

AGENDA



**REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, August 6, 2008
at 6:30 P.M.**

1. **Call to Order**

As a reminder, if you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time.

2. **Roll Call**

3. **Pledge of Allegiance** – *(Please remove your hat.)*

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Special Session – July 23, 2008
- 2) Council Hears P&Z – July 23, 2008
- 3) Regular Session – July 16, 2008

b) **Set Next Meeting, Date and Time:**

- 1) August 20, 2008 at 6:30 p.m. – Regular Session
- 2) August 27, 2008 at 6:30 p.m. – Council Hears Planning & Zoning
- 3) September 3, 2008 at 6:30 p.m. – Regular Session
- 4) September 17, 2008 at 6:30 p.m. – Regular Session
- 5) September 25, 2008 at 6:30 p.m. – Council Hears Planning & Zoning

c) **Possible approval of Proclamation, declaring September 2008 as Grandparent/Elder Recognition Month by the Light Heart Foundation.**

(Resource: Mayor Gioia)

d) **Possible approval of and authorization to execute an Intergovernmental Agreement with Yavapai County Flood Control Services to fund local drainage improvements in the amount of \$415,524 to be used for reconstruction work on Finnie Flat Road, drainage ditch, and upstream detention ponds located within the Town of Camp Verde.** (Staff Resource: Ron Long)

e) **Possible approval of the 2008/2009 Library Service Intergovernmental Agreement with Yavapai County Library District to fund library services.** (Staff Resource: Gerry Laurito)

f) **Possible direction to staff to prepare a letter to the League of Cities & Towns requesting that they conduct training for Boards and Commissions at least two times per year.** (Resource: Council Member Ron Smith)

5. **Call to the Public for Items not on the Agenda.**

6. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

7. **Presentation by Jill McCutcheon of Sedona Recycles followed by discussion, consideration, and possible approval to renew the agreement for services.** This is a budgeted item in the General Fund, Non-Departmental. (Staff Resource: Lynda Moore)

8. **Discussion, consideration, and possible assistance to the Downtown Merchants to sponsor a Block Party August 23, 2008 on Main Street. This may include, but not limited to Town equipment, and man-power.**(Resource: Council Member Ron Smith)

9. **Discussion, consideration, and possible award of contract for the development of a Community Park Master Plan. Consultants Olsson Associates, Project Design Consultants, and RBF Consulting were interviewed in a Special Session on July 29, 2008.** This is a budgeted item in the General Fund. (Staff Resource: Lynda Moore)
10. **Discussion, consideration, and possible selection of a Council member to serve as an Alternate Liaison to the Camp Verde Sanitary District.**

Councilor Smith requested item #10:

11. **Discussion, consideration, and possible clarification of the roles of the Library Advisory Commission and the Citizens Committee for Camp Verde Library (CCCVL) relative to their role(s) in building a new library facility and in fund raising activities.**
12. **Call to the Public for Items not on the Agenda.**

There will be no Public Input on the following items:

13. **Advanced Approvals of Town Expenditures**
 - a) **There are no advanced approvals.**
14. **Manager/Staff Report**
15. **Adjournment**

Posted by: W Jones

Date/Time: 8-1-08

9:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
SPECIAL SESSION
MAYOR and COMMON COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
Wednesday, July 23, 2008
6:15 p.m.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
The meeting was called to order at 6:15 p.m.

2. **Roll Call**
Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Garrison, Kovacovich, German and Elmer were present.

Also Present: Town Accountant Lisa Elliott and Recording Secretary Margaret Harper.

3. **Public Hearing on the FY 08-09 Budget (Staff Resource Lisa Elliott)**
Town Accountant Lisa Elliott pointed out minor changes that had been made to the final FY 08-09 Budget, including a return of \$16,000 because of the reduction in the amount for the Chamber of Commerce AOT; a typographical error in the Finance Department figures that did not negatively impact that department's total budget; and a change in the classification or status of Parks & Recreation Department funds and anticipated minor grants. Elliott also confirmed that the savings in the Risk Pool Management premium reduction will be applied to the payment of the '08-'09 premium.

There was no public input.

4. **Adjournment**
On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 6:23 p.m.

Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 23rd day of July 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2008.

Debbie Barber, Town Clerk

**MINUTES
COUNCIL HEARS PLANNING AND ZONING
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, July 23, 2008
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Garrison, Kovacovich, German and Elmer were present.

Also Present: Community Development Director Nancy Buckel, Sr. Planner Michael Jenkins, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Gioia.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1) There are no minutes for approval.

b) Set Next Meeting, Date and Time:

1) July 30, 2008 at 6:00 p.m. – Special Session

2) August 6, 2008 at 6:15 p.m. – Special Session

3) August 6, 2008 at 6:30 p.m. – Regular Session

4) August 20, 2008 at 6:30 p.m. – Regular Session

5) August 27, 2008 at 6:30 p.m. – Council Hears Planning & Zoning

On a motion by Hauser, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the addition of the meeting on July 29th 2008 at 3:00 p.m..

Mayor Gioia announced the addition of a meeting on July 29th at 3:00 for the consultants interviews on the Park Project; the meeting is scheduled to be held in the Marshal's Office Training Room. Hauser advised Gioia that she would not be able to attend. Smith requested that every attempt be made to keep August 13th open because of travel schedules.

5. **Call to the Public for Items not on the Agenda.**

Howard Parrish reported that a request has been received from Germany for copies of the Camp Verde Trails Maps; he left the details for the next speaker to fill in.

Tracie Schmikowsky, of the Chamber of Commerce, explained that a German tour company had requested posters through the Sedona/Verde Valley Tourism Council for this area; when asked if they would be interested in Camp Verde Trails Maps, they responded affirmatively, and Ms. Schmikowsky said about two dozen copies will be sent to them.

There was no further public input.

6. **Council Informational Reports**

Hauser said that she had mentioned to Virginia that she thought the Senior Center would benefit from having a Wii device; Virginia immediately responded with a donation, and Hauser will now follow through to invite additional funds to purchase one. Hauser also reported on her attendance at a Yavapai Council P&Z meeting regarding the current issue of requiring open space preservation in subdivisions, without input from public.

Smith reviewed the information he had gathered from his attendance at the recent Verde Valley Transportation Planning & Planning Organization, updating details of the construction in Cottonwood, Clarkdale, Sedona, the project at McGuireville and I-17, work on I-17 between Middle Verde and the McGuireville exchange. Smith also reported on a presentation by Sedona Council members on a planned alternate route during the construction on the "Y" intersection. Smith outlined the final stages on the pathway from 89A to Cornville, and the status of the improvements on Highway 260.

Garrison gave an update on her involvement in NACOG's tourism event scheduled for October 23rd; approximately 100-200 people will be arriving by bus to participate in an event that Camp Verde will be proud of.

Gioia reported on the successful Corn Festival that was well attended; Parks & Rec staff did a great job and everyone enjoyed the sweet corn.

7. **Discussion, consideration, and possible direction to staff concerning process to select street and pathway light design to be used along Finnie Flat and other streets within Camp Verde. (Staff Resource: Nancy Buckel)**

Staff was directed to follow through with suggestions and recommendations for choices of street and pathway lighting to bring back to Council for review prior to submitting to Design Review; staff was also directed to research opportunities for ways to defray the costs of the lighting and bring back recommendations to Council.

Community Development Director Buckel suggested that, following a recent discussion with the Town Engineer regarding creating a Development Code, together with contacts with developers, it would be a good idea to establish a design feature for street lighting to be installed along commercial areas. Planning in advance to select some choices of light standards could add to and maintain the unique western flavor of the community. As one example, Buckel suggested street lampposts with banners similar to the downtown area in order to publicize special events in the Basha's area. Should the Council agree, the Design Review Board could review any selection made by staff for the design of the street and pathway lights to be installed in the commercial areas.

The members discussed the proposal and agreed that planning in advance was a great idea, and reminded Buckel to include the Trails & Pathways Committee in the proposed lighting review process as well. During the discussion, Buckel also outlined some ideas proposed regarding color, finish and unique design, together with the required shielding.

PUBLIC INPUT

Tom Neilson believes it would be a good opportunity to consider "selling" brass plates to install on the lighting to memorialize or honor family members or friends; the proceeds would help to pay for the cost of the lighting.

There was no further public input.

8. **Public hearing, discussion and possible approval of Ordinance 2008-A352 of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning and Zoning Ordinance for parcel 403-22-008 consisting of approximately 2.55 acres from R1L-70 to C3. Location of property is 1541 Peterson Road. (Staff Resource: M. Jenkins)**

On a motion by Smith, seconded by Kovacovich, the Council voted 6-1 to approve Ordinance 2008-A352 adopting an amendment ZMC 08-03 to the Zoning Map of the Planning and Zoning Ordinance for Parcel 403-22-008 consisting of 2.55 acres from RIL-70 to C-3; **with a 'no' vote by Hauser.**

STAFF PRESENTATION

Sr. Planner Mike Jenkins said that the rezoning is in compliance with the General Plan Land Use Map that shows this parcel included in the Commercial and Minor Industrial Land Use of the Town. Jenkins reviewed the history of the rezoning request, and noted a stipulation from the Town Engineer for a 60-foot Right-of-Way to the Town of Camp Verde to only come from the applicant's property. The original request from the applicant for an M-1 zoning was withdrawn pursuant to the advice of the Planning & Zoning Commission, and the request for rezoning has been resubmitted, for a C-3 designation. Jenkins displayed an overhead projection of a map showing the different zonings surrounding the parcel, and pointed out the existing road easement. Public comments have included concern about possible drainage impacts from future development of the roadway. The issue of rezoning the property for the purpose of resale had been addressed by the P&Z Commission, as well as the possible impact to the surrounding properties. The Commission agreed that the C-3 zoning designation makes sense and is consistent with the General Plan. The Town Attorney has reviewed the proposed Ordinance and recommended that the Right-of-Way be a part of the Ordinance that will be recorded if approved.

