

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS - 473 S. Main Street, Room #106
WEDNESDAY, SEPTEMBER 18, 2013 at 6:30 P.M.**

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.

1. **Call to Order**
Mayor German called the meeting to order at 6:30 p.m.
2. **Roll Call**
Mayor German, Vice Mayor Baker, and Councilors Carol German, Bruce George, Brad Gordon, Jessie Jones, and Robin Whatley were present.

Also Present
Manager Russ Martin, Public Works Director Ron Long, Town Clerk Deborah Barber, and Recording Secretary Saepyol Warren.
3. **Pledge of Allegiance**
Mayor German led the Pledge.
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
Approval of the Minutes:
 - 1) August 14, 2013 – Work Session
 - 2) August 21, 2013 – Regular Session**a) Set Next Meeting, Date and Time:**
 - 1) September 25, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters
 - 2) October 02, 2013 at 6:30 p.m. – Regular Session
 - 3) October 09, 2013 at 6:30 p.m. – Work Session
 - 4) October 16, 2013 at 6:30 p.m. – Regular Session
 - 5) October 23, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters**b) Possible approval of the Cooperative Agreement between the Town of Camp Verde and Friends of the Verde River Greenway.** Staff Resource: Steve Ayers
c) Possible re-appointment of Ronald C. Ramsey, Esq. as an Assistant Magistrate for Camp Verde Municipal Court for a two (2) year term, effective September 18, 2013, and setting an hourly pay rate of \$38.00 per hour on an as need basis with a three hour minimum. Anna Young, Esq. Assistant Magistrate has been appointed to the Yavapai County Superior court, and she will be unable to hold the position of Assistant Magistrate.
On a motion by Carol German, seconded by Baker, Council voted unanimously to approve the Consent Agenda as presented.
5. **Special Announcements & Presentations. Possible approval of Proclamation Designating September as National Recovery Month**
Mayor German approved the proclamation designating September as National Recovery Month.
6. **Call to the Public for items not on the agenda.**
Town residents Warren Harris, Fred Howe, Laura Holgate, Fred Montiel, Fred Smith, Steve Clerk, and others living off of Newton Lane, Westward Drive, S. McCracken Lane, and LaGrande Drive reported flooding of their homes after the heavy rains. They reported problem areas and made some specific recommendations for improvements concerning ditches, culverts, and drainage solutions. Residents expressed concern about the damming effect caused by fences on a particular easement and by a cement retaining wall on a new subdivision. Residents were referred to proper channels for submitting orders, and were asked to submit photos of problem areas to the Town staff.

Council explained that an engineer addressed flooding issues around 2003; that the Town has spent money every year to address flood issues, and that continuing problems for residents are both regretful as well as indicative of the need to budget for a comprehensive solution.

7. **Discussion, consideration and possible direction to Staff to prepare, complete and submit a Pre-Disaster Mitigation (PDM) Grant application under the Federal Hazard Mitigation Assistance guidelines; requesting funding, not to exceed \$1,500,000 for Stormwater Drainage Improvements in the Verde Lakes subdivision. Staff Resource: Ron Long**

On a motion by German, seconded by Baker, Council voted unanimously to direct Staff to prepare, complete and submit a Pre-Disaster Mitigation (PDM) Grant application under the Federal Hazard Mitigation Assistance guidelines; requesting funding, not to exceed \$1,500,000 for Stormwater Drainage Improvements in the Verde Lakes subdivision.

Public Works Director Ron Long affirmed the recommendations of the flooded residents and offered the Town's help to clean up the flood's aftermath, barring work on private property. He explained the details of the new Pre-Disaster Mitigation Grant, for which there is much competition. The grant requires a 25% match by the Town, which totals \$375,000, and it would help fund the replacement and cleaning of all culverts and ditches, help with getting necessary easements, and with diverting water coming from the Forest Service areas. This kind of work needs to be done all around Town, and this \$1,500,000 grant would only address Verde Lakes. This should give the Town an idea as to how much needs to be budgeted for storm water projects in future years.

Long plans to ask Yavapai County for support, considering their track record of supporting work on Finnie Flat and Cliffs Parkway. He also plans to investigate if the Town can offset some of the cost with in-kind contributions, such as by providing workers, time in labor, and the Town's equipment. Council asked Long to find out if the Forest Service could provide the same to also help offset costs. Long said that most of the work that needs to be done will not involve the Army Corps of Engineers.

Although the Town has five crewmembers who work diligently, it will take them 6 months to clear out every ditch in Town. Council asked the Town Manager how much leeway there is in the budget to contract out ditch work to supplement the Town's crews and expedite the process. If the Town Manager were able to allocate funds, it would then be important for the Staff to develop clear project descriptions and appropriately publicize the need.

Long addressed the need for Town ordinances that require all homeowners to keep their ditches clear. The Town needs the help of residents and all must comply in order for the flood waters to properly drain. He emphasized the need to solve root problems as opposed to going door-to-door to spot correct issues. It is a challenge when issues involve private property and the process for getting easements needs to start now.

Council found it unacceptable that Verde Lakes was developed without a drainage plan, and asked that drainage plans be required as part of the building permitting process. Staff explained that subdivisions are required to show drainage plans, noting that single-family homes most often do not, though it depends on the location. FEMA regulates flood plains, but not otherwise.

Staff and Council agreed that storm drainage improvements need to be included in the Capital Improvement Plan (CIP) and that the \$30,000 budgeted for such seems largely insufficient.

Long predicts we have a better than 50%-50% chance for grant approval, though the Town has much competition, especially with the Yarnell Fire. FEMA is showing support by sending a representative to help write the grant, and the Staff has been generating interest for help to solve these problems. There is no guarantee the grant will be approved, but we must try.

8. **Call to the Public for items not on the agenda.**

Fred Smith volunteered to help the storm crews, if such is a viable option.

9. **Council Informational Reports.**

Gordon attended the library demolition and the River Runs through Us exhibit at the White Hills Gallery.

Vice Mayor Baker attended the Water Advisory Committee meeting where they discussed the Central Yavapai Highlands Water Resource Management Study (CYHWRMS). This is a year-long study of feasibility for our water issues, considering factors such as population growth. They estimate that 600,000 people will reside in Yavapai County by 2050, and the study is intended to help prepare for such projections. She reported that the Council attended the League of Cities and Towns Conference, where they learned about many issues, such as: public service ethics, protecting the community with an attorney, and agreement considerations with other law enforcement agencies.

German announced the school's homecoming and parade, and encouraged all to support the event next Friday afternoon, September 27th.

Mayor German shared that it is an exciting time to be Mayor and that he really enjoys the position.

10. **Manager/Staff Report**

Russ Martin announced that the library would be closed on the Saturday of Fort Verde Days due to the Library staff being involved with the Creator Faire. Plenty of notice has been put out and the closure is expected to have low impact since Fridays typically have the lowest attendance. He asked for Councilors attending the 8:30 a.m. VVMC meeting to talk with him following adjournment.

11. **Adjournment**

On a motion by German, seconded by Gordon, Council voted unanimously to adjourn the meeting at 7:31 p.m.



Charles German, Mayor



Saepyo Warren, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on September 18, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7 day of October, 2013.



Debbie Barber, Town Clerk