

**MINUTES
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
FRIDAY, JUNE 16, 2017 at 8:00 A.M.**

The Work Session started at 8:00 a.m. with a tour of the Waste Water Treatment Plant located at 1000 E. State Route 260. All members of the Council were present. Others present during Waste Water Treatment Plant Tour included: Town Manager Russ Martin, Risk Manager Carol Brown, Town Clerk Virginia Jones. Tour information by Jerry Tinagero and Marshal Davis. After the Tour, Council returned to Camp Verde Council Chambers at 9:30 a.m.

1. **Call to Order**

Mayor German called the meeting to order at 9:40 a.m.

2. **Roll Call**

Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Brad Gordon, Councilor Dee Jenkins, Councilor Robin Whatley Councilor Jackie Baker and Councilor Buck Buchanan were present.

Also Present

Town Manager Russ Martin, Public Works/Wastewater Troy O'Dell, Town Clerk Virginia Jones, and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**

Mayor German led the Pledge of Allegiance.

4. **Wastewater Facility discussion of current and future projects and possible Town Council Direction to staff regarding those projects.**

Direction to Staff: It was the consensus of the Mayor and Town Council, acting as Trustees of the Sanitary District, to direct the Town Manager and Finance Director to seek out and secure refinancing of current debt obligations (without increasing principal) that will reduce net costs and allow the amount saved on interest to be re-directed into funding for upgrades at the Wastewater Treatment Facility, specifically the drying beds, rehab of the lagoons and filters/chlorination.

Discussion: Town Manager Russ Martin stated the Mayor and Council are the trustees of the Wastewater/Sewer District. Public Works/Wastewater Troy O'Dell addressed the Mayor and Council advising there are funds available (leftover) from the USDA payments, but not enough funding to cover all the CIP items needed at this time. Mr. O'Dell and Town Manager Russ Martin are asking Council, in their capacity as trustees, for direction with respect to funding and priorities, advising that the Town has approximately \$650,000 to spend, with 1.4 million needed for upgrades and projects within the Wastewater Treatment Facility. Mr. O'Dell gave an overview of necessary upgrades, and proposed cost effective changes, including the necessity of drying beds, rehab of the lagoons, and filters/chlorination (eliminating the potential expense of the UV system at this time), advising that acquiring these upgrades are critical at this time, and additionally will reduce the cost of hauling sludge (wet vs. dry) and meet the need to get A+ rating of effluent water for future use at the proposed park(s).

At the request of Council, Mr. Martin advised that the recommended upgrades would be put out for bid; staff recommends the Town not pursue a new WIFA loan, as the costs would increase with the WIFA requirements (David Bacon certified wages, US manufactured only equipment, etc.), but shop for better

interest rates on the current loans which may provide enough savings, without acquiring additional debt, to meet the needed 1.4 million to complete these necessary upgrades. Mr. Martin advised that this proposal to fund the needed upgrades will not increase customer rates (rates would remain the same and are based on property valuation), but will not likely decrease rates as any savings would be put back into capital for long term maintenance and/or replacement as needed. Mr. O'Dell, at the request of Council, advised that the upgrades could be done in stages, however, with each stage, and each delay, the cost to complete will increase. Mr. Martin advised that he, and Finance Director Michael Showers, are requesting direction from the Mayor and Council, as trustees of the Sanitary District, regarding shopping for new loans/refinancing while interest rates are low, in an attempt to save enough money on the current debt to finance (combined with the budgeted \$650,000) to complete the necessary upgrades.

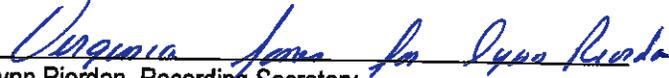
Mr. Martin advised that a study on rates for new construction is in progress. Mr. O'Dell and Mr. Martin advised that Council members and residents (public) are welcome to take a tour of the Wastewater Treatment Plant (reservations recommended).

Mr. Martin advised that the old mobile home located at the Wastewater Treatment had been auctioned off, however, the mobile home was unable to be moved due to instability and liability, therefore the auction/sale was not completed. Mr. Martin advised that the Town would look for other alternatives to removing the mobile home (auction, sale or removal), as well as putting the old vacuum truck up for auction.

Adjournment. Mayor German, with no objection from Council, pronounced the meeting adjourned at 10:31 a.m.



Charles German, Mayor



Lynn Riordan, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session, Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on June 16, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 29 day of June, 2017.



Virginia Jones, Town Clerk