PUBLIC HEARING OPEN**Applicant's Statement**

Bradley Stevens, on behalf of the applicant, commented that the staff had presented an excellent summation, reiterated that the rezoning would be in harmony with the General Plan, and confirmed the request for rezoning to C-3. Mr. Stevens said that the plan is to sell the parcel, which is not suitable for any residential development, and purchase property in Town for construction of a church.

COMMENT FROM OTHER PERSONS

Frances Benigar, a resident on Peterson Road, said that her main objection to the request for rezoning concerns the road that goes into private property and is not maintained for public use. The proposed width of the road is ridiculous; the details to resolve problems with the road should be worked out completely before the property is sold. The possible increase in traffic is a concern since there is only one way in and out. Ms. Benigar added that she has no objection to the rezoning.

There was no further public input.

APPLICANT'S REBUTTAL

Mr. Stevens appreciated that the neighbors are not opposed to the rezoning; he confirmed that the Right-of-Way has been dedicated to the Town.

PUBLIC HEARING CLOSED**Council Discussion**

During the discussion, Jenkins pointed out that the requirement for the Right-of-Way and a future realignment is only a beginning so that in the event of future development the Town would be in a position to require improvements that will be needed in the far-off future. The roadway is currently a private one. It was suggested that staff make note to place Dead End signage in case of a potential problem with commercial vehicles driving onto the private roadway, so that the residential area and concerns of the neighbors would be protected in the event of future commercial development. Buckel said that staff is aware of the potential problem and explained how appropriate signage is contemplated. There was some objection expressed by the members to rezoning property in anticipation of resale. Buckel suggested that a Work Session would be helpful so that staff can share the background and the history of the existing philosophy in that regard. Buckel reviewed for the Council the color map of the Land Use designations in the area as established by the General Plan that was voted upon and adopted by the community. After comments by German regarding the General Plan Land Use, Smith reviewed the history of the adoption of the General Plan with extensive community input. Gioia

invited German to contact the Town Clerk and request an Agenda item for further discussion of the rezoning issue and perhaps establishing a policy in that regard.

9. Call to the Public for Items not on the Agenda.

There was no public input.

10. Advanced Approvals of Town Expenditures

a. There are no advanced approvals.

There were no advanced approvals.

11. Manager/Staff Report

There was no Manager/Staff report.

12. Adjournment

On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 7:23 p.m.

Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 23rd day of July 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2008.

Debbie Barber, Town Clerk

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, July 16, 2008
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
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Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Garrison, Kovacovich, and German were present; Councilor Elmer was absent.

Also Present: Town Manager Mike Scannell and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Hauser.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Work Session – July 9, 2008
- 2) Regular Session – July 2, 2008
- 3) Special Session – July 2, 2008
- 4) Executive Session – July 2, 2008 (taped)
- 5) Special Session – June 25, 2008

b) Set Next Meeting, Date and Time:

- 1) July 23, 2008 at 6:15 – Special Session
- 2) July 23, 2008 at 6:30 p.m. – Council Hears Planning & Zoning
- 3) August 6, 2008 at 6:15 – Special Session
- 4) August 6, 2008 – Regular Session
- 5) August 20, 2008 – Regular Session
- 6) August 27, 2008 – Council Hears Planning & Zoning

c) Possible approval of Form 1-R for CDBG Contract 107-07, authorizing the transfer of \$17,264.64 from Activity #1 Administration to Activity #2, Townsite Improvements project. (Staff Resource: Debbie Barber)

d) Possible award of bid and authorization to execute contracts for Project #08-049, Supply and Delivery of Asphalt to Cactus Asphalt. This is a budgeted item in Public Works. (Staff Resource: Ron Long)

e) Possible approval of IGA with Arizona Department of Transportation wherein ADOT will install and provide maintenance for a new traffic signal located at the intersection of SR 260 & Cherry Road (MP 215.9) with the Town to provide for monthly electrical costs to operate the signal and/or intersection lighting. This is a budgeted item in Public Works. (Staff Resource: Ron Long)

f) Possible authorization to extend the date for the deliverables from 10/31/2008 to 11/18/2008 to accommodate the additional public hearings for the Community Park Master Plan. (Staff Resource: Michael Scannell)

On a motion by Hauser, seconded by German, the Consent Agenda was unanimously approved as presented, with the addition of meeting times for August 6, 20 and 27; the Minutes of the July 9th Work Session, Page 2, Item d., second paragraph, corrected to reflect "Manager Scannell"; correction to Item 4.d), and Item E pulled for separate consideration.

Councilor Kovacovich noted a correction to the July 9th Work Session Minutes, on Page 2, Item d.,

second paragraph, to reflect "Manager Scannell" instead of "Manager Smith." Also, it was requested that the meeting times of 6:30 p.m. for August 6, 20 and 27 be added; and Item 4.d) corrected as follows, in part: ".....delivery of asphalt **from** Cactus Asphalt."

4.e) Possible approval of IGA with Arizona Department of Transportation wherein ADOT will install and provide maintenance for a new traffic signal located at the intersection of SR 260 & Cherry Road (MP 215.9) with the Town to provide for monthly electrical costs to operate the signal and/or intersection lighting.

On a motion by Kovacovich, seconded by Garrison, the Council unanimously approved an IGA with Arizona Department of Transportation wherein ADOT will install and provide maintenance for a new traffic signal located at the intersection of SR 260 & Cherry Road (MP 215.9) with the Town to provide for monthly electrical costs to operate the signal and/or intersection lighting.

Councilor Garrison requested that Item 4.d) be pulled for discussion, questioning whether the Town Attorney has approved the proposed IGA, and why the new traffic signal is now planned for Cherry Road. Manager Scannell confirmed that the document has been approved by the Attorney, and Mayor Gioia explained that the location of the signal is based on ADOT's realignment of 279 and redesign of access to the County facility from Cherry Road.

5. Call to the Public for Items not on the Agenda.

Tim Sykes, Library Commissioner, reported that the planned Golf Tournament date has been changed from August 23rd to October 4th since time was running out; it was also decided that the Town logo will not be included on the flyers.

Tom Nielson, Library Commissioner, described a parcel of property and asked if anyone knew who owned it. *Gioia suggested that he check with Camp Verde Realty for that information.*

There was no further public input.

6. Council Informational Reports Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

- **Councilor German's Liaison Report regarding Camp Verde Sanitary District (District) meetings and possible discussion and/or determination of requests for placement on the District's standard agenda item for Council Updates/Reports. Note: Requests may be identified, but no discussion of the item will occur at this time.**

Garrison commented on the upcoming NACOG's tourism event that will be taking place on October 23rd, Main Street, Camp Verde, asking that all those businesses help make it a successful event. Garrison added that the Yavapai-Apache Nation published a fine article on their trip to Washington D.C.; and she corrected a false rumor in the community that she had received a new driveway at no charge.

German reported on a possible lowering of the proposed Sanitary District tax rate, as published in the newspapers. The Sanitary District will include an agenda item for their next meeting in August regarding moving forward with the District property for the Town. Another item will include discussion of the Town equipment and a question from the community why the Town and the District do not cooperate in areas of mutual interest in light of the possible future takeover of the District by the Town. German will keep the Manager informed pursuant to his role as Liaison.

Hauser said that the Boys' and Girls' Club has been awarded a grant from the Yavapai county Community Foundation in the amount of \$15,500; it will go a long way toward helping start up the Teen Center. Since MatForce has been at work, the number of felonies has dropped 8%

from the previous fiscal year, and meth convictions have dropped significantly. MatForce has donated \$4,000 to help with the Teen Center. Hauser also reported on Project West, a Verde Valley water festival scheduled for October 23rd, for 4th graders from all the communities at Dead Horse Ranch Park.

Gioia reported on his attendance at the Verde Valley Watershed Association meeting and a presentation by SRP biologists regarding environmental issues and wildlife habitation; also, at the Yavapai County Water Advisory Committee meeting SRP made an informational presentation on water rights. At that meeting a letter of support for the Verde River Basin Partnership was considered. Gioia reminded everyone of the Corn Festival coming this Saturday night from 5:00 to 11:00 p.m.

7. **Discussion, consideration, and possible direction to the Mayor relative to supporting some or all of the 2009 Resolutions of the League of Arizona Cities and Towns at the League Resolutions Committee meeting on August 19, 2009.**

A motion by Hauser, seconded by Gioia to support Resolution **No. 17** failed by a 3-3 vote; will **remain silent**.

On a motion by Smith, seconded by German, the Council voted 4-2 to **support** Resolution **No. 18**; with 'no' votes by Hauser and Gioia.

