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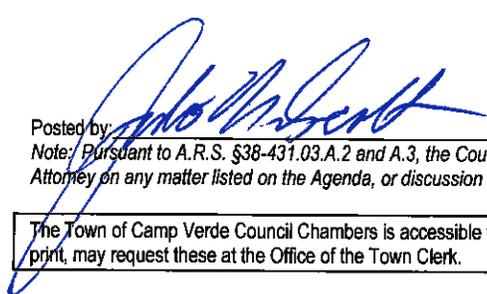
**AGENDA
COUNCIL HEARS PLANNING & ZONING AND
REGULAR SESSION
COMBINED
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, SEPTEMBER 23, 2015 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Regular Session – September 2, 2015
 - b) **Set Next Meeting, Date and Time:**
 - 1) Wednesday, October 7, 2015 at 6:30 p.m. Regular Session
 - 2) Wednesday, October 14, 2015 at 5:30 p.m. Work Session
 - 3) Saturday, October 17, 2015 at 11:00 a.m. Council Retreat
 - 4) Wednesday, October 21, 2015 at 6:30 p.m. Regular Session
 - 5) Wednesday, October 28, 2015 at 6:30 p.m. Council Hears Planning & Zoning
 - c) **Possible acceptance of Governor's Office of Highway Safety (GOHS) Grant awarded to Camp Verde Marshal's Office totaling \$9,000.00 for DUI enforcement overtime (\$7,000.00) and speed enforcement overtime (\$2,000.00). Staff Resource: Marshal Nancy Gardner**
5. **Special Announcements and presentations:**
 - **Proclamation Supporting Verde Valley Military Service Park**
6. **Call to the Public for Items not on the Agenda.**
7. **Public Hearing, discussion, consideration, and possible approval of Resolution 2015-947 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and authorizing the abatement of dangerous structure(s) located on parcel 404-16-088, 3305 Ripple Road, Camp Verde, Arizona; directing and authorizing the building official to issue a start work order to Hollamon Generations for the purpose of demolishing and removing the above referenced structure(s); and declaring an emergency; and approving and authorizing the Town Manager to allocate any additional funds, if required to complete the abatement process. Staff Resource: Michael Jenkins and Robert Foreman**
 - **Call for Staff Presentation**
 - **Declare Public Hearing Open**
 - **Declare Public Hearing Closed**
 - **Call for Council Discussion**

8. **Possible addition to the Council-Committee Assignments sheet, adding Mental Health Coalition Verde Valley and appointing a Council Member(s) as representative and an alternate.**
9. **Call to the Public for items not on the agenda.**
10. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
11. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
12. **Adjournment**

Posted by:



Date/Time:

09-17-15 2:30 PM.

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

4a
**DRAFT MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, SEPTEMBER 2, 2015 at 6:30 P.M.**

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.

1. **Call to Order**

Mayor German called the meeting to order at 6:30 p.m.

2. **Roll Call**

Mayor Charles German, Vice Mayor Bruce George, Councilors Robin Whatley, Brad Gordon, Jackie Baker, and Carol German were present. Jessie Jones was absent.

Also Present

Town Manager Russell Martin, Marshal Nancy Gardner, Public Works Director Ron Long, Library Director Kathy Hellman, Town Clerk Virginia Jones, and Recording Secretary Saepyo Choe.

3. **Pledge of Allegiance**

Mayor German led the Pledge.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Special Session – July 29, 2015
- 2) Executive Session – July 29, 2015 (recorded)
- 3) Special Session – July 31, 2015
- 4) Executive Session – July 31, 2015 (recorded)
- 5) Regular Session – August 5, 2015
- 6) Work Session – August 12, 2015
- 7) Special Session – August 14, 2015
- 8) Executive Session – August 14, 2015 (recorded)

b) **Set Next Meeting, Date and Time:**

- 1) Wednesday, September 9, 2015 at 5:30 p.m. Work Session
- 2) Wednesday, September 16, 2015 at 6:30 p.m. Regular Session
- 3) **FRIDAY, SEPTEMBER 18, 2015 8:00 A.M. -10:30 A.M. – SPECIAL/WORK SESSION-SETTING
MANAGER GOALS**
- 4) Wednesday, September 23, 2015 at 6:30 p.m. Council Hears Planning & Zoning Matters-Cancelled
- 5) Wednesday, September 30, 2015 at 5:30 p.m. Work Session

c) **Possible authorization to award Agreement 15-111, Townsite Phase III Road Construction Project to the apparent low bidder, Fann Contracting Inc. in the amount of \$309,128.00. Staff Resource: Ron Long**

d) **Possible authorization to proceed with two applications to Water Infrastructure Finance Authority (WIFA): State Route 260 for the Sewer Collection System Expansion Master Plan in the amount of \$35,000.00 and the Wastewater Treatment Plant Energy Efficiency Study in the amount of \$35,000.00. Staff Resource: Ron Long**

e) **Possible approval to close the Camp Verde Public Library on Monday October 12, 2015 for an all-staff training day and be open on Fort Verde Day, Saturday October 10,2015.**

f) **Possible approval of the re-appointment for Ronald C. Ramsey, Esq. as an Assistant Magistrate for Camp Verde Municipal Court for a two (2) year term, effective September 18, 2015 and setting an hourly pay rate of \$38.00 per hour on an as need basis with a three (3) hour minimum. Staff Resource Judge Paul Schlegel**

On a motion by Vice Mayor George, seconded by Jackie Baker, Council voted unanimously to approve the Consent Agenda, with the exception of Item 4D, which Baker pulled for discussion.

On a motion by Robin Whatley, seconded by Vice Mayor George, Council voted 5-1 to approve proceeding with two applications to Water Infrastructure Finance Authority (WIFA): State Route 260 for the Sewer Collection System Expansion Master Plan in the amount of \$35,000.00 and the Wastewater Treatment Plant Energy Efficiency Study in the amount of \$35,000.00. Councilor Baker voted "No."

Baker requested scheduling a Work Session to ensure that Council clearly understands its role as trustees for the Sewer District. Council owes it to the citizens paying assessment fees to act responsibly as trustees. She asked for more information about the sewer sleeves and said she preferred to understand the whole picture in order to make educated decisions. German asked for clarification on the relationship between these grants and the sewer sleeves.

Public Works staff explained that the deadline for the applications has already expired, so there is no time to wait for a Work Session. There is no match required for these grants, and the \$35,000 would pay a portion of the cost to design the sewer sleeves, as well as some toward assessing solar options for the sewer treatment plant. We need to take this now or pay all \$65,000 out of pocket for the sewer sleeve design, which we need in order to start Hwy 260 construction in January.

5. **Special Announcements and presentations:**

- **Proclamation Declaring September 11, 2015 as "A Day to Remember"**
- **Proclamation Declaring September 2015 as Library Card Sign-Up Month**
- **Proclamation Designation September 7 through 13, 2015 as Suicide Prevention Week**
- **Proclamation Declaring September 2015 as Grandfamily/Kinship Care Month**

Mayor German proclaimed all the above.

Barbara Litrell from the Mental Health Coalition thanked Mayor for the proclamation. She reported that Yavapai County is #3 in the state for suicide, and that many Verde Valley families have been affected. Just a week ago, someone took their life in Sedona off of Midgley Bridge. She explained that the coalition started 18 months ago to rid the stigma of mental illness, to provide resources, information, advocacy at the state level, as well as community support services. She announced the First Annual Mental Health Summit on September 25th at Yavapai College which will discuss the "state of mental illness in the Verde Valley" with community leaders.

6. **Call to the Public for Items not on the Agenda.**

Nikki Miller from Camp Verde Promotions introduced "Penelope," a scarecrow, to promote the Scarecrow contest starting September 19th. This is meant to be a fun, non-political, and hopefully annual event to attract tourism. Please register to let them know you are entering the contest.

Steve Goetting asked that staff fix the selectcampverde.com and visitcampverde.com websites. One has been down for six weeks, and the other is featuring attractions that have nothing to do with Camp Verde. He is disappointed they are paying fees for these websites that are not up to standard and promoting business for other towns, while not effectively driving business to ours. He asked that visitcampverde.com include the following attractions: Fort Verde State Park, Clear Creek, Fossil Creek, Bull Pen, Copper Canyon Trail, Beasley Flats, Salt Mine, C.A. McDonald trailhead at Clear Creek Ruins, Hance House, Center of Arizona, Historical Society, Rezzonico Park, White Bridge, and Montezuma Castle.

Tom Pitts announced an Arizona Association for Economic Development event in Tucson, September 16 – 18; and an event, October 16th, in Cottonwood to discuss economic development for northern Arizona. He wrote a Letter to the Editor for The Bugle promoting Focus Future, sponsored by APS, which only a handful of business persons attend. Since Focus Future's goal is to improve economic development, create jobs, and develop a vision for Camp Verde, the business community needs to get involved. He reported that the Town and Staff has a very different outlook for the vision of Camp Verde than the business community and

he hopes they can have productive discussion rather than throw rocks at each other. The Town has a less than marvelous reputation for encouraging business, and it is important to get people from opposite sides in the same room.

Cat Davis, from the Focus Future council, clarified that they have only given the Town Council a courtesy document, and not an official document; therefore Council cannot act on anything. She agrees with Tom Pitts that there are disagreements about the vision for Camp Verde, and that people need to have an open, honest discussion and unify so we can get to work.

