



Support your local merchants

**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 4, 2017 at 6:30 P.M.**

If you want to speak ON ANY ITEM ON THE AGENDA, PLEASE complete the Request to Speak Form

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

2. Roll Call. Council Members: Jackie Baker, Buck Buchanan, Dee Jenkins, Brad Gordon, Robin Whatley; Vice Mayor Jessie Murdock; and Mayor Charles German.

3. Pledge of Allegiance

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Work Session – September 13, 2017
- 2) Regular Session – September 20, 2017

b) Set Next Meeting, Date and Time:

- 1) Wednesday, October 11, 2017 at 5:30 p.m. – Work Session
- 2) Wednesday, October 18, 2017 at 6:30 p.m. – Regular Session
- 3) Wednesday, October 25, 2017 at 6:30 p.m. - Council Hears Planning & Zoning- CANCELLED
- 4) Wednesday, November 1, 2017 at 6:30 p.m. – Regular Session

5. Special Announcements and presentations.

5.1. Proclamation for Mitzvah (Good Deed) Day in the Verde Valley – A Day of Community Service.

5.2. Proclamation declaring October as Fort Verde State Historic Park Month.

6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

Page
3
6

11

13

Page
15

19

25

33

35

7. Business. Legal action can be taken.

7.1. Commission and Board (Planning and Zoning Commission and Board of Adjustment and Appeals) Quarterly Reports for July-September 2017. [Staff Resource: Melinda Lee]

7.2. Possible approval of a Special Event Liquor License application for Kevin Norton, Salt Mine Vineyards, License #13133044 for the 2017 Fort Verde Days to be held October 13-15, 2017. [Staff Resource: Judy Morgan]

7.3. Presentation by Arizona Forward to inform Council of the organization’s work, its mission and how the Town of Camp Verde can become a supporting member. [Staff Resource: Mayor Charles German]

7.4. Presentation, discussion and possible approval for the submission of an Arizona Department of Forestry Community Challenge Grant (CCG) in an amount not to exceed \$20,000. [Staff Resource: Sebra Choe]

7.5. Designation of Town’s official representative and alternate to Northern Arizona Council of Governments (NACOG) Regional Council. [Staff Resource: Judy Morgan]

8. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

9. Council Informational Reports. These reports are relative to the committee meetings that Council members attend. The Committees are: Camp Verde Schools Education Foundation, Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

10. Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

11. Adjournment

Posted by: _____ Date/Time: _____
Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021

38-431.01 Meetings shall be open to the public
 A. All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All Legal Action of public bodies shall occur during a public meeting.

- Bashas’s Community Board
- Town Hall
- Website



**DRAFT MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, SEPTEMBER 13, 2017 AT 5:30 P.M.**

1. Call to Order

Vice Mayor Jessie Murdock called the meeting to order at 5:30 pm.

- 2. Roll Call.** Council Members Jackie Baker, Buck Buchanan, Dee Jenkins, Brad Gordon, Robin Whatley; Vice Mayor Jessie Murdock; and Mayor Charles German (arrived at 5:32 pm) were present.

Also Present; Town Manager Russ Martin, Town Clerk Judy Morgan, Recording Secretary Marie Moore were present.

3. Pledge of Allegiance

Vice Mayor Jessie Murdock led the Pledge of Allegiance. Mayor German arrived at 5:32 p.m. and presided over the meeting from that point forward.

- 4. Agenda Items for Discussion.** No legal action can be taken.

Item 4.2 discussed first by Council.

4.1. Update regarding drainage issues and U.S. Forest Service Permits.

Mayor German shared a PowerPoint presentation with Council regarding grant applications submitted to the U.S. Forest Service, for drainage improvements in the Verde Lakes, Howards Road and the new Camp Verde Sports Complex (park) entrance areas. He gave an update on drainage issues, problem areas, and actions that can and are being taken to alleviate the problems with ongoing drainage problems. These resolutions would involve Town property, Arizona Department of Transportation (ADOT) rights-of-way and U.S. Forest Service land.

Mayor German recommended that staff be trained in flooding situations and expressed the importance of documenting the issues with pictures.

4.2. Wastewater Policy Review.

Town Manager Russ Martin gave an overview of the policy that is in place currently and the goal of what the Town would like to accomplish. The policy is currently under revision and will be submitted to the Town Attorney for review upon completion. Wastewater Division Manager Jerry Tinagero was also in attendance to answer questions. During the overview, Martin addressed the following sections for Council input and review:

Administrative Procedures of the Town of Camp Verde Wastewater Division;

Section 3. Wastewater Division Manager

Section 4. Contracts

Section 5. Validity of Policy and Procedures and Enforcement

Section 6. Town Policy

Council member Jackie Baker requested that the term Town of Camp Verde Wastewater Division be corrected in this section and any other necessary sections to the proper name when indicating a time prior to the Town owning the Wastewater Plant.

Town Manager Russ Martin indicated that the Personnel Policy is additional to the Town Policy the employees are accountable to following.