Following individual discussion on each of the proposed Resolutions, the Mayor was directed to convey either support or opposition to the Resolutions at the League Resolutions Committee meeting on August 19, 2009, as follows:

- | | |
|---------------|----------------------|
| No. 1 | Support |
| No. 2 | Remain silent |
| No. 3 | Support |
| No. 4 | Oppose |
| No. 5 | Support |
| No. 6 | Support |
| No. 7 | Support |
| No. 8 | Support |
| No. 9 | Support |
| No. 10 | Support |
| No. 11 | Oppose |
| No. 12 | Support |
| No. 13 | Support |
| No. 14 | Support |
| No. 15 | Support |
| No. 16 | Support |
| * | |
| * | |
| No. 19 | Remain silent |
- *(Note: Nos. 17 and 18 were voted upon separately.)

There was no public input.

Councilor Kovacovich requested item #8:

8. **Discussion, consideration, and possible direction to staff to set a Special Session for July 30, 2008 at 6:00 p.m. for discussion of possible changes to the Town Code.**

Staff was directed to make sure that the Code of Ethics and Business Licenses are included on the agenda for the Special Session, and that the Town Attorney will be available: also include Per Diem and Travel, a review of State and local Codes regarding procurement and the amounts restricted to Council and Mayor; date for an Executive Session to be determined prior to the July

30th meeting; and consultant interviews rescheduled to a date either prior to or after the July 30th Special Session.

The change in time to 6:00 p.m. from what had been previously discussed was acknowledged; requests were made to include on the agenda the Code of Ethics and Business Licenses. Manager Scannell confirmed that Marshal Smith had indicated he was comfortable with the current practice regarding the issuance of violations for parking in Handicapped spaces. Scannell added that he had suggested that Marshal Smith share that official stated position with his staff and the VIP's. It was also requested that a discussion be added for Per Diem and Travel, and review of State and local Code regarding the procurement process and the amounts restricted to Council and Mayor, elected officials specifically.

Scannell requested confirmation that an Executive Session can be scheduled prior to the July 30th Special Session pursuant to meeting statutory requirements, which Gioia confirmed. It was also agreed that Scannell could reschedule the date for the interviews for the consultant for the Park Master Plan; that date will be determined after setting the Executive Session, either ahead or behind.

There was no public input.

Councilor Garrison requested items 9, 10, and 11:

9. **Discussion, consideration, and possible direction to staff to prepare a form to include with all Commission packets that must be signed and dated acknowledging that the Commission applicant or candidate has received and read the material that has been given to them. Commission members are currently provided with General Information, Meeting Schedule, Code of Ethics, Open Meeting Law, Chapter 4 of the Town Code, Agenda Handbook, and Duties & Requirements of all Commissions upon receiving the Oath of Office.**

Staff was directed to implement the following procedure: After Council appointment to a Commission, the appointee will be given the complete related information with a maximum of two weeks to study it, ask questions, and then after agreeing to follow the rules, the appointee will be sworn in.

Garrison outlined the problem of Commission appointees taking their oaths of office prior to being able to become familiar with the "rules of the game," citing her own past experiences, and input from some individual Commissioners. Garrison suggested that a complete packet of information pertaining to the role of any Commissioner be made available prior to appointment, with the individual signing a document acknowledging receipt of the information. During discussion, it was further suggested that such a complete packet of information be given to a new appointee prior to being sworn in; that would also give the applicant the opportunity to withdraw after studying the requirements. There was also a suggestion for setting up possible four-hour training sessions with the League of Cities & Towns.

PUBLIC INPUT

Robin Whatley, Parks & Rec Commissioner, agrees that prospective Commissioners should be aware of the expectations of that position, be given the packet after appointment but prior to being sworn in.

Tom Nielson, Library Commissioner, commented that the book sets out the protocol.

Chip Norton, Design Review Board member, felt it was a great idea to provide the information after selection, but prior to being sworn in.

There was no further public input.

Smith said he would like to see a subcommittee made up of other Commissioners, and he suggested participation by other possible community representatives, to help orient new appointees; that would also contribute to leadership building.

10. **Discussion, consideration, and possible determination of the scope of duties for the Camp Verde Sanitary District liaison.**

The Council directed that a formal notice be prepared to advise the Sanitary District that any of their requests must be agendaized, acted upon and communicated to the Town in writing; and all actions taken by the Council be relayed to the Sanitary District in writing; any public information discussed with the Sanitary District will be clearly identified as information only.

Gioia requested that the Clerk be instructed to include an agenda item on the next Regular Council Session for selection of an alternate liaison as a back-up to German.

Garrison expressed concern that the previous request by German for guidelines to follow as the Camp Verde Sanitary District liaison had not been addressed, adding that the position is critical to the community and can be very challenging.

German outlined what he envisions is the duty of a liaison, consisting of gathering information from the District, bringing it back to the Town Manager for his dissemination to various department heads as he sees fit, including referral to the Council for decisions; also relaying information back from the Council to the agency for appropriate agenda planning or resource planning to gather information that might mutually benefit both agencies.

During the discussion, there was stress on the importance of relaying information from the Council in the form of a motion, not just casual conversation. Information from the District should be to Council through Council Information Reports, or to staff through the Town Manager. The members also pointed out the problems arising from verbal comments in the past and the need to communicate in writing, either for the District to agendaize, vote and formalize requests, or to relay to the District any formal actions by the Council. Through that process there will be proper documentation and a paper trail. German agreed to work with Gioia to prepare a notice to the Sanitary District outlining the need to communicate back and forth with documentation. German requested confirmation that relaying public information to the District for formal agendaizing and action would also be another duty of the liaison. There was concern noted pointing out the possible inference that the Town would be willing to do something, and German was cautioned and agreed to make it perfectly clear that it would be for information only.

There was no public input.

11. **Discussion, consideration, and possible setting of a time, date, and place to hold a Council retreat.**

Staff was directed to arrange a retreat at either of the two options, Jackpot Ranch or Rainbow Acres, if available, and with input from the members set a date following the last vacation scheduled.

Garrison reminded the members of their previous decision to strengthen communication through attending periodic retreats; none have been held for months now; she added that it would not be necessary to include a facilitator, everyone just needs to communicate. Smith said that Item 12 could also be agendaized for the retreat, and suggested two different convenient facilities; one, Jackpot Ranch, and the other, Rainbow Acres, both possibly at no charge.

Mayor Gioia requested item 12:

12. **Discussion, consideration, and possible direction to staff relative to strategic planning that includes, but is not limited to: goals, finances, services, and facilities.**

Gioia commented that the proposed retreat will be a great opportunity to discuss more direction,

better planning and how to accomplish the goals set. He added that the retreat should consist of two phases; one, effective communication between the members; and the second phase, actual discussion of strategic planning, if possible.

There was no public input.

13. **Call to the Public for Items not on the Agenda.**

There was no public input.

14. **Advanced Approvals of Town Expenditures**

a) There are no advanced approvals.

There were no advanced approvals.

15. **Manager/Staff Report**

Scannell reported that the State budget was adopted, and the Town's estimates of anticipated funding were very close to what was approved. Notice was received from Arizona Municipal Risk Pool that a dividend will be received for slightly more than \$20,000 in the form of a reduced premium as a result of current risk management practices limiting exposure to liability. Scannell has sent a letter to the Sanitary District on behalf of the Council asking for their acknowledgment that the Town is interested in the 15 acres as noted in the IGA. Much interest has been shown through the bidding on the proposal for the Park consultant; the pre-bid conference was held last week. Letters have been sent out to community members who have expressed interest in serving on the Technical Advisory Committee to select a consultant. Following up the last report on the budget, fuel prices are having an impact on travel and related sales tax revenues from motels and hotels; he will be monitoring that issue very closely and giving updates and estimates for future income. Scannell has been working with the Rio Verde Plaza tenants who have indicated problems with maintenance issues that need to be addressed; a report will be forthcoming at the next meeting. Scannell advised that he will be absent next week attending the meeting of the Arizona City Management Association, but will be available by telephone.

16. **Adjournment**

On a motion by Hauser, seconded by Kovacovich, the meeting was adjourned at 8:37 p.m.

Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 16th day of July 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2008.

Debbie Barber, Town Clerk

Proclamation

WHEREAS: September 2008 has been designated as Grandparent/Elder Recognition Month by the Light Heart Foundation; and

WHEREAS: the mission of the Light Heart Foundation is to increase visitation and promote community awareness as to the needs of the elderly living in assisted living, retirement and convalescent communities; and

WHEREAS: in times past, villages were made up of extended family communities and the elderly were the storytellers to the young so that history was not lost; and

WHEREAS: these villages have disappeared along with reverence for wisdom that the elders possessed. Our mobile society has now created unnatural age segregation which has isolated generations from each other; and

WHEREAS: we recognize that communities are strengthened when intergenerational relationships are encouraged and supported and that social progress is stimulated when the strengths of one generation can help meet the needs of another. Dynamic exchange between youth and elders leads to a thriving community.

NOW THEREFORE, I, the Mayor of Camp Verde hereby proclaim September 2008 as Grandparent/Elder Recognition Month in the Verde Valley and urge citizens of all ages to visit the elderly in community facilities to let them know that we care, that we remember that they fought for our country and built our communities.