Nikki Miller thanked Council for creating and agreeing to participate in a special kick off ceremony for Fort Verde Days. It is nice to have Council support for this event. Let's have a good Fort Verde Days.

7. **Discussion, consideration and possible approval of Special Event Liquor License application for Verde Valley Rangers, Mounted Sheriff's Posse for a fundraiser during Fort Verde Days located at 75 E Hollamon Street in Camp Verde, AZ 86322 Staff Resource: Virginia Jones**

On a motion by Carol German, seconded by Jackie Baker, Council voted unanimously to approve the Special Event Liquor License application for Verde Valley Rangers, Mounted Sheriff's Posse for a fundraiser during Fort Verde Days located at 75 E Hollamon Street in Camp Verde, AZ 86322.

Carol German said the Verde Valley Rangers have done this for years and it is a wonderful event.

- ~~8. **Presentation by Sharon Massey and Dee Jenkins, followed by discussion, consideration and possible direction to staff relative to the Jordan Meadows Resident's concerns about the designation of Guinea Fowl as poultry under Town Code Section 6-1-7.**~~

(THIS ITEM WAS REQUESTED BY COUNCILOR CAROL GERMAN)

8. **PRESENTATION BY SHARON MASSEY AND DEE JENKINS, FOLLOWED BY DISCUSSION, CONSIDERATION AND POSSIBLE DIRECTION TO STAFF RELATIVE TO THE GUINEA FOWL ISSUE AND POSSIBLE SOLUTIONS, TO INCLUDE, BUT NOT LIMITED TO POSSIBLE CHANGES IN THE TOWN CODE.**

On a motion by Carol German, seconded by Whatley, Council voted unanimously to direct staff to uphold the Code Enforcement Officer's well researched determination that the Guinea hens are wild, cannot be captured, and the birds will be treated in the same manner as any other wild animal or feral cat; and further direct staff to bring back proper definitions of "wild birds" or "wild animals" to avoid this type of situation in the future.

Mayor German said he has read the history of this issue and asked for the concerned citizens to share their recommended course of action. Carol German explained that citizens requested this item be put on the agenda two weeks ago and she agreed to sponsor the item.

Sharon Massey, a Jordan Meadows resident, presented a detailed summary of the Guinea fowl issue in their neighborhood. They held a meeting to discuss the issue on August 24th, and she interpreted the Mayor and Council's lack of participation as a sign of their disinterest. The Town Manager, Marshal, Town Attorney, Animal Control Officers, and residents—about 100 people total were in attendance. Residents asked many questions, but they never received any clear answers. The residents were not prepared to offer a solution then, as they thought the meeting was only a discussion; so they put it on the agenda today to recommend solutions.

Camp Verde Marshal's Office received an anonymous complaint in March 2015 about Guinea fowl causing a nuisance throughout Jordan Meadows. The matter was investigated by Animal Control and the case was closed on May 21, 2015, declaring the birds wild, unable to be captured; and authorizing the complainant to

treat the Guinea Fowl as feral cats and capture or rid them from personal property as needed. It also concluded that no one could be cited or held responsible for their existence. Two months later, the case was reopened as a violation of Town Code Chapter 6 Section 6-1-7, "Any person who keeps or causes to be kept . . . poultry, shall keep such animals in a pen or enclosure to prevent the animal from being at large within the Town limits." Flyers bearing the CVMO logo were distributed, and residents were notified by phone that if the residents did not cooperate or capture the Guinea hens when on their property, they would be cited and fined. Massey recommended the following solutions: 1. Allow CVMO Deputy Report for Incident V15003575 dated May 21st to stand as the final ruling on the matter, 2. Reword the "Animals at large" ordinance in the Town Code with clear language, including a proper categorization for guinea fowl other than "poultry" so it is clear to everyone and enforceable. She asked Council to determine that the Guinea fowl deserve freedom.

Dee Jenkins, Jordan Meadows homeowner and business owner of Quintus, Inc. on Industrial Drive, said the Guinea fowl became an issue only after a feud between two neighbors, and that it only escalated this far because the complainant has a close relationship with the Town Manager. Interference from the complainant after the CVMO's May 21st conclusion was not acceptable. Animal Control's suggestion to "shoot" the Guineas was not appropriate, and the Town Code cannot obligate residents to capture wild animals. Guinea hens are not "domesticated or raised for eggs, meat, or feathers," and should not be categorized as "poultry." 48 of 49 Jordan Meadows homeowners want to keep the guinea hens. Please accept Animal Control's determination.

Mayor German stated that he has not prematurely formed an opinion and that he cares about the residents of Jordan Meadows. He did not attend the August 24th meeting because he had been advised not to attend meetings that may result in the appearance of taking sides.

Vice Mayor George stated that he wanted to attend, but was also advised not to attend. Councilor Brad Gordon said the Town Manager was not showing favoritism, but trying to work with the Town Code. The Manager was advised by a different attorney with a different opinion, and was trying to work a solution.

Whatley said she would have attended the meeting, but that Council is strictly obligated to adhere to the "Open Meeting Law." She said the Town Code is a living document that can change, and that the Town Manager was trying to work with the one we have now. She disapproves, however, of the policy of allowing complaints to be filed anonymously.

Public Hearing

Donna Bingham, one of the original owners in Jordan Meadows, said she was a farmer's daughter and that guinea hens are a wild game bird, not poultry. They carry no diseases, cause no harm, and if you attempt to catch them, they will die, due to their hollow bones. They also cannot be penned as they fly and roost in trees. They are vital additions to farms for pest control, people request baby hens for their gardens, and Phoenix allowed a variance for owning them because they kill ticks. Camp Verde is an agricultural Town with all kinds of animals, and she loves them all. She would rather have the ravens caught!

Kate Lockwood said the three issues were the Town Manager's conflict of interest, unnecessary cost to taxpayers, and the lack of democracy. The Town Manager was not satisfied with CVMO's ruling and micromanaged the issue. Lockwood questioned why are we dealing with repeated complaints about the Guineas when the case was closed? A two-person feud is costing us all a lot of money. What is appropriate at Jordan Meadows is not appropriate for the Views. This is a way of life that has existed longer than any code. Town Code Chapter 6 Section 6-1-7 is an unworkable effort to eliminate the Guineas, because it does not apply. Honor the wants and needs of the majority, that fits the neighborhood, and do not allow one anonymous party to dictate to the majority. There has been enough wasted time and effort.

June Trinidad agreed that the Town Manager should not have reopened the case. Showlow has a "wild

animal" clause in its Town Code and we should include one as well. Our Town Code addresses stray animals, but not wild animals. She suggested that if necessary, a requirement to keep Guinea fowl enclosed, should apply in the city proper only.

Jim Charles, long time resident retired from 20+ years in law enforcement, said wild game have roamed everywhere in Camp Verde, including Guineas, for as long as he can remember. Use common sense and dismiss this case. Jordan Meadows has over 100 residents, and all agree with keeping them except for two people.

Joann Sawyer said a Bugle article stated that the Mayor was unaware of the issues. She asked how this was possible when it has been in the Bugle and Journal for the past month, and in the news on channels 3 and 5. She asked for a decision to be made publically and not behind closed doors.

The Mayor responded that he was aware of the Guinea fowl issue and that the Town Council meeting was an open meeting and public forum. He asked the public to understand he was also taking care of 27 homes that were flooded around the same time.

Mike Jacobson said the resident who complained about the Guinea hens also complains about hating Camp Verde. Town Codes should be cohesive and lead to uniform understanding and interaction. This is a case where 150 residents are being run over by two people. You cannot blame the residents for being upset. Residents should not have this kind of access to Town government, and we cannot have a system where one person jumps in and acts like the enforcement agency.

Steve Goetting said he has access to 20,000 government emails through the Freedom of Information Act, and has found that many of them show selective enforcement. He found an email referencing his business and the "Olive Fox" solution, which he found offensive. He said what he is finding in the emails is disappointing and he may publish them for the public.

Olive Fox, resident of Camp Verde since 2002 and landowner since 2004, said she was surprised to learn that her name was invoked in such a manner. There are more important matters of business such as poor drainage, economic development, and job creation; and the Town needs better oversight of the Town Manager, and better usage of Camp Verde's small tax resources.

Walter Miller said we need government departments' decisions to be respected and not subverted. Either train Staff properly to make good decisions or get rid of them. Do not spend money on investigations, which only shows the lack of ability to have civil discourse. The Council needs to take a leadership role and get the departments under control or we will have a fiefdom.

Brenda Hauser said Camp Verde has javelina, humming birds, and all kinds of nuisance animals and she did not know she could complain and have them removed. Take the first decision by the CVMO and move on. The Guinea hens will not be around forever.

Tom Pitts said that all over the world, Guinea hens are sought after and appreciated for being a sustainable, chemical-free form of pest control that we do not have to feed or clean. Maybe we are going in the wrong direction and we need to get some more!

