

MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, SEPTEMBER 6, 2017 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30p.m.

2. Roll Call

Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Robin Whatley, Councilor Dee Jenkins, and Councilor Buck Buchanan were present. Councilor Brad Gordon and Councilor Jackie Baker were absent.

Also Present: Town Manager Russ Martin, Finance Director Mike Showers, Town Clerk Judy Morgan, Marshal Nancy Gardner, Commander Brian Armstrong and Recording Secretary Jennifer Shilling.

3. Pledge of Allegiance

Mayor German led the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Work Session – August 11, 2017
- 2) Regular Session – August 16, 2017

b) Set Next Meeting, Date and Time:

- 1) Wednesday, September 13, 2017 at 5:30 p.m. – Work Session
- 2) Wednesday, September 20, 2017 at 6:30 p.m. – Regular Session
- 3) Wednesday, September 27, 2017 at 6:30 p.m. - Council Hears Planning & Zoning
- 4) Wednesday, October 4, 2017 at 6:30 p.m. – Regular Session
- 5) Wednesday, October 11, 2017 at 5:30 p.m. – Work Session

c) Facility Use Agreement: Bread of Life [Staff Resource: Mike Marshal]

Motion was made by Councilor Jenkins to accept the Consent Agenda as presented. Second was made by Councilor Buchanan. **Motion** carried unanimously.

5. Special Announcements and presentations:

5.1. League of Cities and Towns Annual Conference 2017 Service Awards Announcement (For Council Members Robin Whatley and Jackie Baker). [Staff Resource: Russ Martin]

This item was tabled because Councilor Baker was absent.

5.2. Announcement of GFOA's Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended 2016; and award of Financial Reporting Achievement (AFRA) to Finance Director Michael Showers. [Staff Resource: Russ Martin]

Russ Martin explained the Town has won this award for the last four years. Mr. Martin said it is because of the outstanding job by Finance Director Mike Showers. This report is full disclosure and gives a clear picture of the financial position of the Town. Mr. Martin expressed his thanks to Mr. Showers for his efforts.

5.3. Recognition of Camp Verde Marshal's Office new Patrol Sergeant and Patrol Corporal. [Staff Resource: Nancy Gardner]

Marshall Nancy Gardner stated that she would like to start introducing new Officers and staff to the Council and to the Public. She then explained the testing process for these positions and stated it is a huge success for the Marshall's Office to have these two positions filled. She introduced Corporal Tom Baizel and Sergeant Brandon Collins. Their wives were honored to pin their new badges on them.

Council took a cake break to celebrate: 6:40pm

Council meeting resumed: 6:47 pm

5.4. National Day of Service and Remembrance Proclamation. [Mayor German]

Mayor German stated that this is an annual 911 Remembrance Proclamation. The American Legion would like him to read the Proclamation on Saturday, September 9, 2017 [correction: Monday, September 11, 2017] at 11am at the Ramada. He will do so at that time.

6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

No public comment received.

7. Business. Legal action can be taken.

7.1. Discussion, consideration and possible appointment of member to the Board of Adjustment and Appeals to fill vacancy left by resignation of Murray Lichty. The term will expire January 2020. [Staff Resource: Judy Morgan]

Town Clerk Judy Morgan introduced John McReynolds. Mr. McReynolds gave a brief background of his experience sitting on a previous Planning and Zoning Board for the County. He feels he will be a valuable asset to the Town of Camp Verde.

Motion made by Councilor Buchanan to appoint John McReynolds to the Board of Adjustments & Appeals for a term that expires January 2020. Second was made by Councilor Murdock. **Motion** carried unanimously.

7.2. Possible approval of a Special Event Liquor License application for Verde Valley Rangers Mounted Sheriff's Posse/Tyler Rezzonico - for the 2017 Fort Verde Days to be held October 13-15, 2017. [Staff Resource: Virginia Jones]

Tyler Rezzonico explained this is an annual request for Fort Verde Days and would like to thank the Council for their support.

Motion made by Councilor Whatley to approve a Special Event Liquor License application for Verde Valley Rangers Mounted Sheriff's Posse/Tyler Rezzonico - for the 2017 Fort Verde Days to be held October 13-15, 2017. Second was made by Councilor Jenkins. **Motion** carried unanimously.

