



# Land Use Application Form

**1. Application is made for:**

- |   |                     |                             |
|---|---------------------|-----------------------------|
| Zoning Map Change                         | Use Permit          | <b>Temporary Use Permit</b> |
| Conceptual Plan Review                    | Preliminary Plat    | Final Plat                  |
| PAD Final Site Plan Review                | Variance            | Appeal                      |
| Street Abandonment                        | Minor Land Division | Wireless Tower              |
| Administrative Review                     | Lot Line Adjustment | Zoning Verification         |
| Development Standards Review (Commercial) | Other: _____        |                             |

**2. Project Name:** \_\_\_\_\_

**3. Contact information:** (a list of additional contacts may be attached)

Owner Name: _____	Applicant Name: _____
Address: _____	Address: _____
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____
Phone: _____	Phone: _____
E-mail: _____	E-Mail: _____

**4. Property Description:** Parcel Number \_\_\_\_\_ Acres: \_\_\_\_\_

Address or Location: \_\_\_\_\_

Existing Zoning: \_\_\_\_\_ Existing Use: \_\_\_\_\_

Proposed Zoning: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

**5. Purpose:** (describe intent of this application in 1-2 sentences)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. Certification:**

*I certify that I am the lawful owner of the parcel(s) of land affected by this application and hereby consent to this action. I have also attached a completed Permission to Enter form for consent to access the property regarding this action.*

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

*I certify that the information and attachments I have submitted are true and correct to the best of my knowledge. In filing this application, I am acting with the knowledge and consent of the property owner(s). I understand that all materials and fees required by the Town of Camp Verde must be submitted prior to having this application processed.*

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



# Temporary Use Permit Application Checklist

<b>Staff Use Only</b>		
Application Number: _____		
Received By: _____		
Date: _____		
Fees Paid: _____		
<b>Complete:</b>	<b>Y</b>	<b>N</b>

<b>Required Items</b>		
<b><i>Complete sets of these documents are required at the time of application.</i></b>		
		<b><u>Staff Use only</u></b>
1.	Pre-Application meeting with Staff      Date: _____	<b>Y   N</b>
2.	Application fee, per the current fee code	<b>Y   N</b>
3.	Completed <b><i>Land Use Application</i></b> form	<b>Y   N</b>
4.	Letter of Intent (See attached sample) -Describe the purpose for the use, on-site parking, and hours of operation -Describe the proposed limited duration for the proposed structure(s) and uses. If seasonal, list the months of use. (Seasonal agricultural sales stands do not require a fee).	<b>Y   N</b>
5.	Completed <b><i>Permission to Enter Property</i></b> statement, signed by the property owner.	<b>Y   N</b>
6.	<b><u>Site Plan</u></b> (8½" x 11", or as approved -- 2 paper copies and 1 PDF version) -Location of any proposed structures, such as, but not limited to, tents, construction or sales-related offices, model homes, booths or sales stands. -If a permit for a Temporary Dwelling Unit, show existing buildings and proposed location of the temporary unit. -Show all proposed utility lines and their service connection points. If portable toilets are to used, please note their location on the site plan.	<b>Y   N</b>
Relocation of any structures as approved under a Temporary Use Permit will require prior approval by the Community Development Director or designee.		
The use may have specific conditions outlined, based on the Community Development Director's review, to mitigate potential impacts to the surrounding properties.		
Violations of the terms and conditions of the Temporary Use Permit approval constitutes grounds for its immediate revocation.		
This Temporary Use Permit is not a Temporary Building Permit. The Building Official and Fire Marshal will determine if a Temporary Building Permit is required.		
This Temporary Use Permit will remain valid for a period of one year from the date of approval, or as determined by the Community Development Director.		



# Town of Camp Verde

## Community Development

◆ 473 S. Main Street, Suite 108 ◆ Camp Verde, Arizona 86322

◆ Telephone: 928.554.0050 ◆ [www.campverde.az.gov](http://www.campverde.az.gov) ◆

### PERMISSION TO ENTER PROPERTY

APPLICATION #: \_\_\_\_\_ PARCEL NO: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

PROPERTY OWNER'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

I, the undersigned, hereby give permission to the Town of Camp Verde Community Development Department or Public Official, in the discharge of duties stated herein, and for good and probable cause, to enter the above described property to inspect same in connection with the application made under the terms of Camp Verde Town Codes or Ordinances. Such investigation may be made to determine whether or not any portion of such property, building, grading or other structure is being placed, erected, maintained, constructed, or used, in violation of the Codes or Ordinances of the Town of Camp Verde or any other agencies that they have agreements with that pertain to the building, grading, placement of structures, or use associated with the property. Such entry shall be within 90 days of the date of my signature or within the active limitations of any permits issued to me by the Town of Camp Verde for land use, building, grading, erecting, maintaining or constructing. Such entry shall be limited between the hours of 7AM and 6PM MST. I understand that this permission to enter property is **OPTIONAL** and **VOLUNTARILY GIVEN** and may be withdrawn or revoked (either in writing or orally) at any time.

\_\_\_\_\_  
Property Owner or Designated Agent

\_\_\_\_\_  
Date

(Must have signed Designation of Agent from Property Owner on file)