MINUTES
REGULAR SESSION
COUNCIL HEARS PLANNING AND ZONING MATTERS
COMBINED
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, NOVEMBER 19, 2014 at 6:30 P.M.

1. **Call to Order**

Mayor German called the meeting to order at 6:30 p.m.

2. **Roll Call**

Mayor Charles German, Council members Carol German, Bruce George, Brad Gordon, Jessie Jones and Robin Whatley. Vice Mayor Jackie Baker was absent.

Also Present

Town Manager Russ Martin, Marshal Nancy Gardner, Community Development Director Mike Jenkins, Assistant Planner Jenna Owens, Economic Development Director Steve Ayers, Finance Director Michael Showers, Administrative Assistant Barbie Bridge and Recording Secretary Marie Moore.

3. **Pledge of Allegiance**

Mayor German led the Pledge of Allegiance.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**
   1) Special Session – November 5, 2014
   2) Executive Session – November 5, 2014 - Recorded
   3) Regular Session – November 5, 2014

b) **Set Next Meeting, Date and Time:**
   1) November 26, 2014 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
   2) December 3, 2014 at 6:30 p.m. – Regular Session
   3) December 10, 2014 at 5:30 p.m. – Work Session
   4) December 17, 2014 at 6: 30 p.m. – **Combined Regular/Council Hears P&Z Matters**
   5) December 24, 2014 at 6:30 p.m. – Council Hears Planning & Zoning Matters - **CANCELLED**

c) **Possible authorization to increase Operating Transfer budget lines in the Federal Grants, CDBG and General Funds for the Fiscal Year 2014-15 Budget for a total of $1,252.49** Staff Resource: Michael Showers

On a motion by George, seconded by Jones, Council voted to accept the Consent Agenda unanimously.

5. **Special Announcements and presentations:**
   - **There were no Special announcements or presentations**

6. **Call to the Public for Items not on the Agenda.**

Steven Goetting addressed Council regarding a budget for marketing. Goetting reminded Council that it is approximately 73 days until the Super Bowl, which is an event that has the potential to bring a serious influx to the State's tourism. Inevitably, visitors will travel north to visit Sedona and the Grand Canyon. Goetting strongly encouraged the Council to invest in marketing techniques so Camp Verde may draw some visitors as they pass through to other destinations.

Mayor German requested that this item be added to the December 3rd agenda for further discussion.

7. **Discussion, consideration, and possible approval of a Class 9 Amended Liquor License Application for Basha's Store #49, located at 650 West Finnie Flat Road, Camp Verde.** Staff Resource: Debbie Barber

On a Motion by German, seconded by George, Council voted unanimously to approve the Class 9 Amended Liquor License Application for Basha's Store #49, located at 650 West Finnie Flat Road, Camp Verde.

The applicant explained that the current liquor license is listed under Eddie Basha's name, but because of the death of Mr. Basha's, the store needs to amend the license.

Public Input:
None

8. **Public Hearing, followed by discussion, consideration, and possible approval of Resolution ~~2014-941~~, 2014-921 a Resolution of the Common Council of the Town of Camp Verde, Arizona, Yavapai County, approving a minor general plan amendment to go from residential high density 11 units per acres maximum to commercial for approximately 21.87 acres, located on parcel 403-23-104F at the east end of N. Homestead Parkway.** Staff Resource: Mike Jenkins
NOTE: A typo on the posted agenda indicated Resolution 2014-941, the correct number is 2014-921.

On a motion by George, seconded by German, Council voted unanimously to approve Resolution 2014-921, a Resolution of the Common Council of the Town of Camp Verde, Arizona, Yavapai County, approving a minor general plan amendment to go from residential high density 11 units per acres maximum to commercial for approximately 21.87 acres, located on parcel 403-23-104F at the east end of N. Homestead Parkway.

Community Development Director, Mike Jenkins gave a brief overview of the property as it is currently surveyed and existing, as well as what the proposed change would bring for the property. Jenkins read a letter written by the property owner to the Council explaining why the requested amendment would be beneficial in many ways to the Town of Camp Verde, Arizona.

German requested clarification on the technology center proposed for the property. Assistant Planner Owens explained that it would be a location for companies to utilize high-speed internet and potententially could be split into five lots for businesses that are technology based.

German requested clarification regarding the advance in aid agreement. Applicant, Scott Simonton, addressed council regarding the history of the property and the genesis of his desire to donate the property to the Archeology Center. Simonton explained that sewer is in and existence, but water would need to be extended to the property. Simonton stated that he felt it would be in the best interest for the town, the archeological center and himself to cooperate with each other. Simonton explained the terms of the donation and sale of the property to the center.

Gordon pointed out that the alternative to this option could be apartments and a high-density living area with approximately 300 children in the area.

George pointed out that Simonton had graciously offered an additional 25-foot buffer for the neighbor, as well as the unique opportunity to have a center on a site where existing pit house are located.