IN TESTIMONY WHEREOF, I have hereunto set my hands and caused to be affixed the Great Seal of Camp Verde this _____ day of _____ 2008.

Tony Gioia, Mayor
Camp Verde, Arizona

Light Heart Foundation Reminder

September is the time to recognize
our Grandparents & our Elders

Attention Business Owners

You can join in by recognizing
Your senior customers through:

- ♥ Service or product discounts
- ♥ Special giveaways
- ♥ Or sponsor special outings for seniors

Call 634-0770 for more information!



Attention Individuals

You can join in by Sponsoring:

- A Group of 10 or more Seniors and/or Youth Visitors
- A Special Outing ♥ Entertainment ♥ Ice Cream Social
- Theater ♥ Musical Event ♥ Breakfast ♥ Lunch ♥ ?????

We can help you create your own event!

Call 634-0770 for more information!

Send
A
Note

Do You Remember How They

- ♥ Fought for your Country?
- ♥ Built your Community?
- ♥ Gave you a Helping Hand?
- ♥ Comforted You in Times of Need!
- ♥ Gave Direction to Your Life?
- ♥ Just Loved you Unconditionally!

Send
Flowers

Give
A Hug

Give A
Smile

Visit
Them

Show them how much you appreciate
What they did and still do for you?

Call
Them

Our community mayors have signed Proclamations honoring our Elders!



July 15, 2008

Tony Gioia, Mayor
Town of Camp Verde
473 S. Main Street
Camp Verde, AZ. 86322

Dear Mayor Gioia,

Would you be so kind as to sign the attached Proclamation announcing that September has been designated as Grandparent/Elder Awareness month by the Light Heart Foundation? This is a time when we urge the populace to visit the elderly living in facilities and throughout our community. These visits mean the world to our seniors because more than half of them have no visitors whatsoever.

As you already know Light Heart Foundation strongly supports the need to remember our elders. Many of these seniors are the same people who fought for our country, built and financially supported our communities, provided for us in our youth, and created programs we are benefiting from today. A countless number of these same people now sit waiting alone for a kind word of encouragement from someone reminding them that they are appreciated, and needed by their community most importantly to let them know that they still have something to offer future generations.

Light Heart Foundation encourages people of all ages and backgrounds to pool their unique experiences, talents and resources together to build a bridge to stronger communities and brighter future for everyone.

Thank you for your consideration of this request and for the support you have given to Light Heart Foundations efforts.

Sincerely yours,

Beth Carrigan,
Executive Director
Light Heart Foundation

TOWN OF CAMP VERDE
Council Agenda Action Form

Meeting Date: August 6, 2008

Meeting Type: Regular Session

Type of Presentation: Verbal Only

REFERENCE DOCUMENT: Yavapai County Intergovernmental Agreement - Funding Request 08-09

AGENDA TITLE: (Be Exact):

Consent Agenda: Discussion, consideration and execution of Yavapai County Flood Control Services IGA Funding for 2008-2009.

PURPOSE AND BACKGROUND INFORMATION:

Execution of IGA between the Town and Yavapai County Flood Control for drainage improvements on Cliffs Parkway to Finnie Flat Rd.. The grant was originally awarded in 2006 in the amount of \$35,524. In 2007/2008 fiscal year the amount was increased \$300,000 and increased an additional \$80,000 for 2008/2009. The current amount authorized for the drainage improvements is \$415,524. Additional documentation is included: a copy of the August 7, 2007 letter increasing the funds and the 07/08 recorded IGA. Public Works expects to initiate the drainage improvements in fiscal year 2008/2009.

STAFF RECOMMENDATION(S): (Suggested Motion)

Approve the execution of the 08/09 Yavapai County Flood Control Intergovernmental Agreement extending it through June 30, 2009.

Type of Document Needing Approval:

Finance Director Review

Budgeted/Amount

Yes

Comments:

None

Fund: N/A

Line Item: CIP

Submitting Department: Public Works

Contact Person: Ron Long

Town Manager/Designee:

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

YAVAPAI COUNTY

Development Services

Prescott - (928) 771-3214 Fax: (928) 771-3432
Cottonwood - (928) 639-8151 Fax: (928) 639-8153



Flood Control District

Prescott - (928) 771-3197 Fax: (928) 771-3427
Cottonwood - (928) 639-8151 Fax: (928) 639-8118

500 S. Marina Street, Prescott, AZ 86303 and 10 S. 6th Street, Cottonwood, AZ 86326

Addressing – Building Safety – Customer Service & Permitting – Environmental – Flood Control District – Land Use – Planning & Design Review

July 22, 2008

07-25-08A11:58 RCVD

Honorable Tony Gioia, Mayor
Town of Camp Verde
473 S. Main St., Ste 102
Camp Verde, AZ 86322

Re: Town of Camp Verde Intergovernmental Agreement (IGA) Funding Request FY 08-09

Dear Mayor Gioia:

The District has requested \$415,524, which represents \$335,524 carry-over funds from FY 07/08 and \$80,000 new funding in its current FY 08/09 budget. These funds are to provide assistance to the Town for local drainage improvements.

The IGA was approved by the Board of Supervisors during the Boards regularly scheduled meeting on Monday July 21, 2008.

Attached are three originals of the IGA for your review. If the content of the IGA is acceptable, with no changes needed, please sign all three and return all three originals to me.

A fully executed original copy will be returned to you after it has been signed by the Chairman of the Board of Supervisors.

Should you have any questions, please contact me.

Sincerely,
YAVAPAI COUNTY DEVELOPMENT SERVICES


Kenneth E. Spedding, Director
Floodplain Administrator
(928) 771-3216 FAX (928) 771-3368

KS/gs

When recorded in the Office of the
Yavapai County Recorder, return to:

Yavapai County Flood Control District
500 S. Marina St.
Prescott, AZ 86303

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT, made this _____ day of _____ 2008, by and between YAVAPAI COUNTY FLOOD CONTROL DISTRICT, a special district legally created in the State of Arizona (hereinafter called "District") and the Town of Camp Verde, a municipal corporation of the State of Arizona, (hereinafter call "Town") for a period commencing, July 1, 2008, and extending through, June 30, 2009 (or as otherwise provided herein).

WITNESSETH:

WHEREAS, the YAVAPAI COUNTY FLOOD CONTROL DISTRICT and the TOWN of CAMP VERDE have the authority to enter into Intergovernmental Agreements pursuant to Arizona Revised Statutes, Section 11-952, Section 48-3603(9) and Section 9-240(5); and,

WHEREAS, the TOWN of CAMP VERDE lies within the legal boundaries of the District (Yavapai County); and,

WHEREAS, property owners within the corporate limits of the TOWN pay ad valorem taxes to support the District; and,

WHEREAS, the Town has experienced storm water control and flooding problems for a number of years in various locations; and,

WHEREAS, the District is authorized to expend funds for flood control projects (including storm water control) and has approved and budgeted amounts necessary to provide funding assistance for flood mitigation work.

NOW, THEREFORE, IT IS AGREED by and between the District and the Town as follows:

PURPOSE

1. The purpose of this Intergovernmental Agreement is for the District to pay and contribute to the Town a sum not to exceed Four Hundred Fifteen Thousand Five Hundred Twenty Four Dollars (\$415,524) for fiscal year 2008-09, to be used for the reconstruction work on the Finnie Flat Rd., drainage ditch, and upstream detention ponds, located in the Town of Camp Verde. The District shall make said payment to the Town in partial payments based upon monthly billings from the Town.
2. The Town shall use said District funds exclusively for reimbursement of costs associated with the projects located in Camp Verde. Invoices shall be provided to the District for review prior to reimbursement.
3. The Town shall be responsible for the administration necessary to complete the study.

DURATION

The term of this Agreement is for the fiscal year 2008-09.

RENEWAL

Both parties may renew this Agreement if said work is not completed within the time specified herein. Additional funds may also be requested in Fiscal Year budget 2009/2010 by the Town, should renewal of this Agreement be necessary to complete the funding assistance of said project(s). This Intergovernmental Agreement contains carry-over funds (\$335,524) from fiscal year 2007-08.

SEVERABILITY

The parties agree that if any part or parts of this Intergovernmental Agreement are held to be void or unenforceable by a court of competent jurisdiction, the remaining parts of the Agreement shall remain in full force and effect.

ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties with respect to the subject matters herein, and it may be amended, modified, or waived only by an instrument in writing signed by both parties. This Agreement is subject to cancellation pursuant to ARS §38-511.

INDEMNIFICATION

The Town and the District each agree to hold the other party harmless and indemnify the other for any loss, liability, or damages arising from any action, omission, or negligence of each party's employees, officers, or agents, regarding the performance of this Intergovernmental Agreement.

INTERGOVERNMENTAL AGREEMENT DETERMINATION

In accordance with A.R.S. §11-952, this proposed Intergovernmental Agreement for funding this flood mitigation work has been reviewed by the undersigned town attorney who has determined that said Agreement is in appropriate form and is within the powers and authority of the Town of Camp Verde.

Town Attorney

Date: _____

In accordance with A.R.S. §11-952, this proposed Intergovernmental Agreement for funding this flood mitigation work has been reviewed by the undersigned county attorney who has determined that said Agreement is in appropriate form and is within the powers and authority of the Yavapai County Flood Control District.