Operational Procedures of the Town of Camp Verde Wastewater Division;

Section 1. (B. Consumer Responsibilities)

The Consumer Responsibilities portion is a list of things that need to be made clear to the public.

Section 2. (B)

Under state law, connection can be required to public sewer when direct connection is available.

Section 2. (D)

Council Member Jackie Baker requested standards or procedures to review and criteria to follow when considering undue hardship for connection purposes. Council Member Brad Gordon indicated that the City of Sedona faces these type of issues when dealing with soil, etc.

Council Member Robin Whatley questioned if there would be a plan to increase the monthly bill to offset and pay off installation costs.

Section 3. (3)

Council discussed the 20-year time limit set. Vice Mayor Jessie Murdock expressed her concern with the 20-year limit being excessive in length. Mayor Charlie German suggested 10 years, with a review. Council Member Brad Gordon indicated that 20 years is better for contractors and also standard procedure.

Section 4. (G)

Mayor German asked if the reconnection policy was standard procedure. Jerry Tinagero indicated that this section was not in the original policy. Council reviewed the accounts currently in arrears. Council Member Brad Gordon suggested the possibility of placing liens on property. Council Member Jackie Baker indicated the majority of the arrearage accounts were from prior to the Town assuming liability of the Wastewater Division and questioned how those accounts would be handled. Town Manager Russ Martin indicated that those individuals can still be held accountable and the Town has the ability to charge 1 ½% interest monthly or 18% per annum.

Council Member Dee Jenkins questioned the current policy that does not allow for shut off. Council discussed the new policy and how liens would be paid off at the time of the sale of a property, a possible 3 month shut off timeframe, renter accountability and the results of having a shut-off policy and the effect that will take

place thereafter.

Town Manager requested Council review the entire policy and procedure manual and respond with feedback.

5. Adjournment

The meeting adjourned at 7:17 pm.

Mayor Charles German

Attest: Town Clerk Judy Morgan

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Council Meeting of the Town Council of Camp Verde, Arizona, held on September 13, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2017.

Judy Morgan, Town Clerk

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DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, SEPTEMBER 20, 2017 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30p.m.

2. Roll Call

Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Robin Whatley, Councilor Dee Jenkins, Councilor Buck Buchanan, Councilor Brad Gordon and Councilor Jackie Baker were present.

Also Present were Town Manager Russ Martin, Finance Director Mike Showers, Town Clerk Judy Morgan, Marshal Nancy Gardner, Community Development Director Carmen Howard, Building Official Robert Foreman and Recording Secretary Jennifer Shilling.

3. Pledge of Allegiance

Mayor German led the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Special Session – September 6, 2017
- 2) Regular Session – September 6, 2017

b) Set Next Meeting, Date and Time:

- 1) Wednesday, September 27, 2017 at 6:30 p.m. – Council Hears Planning & Zoning
- 2) Wednesday, October 4, 2017 at 6:30 p.m. – Regular Session
- 3) Wednesday, October 11, 2017 at 5:30 p.m. - Work Session
- 4) Wednesday, October 18, 2017 at 6:30 p.m. – Regular Session
- 5) Wednesday, October 25, 2017 at 6:30 p.m. – Council Hears Planning & Zoning - CANCELLED

Motion was made by Councilor Buchanan to accept the Consent Agenda as presented. Second was made by Councilor Whatley. **Motion** carried unanimously.

5. Special Announcements and presentations:

6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no comments from the Public.

7. Business. Legal action can be taken.

7.1. Discussion, consideration and possible approval for the Finance Director to make the budget adjustments as attached, making adjustments from Contingency.

Finance Director Mike Showers reviewed the recommended budget adjustments. Mr. Showers explained that there are funds available to cover the non-budgeted items, it's just a matter of moving a budget line from one side to another on the expense side of the budget. There is no money lost from the General Fund.

Motion made by Councilor Baker to approve the Finance Director to make the budget adjustments as attached. Second was made by Councilor Jenkins. **Motion** carried unanimously.

7.2. Discussion, consideration and possible approval for the Finance Director to make the budget adjustments as attached, moving monies between Court and Library Funds.

Finance Director Mike Showers explained that this item is really just about moving money. He is not moving a budget from one place to another; he is just increasing the operating transfer outline in one fund and the operating transfer inline of another fund. He explained these items were all approved by Council but didn't have a budget approved by Council. By making this adjustment, then funds will be available to help fund the court remodel. Adjustments to the ADEQ and E-Rate Grant Funds will help support the building of the library.

Motion made by Councilor Baker to approve the Finance Director to make the budget adjustments as attached, moving monies between Court and Library Funds. Second was made by Councilor Buchanan. **Motion** carried unanimously.

7.3. Discussion, consideration and possible approval of application for extension of premises/patio permit for Alexander Joseph Goetting, Verde Brewing Company located at 724 N. Industrial Drive, Unit 7A, Camp Verde, AZ 86322.

Town Clerk Judy Morgan explained this is a process Verde Brewing Company has to go through in order to serve liquor on an outdoor patio that is outside of the original boundaries that was established with the Liquor Board. The permit is called "Extension of Premises". Mr. Goetting explained the area will just be roped off for now but will still be following the rules of the existing Liquor License. There were council questions regarding materials used for patio, securing of patio premises and signage for patrons.