Discussion

Mayor German thanked everyone for participating in the democratic process, for which he is proud to say, he fought to defend. Baker agreed with the simple solution stated in the CVMO's May 21, 2015 report, based on good research and the Town prosecutor at the time. She has been here 30 years, helped incorporate the town, and has served on Council for many years. She has heard all along, "keep Camp Verde a rural western community." The issue was solved by a competent department, and this needs to be

resolved tonight. Council can address the matter of clarifying the Town Code at a later date. She asked for a copy of the anonymous complaint that reopened this investigation.

Town Manager Russ Martin apologized to anyone offended by the process he took that resulted in the issue coming before Council. He tried to work with the neighbor, the Town has not cited anyone and does not plan to. He would like to wait for a new code to address the matter more specifically.

Gordon said that anything that cannot be pinned down should not be called "poultry." The Town Code should specify "chickens and turkeys," but anything else is not poultry.

Councilor German said she brought this presentation forward to educate Council and to try for a decision. She said the Mayor stated that there would be no vote on the matter at this meeting, but that he cannot make that decision for everyone.

Mayor German clarified that he meant he was not sure how the Council would vote, and that he did not think they would vote on changing the Town Code at this meeting.

Whatley asked the Town Clerk if Council could vote on the Guinea fowl issue, according to the wording of the agenda item. Virginia Jones explained that a motion is not necessary, but that Council could direct staff if they wished.

Whatley said she empathized with the residents, but that they should not have turned the discussion into a "bash-our-manager party." She suggested that the complainant build a fence to keep out the Guinea fowl, but a resident clarified that they fly to tree tops and cannot be kept out.

Baker said she spoke to the Town attorney, and confirmed that the wording of the agenda item does not preclude a motion. Whatley said that Baker should have shared that information with the rest of Council. Baker explained that Council has made motions many times on agenda items with the exact same wording.

Mayor German called a 10-minute recess at 8:23 p.m. Mayor German called the meeting to order at 8:33 p.m.

9. **Discussion and update regarding the construction of new Camp Verde Community Library.** Staff Resource: Ron Long and Kathy Hellman

Ron Long reported that the contractors would pour the concrete foundation on September 3rd, and that on the 8th, the masons would build the retaining wall. The elevator shaft will take two weeks to build, the steel will go up starting the week of the 28th, and we are right on schedule. Kathy Hellman showed a slide show presentation of the construction progress. The presentation will become part of the public record.

Hellman distributed a copy of the Yavapai Library Network's annual report, and shared study results which found that for every \$1 of tax dollars received, \$8 worth of services are returned to the public. The new library website is up, though they are still working out the bugs.

10. **Update by Public Works Director regarding previous flooding in the Verde Lakes area, and Notice of Grant and agreement award from Natural Resources Conservation Services in the amount of \$200,000.** Staff Resource: Ron Long

Town Council and Staff thanked the Moody family for granting the easement to the Town for flood mitigation. Vice Mayor George read an email from a resident thanking the Town and Staff for all their work in clearing flood debris, making trash containers available, and investing in preventive measures for the future.

Public Works Deputy Director Troy Odell gave a slide show presentation showing the effects of the flood,

timeline of staff actions, and the results of grants funds applied toward flood control. 27 homes were flooded in the Bull Pen Wash area on July 17th due to banks that were compromised over time from recreational vehicles and erosion. Staff arrived on site the day of the flood and began working, called for emergency services, and applied for a \$150,000 Emergency Watershed Protection Program grant. The grant was awarded on August 6th and funded on the 7th. The Town supplied \$50,000 in matching funds, work commenced on the August 10th, and was completed on the 21st. Two local contractors cleared 2400 feet of channel, built 450 feet of scour wall, reestablished the berm with the 19,000 cubic yards of sediment removed from the stream bed, and seeded the berm—all of which can now accommodate an 80 feet width flow. \$25,000 of leftover grants funds are being used to plant 70 trees indigenous to Bull Pen Wash. Plans include working toward a permanent easement to access the area for regular maintenance and to build a scenic walkway. Staff also intends to recommend ordinances for the Town Code and post signs, which will restrict recreational vehicle usage in water courses, in order to protect the investment. The presentation will become part of the public record.

Mayor German heard allegations that water coming off of the gypsum mine contributed to the flood. The Mayor and officials walked the property to evaluate the possibility of the allegation, and found that the property could have had no impact. Troy Odell further confirmed that the water came from further upstream of the mine.

Vice Mayor George commented that this was a great example of working together, quick work, and success. Mayor German commended Public Works and their Streets Department for their accomplishments. He said Camp Verde has six areas that need help with flooding, but he is confident that they know the process now and can resolve issues quickly.

11. **Discussion, consideration and possible approval of Budget amendment to allocate approximately \$30,000 of unallocated expenses in CIP fund to put in 3 hydrants and fund eCivis Grant software.**
Staff Resource: Russ Martin.

On a motion by Robin Whatley, seconded by Brad Gordon, Council voted unanimously to approve the Budget amendment to allocate approximately \$30,000 of unallocated expenses in CIP fund to put in 3 hydrants and fund eCivis Grant software.

Whatley said Council discussed this issue in the Work Session. German asked how effective the eCivis software has been in increasing our number of grants. George replied that we have \$300,000 pending in possible grants. Martin replied that we can pay \$15,000 for eCivis this year or pay more for the next 3 years; it is cheapest to take advantage of this opportunity now.

12. **Update by Council Member Jackie Baker as the Town representative, and elected member of Arizona Municipal Risk Retention Pool (AMRRP) regarding the 2015 Election Ballot to the Board of Trustees and the Annual Members' Meeting.**

Baker reported that three people won reelection to the Board of Trustees: Jackie Walker from Kingman, Kelly Udal from Sahuarita, and Fred Carpenter from Payson. Whatley expressed preference for the Sedona candidate to be elected to represent the Verde Valley. Town Clerk Virginia Jones explained that they received the elections ballots one day and had to mail them back the following day due to a short timeline, so there was no chance to bring the decision before Council. Since Jackie Baker serves on the Board, they decided to go with her recommendations, but normally, there would be a discussion with Council first.

13. **Call to the Public for items not on the agenda.**
Debra Moody, representing Donna Moody, thanked Council for their flood control work in Verde Lakes and offered complete cooperation for further needs concerning the easement.

Patricia George, in reference to the anonymous complaint about the Jordan Meadows Guinea fowl, suggested that Council write a Town ordinance stating that anonymous complaints will not be followed up on. As it is now, if there is an anonymous complaint, it must be followed up on. Personal attacks over the matter are not necessary on Council. Guinea Fowl are by definition, "poultry," and they do carry diseases, but she supports allowing them to exist in Town limits.

Olive Fox thanked Ron Long for Public Works' response on her property. A small runoff from three years ago has eroded the property so much, it has opened up like the mouth of a bank, on the north side of 2555 Arena Del Loma.

14. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

German attended the League of Cities and Towns Annual Conference, Yavapai College Board meeting, and Intergovernmental meeting.

Baker attended the NACOG regional council meeting. She asked the public to support the new dress shop in Wingfield plaza, announcing that the whole plaza is filled up with businesses now.

Whatley attended the League conference. She went on Clarkdale Mayor Doug Von Gausig's tour down the Verde River and learned about its history as well as the challenges to keeping it flowing.

Gordon attended the League conference, and commented that the Bull Pen wash is a dynamic system that needs maintaining up and downstream on a continual basis.

George attended the Verde River Valley Nature Organization meeting, and commented that he found visitcampverde.com to be a good website.

Mayor German attended the Intergovernmental meeting hosted by the Yavapai Apache tribe, and commented that he supports the need for a Fossil Creek conservation plan.

15. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Russ Martin announced OLLI at 10:00 a.m. tomorrow in the Town Gym.

16. **Adjournment**

Mayor German adjourned the meeting at 9:40pm.

Charles German, Mayor

Saepjol Choe, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on September 2, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2015.