Public Input:

Steven Goetting voiced his excitement for the opportunity this would bring to the Town and inquired who would be responsible for the funding for the roadway, as it will be a large expenditure.

Mayor German explained that at this time, Council will only address the request for change in zoning and assured Mr. Goetting that construction costs and plans would be handled at a different time

9. **Public Hearing, followed by discussion, consideration, and possible approval of Ordinance 2014-A394, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning and Zoning Ordinance for parcel 403-233-104F consisting of approximately 21.87 acres to go from PAD, approximately**

17.26 acres and M1, approximately 4.61 acres, to a zoning of C2 (Commercial: General Sales & Services). This property is located on parcel 403-23-104F at the east end of N. Homestead Parkway Staff Resource: Mike Jenkins
On a motion by George, seconded by German, Council voted unanimously to approve Ordinance 2014-A394, an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning and Zoning Ordinance for parcel 403-233-104F consisting of approximately 21.87 acres to go from PAD, approximately 17.26 acres and M1, approximately 4.61 acres, to a zoning of C2 (Commercial: General Sales & Services). This property is located on parcel 403-23-104F at the east end of N. Homestead Parkway

Jenkins briefly explained the requested zone change and indicated there was a vote for five in favor and one opposed with the Planning and Zoning Commission.

10. **Discussion, consideration and possible approval of Ordinance 2014-A400, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona relating to Ordinance 2014-A398, adopted on September 17, 2014, which removed exemption (q) sales of food for home consumption, under section 8-465 Retail Sales: Exemptions, and Declaring an Emergency.** Staff Resource: Michael Showers

On a motion by George, seconded by Gordon, Council voted unanimously to approve Ordinance 2014-A400, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona relating to Ordinance 2014-A398, adopted on September 17, 2014, which removed exemption (q) sales of food for home consumption, under section 8-465 Retail Sales: Exemptions, and Declaring an Emergency

11. **Discussion, consideration, and possible direction to staff to transfer $5,822 from account 01-999-20-796000, Water Advisory Committee, to Economic Development Department Projects account 01-170-20-757100 to fund a contract extension for the Economic Development Intern. This transfer would extend the position through June 31, 2015.** Staff Resource: Steve Ayers

On a motion by Gordon, seconded by George, Council voted unanimously to to transfer $5,822 from account 01-999-20-796000, Water Advisory Committee, to Economic Development Department Projects account 01-170-20-757100 to fund a contract extension for the Economic Development Intern. This transfer would extend the position through June 31, 2015.

Ayers explained that in June of 2013, the Town hired an intern to work on a number of projects and for the last 6 months, the intern has worked on numerous projects and created valuable projects on her own with overwhelming success. Ayers presented a detailed PowerPoint presentation to Council with information regarding the work Ms. McCarthy has contributed and the value of extending her contract.

George inquired about the lack of funds to the water advisory board if Council was to approve the request. Mayor German explained that WAC is no longer in full operation; therefore, half of the funds originally allocated are available for other uses.

12. **Discussion, consideration, and possible approval of request by the Sesquicentennial Committee to proceed with a plan that would declare the area surrounding the gazebo to be the Town's Official Sesquicentennial Park.** Staff Resource: Steve Ayers

On a motion by German, seconded by George, Council voted unanimously to approve the request by the Sesquicentennial Committee to designate the area surrounding the Town's gazebo as a Sesquicentennial Park. Some ideas include beautification, interpretive panels and other amenities, before exploring the details of such a proposal the committee is asking for the councils blessing.

Ayers explained that there are 14 members of the sesquicentennial committee and it is requested and common to designate an area as a Sesquicentennial Park. Ayers informed Council that there are no specific plans at this time, but options would include a beatification project, some history information and also create an entrance to the soccer field area.

13. **Call to the Public for items not on the agenda.**

None

14. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

None

15. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Russ Martin reminded Council that the Town offices will be closed next Thursday and Friday due to the Thanksgiving Holiday. Martin also stated there is an "In-Service" event tomorrow for Town staff and all offices will be closed from 12 to 1 pm. Martin requested that Council members attend and help serve staff lunch for the function.

November 20th the Town will be hosting the Verde Valley Intergovernmental Meeting at the Marshal's Office Training room.

Manager Martin reminded everyone that December 6th is the Town Christmas party, which will take place at the Phillip England Performance Center cafeteria, noting the event is a potluck and it is requested Council members notify staff as to what they will be bringing.

December 13th is the Towns Holiday Light Show Parade and Craft Bazaar.

The Fire Department will be announcing its new fire truck at 4:00 pm tomorrow.

16. **Adjournment**

On a motion by Gordon, seconded by Jones, Council voted unanimously to adjourn at 7:42 pm.

Charles German

Charles German, Mayor

Virginia Jones for Marie Moore

Marie Moore, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on November 19, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 4th **day of** December**, 2014.**

Virginia Jones

Virginia Jones – Deputy Town Clerk