Motion made by Councilor Gordon to approve an application for extension of premises/patio permit for Alexander Joseph Goetting, Verde Brewing Company located at 724 N. Industrial Drive, Unit 7A, Camp Verde, AZ 86322. Second was made by Councilor Jenkins. **Motion** carried unanimously.

7.4. Discussion, consideration and possible approved of Resolution 2017-985, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona stating concern regarding the administrations' recent budget proposal requesting deep cuts to Northern Arizona Council of Governments (NACOG) federal funding in FY2018 and the elimination of agencies and programs critical to distressed communities and vulnerable populations throughout Northern Arizona. [Requested by Council Member Jackie Baker]

Councilor Baker expressed her appreciation to the Clerk's Office for all the work going into this agenda item. Ms. Baker explained that NACOG is asking to get this resolution signed and sent out with a letter to all representatives. Town Manager Russ Martin stated that the office can write up a short transmittal letter to attach to the resolution. Ms. Baker feels it is important to

recognize these issues and try to keep these funds and programs available that would end if these budget cuts are approved.

Motion made by Councilor Baker to approve Resolution 2017-985, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona stating concern regarding the administrations' recent budget proposal requesting deep cuts to federal funding for Northern Arizona Council of Governments (NACOG) in FY2018 and the elimination of agencies and programs critical to distressed communities and vulnerable populations throughout Northern Arizona. Second was made by Councilor Whatley. **Motion** carried 6-1 with Brad Gordon voting against.

8. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

There were no comments from the Public.

9. Council Informational Reports. These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Whatley- Attended the Breakfast at Comfort Inn, and spoke highly of the breakfast; they are remodeling and will have a grand opening soon. Ms. Whatley stated that she has discovered her library is doing some great programs. She also attended the 911 Ceremony and the Verde Valley Education Forum.

Councilor Buchanan- had attended Yavapai College Governing Board Meeting in Sedona and got a private tour of the new kitchen, saying it is amazing. He stated it will be nice to have in the Valley and will be used well.

Councilor Jenkins- attended the Home-town Heroes Breakfast at the Comfort Inn and attended the September 19th Scarecrow Making Workshop at the Fort.

Councilor Baker- attended the 911 Ceremony and stated they had a good turnout. Ms. Baker also attended the NACOG Meeting in Snowflake where they discussed highway funding issues.

Counselor Murdock- stated there was a recent election in the Yavapai Apache Nation and is requesting a congratulatory letter be sent out to those who were elected and a thank you to all who have served. She would also like to set up another Meet and Greet. Ms. Murdock stated there is a CVBA Meeting Monday September 25th from 6-8 in the Terracotta Room in the Library.

Mayor German- attended the 911 Ceremony at the Ramada and the breakfast at the Comfort Inn. Mayor German also attended the opening of the Sedona Culinary Arts building, and attended the NACOG Meeting that was held in Cottonwood where they went over road projects. He stated it was good to hear what was going on in other communities.

10. Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Russ Martin reminded Council that Tuesday, the offices will be shutting down between 11:30-1:30

for an All Hands Training in the gym. Also, November 2nd there will be an opportunity to give thanks at a meal prepared for First Responders. They will be doing a tabletop exercise beforehand. Mr. Martin will remind everyone when it gets closer.

11. Adjournment

Mayor adjourned the meeting at 7:07 p.m.

Mayor Charles German

Attest: Town Clerk Judy Morgan

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Council Meeting of the Town Council of Camp Verde, Arizona, held on September 20, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2017.

Judy Morgan, Town Clerk



PROCLAMATION

Sunday, November 5, 2017 Mitzvah (Good Deed) Day

WHEREAS, individuals and non-profit organizations in Camp Verde and the Verde Valley need help beyond what their means and current structures provide;

WHEREAS, volunteerism is the willingness of people to serve others without being motivated by their own financial gain;

WHEREAS, "Mitzvah," the Hebrew word for "Commandment," has come to express acts of human kindness;

WHEREAS, since Mitzvah (Good Deed) Day began in 2007, over 425 projects have been completed and an average of 250 volunteers per year have contributed over 12,500 hours of community service;

WHEREAS, Mitzvah Day helps organizations attract new volunteers for work during the year;

WHEREAS, this day of service represents a significant value to the individuals and organizations of Camp Verde;

WHEREAS, 2017 is the 11th Anniversary of Mitzvah Day in our community,

NOW, THEREFORE, I _____ in recognition of the important role of service in the community do hereby proclaim Sunday, November 5, 2017, as

Mitzvah (Good Deed) Day – a spirit led day of community service to individuals and organizations in Camp Verde and the Verde Valley

and urge all citizens to recognize the outstanding work of volunteers and to support these efforts by volunteering for one of the many projects designed to care for one another, the community and the planet.