Virginia Jones, Town Clerk





















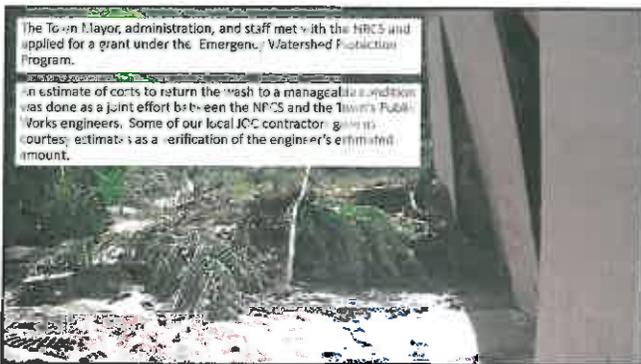


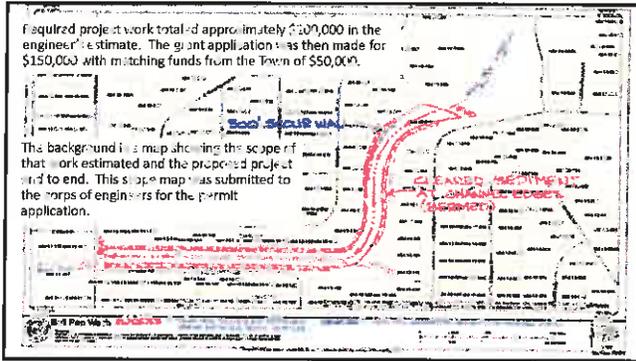










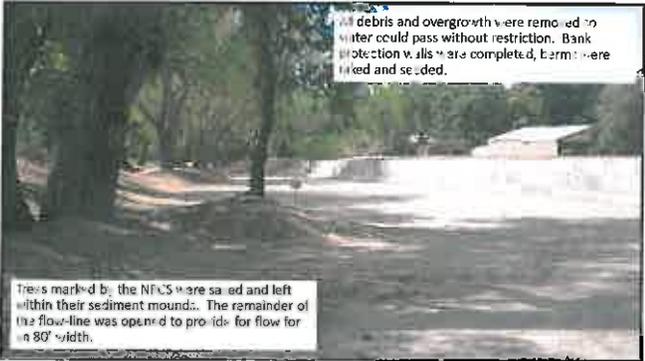








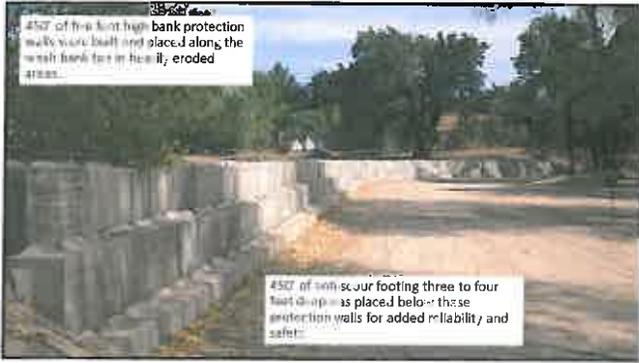






















Agenda Item Submission Form – Section I

Meeting Date: September 16, 2015

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session

Requesting Department: Marshal's Office

Staff Resource/Contact Person: Marshal Nancy Gardner

Agenda Title (be exact):

The Marshal's Office applied for a GOHS Grant, in Arizona's 2016 fiscal year Highway Safety Plan (Resolution 2015-936). The amount of the Grant request was \$48,912.00 as a no match Grant. On August 27, 2015 GOHS awarded CVMO \$7,000.00 for DUI enforcement overtime and \$2,000.00 in speed enforcement overtime.

List Attached Documents: GOHS Award letters

Estimated Presentation Time:

Estimated Discussion Time:

Reviews Completed by:

- Department Head: Town Attorney Comments:

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact:

Budget Code: _____ **Amount Remaining:** _____

Comments:

Background Information:

The Marshal's Office submitted a grant application to the Governor's Office of Highway Safety in the amount of \$48,000.00 for the "2016" fiscal year. The goal is to continue to combine efforts with surrounding agencies and the GOHS to reduce accidents, save lives and remove impaired drivers from the road. On August 27, 2015, GOHS awarded CVMO \$7,000.00 For DUI enforcement overtime and \$2,000.00 in speed enforcement overtime.

Recommended Action (Motion): Instructions to the Clerk: (Suggested Motion): Approve to accept the GOHS awarded Grant funds totaling \$9,000.00.

Cover Page

Project Title Traffic Enforcement / DUI

Total Grant Funding Requested \$48,912.00

Total ERE Percentage 40

Agency Name: Camp Verde Marshal's Office
Contact Information: 646 South First St.
Camp Verde, AZ 86322
Phone: 9285676621
Fax: 9285676238

Governmental Unit: Town of Camp Verde
Address: 473 S. Main Street, Camp Verde AZ 86322

Project Director: Nancy Gardner
Contact Information: Town Marshal
646 S 1st Street
Camp Verde, AZ 86322
Phone: (928) 567-6621
Fax: (928) 567-6238
E-mail: nancy.gardner@campverde.az.gov

Project Administrator: Steven Ganis
Contact Information: Commander
646 S. 1st Street
Camp Verde, AZ 86322
Phone: (928) 554-8303
E-mail: steve.ganis@campverde.az.gov

Fiscal/Financial Contact: Steven Ganis
Contact Information: Commander
646 S. 1st Street
Camp Verde, AZ 86322
Phone: (928) 554-8303
E-mail: steve.ganis@campverde.az.gov

Please upload a cover letter addressed to the Director of the Governor's Office of Highway Safety on agency letterhead. This cover letter **must** be signed by a representative of your agency authorized to commit your agency to conduct the grant should it be approved for funding.

Any proposal received without a cover letter will not be considered for funding by GOHS.

Cover Page

For GOHS Office use only

Total Proposal

Jurisdiction

Select the Type of Jurisdiction:

Town

Select the Type of Agency:

Law Enforcement

Fire Department / District

Non-Profit / Other

Select the County Served:

Yavapai County

Proposal Summary

Proposal Summary:

Please include a summary of funding requested by program area (Alcohol, Aggressive Driving, Occupant Protection etc...).

Traffic Safety, DUI Enforcement, and Community Education-

The Camp Verde Marshals Office has recently deployed a designed traffic unit to enhance traffic and DUI enforcement within the Town of Camp Verde. The unit is supported by a fully equipped mobile Crash / Crime Scene Trailer which provides specialized equipment during such events as fatal accident investigations, school presentations, DUI check points and saturation patrol for DUI violations. Our current fleet of patrol vehicles, used for traffic enforcement are lacking in-car camera video systems which would enhance our traffic related investigative ability. The system also contains and works in unison with a body camera worn by the officer and supports video obtained from the vehicle camera. The department is in the process of implementing AZ TraCS working with ADOT to obtain the software package and DPS who has agreed to donate printers for the vehicles. We are requesting funds for 15 scanners which would be installed in the vehicles as part of the AZ TraCS package. Although we are small in size there are locations within the town that traffic can be congested. Having 5 traffic units which contain in-car video camera systems as well as AZ TraCS to deploy around area schools to conduct traffic monitoring and enforcement would be a great improvement to general traffic, community safety and enforcement efforts to reduce traffic and DUI related violations. It is also our intention to deploy the traffic units on holidays or other community events where DUI prevention and enforcement can be conducted. This will also be done in conjunction with Multi-Agency task forces. This proposal is also requesting funds to repair a current GOHS Speed Radar Trailer which is not operational. The repaired trailer could be utilized by Camp Verde Marshal's office for speed reduction and citizen complaint details within residential districts in the town. The Camp Verde Marshal's Office also deploys our Command Van on Multi Agency DUI task forces and saturation patrols throughout the year. The Camp Verde Marshal's Office is again asking for additional monies to assist in paying over time for Officers to work special DUI task forces and Saturation patrols.

Background/Problem:

Provide general characteristics of the agency, including information on population, demographics, and a description of streets and highways in the agency's jurisdiction including road mileage.

The Town of Camp Verde is located in Yavapai County, State of Arizona. Camp Verde became incorporated in 1985 and has a population of approx. 11,000. Although Camp Verde is a small community we still experience the same issues large communities have. We still have people speeding, disobeying traffic control devices, and driving Impaired. We are also strapped for funding which for a long time has limited us on what type of equipment we can deploy. Camp Verde is approx. 49 square miles with Interstate 17 dissecting the center of our jurisdiction. State Route 260 runs through Camp Verde for approx. 20 miles. The Camp Verde Marshal's Office has 21 sworn officer positions providing 24 / 7 coverage handling all calls for service.. Camp Verde is a tourist based community and neighbors Sedona. Anyone coming from the south must come through Camp Verde to reach Flagstaff or Sedona. Sedona is a huge tourist community who probably has 10s or thousands of visitors in just a few months. For a small community we have a lot of traffic especially on our highways. The Junction of I-17 and Hwy 260 can be especially congested on weekends with long weekends being even more so. A Tribal Gaming Casino is located within the Town imits of Camp Verde which increases the amount of vehicular and pedestrian traffic into the community. Along with the influx of Casino traffic, the Town of Camp Verde is also host to the Montezuma Castle National Monument and the Fort verde State Park. These venues provide an additional approximate one million visitors per year to the Camp Verde area. In 2015

Proposal Summary

ground was broken to build a 26,700 square foot Verde Valley Medical Center adjacent to I17 and Highway 260 in Camp Verde with plan to expand as needed over the next 10 years.

Problem Statement:

What problem is your agency looking to solve with this grant? Provide appropriate data to support funding. With the award of this grant we can increase our traffic contacts, investigative efforts, prevention details and positive prosecution outcomes. We also plan to have deputies visit community groups and schools to educate them on traffic safety, DUI'S and traffic related problems we see in our community. We also hope to receive feedback as to areas of concern that might be safety concerns that Camp Verde Streets Department or ADOT can address making the roads in Camp Verde safer for everyone. Our Traffic Unit is evolving into an effective unit by becoming Intox Certified, Radar Certified and is in the process of becoming a DRE and phlebotomist Certified. This Deputy will be able to conduct their own DUI/DUI Drug investigations without tying up other resources. The department has committed to the AZ TraCS system and is trying to obtain the necessary equipment for all patrol and traffic enforcement vehicles. In 2014 Camp Verde Marshal's Office investigated 4 major accidents which resulted in 4 deaths and 8 occupants with serious injuries. In each case, speed, driver inattention and drug / alcohol impairment were factors. The Camp Verde Marshal's current overtime budget only allows for normal overtime occurrences. The grant would have a direct result in improving Camp Verde's investigative ability and preventative measures in the future. This past year we have been able to pay for the overtime for several Officer's to work multi-Agency task forces and saturation patrols with the additional monies we were awarded by GOHS the past year. This has resulted in numerous citations and several impaired drivers being taken off the streets. Without this money awarded by GOHS these would not have been possible to the extent that they have been. Camp Verde Marshal's Office twice facilitated its first ever DUI check points over the past year which resulted in the direct contact with 766 drivers, and 4 arrests related to DUI, Drug possession or suspended license. Any future funds awarded by GOHS will be applied in the same effort to maximize exposure and contact to potentially impaired drivers.