Deputy County Attorney

Date: _____

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officials on the aforementioned date.

TOWN OF CAMP VERDE

YAVAPAI COUNTY FLOOD
CONTROL DISTRICT

Tony Gioia, Mayor

Carol Springer, Chairman
Yavapai County Flood Control District
Board of Directors

ATTEST:

ATTEST:

Admin. Secretary

Julie Ayers, Clerk of the Board
Yavapai County Flood Control District

APPROVED AS TO CONTENT
AND FORM:

APPROVED AS TO CONTENT
AND FORM:

Town Attorney

Deputy County Attorney



**Yavapai County
Development Services Department**

DUPLICATE

500 S. Marina Street; Prescott, AZ. 86303
Phone: (928) 771-3214 Fax: (928) 771-3432

10 S. 6th Street; Cottonwood, AZ. 86326
Phone: (928) 639-8151 Fax: (928) 639-8153

Addressing – Building Safety – Customer Service & Permitting – Environmental – Flood Control – Land Use – Planning & Design Review

* August 7, 2007

Honorable Tony Gioia, Mayor
Town of Camp Verde
P.O. Box 710
Camp Verde, AZ 86322

Re: Town of Camp Verde Intergovernmental Agreement (IGA) Funding Request FY 06-07

Dear Mayor Gioia:

The District has requested \$335,524, which represents \$35,524 carry-over funds from FY 06/07 and \$300,000 new funding in its current FY 07/08 budget. These funds are to provide assistance to the Town for local drainage improvements.

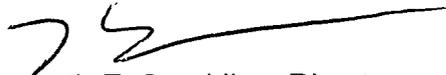
The IGA was approved by the Board of Supervisors during the Boards regularly scheduled meeting in Prescott on Monday, August 6, 2007.

Attached are three originals of the IGA for your review. If the content of the IGA is acceptable, with no changes needed, please sign all three and return all three originals to me.

A fully executed original copy will be returned to you after it has been signed by the Chairman of the Board of Supervisors.

Should you have any questions, please contact me.

Sincerely,
YAVAPAI COUNTY DEVELOPMENT SERVICES


Kenneth E. Spedding, Director
Floodplain Administrator
(928) 771-3216 FAX (928) 771-3368

KS/gs

C: Virginia Jones, Deputy Clerk, Town of Camp Verde
Michael Casebier, Grants Administrator, Town of Camp Verde

When recorded in the Office of the
Yavapai County Recorder, return to:

Yavapai County Flood Control District
500 S. Marina St.
Prescott, AZ 86303

DUPLICATE

THIS IS A CONFORMED COPY OF INSTRUMENT
RECORDED ON DATE 10-3-07 TIME 8:19 AM
IN BOOK 45 44 PAGE 6 11
ANAYAYMAN-TRUJILLO, RECORDER
Patricia D. Valdez DEPUTY

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT, made this 6th day of August, 2007, by and between YAVAPAI COUNTY FLOOD CONTROL DISTRICT, a special district legally created in the State of Arizona (hereinafter called "District") and the Town of Camp Verde, a municipal corporation of the State of Arizona, (hereinafter call "Town") for a period commencing, July 1, 2007, and extending through, June 30, 2008 (or as otherwise provided herein).

WITNESSETH:

WHEREAS, the YAVAPAI COUNTY FLOOD CONTROL DISTRICT and the TOWN of CAMP VERDE have the authority to enter into Intergovernmental Agreements pursuant to Arizona Revised Statutes, Section 11-952, Section 48-3603(9) and Section 9-240(5); and,

WHEREAS, the TOWN of CAMP VERDE lies within the legal boundaries of the District (Yavapai County); and,

WHEREAS, property owners within the corporate limits of the TOWN pay ad valorem taxes to support the District; and,

WHEREAS, the Town has experienced storm water control and flooding problems for a number of years in various locations; and,

WHEREAS, the District is authorized to expend funds for flood control projects (including storm water control) and has approved and budgeted amounts necessary to provide funding assistance for flood mitigation work.

NOW, THEREFORE, IT IS AGREED by and between the District and the Town as follows:

PURPOSE

1. The purpose of this Intergovernmental Agreement is for the District to pay and contribute to the Town a sum not to exceed Three Hundred Thirty Five Thousand Five Hundred Twenty Four Dollars (\$335,524) for fiscal year 2007-08, to be used for the reconstruction work on the Finnie Flat Rd., drainage ditch, and upstream detention ponds, located in the Town of Camp Verde. The District shall make said payment to the Town in partial payments based upon monthly billings from the Town.
2. The Town shall use said District funds exclusively for reimbursement of costs associated with the projects located in Camp Verde. Invoices shall be provided to the District for review prior to reimbursement.
3. The Town shall be responsible for the administration necessary to complete the study.

DURATION

The term of this Agreement is for the fiscal year 2007-08.

RENEWAL

Both parties may renew this Agreement if said work is not completed within the time specified herein. Additional funds may also be requested in Fiscal Year budget 2008/2009 by the Town, should renewal of this Agreement be necessary to complete the funding assistance of said project(s). . This Intergovernmental Agreement contains carry-over funds (\$35,524) from fiscal year 2006-07.

SEVERABILITY

The parties agree that if any part or parts of this Intergovernmental Agreement are held to be void or unenforceable by a court of competent jurisdiction, the remaining parts of the Agreement shall remain in full force and effect.

ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties with respect to the subject matters herein, and it may be amended, modified, or waived only by an instrument in writing signed by both parties. This Agreement is subject to cancellation pursuant to ARS §38-511.

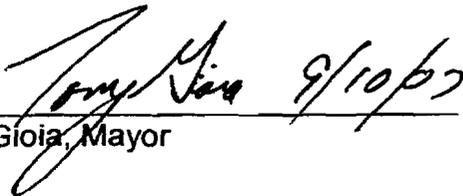
INDEMNIFICATION

The Town and the District each agree to hold the other party harmless and indemnify the other for any loss, liability, or damages arising from any action, omission, or negligence of each party's employees, officers, or agents, regarding the performance of this Intergovernmental Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officials on the aforementioned date.

TOWN OF CAMP VERDE

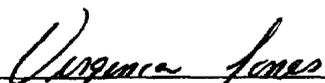
YAVAPAI COUNTY FLOOD CONTROL DISTRICT


Tony Gioia, Mayor


A. G. "Chip" Davis, Chairman
Yavapai County Flood Control District
Board of Directors

ATTEST:

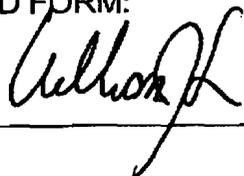
ATTEST:

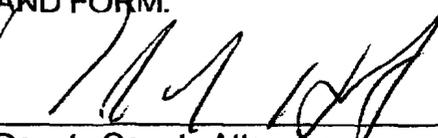

Virginia Jones 9-20-07
Deputy Clerk Admin. Secretary


Julie Ayers, Clerk of the Board
Yavapai County Flood Control District

APPROVED AS TO CONTENT AND FORM:

APPROVED AS TO CONTENT AND FORM:


Town Attorney 9-19-07


Deputy County Attorney

When recorded in the Office of the
Yavapai County Recorder, return to:

Yavapai County Flood Control District
500 S. Marina St.
Prescott, AZ 86303

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT, made this _____ day of _____ 2008, by and between YAVAPAI COUNTY FLOOD CONTROL DISTRICT, a special district legally created in the State of Arizona (hereinafter called "District") and the Town of Camp Verde, a municipal corporation of the State of Arizona, (hereinafter call "Town") for a period commencing, July 1, 2008, and extending through, June 30, 2009 (or as otherwise provided herein).

WITNESSETH:

WHEREAS, the YAVAPAI COUNTY FLOOD CONTROL DISTRICT and the TOWN of CAMP VERDE have the authority to enter into Intergovernmental Agreements pursuant to Arizona Revised Statutes, Section 11-952, Section 48-3603(9) and Section 9-240(5); and,

WHEREAS, the TOWN of CAMP VERDE lies within the legal boundaries of the District (Yavapai County); and,

WHEREAS, property owners within the corporate limits of the TOWN pay ad valorem taxes to support the District; and,

WHEREAS, the Town has experienced storm water control and flooding problems for a number of years in various locations; and,

WHEREAS, the District is authorized to expend funds for flood control projects (including storm water control) and has approved and budgeted amounts necessary to provide funding assistance for flood mitigation work.

NOW, THEREFORE, IT IS AGREED by and between the District and the Town as follows:

PURPOSE

1. The purpose of this Intergovernmental Agreement is for the District to pay and contribute to the Town a sum not to exceed Four Hundred Fifteen Thousand Five Hundred Twenty Four Dollars (\$415,524) for fiscal year 2008-09, to be used for the reconstruction work on the Finnie Flat Rd., drainage ditch, and upstream detention ponds, located in the Town of Camp Verde. The District shall make said payment to the Town in partial payments based upon monthly billings from the Town.
2. The Town shall use said District funds exclusively for reimbursement of costs associated with the projects located in Camp Verde. Invoices shall be provided to the District for review prior to reimbursement.
3. The Town shall be responsible for the administration necessary to complete the study.