Charles German, Mayor

Date

ATTEST:

Judy Morgan, Town Clerk

Date

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PROCLAMATION
Declaring the Month of October
As
Fort Verde State Historic Park Month

WHEREAS, Fort Verde State Historic Park brings history to life for the communities it serves and beyond with educational programs, reenactments, a museum of exceptional quality, knowledgeable and caring staff, and a host of dedicated volunteers; and

WHEREAS, the members of the Arizona Society of the National Society Colonial Dames, by virtue of their lineal descent from some of these early arrivals, feel an obligation to work for the preservation of the priceless legacy that these individuals left to all American citizens; and

WHEREAS, they continue to convey the true meaning of the inheritance by reminding us that our privilege to live in a free country has stemmed from "loving our country, obeying its laws, respecting its flag defending it against all enemies".

NOW THEREFORE, The Mayor and Common Council of the Town of Camp Verde do hereby proclaim the month of October 2017 to be:

FORT VERDE STATE HISTORIC PARK MONTH

In the Town of Camp Verde, and encourage all citizens of Camp Verde and beyond, to observe this month as a means of reinforcing the priceless legacy that we inherit with our citizenship, or order to help preserve our rich culture and heritage with deep respect for the principles upon which our great county was founded.

Issued this 4th day of October 2017

Charles German, Mayor

Date

ATTEST:

Judy Morgan, Town Clerk

Date

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**QUARTERLY REPORT
Planning and Zoning Commission
July – September 2017**

SCHEDULED MEETINGS: 2

July 6, 2017:

Present: Davis, Helm, Freeman, Blue, Norton, Hisrich, George

The following recommendations were made to Council

Recommendation of approval for an application, submitted by property owner Kevin Norton, for a Zoning Map Change from R1L-35 (Residential: Single Family Limited, 35,000-Square-Foot Minimum Lot Size) District to R-R (Residential- Rural) District, to allow for the application of an Agri-Tourism Use Permit for wine tasting and related events. The property is located at 536 W. Salt Mine Rd, on parcel 404-28-032B.

Recommendation of Approval (or Denial) to Town Council for an application, submitted by property owner Kevin Norton, for an Agri-Tourism Use Permit in an R-R (Residential-Rural) District, to conduct wine tasting and related events at the existing vineyard property. The property is located at 536 W. Salt Mine Rd, on parcel 404-28-032B.

Recommendation of Approval (or Denial) to Town Council for a Text Amendment to the Planning & Zoning Ordinance, adding a new Section 312, Shipping Containers.

August 2017: There were no meetings scheduled

September 7, 2017:

Present: Davis, Helm, Freeman, Blue, and George (via phone). Norton, Hisrich were absent.

The following recommendations were made to Council

Recommendation to Town Council for an application, submitted by property owner Marcy Snyder, for a Zoning Map Change from R1-70 (Residential: Single Family, 70,000-Square-Foot Minimum Lot Size) District to R1-18 (Residential: 18,000 Square-Foot Minimum Lot Size) District, to allow for the application of a Minor Land Division. The property is located at 1356 N. Chuck Devine Road, on parcel 403-21-023C.

WORK SESSIONS: 1

July 6, 2017 Work Session Discussion:

Discussion regarding criteria for the use of Shipping Containers within Town limits.

THE FOLLOWING ITEMS WERE TABLED BY THE COMMISSION:

There were no items tabled by the Commission.

THE FOLLOWING ITEMS WERE DISCUSSED IN JOINT WORK SESSIONS WITH COUNCIL:

There were no Joint Work Sessions scheduled this quarter.

THE FOLLOWING SPECIAL PRESENTATIONS WERE HEARD BY THE COMMISSION:

There were no Special Presentations before the Commission.

COMMENTS:

There were no additional comments provided to the Commission.

**QUARTERLY REPORT
Board of Adjustments & Appeals
July – September 2017**

REGULARLY SCHEDULED MEETINGS (as needed): 1

July 11, 2017:

CANCELLED, NO BUSINESS BEFORE THE BOARD

August 8, 2017 –

General business meeting with educational element.

September 12, 2017:

CANCELLED, NO BUSINESS BEFORE THE BOARD

SPECIAL SESSION MEETINGS: 0

WORK SESSIONS: 0

THE FOLLOWING APPLICATIONS WERE APPROVED:

There were no applications approved.

THE FOLLOWING APPEAL WAS DENIED:

There were no appeals denied.

THE FOLLOWING APPLICATIONS WERE DENIED:

There were no applications denied.

THE FOLLOWING ITEMS WERE DISCUSSED BY BOARD:

The Quarterly Report for April through June 2017 was distributed and reviewed.

THE FOLLOWING ITEMS WERE DISCUSSED IN WORK SESSIONS:

There were no items discussed in work sessions.

THE FOLLOWING PRESENTATIONS WERE HEARD BY THE BOARD:

There were no presentations before the Board.

EDUCATION:

The Town Clerk, Judith Morgan, gave a presentation on Open Meeting Law. At the request of Chairman Binick, Ms. Morgan distributed the Town's policies and procedures for the Board to reference.

COMMENTS:

Chairman Binick stated that Murray Lichty had submitted his resignation and requested he be recognized for his years of service. Ms. Howard advised Council and Mr. Lichty was presented an award for his service.