If you have additional information, please upload:

Attempts to Solve Problem

Attempts to Solve Problem:

Identify past attempts to solve the problem identified in your proposal.

The Camp Verde Marshal's Office has been diligently increasing its patrol work toward traffic violations, accident investigation / prevention, and DUI enforcement. The efforts over the past year have focused on training and development of a deputy assigned to traffic enforcement. This would include the completion of Intox Certification, Radar Certification, current training toward DRE Certification and Phlebotomist Certification. In the past we have only been able to utilize officers on an inconsistent basis to conduct sole traffic related issues. The Traffic Unit has become very effective in enforcement, education, and awareness in our community. We are also hoping to advance and improve our patrol vehicles with the requested equipment, producing more complete and accurate investigations and documentation. The Camp Verde Marshal's Office began to utilize DUI Check Points over 2014 as part of the strategy to maximize public contact and exposure to impaired drivers. This strategy has been effective and will continue to be utilized in 2015. The Camp Verde Marshal's Office is a small police department with limited funding and is always seeking creative ways to obtain the necessary equipment. Past examples of this would include obtaining used GOHS equipment from other agencies in attempts to field well trained and equipped traffic units which can focus on traffic related issues for Camp Verde. Other funding has been sought but found to be unavailable. Camp Verde is mostly residential with little commercial business, therefore the tax base is low compared to other town or cities our size. A small tax base equals low funding for much needed equipment. During this past year The Camp Verde Marshal's Office organized and / or participated in several multi-agency DUI related enforcement details, seat belt and child safety seat programs associated with the local schools and fire department. The awarding of grant monies from GOHS would allow the Marshal's Office to enhance and further this effort

Project Objectives, Methods of Procedure, Performance Measures: Project 1

Title: Project 1

Objectives of the projects in your proposal should follow the SMART method. They should be:

S = Specific

M = Measurable

A = Action-Oriented

R = Realistic

T = Time-Framed

Project Objectives:

The project objectives should be stated in measurable terms directly related to the identified problem, concise and deal with a specific item, realistic, with a reasonable probability of achievement and related to a specific time frame.

After the award is announced we will begin with purchasing and equipping the vehicles to be used for traffic enforcement. Once deployed we should start to see a reduction in some moving violations that we are experiencing in certain areas while seeing an increase in the quality of investigations and traffic enforcement. The recordings will assist with the prosecution of DUI's and other traffic related offenses by having pertinent information recorded and available for court. We would estimate that within the next year we should start seeing less violations. The transient or tourist traffic should remain constant. Our ultimate goal is make our school area streets safer and other roadways as safe as possible. The word will get out that we are taking DUI violations and traffic violations serious. We believe with the deployment of a designated Traffic Unit in conjunction with the added high visibility patrol, it shows the community that we are committed to making a safer community for everyone. With the additional overtime monies we will be able to have at a minimum one or two Officer's participate in the holiday multi-agency task force details and can add some local saturation patrols. Our goal is to further conduct a minimum of 3 DUI check points during the upcoming year. Although it is difficult to project an actual number of DUI arrests from the participation in these details we do know that we will be make additional DUI arrests during these times. In the past multi-agency details that we have participated in we have gotten at least one DUI per detail. With the repair of the GOHS Speed Radar Trailer, Camp Verde Marshal's Office will be able to further address and respond to potential speed complaints by placing the trailer in target areas. The five digital in-car cameras systems will be purchased and used in vehicles not equipped with any type of in-car camera system or device designed to record traffic stops or contacts. .

Method of Procedure:

Detail how your agency will solve the problem and meet the objectives you have set.

We believe that by adding the requested recording equipment and cameras to traffic vehicles, we will be able to increase the quality and quantity of our traffic contacts by at least 10%. The equipment will add to the specialized direction of the current unit which can concentrate on traffic related issues. We also plan to have deputies visit community groups and schools to educate them on the hazards of driving impaired, trends and problems we see in the community. We also hope to receive feedback as to areas of concern that might be safety concerns that Streets or ADOT can address. We will also complete the specialized training in DRE and Phlebotomist certification for the traffic unit position. This deputy will be able to conduct their own DUI/DUI Drug investigations without tying up other resources. With the award of the additional overtime monies we will participate in at least four multi-agency DUI task forces in Yavapai County and will offer for use our Command Vehicle to be set up in a central location for all participating Agencies to use to process their DUI's and

Project Objectives, Methods of Procedure, Performance Measures: Project 1

booking forms during these events. Again hopefully utilizing the awarded equipment. We will also do numerous local saturation patrols within our jurisdiction where we will again be looking for impaired drivers, speeders, and taking a zero tolerance to seat belt violations

Performance Measures:

Establish measurable goals for your proposal. Example: "To decrease alcohol related fatalities 10% from the 2012 base year average of 250 to 225 by September 30, 2014." "To increase DUI arrests 10% above the 2008 base year average of 5,000 to 5,500 by September 30, 2014."

Your agency should enumerate the objectives of the project in this section. Example: "To participate in 4 DUI Task Forces by September 30, 2014." "To participate in 8 speed enforcement details by September 30, 2014."

With the award of the designated requests in this grant, our response and documentation to traffic related investigation and DUI enforcement will dramatically improve over the next year since our designated traffic units contain no recording equipment or cameras.. Our DUI arrests and convictions rates should increase by a minimum of 5%. We will also increase our education contacts by attending community group and school gatherings. We will conduct at least 6 DUI / Traffic enforcement details between September 30, 2015 and September 30, 2016. Our DUI arrests should increase by a minimum of 5%. During this same time frame we will participate in at least four multi-agency task forces within Yavapai County where our Command Van will be utilized by all agencies involved. The repaired GOHS Speed Trailer will be deployed on all citizen complaint related to speed as well as being placed in high accident areas related to accident / violation data.

Traffic Data Summary - Law Enforcement

Please include the following traffic data to support the identified problem in your proposal:

| Description | (If Available) | | |
|-------------------------------------|----------------|-------------|----------------------|
| | 2014 | 2013 | 2012 |
| Sober Designated Drivers Contacted | 7 | 3 | 4 |
| TOTAL DUI ARRESTS | 21 | 47 | 41 |
| Aggravated DUI Arrests | 3 | 7 | 4 |
| Misdemeanor DUI Arrests | 18 | 40 | 37 |
| Extreme DUI Arrests (.15-.19) | 4 | 9 | 13 |
| Super Extreme DUI Arrests (.20+) | | | |
| DUI-Drug Arrests | 1 | 4 | 3 |
| DRE Evaluations | 0 | 0 | 5 |
| Under 21 DUI Arrests | 0 | 5 | 6 |
| Under 21 Liquor Consumption Arrests | 5 | 5 | 6 |
| Under 21 Liquor Possession Arrests | 5 | 23 | 25 |
| Under 21 DUI-Drug Arrests | | 0 | 7 |
| TOTAL AGENCY CITATIONS | 940 | 1001 | 341 |
| Criminal Speed Citations | 3 | 4 | |
| Aggressive Driving Citations | 17 | 0 | <i>Not Available</i> |
| Civil Speed Citations | 94 | 479 | |
| Other Citations(Except Speed) | 157 | 497 | 116 |
| Child Restraint Citations | 3 | 5 | 5 |
| Seat Belt Citations | 2 | 16 | 1 |

Personnel Services

Description

Overtime to participate in extra DUI traffic task forces which would include DUI road block check points and saturation patrols throughout the grant year to include the 6 identified holiday events as well as speed reduction details.

