch on each of the General Plan elements. He advised that the P&Z Commission plans to address the Land Use element first. He explained that there would be several work sessions beginning in August in which public input would be taken. With regard to public outreach and participation in the General Plan update, Jenkins advised that there would be banners strategically placed throughout the Town and the newspaper would be running updates as they unfold, as well as advertising for the public meetings.

Martin stated that the Town has a good General Plan and that he did not anticipate many changes. He said that the update would consist of tweaking and updating those elements that need to be updated. He encouraged Council members to get involved, noting that the final approval of the General Plan would come from the voters.

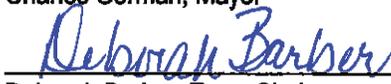
6.

Adjournment

On a motion by Jones, seconded by Carol German, the meeting was adjourned at 5:56 p.m.



Charles German, Mayor



Deborah Barber, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on July 17, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9 day of August, 2013.



Deborah Barber, Town Clerk