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Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: October 5, 2017

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Clerk’s Office

Staff Resource/Contact Person: Virginia Jones

Agenda Title (be exact: Possible approval of a Special Event Liquor License application for Kevin Norton-Salt Mine Vineyards, License #13133044 for the 2017 Fort Verde Days to be held October 13-15, 2017.

List Attached Documents: – Application for Special Event License

Estimated Presentation Time: 0

Estimated Discussion Time: 0

Reviews Completed by:

- Department Head: Virginia Jones Town Attorney Comments: N/A
- Finance Department N/A

Fiscal Impact: None

Budget Code: N/A Amount Remaining: _____

Comments:

Background Information:

Recommended Action (Motion): Approve Special Event Liquor License application for Kevin Norton-Salt Mine Vineyards, License #13133044 for the 2017 Fort Verde Days to be held October 13-15, 2017.

Instructions to the Clerk: Section II not required. Process application.



SEP 18 2017

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLIC USE ONLY

License #:
Date:
Approved by:

FARM WINERY FAIR/FESTIVAL LICENSE APPLICATION
A.R.S.§4-203.03 Farm Winery /A.R.S.§4-203.02 At Special Event
Fee: \$15.00 Per Day

A service fee of \$25 will be charged for all dishonored checks (A.R.S.44-6852).

When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

Wine Fair

Wine Festival

1. Applicant's Name: KEVIN NORTON Daytime Phone#: 602 568 7555

2. Business name: SALT MINE VINEYARDS Liquor license #: 13133044
Farm Winery or Craft Distillery

3. Email: KEVINNORTON3912@gmail.com

4. Mailing address: 536 W. SALT MINE RD, Camp VERDE AZ 86322
Street Address City State Zip Code

5. Location of fair/festival: Soccer Field Camp Verde AZ 86322
75 E. HOLLAMON ST.
Street address City County Zip Code

This Notary to be completed only by the applicant named in section #1.

NOTARY

I, (Print Full Name) KEVIN NORTON declare that I am the APPLICANT filing this application as listed in above. I have read the application and the contents and all statements are true, correct and complete.

X (Signature) member 9/17/17 602-568-7555
Title/ Position Date Phone #

State of AZ County of MARICOPA Month of September 2017
The foregoing instrument was acknowledged before me this Month Year

My commission expires on: 8/31/19



RYAN SCOTT NORTON
NOTARY PUBLIC, ARIZONA
MARICOPA COUNTY
My Commission Expires
August 31, 2019

Signature of NOTARY PUBLIC

SECTION 2 Fees, Date & Hours: \$15 per day

Winery festival days permitted: 50 licenses for a total of 150 days per winery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	10/13/17	FRIDAY	4:00 PM	9:00 PM
2.	10/14/17	SATURDAY	4:00 PM	9:00 PM
3.	10/15/17	Sunday	4:00 PM	9:00 PM
4.				
5.				
6.				
7.				

Please attach an additional sheet if necessary

SECTION 3 Site Owner Information:

- Site owner name: Town of Camp Verde Daytime Contact Phone #: 928-554-0024
First Last
- Site owner mailing address: 413 S. MAIN ST. CAMP VERDE, AZ 86322
Street address City State Zip Code
- Email Address: webmaster@campverde.az.gov

SECTION 4 To complete this application, all questions must be answered:

- Have you received permission for use of the site for the sale/consumption of liquor from the site owner named in Section 3? Yes No
- Will the liquor you sell/serve be products only manufacture/produced at your licensed premises named in Section One? Yes No
- List the number of Fair/Festival licenses you have been issued in the current calendar year 0
- List the number of days you have held a licensed Fair/Festival in the current calendar year 0
- What security and control measures will you take to prevent violations of state liquor laws at this event?

<u>5</u> # of Police Officers on Site	Fencing <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# of Security Personnel on Site	Barriers <input type="checkbox"/> Yes <input type="checkbox"/> No

6. I am familiar with and have read statutes for Arizona's fair/festival privileges, requirements and penalties.
(Farm Winery A.R.S.§4-205.04, either being held at a Special Event A.R.S.§4-203.02) Yes No

7. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell or furnish liquor at this fair/festival have knowledge of Arizona liquor laws (R19-1-302) Yes No

8. I have verified that the outside boundaries of the fair/festival premises (diagrammed in Section 5 below) are more than 300 feet from a church or school as defined in (A.R.S.§4-207) Yes No

SECTION 5 Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Please attach a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.