Personnel Services:

Employee Related Expenses:

| Description | Requested Amount | ERE % | ERE Amount | Overtime Amount |
|---|-------------------------|--------------|-------------------|------------------------|
| Overtime to participate in extra DUI traffic task forces which would include DUI road block check points and saturation patrols | \$12,000 | 40% | \$3,429 | \$8,571 |
| Speed reduction details associated with high accident and violation areas. | \$4,000 | 40% | \$1,143 | \$2,857 |
| | | % | \$0 | \$0 |
| | | % | \$0 | \$0 |
| | | % | \$0 | \$0 |
| | | % | \$0 | \$0 |
| | | % | \$0 | \$0 |
| | | % | \$0 | \$0 |
| | | % | \$0 | \$0 |
| | | % | \$0 | \$0 |
| Total: | \$16,000 | | \$4,572 | \$11,428 |

Professional and Outside Services

Description

Camp Verde Marshal's Office currently has a radar speed trailer which was obtained from a previous GOHS grant in 2010. The trailer has not functioned for 3 years and needs to be repaired to be returned to service. CVMO is requesting funds for the repair of the trailer which could then be placed into residential neighborhoods to address speeding complaints or high accident areas.

| Description | Amount |
|---|---------------|
| Repair and replacement of radar trailer batteries and equipment | \$1,100 |

Total \$1,100

Capital Outlay

Description

The within listed items are needed to equip 5 patrol vehicles with In-car camera systems and 15 patrol vehicles with AZTraCS scanners used for traffic enforcement and E ticket applications. A computer server is required to download, house and store videos obtained from the camera systems. The equipment will assist in furthering the departments investigative efforts into DUI / Speed investigations as well as reduce deputies time exposure during traffic stops, increasing the safety of the deputy.

| Description | Quantity | Price Per Unit | Tax | Shipping | Amount |
|---|----------|----------------|-----|----------|-----------------|
| PowerEdge Intel Xeon Server used to house and store video evidence collected from in-car camera systems | 1 | \$5,968.83 | \$0 | \$0 | \$5,969 |
| 5 Digital Ally in-car camera video systems for patrol vehicles used for traffic / DUI enforcement | 5 | \$3,995.00 | \$0 | \$0 | \$19,975 |
| VuVault software used to download and store video from in-car camera systems | 1 | \$595.00 | \$0 | \$120.00 | \$715 |
| PCS Mobile Barcode Scanner Kits installed in Patrol Vehicle and used to further the AZ TraCS software program | 15 | \$343.50 | \$0 | \$0 | \$5,153 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| Total | | | | | \$31,812 |

Highway Safety FY2016

Organization: Camp Verde Marshal's Office

HS-FY2016-Camp Verde Marshal's Offi-00046

Total Estimated Cost

| Budget Item | Amount | |
|-----------------------------------|-----------------------------|-----------------|
| Personnel Services | \$11,428 | |
| Employee Related Expenses | \$4,572 | 40.01% |
| Professional and Outside Services | \$1,100 | |
| Travel In-State | \$0 | |
| Travel Out-of-State | \$0 | |
| Materials and Supplies | \$0 | |
| Capital Outlay | \$31,812 | |
| | Total Estimated Cost | \$48,912 |

Attachments

Attachments

A resolution from your agency's board of supervisors or city/town council will be included in this section.

Upload any additional supplemental material below.

http://egrants.azgohs.gov/_Upload/14739-digitalquote.pdf

http://egrants.azgohs.gov/_Upload/14739-scannerquote.pdf

http://egrants.azgohs.gov/_Upload/14739-speedtrailerestimate.pdf

http://egrants.azgohs.gov/_Upload/14739-CampVerdeServerQuote.pdf



Estimate

| | |
|------------|------------|
| Date | Estimate # |
| 10/20/2014 | 14-01032 |

Arizona Law Enforcement Radar Technology
 20118 N. 67th Ave 300-401
 Glendale, AZ 85308
 Phone: (623) 362-9700

Town of Camp Verde
 Finance
 395 S. Main St.
 Camp Verde, AZ 86322

| Description | Qty | Rate | Total |
|---|-----|--------|-------------------|
| Repair and Maintenance of the following radar trailer | | | |
| Labor: SMART radar trailer #SR-6324: Replace 3 batteries, replace damaged pwr receptacle, lubricate pivot points, certification | 2 | 75.00 | 150.00 |
| AGM Grp-27, No Maint DCycle-Battery | 3 | 266.27 | 798.81T |
| Flanged Inlet w/Weatherproof Cover, 125V/15A | 1 | 24.62 | 24.62T |
| Certification: Annual Function Test and Frequency Count | 1 | 45.00 | 45.00 |
| Estimate Only. Charges are approximate. Estimate valid for 30 days. | | | |
| Subtotal | | | \$1,018.43 |
| Sales Tax (9.2%) | | | \$75.76 |
| Total | | | \$1,094.19 |



Proposal: PROPOSAL-13048/1
For: Camp Verde Marshal

| | |
|---|--|
| Corporate Headquarters 1200 W Mississippi Ave Denver, CO 80223 Phone: 888.536.7841 Email: sales@pcsmobile.com | Print Date: 02/12/2015 04:31 PM Proposal Valid Date: 02/12/2015 04:30 PM Inside Sales Rep: Emily Britin Email: emilyb@pcsmobile.com Phone: 303-552-3976 Fax: 303-348-4274 |
| Customer: Camp Verde Marshal 848 South 1st Street Camp Verde, AZ 86322 | Salesperson: Emily Britin Email: emilyb@pcsmobile.com Proposal Created By: Emily Britin |

Proposal

| Customer | Requested by | FOUR | Terms | Comments |
|----------|---------------|-------------|-------------|----------|
| | Debbie Hughes | Origination | Net 30 Days | None |

| Item # | Item Number | Description | Price | Quantity | Subtotal |
|--------|----------------|----------------------------|----------|--------------|-------------------|
| 1 | 4810LR-151-TRK | L-Tron Barcode Scanner Kit | \$343.50 | 15.00 | \$5,152.50 |
| | | | | Total | \$5,152.50 |

| Notes |
|-------|
| |



| | |
|-------|------------------|
| Quote | QUO-08322-J9T5D7 |
| Date | 2/12/2015 |
| Page | 1 |

9705 Lelet Blvd.
 Lenexa, KS 66216

End User

| |
|----------------------------|
| Camp Verde Marshals Office |
|----------------------------|

| Customer ID | Salesperson | Shipping Method | Payment Terms | Created By | Quote Valid | |
|-------------|--------------|----------------------|---------------|---------------|-------------|-------------|
| GAMAZ1 | EG | FEDERAL EXPRESS | | Gregg Whipple | 90 Days | |
| Ordered | Item Number | Description | Unit Price | Item Discount | Discount | Ext. Price |
| 5 | 001-00038-10 | DVM-800 Complete Kit | \$3995.00 | \$0.00 | | \$19,975.00 |
| 1 | 060-00151-00 | VUWALK Software DVD | \$595.00 | \$0.00 | | \$595.00 |

Notes:

DVM-800 with 6 year advanced exchange warranty.

| | |
|----------------|-------------|
| Total Discount | |
| Subtotal | \$20,570.00 |
| Misc | |
| Tax | \$0.00 |
| Freight | \$120.00 |
| Total | \$20,690.00 |

Thank you for your interest!

If you would like to place an order, please contact Digital Ally or your local rep.

TERMS OF SALE

Your purchase of goods from Digital Ally, Inc., a Nevada corporation ("Digital Ally") will be governed by the following terms of sale ("Terms"). You will be referred to throughout these Terms as "you".

1. Exclusion of Other Terms; Entire Agreement. Additional or different terms or conditions proposed by you (including any additional or different terms provided in a purchase order) will be void and of no effect unless specifically accepted in writing by Digital Ally. Digital Ally's sales invoice, these Terms, the warranty and any special conditions executed by you and Digital Ally (collectively, the "Order") supersedes and cancels all prior communications between us, whether verbal or written, and constitutes the entire agreement between us unless modified in writing and signed by each of us.

2. Payment. Payment terms are cash on delivery, except where credit has been established and maintained to Digital Ally's satisfaction. If you have established credit, payment terms are net 30 days from date of shipment. Any invoice that you fail to pay when due will bear interest at the rate of 1-1/2% per month or the highest rate then permitted by law, whichever is less. You must also reimburse Digital Ally for its costs incurred (including internal



1928 E. Highland Ave., #F104-417
 Phoenix, Arizona 85016-4626

Phone: 602.361.0770
 Fax: 602.840.7850
 inertiacomputers.com

Quotation

Date: 2/16/2015

Quotation for:

Ashworth Consulting, LLC
 1425 W. Iris Drive
 Gilbert AZ 85233

| Description | Quantity | Cost | Total |
|---|----------|----------|-----------|
| PowerEdge R430: 2.5" Chassis with up to 8 Hot Plug Drives; Intel Xeon E5-2620v3 2.4GHz 6-Core CPU x 2; 64GB DDR3 2133MHz Advanced ECC Memory; Riser with One x16 PCIe Gen3 FH slot (x8 PCIe lanes) & One x16 PCIe Gen3 LP slot (x8 PCIe lanes); PERC H730 RAID Controller, 1GB NV Cache; Intel Ethernet I350 DP 1Gb Server Adapter; On-Board Broadcom 5720 Quad Port 1Gb LOM; 120GB High Performance SSD x 2 RAID1; 2TB 2.5" SATA Hard Drive 7200RPM x 4 RAID5 (6TB Usable); iDRAC8 Enterprise; DVD ROM Drive; ReadyRails™ Sliding Rails Without Cable Management Arm; Dual, Hot-plug, Redundant Power Supply (1+1), 550W; Windows Server 2012R2, Standard Ed, Factory Inst, No MED, 2SKT, 2VM, NO CAL; 3 Year Basic Hardware Warranty Repair, 5X10 HW-Only, 5x10 NBD On-site | 1 | 5,968.83 | 5,968.83T |

| | |
|------------------|-------------------|
| Subtotal | \$5,968.83 |
| Sales Tax (0.0%) | \$0.00 |
| Total | \$5,968.83 |



Town of Camp Verde

Proclamation

In Support of the
Verde Valley Military Service Park

WHEREAS, The Verde Valley Military Service Park is to honor military veterans of the United States of America who currently live in the Verde Valley, have lived in the Verde Valley or have Verde Valley connections and has honorably served their country, and;

WHEREAS, This includes any period of service in the Armed Forces in which the individual has been honorably separated from active or inactive service, beginning with the American Revolution, and;

WHEREAS, A guiding principle of the Park will always be that military service is to be honored and respected, because until humanity achieves peace, the preservation of freedom will depend largely upon convictions, courage and heroism of members of the United States military services, and;

WHEREAS, We have a long and proud military tradition as the Town began as an encampment of soldiers including Army Commander General George Crook. That tradition continues throughout history to today by service given by our citizens in service to all branches of the United States Military.