DURATION

The term of this Agreement is for the fiscal year 2008-09.

RENEWAL

Both parties may renew this Agreement if said work is not completed within the time specified herein. Additional funds may also be requested in Fiscal Year budget 2009/2010 by the Town, should renewal of this Agreement be necessary to complete the funding assistance of said project(s). This Intergovernmental Agreement contains carry-over funds (\$335,524) from fiscal year 2007-08.

SEVERABILITY

The parties agree that if any part or parts of this Intergovernmental Agreement are held to be void or unenforceable by a court of competent jurisdiction, the remaining parts of the Agreement shall remain in full force and effect.

ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties with respect to the subject matters herein, and it may be amended, modified, or waived only by an instrument in writing signed by both parties. This Agreement is subject to cancellation pursuant to ARS §38-511.

INDEMNIFICATION

The Town and the District each agree to hold the other party harmless and indemnify the other for any loss, liability, or damages arising from any action, omission, or negligence of each party's employees, officers, or agents, regarding the performance of this Intergovernmental Agreement.

INTERGOVERNMENTAL AGREEMENT DETERMINATION

In accordance with A.R.S. §11-952, this proposed Intergovernmental Agreement for funding this flood mitigation work has been reviewed by the undersigned town attorney who has determined that said Agreement is in appropriate form and is within the powers and authority of the Town of Camp Verde.

Town Attorney

Date: _____

In accordance with A.R.S. §11-952, this proposed Intergovernmental Agreement for funding this flood mitigation work has been reviewed by the undersigned county attorney who has determined that said Agreement is in appropriate form and is within the powers and authority of the Yavapai County Flood Control District.

Deputy County Attorney

Date: _____

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officials on the aforementioned date.

TOWN OF CAMP VERDE

YAVAPAI COUNTY FLOOD
CONTROL DISTRICT

Tony Gioia, Mayor

Carol Springer, Chairman
Yavapai County Flood Control District
Board of Directors

ATTEST:

ATTEST:

Admin. Secretary

Julie Ayers, Clerk of the Board
Yavapai County Flood Control District

APPROVED AS TO CONTENT
AND FORM:

APPROVED AS TO CONTENT
AND FORM:

Town Attorney

Deputy County Attorney

TOWN OF CAMP VERDE
Council Agenda Action Form

Meeting Date: Jul 12, 2008

Meeting Type: Regular Session

Type of Presentation: Verbal Only

REFERENCE DOCUMENT: FY 2008 / 2009 Library Service Agreement

AGENDA TITLE: (Be Exact):

Discussion and possible approval of the 2008 / 2009 Library Service Intergovernmental Agreement with Yavapai County Library District.

PURPOSE AND BACKGROUND INFORMATION:

This is an annual agreement between the town and Yavapai County to help provide library services to the Camp Verde and the surrounding area.

STAFF RECOMMENDATION(S): (Suggested Motion)

I recommend approval of the agreement for another year

Type of Document Needing Approval:

Finance Director Review

Budgeted/Amount

Yes

Comments:

The revenue resulting from the approval of this IGA have already been factored into our 2008 / 2009 budget

Fund: Camp Verde Community Library, Beaver Creek Library

Line Item:

Submitting Department: library

Contact Person: Gerard Laurito

Town Manager/Designee:

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.



Yavapai County Library District
172 East Merritt Street, Suite E • Prescott, AZ 86301-2029
(928) 771-3191 • FAX: (928) 771-3113

2 July 2008

Gerry Laurito, Director
Camp Verde Community Library
P O Box 566
Camp Verde, AZ 86322

RE: FY 2008/2009 Library Service Agreement

Dear Gerry:

Enclosed is the FY 2008/2009 Library Service Agreement between Yavapai County Library District and the Town of Camp Verde.

The District agrees to provide financial resources for the operation of the Camp Verde Community Library as follows:

- To pay the Town the amount of **\$104,677.00: \$56,718.00** for library services, **\$20,000.00** for library materials, **\$4,000.00** for automation, and **\$23,959.00** for the Beaver Creek Service Center in two (2) installments, November and May: the first installment of **\$64,318.00** will include **\$23,959.00** for the Beaver Creek Service Center payment in full and second installment of **\$40,359.00** in May

Return both completed original Library Service Agreements to the Library District **no later than Thursday, August 21, 2008**. A conformed copy of the Agreement will be returned to the Town of Camp Verde following approval by the Library District Board of Directors.

Thank you for your consideration and prompt response. Please contact me immediately if you anticipate any delay in meeting the return deadline.

Sincerely,

Barbara A. Kile, Director

Enclosures

YAVAPAI COUNTY LIBRARY DISTRICT
LIBRARY SERVICE AGREEMENT

This agreement is entered into between the **YAVAPAI COUNTY LIBRARY DISTRICT**, hereinafter referred to as the "District," and the **Town of Camp Verde**, hereinafter referred to as the "Town," and shall be for a period commencing July 1, 2008 to June 30, 2009.

WHEREAS, the Yavapai County Board of Supervisors has established a County Library District, pursuant to A.R.S. 48-3901, on June 1, 1987; and

WHEREAS, the District has an agreement with the Department of Library, Archives and Public Records of the State of Arizona, hereinafter referred to as the "State Library," to provide library services within Yavapai County and the State of Arizona; and

WHEREAS, the District and the Town recognize the need to cooperate in the provision of library services to the citizens of the District; and

WHEREAS, the Town has taken action and officially notified the District that it desires to be a part of the District, and therefore is entitled to the benefits of the District; and

WHEREAS, the Town operates and maintains a library and the District desires to contract with the Town for library services for the benefit of the citizens of the District; and

NOW THEREFORE, IT IS AGREED by and between the District and the Town as follows:

1. All citizens of the District shall have full use of the library facilities and services.
 2. The Town and the District shall cooperate in planning and implementing resource sharing activities acceptable to the District and the Town.
 3. All library materials purchased with District funds are the property of the Town.
 4. It is understood by both parties that officials, employees and agents of the District remain the sole responsibility of the District. It is further understood that the officials, employees and agents of the Town remain the sole responsibility of the Town.
-

5. Except as expressly specified in this agreement, the District shall save, hold harmless and indemnify the Town and the Town's officials, employees and agents against all expenses, liabilities and claims of every kind arising from any intentional or negligent act or omission by the District or the District's officials, employees and agents.
6. Except as expressly specified in this agreement, the Town shall save, hold harmless and indemnify the District and the District officials, employees and agents against all expenses, liabilities and claims of every kind arising from any intentional or negligent act or omission by the Town or the Town's officials, employees and agents.
7. The Town agrees to the following conditions:
 - A. Required monthly statistics are maintained and submitted to the District within five **(5)** calendar days of the month's end.
 - B. The annual Arizona Public Library Data Report is submitted to the District as required by the State Library.
 - C. District funds are used specifically and solely for library materials, services and operating expenses. District funds may not be accumulated from year to year. An annual written accounting shall be made to the District describing the manner and use of District funds as required by the District.
 - D. The Town is responsible for all terms and conditions of this agreement. District funds may not be transferred to any other agency without prior written agreement with the District.
 - E. Resource sharing is supported by participating in interlibrary loan services as a borrower and lender of library materials.
8. The District will provide the following benefits and support services to the library:
 - A. Professional assistance and consultation services.
 - B. Continuing education opportunities for staff and volunteers.
 - C. Coordination of county-wide library services.

9. The Town and the District acknowledge that the services to be performed by the Town have a value to the District and to the Town. In consideration of that value, the District agrees to provide financial resources for the operation of the Camp Verde Community Library as follows:
 - To pay the Town the amount of **\$104,677.00: \$56,718.00** for library services, **\$20,000.00** for library materials, **\$4,000.00** for automation, and **\$23,959.00** for the Beaver Creek Service Center in two (2) installments, November and May: the first installment of **\$64,318.00** will include **\$23,959.00** for the Beaver Creek Service Center payment in full and second installment of **\$40,359.00** in May
 10. This agreement may be renewed from year to year by mutual agreement of the parties and stipulation as to the consideration to be paid as between the parties.
 11. This agreement contains the entire agreement of the parties with respect to the subject matter hereof and, it may be amended, modified or waived only by an instrument in writing signed by both parties.
 12. Pursuant to A.R.S. Section 38-511, the Town may cancel this agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the agreement on behalf of the Town is, at any time while the agreement or any extension of the agreement is in effect, an employee or agent of any other party to the agreement in any capacity or a consultant to any other party of the agreement with respect to the subject matter of the agreement. In the foregoing event, the Town further elects to recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating this agreement on behalf of the Town from any other party to the agreement arising as a result of this agreement.
 13. The parties shall comply with Executive Order #99-4 (dated January 29, 1998) concerning non-discrimination in employment.
 14. The parties agree that it is their intention that this Agreement be effective on and from July 1, 2008, even if the date varies from the dates of actual signature.
-

IN WITNESS THEREOF, the parties hereto have caused this agreement to be executed by their duly authorized officials on the aforementioned date.