The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

SECTION 6 Local Governing Body Approval Section

I, _____ (Government Official)	_____ (Title)	recommend <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
on behalf of _____ (City, Town, County)	_____ Signature	_____ Date	_____ Phone #

FOR DEPARTMENT OF LIQUOR USE ONLY

<input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	BY: _____	DATE: _____
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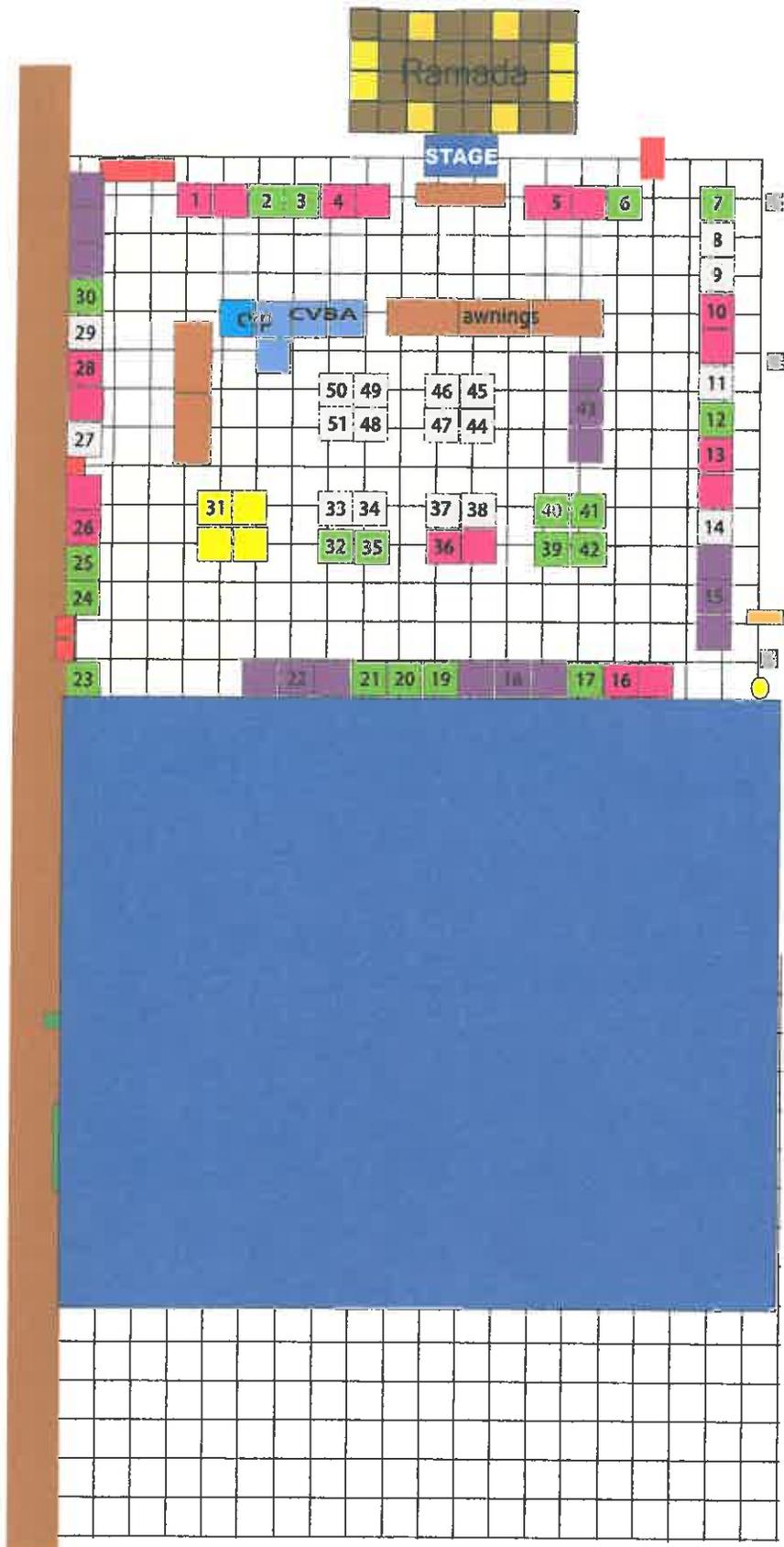
A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



- 1 Wyly Coyote 2
- 2 Glorybound Publishing 1
- 3 Jos Tattoo 1
- 4 Flame 2
- 5 Yaquis 2+
- 6 Jamberry 1
- 7 Jimenezgomez 1
- 8
- 9
- 10 FlyinK BBQ 2
- 11
- 12 Biltmore Psychic 1
- 13 Kitchen Craft 2
- 14 Solitude Coffee 1
- 15 Good Times Kitchen 3
- 16 SRP 2
- 17
- 18 Shirts & Shenigans 3
- 19
- 20
- 21
- 22 Ragin Cajun 3
- 23 Eureka Old Fashioned Soda 1
- 24 Childrens Party Place 1
- 25 Friendly Toymaker 1
- 26 Roulette 2
- 27
- 28 Mechanical Bull 2
- 29
- 30 Dr. Sweet Tea 1
- 31 Pretty Hair Things 4
- 32 Santanas Black Label Foods 1
- 33
- 34
- 35 Salt Mine Wine 1
- 36 Two Feet Beyond 2
- 37
- 38
- 39 Bamboo Pillow 1
- 40 Gold Canyon Candles 1
- 41 Bamboo Pillows 1
- 42 Olive Oil 1
- 43 Illegal Streetwear 3
- 44
- 45
- 46
- 47
- 48
- 49
- 50
- 51

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Agenda Item Submission Form – Section I

Meeting Date: October 4, 2017

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session Pre-Session

Requesting Department: Administration

Staff Resource/Contact Person: Mayor Charlie German

Agenda Title (be exact): Presentation by Arizona Forward to inform council of the organizations work, its mission and how the Town of Camp Verde can become a supporting member.