NOW THEREFORE: The Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona do hereby proclaim support for the Verde Valley Military Service Park.

Proclaimed this 23rd day of September 2015.

Charles German, Mayor

Date

ATTEST

Virginia Jones
Town Clerk

Date



Exhibit A - Agenda Item Submission Form - Section I

Meeting Date: September 23, 2015 – Town Council

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Community Development/Building Division

Staff Resource/Contact Person: Michael Jenkins, Community Development Director; Robert Foreman, Building Official/Town Safety Officer

Agenda Title (be exact): Public hearing, discussion, consideration, and possible approval of Resolution 2015-947, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and authorizing the abatement of dangerous structure(s) located on Parcel 404-16-088, 3305 Ripple Road, Camp Verde, Arizona; directing and authorizing the Building Official to issue a start work order to Hollamon Generations for the purpose of demolishing and removing the above referenced structure(s); and declaring an emergency; and approving and authorizing the Town Manager to allocate any additional funds; if required, to complete the abatement process.

List Attached Documents: Draft Resolution No. 2015-947; Eighteen (18) Photos of Structure; Notice of Posting to Owner Dated January 20, 2015, Quote From Hollamon Generations, Notarized Bill of Sale with Quitclaim Deed, Notice of Posting to Owners Dated July 21, 2015.

Estimated Presentation Time: 15 minutes

Estimated Discussion Time: 30 minutes

Reviews Completed by:

Department Head: Michael Jenkins

Town Attorney Comments: Remove all references to ARS § 9-499.

Finance Department

Fiscal Impact: \$7,475.00 – Quote From Hollamon Generations

Budget Code: 01-540-20-756220

Amount Remaining: \$2,525.00(Estimated)

Comments:

Instructions to the Clerk: None

Exhibit B – Agenda Item Submission Form – Section II (Staff Report)

Town of Camp Verde

Agenda Item Submission Form – Section II (Staff Report)

Department: Community Development/Building Division

Staff Resource/Contact Person: Michael Jenkins, Community Development Director; Robert Foreman, Building Official

Contact Information: Michael Jenkins, Community Development Director, (928) 554-0051; Robert Foreman, Building Official, (928) 554-0061; Kendall Welch, Residential Plans Examiner/Permit Technician, (928) 554-0064

Background: On January 15th, 2015 the Building Division received an anonymous complaint of manufactured home being set without a permit at 3305 Ripple Road, Parcel 404-16-088. Community Development Director Michael Jenkins verified the complaint on January 15th, 2015 and a site visit was conducted by Building Official Robert Foreman on January 20th, 2015.

During the initial site visit conducted by Mr. Foreman, it was discovered that the manufactured home had previously been posted with a Stop Work Order. Unfortunately, information regarding the original Stop Work Order was not able to be determined due to the sunlight-faded condition of the posting. The manufactured home was re-posted as a Dangerous Structure on January 20th, 2015 per Town Code Section 7-2-108 Unsafe Structures and Equipment due to the dilapidated and unsecured condition of the home.

The owners of the property, Ed Flores and Chrystal S. Proctor were noticed with a certified letter on January 20th, 2015. The owner, Ed Flores also picked up an additional copy of the certified letter at the Community Development Department/Office on April 21st 2015.

This item was originally scheduled to be heard before Town Council on July 15, 2015. However on July 14, 2015 the Building Official, Robert Foreman, was presented with copies of a notarized Bill of Sale from the property owner Ed Flores, for the sale of the manufactured home to a Maria S. Urias.

The new owner of the manufactured home, Maria S. Urias, as well as the property owners, Ed Flores and Chrystal S. Proctor were noticed again with a certified letter on July 21, 2015. An inspection of the property on August 24th, 2015 performed by the Building Official, Robert Foreman indicated that no additional work has been performed on the set of the manufactured home.

To date, the Building Division has not received any of the requested reports or letters certifying that the existing structure is structurally sound, mold free, or that the electrical wiring within the structure has been tested and is safe for habitation. The Building Division also has not received an application to complete the manufactured home set.

The owners of the property, Ed Flores and Chrystal S. Proctor were noticed with a courtesy certified letter on August 26th, 2015 with the September 23, 2015 meeting date, time and location. The owner of the manufactured home, Maria S. Urias, was also noticed with a courtesy certified letter on August 26th, 2015 with the September 23, 2015 meeting date, time and location. A Notice of Hearing also appeared in the newspaper on Sunday, September 6, 2015.

Statement of the Problem or Opportunity: The structure on Parcel 404-16-088, 3305 Ripple Road, Camp Verde, Arizona has been posted as unsafe and a public nuisance since January 20th, 2015. The property owners, Ed Flores and Chrystal S. Proctor, have failed, neglected and refused to comply with the notice to repair, rehabilitate, or to demolish and remove the building, structure or portion thereof per Town Code Section 7-2-108.4, Right to demolish. In addition, the new owner of the manufactured home, Maria S Urias has also failed, neglected and refused to comply with the notice to repair, rehabilitate, or to demolish and remove the building, structure or portion thereof per Town Code Section 7-2-108.4, Right to demolish. Therefore, it is the recommendation of the Building Division that Town Council approve Resolution 2015-947 and move forward with the abatement process.

Recommended Motion: A motion to approve or deny Resolution 2015-947, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and authorizing the abatement of dangerous structure(s) located on Parcel 404-16-088, 3305 Ripple Road, Camp Verde, Arizona; directing and authorizing the Building Official to issue a start work order to Hollamon Generations for the purpose of demolishing and removing the above referenced structure(s); and declaring an emergency; and approving and authorizing the Town Manager to allocate any additional funds; if required, to complete the abatement process.



RESOLUTION 2015-947

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, APPROVING AND AUTHORIZING THE ABATEMENT OF DANGEROUS STRUCTURE(S) LOCATED ON PARCEL 404-16-088, 3305 RIPPLE ROAD, CAMP VERDE, ARIZONA; DIRECTING AND AUTHORIZING THE BUILDING OFFICIAL TO ISSUE A START WORK ORDER TO HOLLAMON GENERATIONS FOR THE PURPOSE OF DEMOLISHING AND REMOVING THE ABOVE REFERENCED STRUCTURE(S); AND DECLARING AN EMERGENCY; AND APPROVING AND AUTHORIZING THE TOWN MANAGER TO ALLOCATE ANY ADDITIONAL FUNDS, IF REQUIRED, TO COMPLETE THE ABATEMENT PROCESS.

WHEREAS, the structure(s) on the above referenced property were deemed to be an 'unsafe building(s)' per Town Code Section 7-2-108.1, General.

WHEREAS, the property owner(s) were notified in accordance with Town Code Section 7-2-108.2.1, Notice to owner; and proper service was performed in accordance with Town Code Section 7-2-108.2.2, Proper service.

WHEREAS, the structure(s) were posted in accordance with Town Code Section 7-2-108.3, Posting of signs.

WHEREAS, the property owner(s) have failed, neglected or refused to comply with the notice to repair, rehabilitate, or to demolish and remove said building, structure or portion thereof per Town Code Section 7-2-108.4, Right to demolish.

WHEREAS, the Town Council may order the owner of the building prosecuted as a violator of the provisions of this code and may order the Building Official to proceed with the work specified in such notice per Town Code Section 7-2-108.4, Right to demolish.

WHEREAS, the costs incurred under Town Code Section 7-2-108.4, Right to demolish, for the demolishing, inspection, and removal of the above referenced structure(s) shall be paid out of the Town Treasury and shall be charged to the owner and collected by the Financial Director in the manner specified in Town Code Section 7-2-108.5, Costs.

NOW THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, DO HEREBY RESOLVE AS FOLLOWS:

Section 1: To direct the Town Manager, to direct the Building Official, to proceed with the abatement of dangerous structure(s) located on Parcel 404-16-088, 3305 Ripple Road, Camp Verde, Arizona; and to issue a start work order to Hollamon Generations, as the designated agent, for the purpose of demolishing and removing the above referenced structure(s).

Section 2: That upon inspection of the completed work by Hollamon Generations, the Building Official will present the total costs and penalties incurred, paid out of the Town Treasury, to the Financial Director for collection pursuant to Town Code Section 7-2-108.5, Costs.

PASSED AND ADOPTED BY A MAJORITY VOTE OF THE TOWN COUNCIL IN AN OPEN MEETING BY THE TOWN COUNCIL, TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, this 23rd day of September, 2015.