7.3. Discussion and possible approval of Resolution 2017-983 a Resolution supporting the Acquisition of land on the Verde River by the U.S. Forest Service and Federal Funding for those acquisitions. [Staff Resource: Steve Ayers]

Steve Ayers explained that when they were doing the River Recreation Master Plan they were

looking at different routes to connect the trails and this specific parcel is the only private land that connects the two parks. Mr. Ayers had a conversation with the current property owner regarding an easement. The current owner is not interested in putting in an easement because he has the parcel up for sale. Mr. Ayers had a conversation with a representative from the Trust for Public Land and learned that they wanted to do some projects on the Verde River and were looking to do some acquisitions through the Land and Water Conservation Department. This is one parcel that they want to get funding for and would need a resolution from Council.

Motion made by Councilor Murdock to approve Resolution 2017-983 a Resolution supporting the Acquisition of land on the Verde River by the U.S. Forest Service and Federal Funding for those acquisitions. Second was made by Councilor Whatley. **Motion** carried unanimously.

7.4. Consideration and possible approval of Resolution 2017-984, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving the application for a non-motorized or motorized grant. The Arizona State Parks Off Highway Vehicle Grant is to purchase four-acres and develop a multi-use trailhead for Ryal Canyon Trail, Off Salt Mine Road. [Staff Resource: Steve Ayers]

Steve Ayers explained that while working with the Verde Front and Prescott National Forest on the Verde Trail and Access Plan (who are inventorying trails) they looked at specifically the Ryal Canyon trail. To access this trail, one would have to trespass on private land to use the trail. Mr. Ayers spoke with the land owner and explained there is funding that could be used to purchase the property through a grant. The land owner was okay with this. The Town would now need to submit an application and a resolution. Councilor Whatley asked if the Town needs to put money towards the grant. Mr. Ayers indicated the Town could be responsible for up to \$5,000 for miscellaneous expenses. Mr. Ayers doesn't anticipate going over that amount.

Motion made by Councilor Murdock to approve Resolution 2017-984, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving the application for a non-motorized or motorized grant. The Arizona State Parks Off Highway Vehicle Grant is to purchase four-acres and develop a multi-use trailhead for Ryal Canyon Trail, Off Salt Mine Road. Second was made by Councilor Jenkins. **Motion** carried unanimously.

8. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

There were no comments from the Public.

9. Council Informational Reports.

9.1. League of Arizona Cities and Towns Annual Conference 2017 – Reports by Council.

Vice Mayor Murdock - attended the League Conference in Tucson. She made wonderful connections and appreciated being able to go. She also wanted to give a public shout-out to a Public Works employee, Stacy Perry who donated a truck/trailer/services to take a load of supplies to a town that was affected by Hurricane Harvey. He will be going again in a few weeks.

Councilor Whatley - attended a Homeless Coalition Meeting, and would like to add this to the Liaison List. She also suggested in the meeting that they go to other councils and do the same thing. This would create more of a unified front. This could really help the homeless in the Verde Valley. She attended the CVBA Mixer and stated it looks like the business organization is up and running.

Councilor Jenkins - attended the League Conference Meeting. She put together a summary of notes for each of the sessions she attended and offered them to the Council for their review. She enjoyed learning about other towns and cities.

Mayor German-attended the League Conference Meeting. He also wrote a summary of his experience. He was re-elected for another year as President of the Greater Arizona Mayors Association. He was asked to bring forward a change to the bylaws to allow for Tribal Nations to participate in the meetings. He spoke with the local Chairwoman and she expressed interest in joining the meetings. The vote was unanimous to change the bylaws to allow them to have a non-voting Associate Membership.

10. Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

- Town Manager Russ Martin stated he will be attending a K-12 Forum this weekend. Mr. Martin appreciates the Verde Valley Forum for putting this on. Two other staffers will be attending this forum as well.
- There will be an All Staff Training Meeting, September 26th, from 11:30-1:30. The nonessential offices will be shut down during that time.
- Mr. Martin is also working with the Fire District on an Emergency Table Top Exercise. The preliminary date for this is set for November 2nd.

11. Adjournment

Mayor adjourned the meeting at 7:11 p.m.



Mayor Charles German


Attest: Town Clerk Judy Morgan

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Council Meeting of the Town Council of Camp Verde, Arizona, held on September 6, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 21st day of September, 2017.


Judy Morgan, Town Clerk