List Attached Documents: None

Estimated Presentation Time: 15

Estimated Discussion Time: 5

Reviews Completed by:

- Department Head: Russ Martin Town Attorney Comments: N/A

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact:

Budget Code: 01-999-20703500 **Amount Remaining:** \$2485

Comments: This was increased to account for possibility of event sponsorships/memberships.

Background Information: Arizona Forward brings business and civic leaders together to promote cooperative efforts to improve the environmental sustainability and economic vitality of our state and local regions. With almost 50 years of stewardship, they are the only statewide organization focused exclusively on balancing economic growth and environmental quality. The organization’s mission is aligned with Town of Camp Verde’s General Plan as well as its Focused Future Community and Economic Development Strategic Plan

Recommended Action (Motion):

Move to direct staff to become Arizona Forward members at \$1,000 for populations under 50,000.

Instructions to the Clerk:



**ARIZONA
FORWARD**

OUR ENVIRONMENTAL LEGACY. YOUR SUSTAINABLE FUTURE.

Camp Verde City Council Presentation

Wednesday, October 4, 2017

BALANCE. ENVIRONMENT. ECONOMY.

Arizona Forward brings business and civic leaders together to promote cooperative efforts to improve the environmental sustainability and economic vitality of our state and local regions. With almost 50 years of stewardship, we are the only statewide organization focused exclusively on balancing economic growth and environmental quality.



IN GOOD COMPANY

Thousands of employees representing hundreds companies and organizations throughout Arizona

- Corporations – Large and Small
- Government Agencies – State, County, Municipal
- Educators
- Non-profits
- Citizens



Visionary Members



Innovator Members



Trailblazer Members



2013: A YEAR OF TRANSITION VALLEY FORWARD – ARIZONA FORWARD

FROM ONE VOICE



TO MANY



THREE MAJOR REGIONS

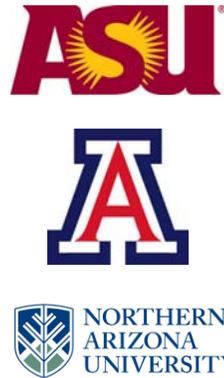


EXPANSION SNAPSHOT

FOUR MAJOR COUNTIES



THREE PUBLIC UNIVERSITIES



30 MEMBER STATEWIDE BOARD



AREAS OF FOCUS NATURAL RESOURCES & SUSTAINABLE GROWTH

Energy

- Advocating for a diverse portfolio and clean energy future.



Land Use / Open Space

- Promoting smart growth principles through such strategies as infill development, preservation and revitalization.



AREAS OF FOCUS

Transportation/Air Quality

- Advancing a balanced, multi-modal transportation system in Arizona.

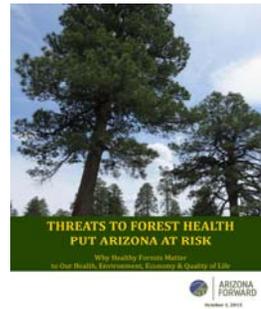
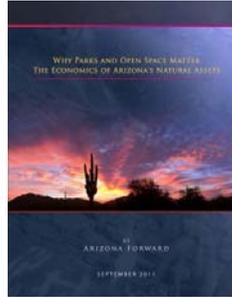
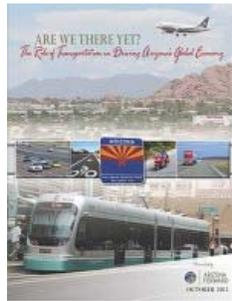


Water

- Supporting conservation, education and new water technologies.



EDUCATION & OUTREACH



COLLABORATION. CONNECTIONS. EVENTS.



Breakfast/Luncheon Program Series

Fostering education and outreach on sustainability issues



Stewardship Summit – April 26

Inspiring action for a stronger Arizona



Member Mixers – August 31, Little America Hotel, Flagstaff

Connecting business and civic leaders



Environmental Excellence Awards – September 23

Recognizing contributions to the environment over three decades

EarthFest Educators Night – October 24

Offering environmental education resources to K-12 teachers

Annual Luncheon – December 7

Celebrating stewardship and showcasing accomplishments



ACCESS. INVOLVMENT. OPPORTUNITY.

A PROUD MEMBER OF



Arizona Forward mobilizes the state's business leaders and policymakers to leverage their collective power to influence how we best grow our communities, stimulate our economy and enhance our environment.

Our members:

- Learn** about sustainability initiatives
- Shape** Arizona Forward's positions on issues
- Influence** quality of life decision
- Participate** in meaningful projects
- Join** the conversation through our signature events and issue committees to make a difference in how we live and grow!