TOWN OF CAMP VERDE

YAVAPAI COUNTY LIBRARY DISTRICT

Mayor

Chairman, Board of Directors

ATTEST:

ATTEST:

Town Clerk

Clerk of the Board

Date

Date

Pursuant to A.R.S. Section 11-952(B)&(D), the foregoing agreement has been reviewed by the undersigned attorney for the Town, who has determined that the agreement is in proper form and is within the powers and authority granted under the laws of the State to the Town.

Town Attorney

Pursuant to A.R.S. Section 11-952(B)&(D), the foregoing agreement has been reviewed by the undersigned attorney for the Yavapai County Library District, who has determined that the agreement is in proper form and is within the powers and authority granted under the laws of the State to Yavapai County.

Deputy County Attorney

TOWN OF CAMP VERDE
Council Agenda Action Form

Meeting Date: August 6, 2008

Meeting Type: Regular

Type of Presentation: Verbal

REFERENCE DOCUMENT: N/A

AGENDA TITLE: (Be Exact):

Discussion, consideration, and possible direction to staff to prepare a letter to the League of Cities & Towns requesting that they conduct training for Boards & Commissions at least 2 times per year.

PURPOSE AND BACKGROUND INFORMATION:

It would be helpful to our volunteers to receive training from an organization such as the League.

COUNCIL RECOMMENDATION(S): (Suggested Motion)

Move to direct staff to prepare a letter to the League to request training opportunities for Boards & Commissions at least two times per year.

Type of Document Needing Approval: Special Consideration

Finance Director Review []

Budgeted/Amount []

Comments: []

Fund: []

Line Item: []

Submitting Department: Council

Contact Person: Ron Smith

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: August 6, 2008

Meeting Type: Regular Session

Type of Presentation: Verbal Only

REFERENCE DOCUMENT: Recycle

AGENDA TITLE: (Be Exact):

Presentation by Jill McCutcheon of Sedona Recycles followed by discussion, consideration, and possible approval of the renewal Agreement for Contracted Services with Sedona Recycles.

PURPOSE AND BACKGROUND INFORMATION:

The Town of Camp Verde and Sedona Recycles has worked together for the past several years to provide our community with recycling services. With the new agreement, the recycle bins will be dumped more often and the clean up will now be taken care of by Sedona Recycles rather than Town staff.

STAFF RECOMMENDATION(S): (Suggested Motion)

Approve the Agreement for Contracted Services with Sedona Recycles.

Type of Document Needing Approval:

Finance Director Review

Budgeted/Amount

Yes

Comments:

Fund: Non-Departmental

Line Item: 01-20-17-9008

Submitting Department: Parks & Recreation

Contact Person: Lynda Moore

Town Manager/Designee:

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

Agreement for contracted Recycling Services

This AGREEMENT is entered into between SEDONA RECYCLES, INC. a non-profit corporation located in Sedona, Arizona, Yavapai County, hereinafter referred to as "RECYCLES" and the TOWN OF CAMP VERDE, a municipal corporation, herein referred to as "TOWN" on this 15th day of August 2008.

WHEREAS, the TOWN is a municipal corporation organized under the laws of the State of Arizona and entitled to provide services and enter into contracts for the purpose of obtaining services or benefits which otherwise could not provide; and

WHEREAS, RECYCLES is a non-profit corporation that provides services and programs that benefit the residents within the local community; and

WHEREAS, the TOWN desires to contract for certain services for the benefit of the residents of the TOWN, and RECYCLES desires to provide to the TOWN certain services for the benefit of residents of the TOWN;

NOW THEREFORE, in consideration of the mutual promises and covenants of the parties and to the good and valuable considerations, the parties agree as follows:

1. Sedona Recycles, Inc. All materials collected shall be taken to Recycles facility for the purpose of processing various recyclable materials, including: aluminum cans, steel cans, plastics number 1 through 7, cardboard, mixed paper, brown, green and clear glass. RECYCLES shall be responsible to pay the cost for operation of said facilities.
2. Subcontractors. Subcontracting the work shall not be allowed without the approval of the TOWN.
3. Containers & Signage. RECYCLES will provide containers in which the materials are to be collected. All bins shall be of a design approved by the TOWN. It is the responsibility of RECYCLES to provide signing indicating the type of material and requirements of recycling that material on each bin. In addition, signing must be pre-approved by the Town Clerk.
4. Site & Site Maintenance. The site will be maintained by RECYCLES. It is the responsibility of RECYCLES to provide clean up of the site, including recyclable and non-recyclable materials left outside the bins. Volunteer monitoring by the TOWN is encouraged.
5. Fees. The TOWN shall reimburse RECYCLES a fee of \$600.00 per month for recycling services. The fee shall be paid in twelve (12) monthly installments, within thirty (30) days following submission of an invoice for work performed.
6. Service Frequency. Hauling Frequency will be as needed when the bins are at least 75% full.
7. Reports. For each monthly billing period, a report must be submitted by RECYCLES stating the quantity of each material taken to the recycling center. This will be in a format approved by the TOWN.

8. Cancellation. Either party may cancel this Agreement, without penalty, upon thirty (30) days from receipt of written notice by the other party. This Agreement is subject to termination pursuant to A.R.S. § 38-511.
9. Term. The term of this Agreement is from August 15, 2008 to August 15, 2010. At the TOWN's option with the approval of RECYCLES, this Agreement may be extended for one additional year. An increase in unit cost shall be negotiated and subject to the approval of the Town Council at the start of the extended contract period.
10. Permits, Fees and Licenses. RECYCLES will secure and pay for all applicable Federal, State, County, and local permits and licenses, including a TOWN business license, and comply with all applicable Federal, State, County, and local laws, codes, ordinances, regulations, and safety standards.
11. Entire Agreement. This Agreement contains the entire agreement between the parties, and no statements, promises, or inducements made by either party that are not contained in this written Agreement shall be valid or binding. This Agreement may be amended only in writing agreed to by the parties.
12. Binding. This Agreement shall insure to the benefit of and be binding on the parties, executors, administrators, assignees and successors.
13. Independent Contractor. The parties agree that RECYCLES provide specialized services and enter into this Agreement with the TOWN as an independent contractor. Nothing in this Agreement shall be construed to constitute RECYCLES, nor any of its personnel, volunteers, or directors, as agents, employees or representatives of the TOWN. As an independent contractor, RECYCLES is solely responsible for all labor and expenses in connection with this Agreement and for any and all damages which may arise during the operation of the Agreement.
14. Insurance & Liability. RECYCLES shall carry insurance acceptable to the TOWN and shall submit documentation of such insurance to the TOWN within ten (10) days following the execution hereof. RECYCLES shall not cancel or amend such insurance without first giving the TOWN thirty (30) days prior written notice thereof. RECYCLES assumes and agrees to hold harmless, indemnify and defend the TOWN, its officers, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries, judgments and all liability of every kind, nature, and description for injury to persons including wrongful death, or damage to property or both, occurring during, or in consequence, of the performance or failure to perform by RECYCLES. The TOWN assumes no liability, obligation or responsibility of any nature whatsoever, in connection with this Agreement except for payment of fees as stated or referred to herein.

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: August 6, 2008

Meeting Type: Regular

Type of Presentation: Verbal

REFERENCE DOCUMENT: N/A

AGENDA TITLE: (Be Exact):

Discussion, consideration, and possible direction to staff relative to authorization for the Downtown Merchants to use the Town's tables and chairs for the Block Party.

PURPOSE AND BACKGROUND INFORMATION:

When eliminating events, Council discussed allowing use of Town equipment and facilities for those organizations that take on the events. This Block Party, sponsored by the merchants, supports economic activity and I feel that Council needs to consider the request.

COUNCIL RECOMMENDATION(S): (Suggested Motion)

Move to direct staff to arrange for the Downtown Merchants' use of the Town's tables and chairs for the Block Party.

Type of Document Needing Approval:

Special Consideration

Finance Director Review

Budgeted/Amount

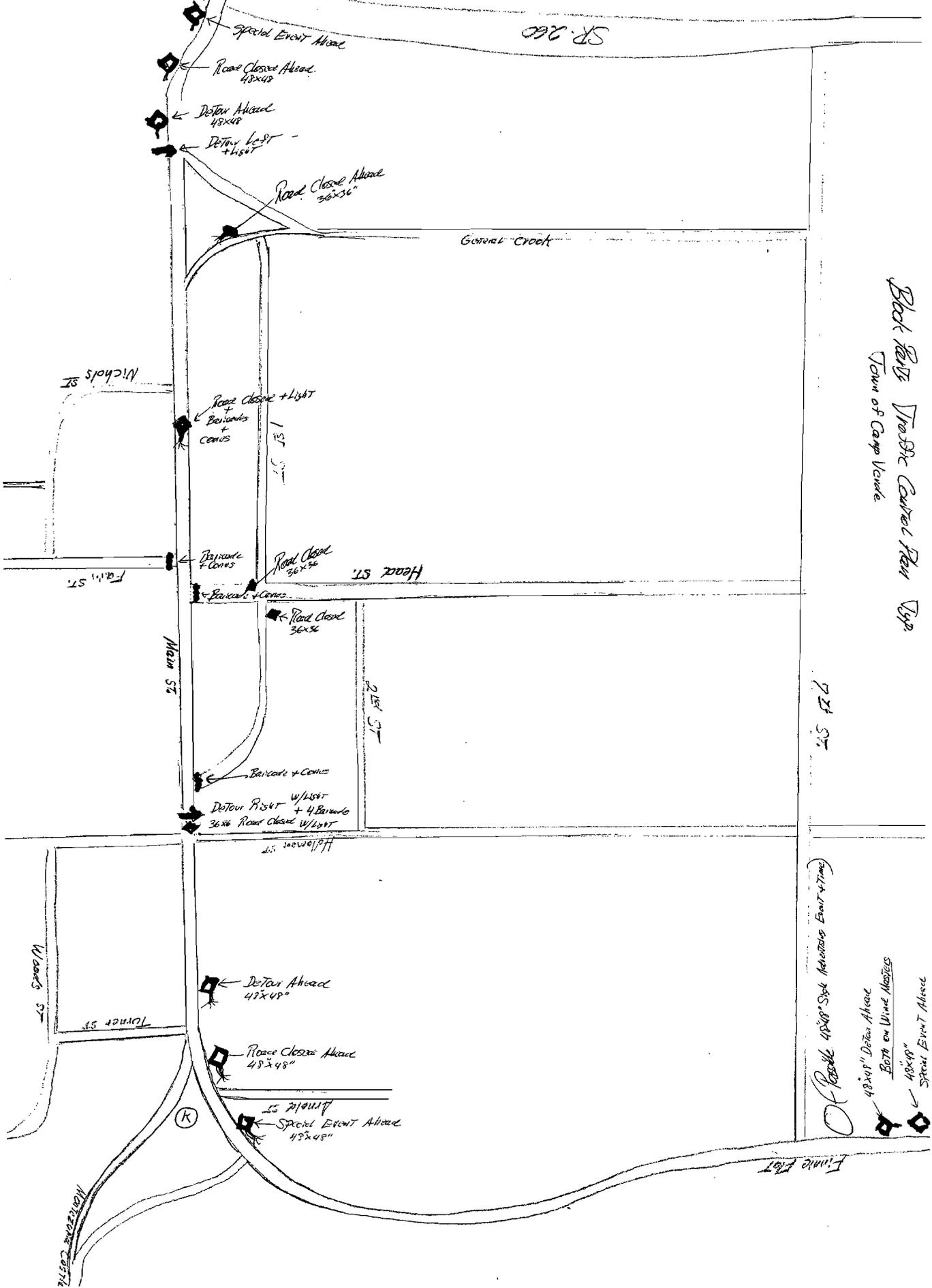
Comments:

Fund:

Line Item:

Submitting Department: Council

Contact Person: Ron Smith



Block Party Traffic Control Plan
Town of Camp Venue

Of Road 48x48 Sign Materials Event + Time
48x48" Detour Ahead
Both on Vine Streets
48x48" Special Event Ahead

SR 260

General Creek

Nichols St

Fair St

Main St

Hearst St

2nd St

Hillman St

3rd St

Turner St

(K)

Finkle Flat

Special Event Ahead

Road Closed Ahead 48x48

Detour Ahead 48x48

Detour Left 48x48

Road Closed Ahead 36x36

Road Closed + Light + Baricade + Cones

Road Closed 36x36

Baricade + Cones

Road Closed 36x36

Baricade + Cones

Detour Right w/48x48 + 4 Baricade 36x36 Road Closed w/48x48

Detour Ahead 48x48

Road Closed Ahead 48x48

Special Event Ahead 48x48

July 31,2008

EVENT PROCEDURES AGREEMENT

Town of Camp Verde

Mayor and Council

Departments thereof

This agreement is to address the following items regarding the CAMP VERDE SUMMER CELEBRATION Block Party on August 23rd 2008:

- Barricades, cones, tables, chairs, signs, and any equipment loaned to us by the Town of Camp Verde will be picked up on Friday Aug. 22nd, stored at Camp Verde Feeds within locked gates until road closure Sat at 5pm.
- All items will be stored again after the Event at the same location, then returned to the proper departments on the following Monday by 4pm
- Set-up, take-down and cleanup will be provided by the Merchants and volunteers, by street opening at 11pm.

Ginger Mason

Representative of

Camp Verde Merchants Committee

A handwritten signature in black ink, appearing to read "Ginger Mason", written in a cursive style.

TOWN OF CAMP VERDE
Engineering Department
Traffic & Safety

Date: 7.31.08

Requested By: CRINGER MASON Rep. FOR C-V MERCHANTS COMMITTEE

Address: 567 SO MAIN ST CV.

Day Phone Number: 928.567.2348

Location: MAIN STREET FROM HOLLOWAY TO GENERAL CROOK
SEE MAP

Request: FOR ROAD CLOSURE ON AUG 23RD 2007 FOR
SPECIAL EVENT FROM 5:00pm UNTIL 10:00pm (EVENT 6-10pm)
IN ACCORDANCE WITH PAST TRAFFIC CONTROL PROCEDURES
PLEASE SEE ATTACHED MAP.

Town Engineer Comments:

Date: 7-31-08.

Signature *[Handwritten Signature]*
Town Engineer

CERTIFICATE OF LIABILITY INSURANCE

American Family Insurance Company
 American Family Mutual Insurance Company if selection box is not checked.
 6000 American Pkwy Madison, Wisconsin 53783-0001

Insured's Name and Address

Ginger Mason
 DBA: Mason Jewelers
 PO Box 1903 567 Main Street
 Camp Verde, AZ 86322

Agent's Name, Address and Phone Number (Ag't/Dist.)

Kathy Scherlich (928) 567-0335
 452 West Finnie Flat Road Suite C
 Camp Verde, AZ 86322 (060/411)

This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder.

This certificate does not amend, extend or alter the coverage afforded by the policies listed below.

COVERAGES				
This is to certify that policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions, and conditions of such policies.				
TYPE OF INSURANCE	POLICY NUMBER	POLICY DATE		LIMITS OF LIABILITY
		EFFECTIVE (Mo, Day, Yr)	EXPIRATION (Mo, Day, Yr)	
Homeowners/ Mobilehomeowners Liability				Bodily Injury and Property Damage Each Occurrence \$,000
Boatowners Liability				Bodily Injury and Property Damage Each Occurrence \$,000
Personal Umbrella Liability				Bodily Injury and Property Damage Each Occurrence \$,000
Farm/Ranch Liability				Farm Liability & Personal Liability Each Occurrence \$,000 Farm Employer's Liability Each Occurrence \$,000
Workers Compensation and Employers Liability †				Statutory ***** Each Accident \$,000 Disease - Each Employee \$,000 Disease - Policy Limit \$,000
<input checked="" type="checkbox"/> General Liability <input type="checkbox"/> Commercial General Liability (occurrence) <input type="checkbox"/>	02-X77042-01-00	1/24/2008	1/24/2008	General Aggregate \$ 4,000,000 Products - Completed Operations Aggregate \$ 4,000,000 Personal and Advertising Injury \$ 2,000,000 Each Occurrence \$ 2,000,000 Damage to Premises Rented to You \$ 100,000 Medical Expense (Any One Person) \$ 5,000
Businessowners Liability				Each Occurrence †† \$,000 Aggregate †† \$,000
Liquor Liability				Common Cause Limit \$,000 Aggregate Limit \$,000
Automobile Liability <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Auto <input type="checkbox"/> Nonowned Autos <input type="checkbox"/>				Bodily Injury - Each Person \$,000 Bodily Injury - Each Accident \$,000 Property Damage \$,000 Bodily Injury and Property Damage Combined \$,000
Excess Liability <input type="checkbox"/> Commercial Blanket Excess <input type="checkbox"/>				Each Occurrence/Aggregate \$,000
Other (Miscellaneous Coverages)				
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS				
Block party - August 23rd				
† The individual or partners shown as insured <input type="checkbox"/> Have <input type="checkbox"/> Have not elected to be covered as employees under this policy. †† Products-Completed Operations aggregate is equal to each occurrence limit and is included in policy aggregate.				

CERTIFICATE HOLDER'S NAME AND ADDRESS

• Town of Camp Verde
 395 S Main Street
 Camp Verde, AZ 86322

CANCELLATION

Should any of the above described policies be cancelled before the expiration date thereof, the company will endeavor to mail (7 days) written notice to the Certificate Holder named, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives. *10 days unless different number of days shown.

This certifies coverage on the date of issue only. The above described policies are subject to cancellation in conformity with their terms and by the laws of the state of issue.

DATE ISSUED: 7/31/2008
 AUTHORIZED REPRESENTATIVE: *Kathy Scherlich*

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Date: August 6, 2008

Meeting Type: Regular Session

Type of Presentation: Verbal Only

REFERENCE DOCUMENT: Project 08-051

AGENDA TITLE: (Be Exact):

Discussion and possible award of bid for the development of a Community Park Master Plan.

PURPOSE AND BACKGROUND INFORMATION:

On July 29, 2008 the top rated proposals recommended by TAC made presentations to Council. Council and staff recommends awarding the bid to RBF Consulting.

STAFF RECOMMENDATION(S): (Suggested Motion)

Award the contract to RBF Consulting

Type of Document Needing Approval:

Finance Director Review

Budgeted/Amount

Yes

Comments:

Fund: 04-00-00 Parks Fund

Line Item: 9999

Submitting Department: Parks & Recreation

Contact Person: Lynda Moore

Town Manager/Designee:

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.