

MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JUNE 21, 2017 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**

Mayor German called the meeting to order at 6:30p.m.

2. **Roll Call**

Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Jackie Baker, Councilor Dee Jenkins and Councilor Buck Buchanan.

Also Present

Town Manager Russ Martin, Finance Director Mike Showers, Town Clerk Virginia Jones and Recording Secretary Jennifer Shilling.

3. **Pledge of Allegiance**

Mayor German led the Pledge.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – June 7, 2017

b) Set Next Meeting, Date and Time:

- 1) Wednesday, June 28, 2017 at 6:30 p.m. – Council Hears Planning & Zoning
- 2) Wednesday, July 5, 2017 at 6:30 p.m. – Regular Session Cancelled
- 3) Wednesday, July 12, 2017 at 5:30 p.m. - Work Session
- 4) Wednesday, July 19, 2017 at 6:30 p.m. – Regular Session
- 5) Wednesday, July 26, 2017 at 6:30 p.m. – Council Hears Planning & Zoning

c) Notification that Camp Verde Marshal's Office was approved to receive a no match grant in the amount of \$2,880.00 from the "100 Club" for Patrol Med Kits that include tourniquets, quick clot and a pouch to carry the items on their body, in the event of a catastrophic event. Staff Resource: Nancy Gardner

d) Possible approval of a Special Event Liquor License application for Verde Valley Rangers Mounted Sheriff's Posse/Tyler Rezzonico- for the 2017 Corn Festival to be held July 14th thru July 16th. Staff Resource: Virginia Jones

Councilor Baker made note of a couple clerical errors in the minutes of June 7, 2017. The first on page 2, Item 8, starting at the end of the second sentence, it should read, "there are no new changes." The second correction is on page 3, under Item 11, the last sentence should read, "Vice Mayor Murdock concurred, stating she did not want to throw money at collecting old Court debt". **Motion** was made by Councilor Baker to accept the Consent Agenda with the noted changes. Second was made by Councilor Jenkins. Council unanimously approved the Consent Agenda.

5. **Special Announcements and presentations:**

- **No Presentations or Announcements**

6. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no comments from the Public.

7. **Discussion, consideration and possible appointment of a member to the Planning & Zoning Commission to complete the term of Dennis Willis who resigned May 10, 2017. The term expires January 2020.** Staff Resource: Virginia Jones
Town Clerk Virginia Jones stated they received only one application and introduced the applicant, Bruce George. Mr. George stated that he has been in the community for many years and would be happy to serve on the Planning and Zoning Commission. **Motion** made by Councilor Whatley to appoint Bruce George to the Planning & Zoning Commission for a term that expires January 2020. Second was made by Councilor Baker. **Motion** carried unanimously.

8. **Discussion, consideration and possible approval of an agreement with the Town Magistrate. This contract will be for 2 years commencing on July 1, 2017.**

Town Manager Russ Martin suggested if the Council wanted to make any changes, they make them to this contract then pass that, then Mr. Martin will put it in front of the Judge. This then could be added to next week's agenda for the final approval. Council Members asked Mr. Martin several questions about the current contract.

Mayor German asked if there is something in the contract that covers if he doesn't show up for work, does he not get paid? Town Manager Russ Martin explained that this is not traditionally covered in a contract. The Town has budgeted for pro tem in the event the judge needs sick or vacation coverage.

Councilor Jenkins wanted to make sure she was clear regarding the Magistrate being a consultant, that he is only paid for the hours he worked. Mr. Martin stated that this contract is somewhat similar to the one that the Prosecuting Attorney has.

Mayor German also asked about having a mutual agreement with the Magistrate pertaining to attending trainings. He stated that it would have to benefit the Town. Mr. Martin explained that this would mostly be a budgetary issue but Council could also add instructions to the contract that is related to training.

Councilor Baker noted that the last sentence of the contract seems to be incomplete. Mr. Martin will have to discuss this with Town Attorney, Bill Sims.

Mr. Martin stated that some of these issues might be covered by statute and that would be the reason for these not to be included in a contract.