OUR ENVIRONMENTAL LEGACY. YOUR SUSTAINABLE FUTURE.

ArizonaForward.org
Facebook.com/ArizonaForward
Twitter.com/AZForward
YouTube.com/ArizonaForward
Instagram.com/arizonaforward/

Agenda Item 7.4.



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: October 4, 2017

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session Pre-Session

Requesting Department: Economic Development

Staff Resource/Contact Person: Sebra Choe

Agenda Title (be exact): Presentation, discussion and possible approval for the submission of an Arizona Department of Forestry Community Challenge Grant (CCG) in an amount not to exceed \$20,000.

List Attached Documents: NA

Estimated Presentation Time: 5

Estimated Discussion Time: 5

Reviews Completed by:

- Department Head: Town Attorney Comments:

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact:

Budget Code: _____ **Amount Remaining:** _____

Comments: There is a sufficient amount in the unplanned grant line item to absorb this grant, per Mike Showers.

Background Information: This application is for a Community Challenge Grant offered through the Arizona Department of Forestry that would assist in paying for trees, underground irrigation and interpretive signage at Rezzonico Park. There is no cash match necessary from the Town, only In-kind contributions, to include but not limited to staff time, volunteer time and use of Town equipment. As with all grants, there is always some cash outlay, which in this instance is not expected to exceed \$300, and is available from the EDD-Projects budget.

Recommended Action (Motion): Move to approve an application to the Arizona Department of Forestry for a Community Challenge Grant, not to exceed \$20,000.

Instructions to the Clerk:

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Agenda Item Submission Form – Section I

Meeting Date: September 27, 2017

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Clerk's Office

Staff Resource/Contact Person: Judy Morgan

Agenda Title (be exact): Designation of Town's official representative and alternate to Northern Arizona Council of Governments (NACOG) Regional Council.

List Attached Documents: NACOG letter requesting update of Town's official representative on the NACOG Regional Council and scheduled meeting dates.

Estimated Presentation Time: 5

Estimated Discussion Time: 5

Reviews Completed by:

- Department Head: Judy Morgan Town Attorney Comments: N/A

- Finance Department N/A
Fiscal Impact: None
Budget Code: N/A Amount Remaining: _____
Comments:

Background Information:

Annually the Council designates an official Town representative and alternate to NACOG Regional Council. This was done last in September 2016. We have recently received a request from NACOG to provide them with the new fiscal year representative and alternate. We ask council for this designation for the 2017-18 year.

Recommended Action (Motion): (2 motions)

1. Appoint [CM/VM/Mayor_____] as the Town's official representatives to NACOG Regional Council for a one-year term commencing October 2017.
2. Appoint [CM/VM/Mayor_____] as the alternate representative to NACOG Regional Council for a one-year term commencing October 2017.

Instructions to the Clerk: N/A



Chris Fetzer
Executive Director

September 22, 2017

Mayor Charles German
Town of Camp Verde
473 S Main St., Ste 102
Camp Verde, AZ 86322

RECEIVED
SEP 27 2017

BY: _____

Dear Mayor German:

According to the NACOG By-laws, NACOG member governments are required to annually designate, in writing, their representative to the NACOG Regional Council. The member may also name an alternate who is an elected official to vote in case of absence of the official representative.

Because we have just begun new fiscal year, we would like to take the time to officially update our files. Please send me a letter, at your convenience, indicating the Town's official representative on the NACOG Regional Council. Remember that you may also designate an elected official alternate if you prefer to avoid proxies.

I have enclosed a calendar of this year's meeting dates, so that you will know when making your membership designation of the time commitment involved with Regional Council service.

Please feel free to contact me if you have any questions about NACOG or the Regional Council.

Sincerely,

Chris Fetzer
Executive Director

Cc: Jackie Baker
Russ Martin



2017-2018 Regional Council Meetings

Date	Location						
October 26, 2017	High Country Conference Center						
February 22, 2018	High Country Conference Center						
April 26, 2018	Page, AZ						
June 28, 2018	High Country Conference Center						
August 30, 2018	Clarkdale, AZ						
October 25, 2018	High Country Conference Center						
Time:	<table border="0"> <tr> <td data-bbox="643 1087 980 1119">Executive Committee</td> <td data-bbox="1019 1098 1325 1129">9:00AM - 10:00AM</td> </tr> <tr> <td data-bbox="643 1125 889 1157">Regular Session</td> <td data-bbox="1019 1136 1325 1167">10:00AM - 12:00PM</td> </tr> <tr> <td data-bbox="643 1163 737 1194">Lunch</td> <td data-bbox="1019 1173 1300 1205">12:00PM - 1:00PM</td> </tr> </table>	Executive Committee	9:00AM - 10:00AM	Regular Session	10:00AM - 12:00PM	Lunch	12:00PM - 1:00PM
Executive Committee	9:00AM - 10:00AM						
Regular Session	10:00AM - 12:00PM						
Lunch	12:00PM - 1:00PM						

High Country Conference Center
 201 West Butler Ave.
 Flagstaff, Arizona
 (928) 523-7778
 Fax: (928) 523-7779