Council directed Mr. Martin to address with the town's attorney three items. The first is regarding trainings, the Council would like to have advance notice for any trainings the magistrate attends, second is regarding sick and vacation time, an agreeable staffing size and per hour rates and the third is regarding an explanation of the last line of the contract. If the magistrate agrees with all of these changes, the contract stands. If not, the contract will be placed on next week's agenda.

Motion was made by Councilor Baker to approve a contract with Paul Schlegel for a period of July 1, 2017 to June 30, 2019 as the town's Magistrates Judge and including the instructions given to our manager to clarify training and sick/vacation time and to clarify the last sentence of the contract. Second was made by Councilor Murdock. **Motion** carried unanimously.

9. **Discussion and possible approval of the Town of Camp Verde Fiscal Year 2018 Proposed Tentative Budget.** Staff Resource: Michael Showers

Discussion regarding the budget centered around the placeholder in the CIP budget for construction of the Community Park.

Mayor German stated he would like to see the park finished but feels uneasy about getting a loan to finance the project until Highway 260 project is complete.

Councilor Gordon indicated he would prefer having an emergency fund, indicating it takes time to put in and pay for sewer operations.

Councilor Baker stated there are some things you can't wait on and you sometimes have to do the best you can with what you have.

Councilor Murdock stated that the Capital Improvement Fund (CIP) is there to invest the money back into the community. She feels that we have waited long enough to not invest into a park and says that we are at the point where if these changes don't happen the citizens are really not going to be happy with them. She does not want to disappoint the citizens. The money is just a placeholder and does not have to be spent. She feels the money put in for sewer sleeves in the 260 project was a good investment.

Councilor Whatley indicated she would prefer a park. She is all for putting at least a place holder into the budget.

Councilor Jenkins stated support for the park and is excited that the waste water treatment plant is going to send water down for the park. She wanted to thank the people who gave them a tour and explained everything. She thinks it's going to be a beautiful place.

Public Input:

Bruce George stated that we want families to come here, we really need a park. There are a couple of loans that will be paid off in a couple years that could go towards a loan if needed. He wants to get it done.

Motion was made by Councilor Gordon to approve the Town of Camp Verde Fiscal Year 2018 Proposed Tentative Budget. Second was made by Councilor Murdock. **Motion** carried unanimously.

10. **Discussion, consideration and possible approval to enter into an Intergovernmental Agreement with the City of Phoenix for TPT (Transaction Privilege Tax) reporting purposes.** Staff Resource: Michael Showers

Finance Director Mike Showers stated this IGA will make his life easier when dealing with Transaction Privilege Taxes (TPT) for recording purposes. This software is available to cities and towns at a minimal cost. Mayor German questioned if this will help tracking payments that are mistakenly credited to Chino Valley instead of Camp Verde. Mr. Showers stated it would because the software can do summaries.

Motion was made by Councilor Baker to approve the Town Manger to enter into an Intergovernmental Agreement (IGA) with the City of Phoenix for TPT (Transaction Privilege Tax) reporting purposes. Second was made by Councilor Gordon. **Motion** carried unanimously.

11. **Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**
There were no comments from the Public.

12. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Baker- wanted to remind everyone that Friday, June 23, 2017 is the Insurance Luncheon and Meeting. The insurance pool is celebrating 30 years. It will be held at the Cottonwood Recreation Center at noon. Town Manager Russ Martin stated that if anyone wants to carpool meet at the Town Offices at 9:30a.m.

Councilor Buchanan- attended the District Governing Board Meeting for Yavapai College, and stated the big topic of conversation was the registration of hundreds of kids who enrolled in the College for Kids Program. He will be attending the Cornville Post Office Dedication on Saturday, June 24, 2017 at Windmill Park in Cornville.

Mayor German- will not be attending the Insurance Pool Luncheon because he will be going over Flood Issue Reports with the Forest Service.

13. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin stated there was an opportunity at International City Managers Association (ICMA) to do a video. They do 4 videos a year that highlight communities in the region in which the conference is being held. The Town of Camp Verde was chosen to be one of these videos. He stated that although this is an honor, he will be turning down an opportunity due to the additional cost involved in creating this video.

14. **Adjournment**

Mayor adjourned the meeting at 7:41 p.m.



Charles German, Mayor



Jennifer Shilling, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on June 21, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20 day of July, 2017.



Virginia Jones ~~Town~~ Clerk
Deputy