Charles C. German, Mayor Date:

Attest:

Approved As To Form:

Virginia Jones, Town Clerk Date:

William J. Sims

Town Attorney SW



01/15/2015



01/20/2015



01/20/2015





01/20/2015



06/11/2015 08:47



06/11/2015 08:47



NOTICE
This notice is posted in accordance with the provisions of the
Occupational Safety and Health Act, 29 CFR 1910.1030, and
the corresponding provisions of the California Occupational Safety
and Health Act, 8 CCR 3203.1030. This notice is intended to
inform you of the presence of a hazardous material in the
workplace and the potential health effects of exposure to
this material. The hazardous material is located in the
workplace and is being used in the workplace. The
hazardous material is a chemical and is highly flammable.
Exposure to this material may cause serious health effects,
including respiratory irritation, eye irritation, and skin
irritation. You should avoid exposure to this material and
use proper safety precautions when handling this material.
If you have any questions or concerns, please contact the
Safety Department at (555) 555-5555.

**DO NOT ENTER
UNSAFE TO OCCUPY**

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use proper safety precautions when handling this material.
If you have any questions or concerns, please contact the
Safety Department at (555) 555-5555.

06/11/2015 08:51



06/11/2015 08:47

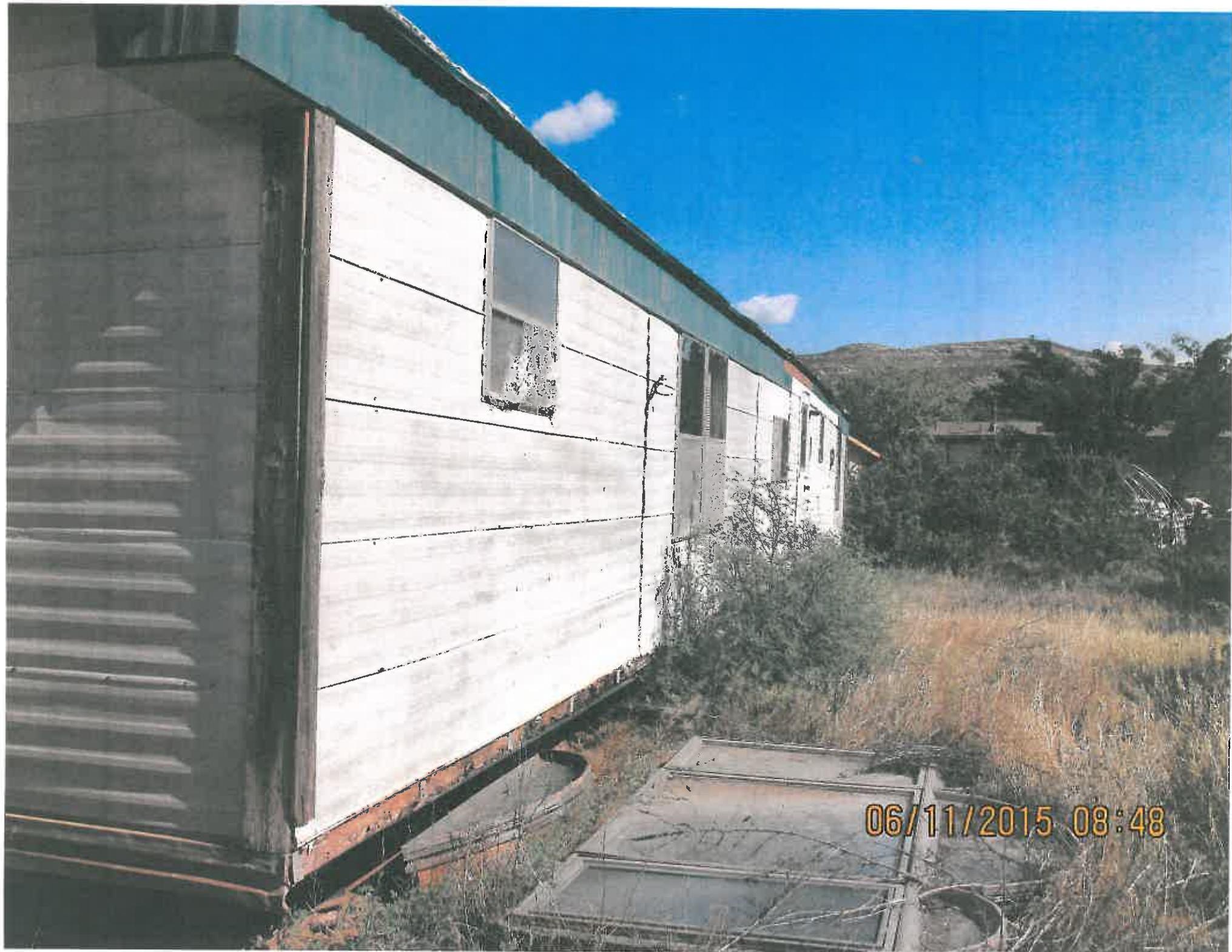


06/11/2015 08:48

06/11/2015 08:48



06/11/2015 08:48



06/11/2015 08:48



08/24/2015 09:32



08/24/2015 09:32



08/24/2015 09:32



08/24/2015 09:32





08/24/2015 09:32



Town of Camp Verde

Community Development – Building Division

◆ 473 S. Main Street, Suite 108 ◆ Camp Verde, Arizona 86322 ◆

◆ Telephone: 928.554.0050 ◆ Fax: 928.567.7401 ◆

◆ www.campverde.az.gov ◆

Ed Flores OR Chrystal S. Proctor
PO Box 331
Rimrock, AZ 86335-0331

Re: 3305 E. Ripple Rd., Camp Verde, AZ 86322
Parcel Number: 404-16-088

Date: January 20, 2015

Mr. Flores or Ms. Proctor,

This letter is to inform you that on January 20th, 2015 our office posted the above property as unsafe and a public nuisance per **Town Code Section 7-2-108 Unsafe Structures and Equipment**.

7-2-108.1 General. Structures or existing building service equipment that are or hereafter become structurally unsafe, insanitary or deficient because of inadequate means of egress facilities, inadequate light and ventilation, or which constitute a fire hazard, or are otherwise dangerous to human life or which in relation to existing use constitutes a hazard to safety or health, or public welfare, by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, or abandonment, or that involve illegal or improper occupancy as specified in this Chapter, technical codes or any other effective ordinance, are for the purpose of this section unsafe buildings, and shall be deemed an unsafe condition. Unsafe conditions and structures shall be taken down and removed or made safe, as the Building Official deems necessary and as provided in this Chapter. A vacant structure that is not secured against entry shall be deemed an unsafe condition. All such unsafe buildings are hereby declared to be public nuisances and shall be abated by repair, rehabilitation, demolition or removal in accordance with the procedure specified in Sections 7-2-108.2, 7-2-108.3, 7-2-108.4 and 7-2-108.5.

This letter will serve as written notice per **Town Code Article 7-2-108.2 Record**, and requires the owner or person in charge of the property to begin required repairs or demolition of the structure within ninety (90) days from the date of this letter and all repairs or demolition to be completed within one hundred and eighty (180) days from the date of this letter.

Per **Town Code Section 7-2-108.2 Record**, upon inspection of the structure located on Parcel 404-16-088, 3305 East Ripple Road on January 20th, 2015 it was noted by our office that the structure is vacant and has previously been posted with a Stop Work Order. Our records indicate that no progress has been made since the Stop Work Order posting in order to obtain a manufactured home set permit to complete the manufactured home installation process. At this point in time the Building Department is requesting you that you either obtain a manufactured home set permit to finish the installation of the home, or obtain a residential demolition permit in order to have the unit removed from the lot.

Included with this notice you will find an application for a manufactured home set permit. In order to move forward with the permitting process a completed building permit application along with two (2) sets of construction documents will need to be submitted to our office for review. In addition to the requirements outlined in the manufactured home permit application packet, the following items will also need to be submitted to our office prior to a building permit being issued:

1. A report or letter that has been prepared and wet sealed by an Arizona Registered Structural Engineer certifying that the existing structure is structurally sound.
2. A report or letter that has been prepared by a Certified Mold Abatement Inspector certifying that the existing structure is mold free or has been rendered mold free.
3. A report or letter that has been prepared by an Arizona Licensed Electrical Contractor certifying that the existing electrical service and wiring within the structure has been tested and is safe for habitation.

This letter serves as proper notice per **Town Code Article 7-2-108.2.1 Notice to owner**, and the posting of the above property on January 20th, 2015 serves as proper notice.



Handicap Relay: 711 or Voice: 1-800-842-4681 TTD: 1-800-367-8939



Per Town Code Articles 7-2-108.4 Right to demolish, and 7-2-108.5 Costs, the neglect, refusal or failure to comply with the notice to repair, rehabilitate, or to demolish and remove said building or structure the Town Council may order the owner of the building to be prosecuted and may order the Building Official to proceed with the work specified in such notice. Costs incurred shall be charged to the owner and collected by the Financial Director.

In the event you choose to demolish the structure, an over the counter residential demolition permit will be required. A copy of this permit application packet may be obtained directly through our office located at 473 S. Main St. Ste. 108 or by visiting the Town's website at <http://www.cvaz.org>.

If you have any questions or concerns, or would like to discuss the matter in further detail, please contact our office directly at (928) 554-0063.

Respectfully,



Robert Foreman, CBCO
Building Official
Town of Camp Verde
473 S. Main St. Ste., 108
928-554-0063
robert.foreman@campverde.az.gov



Handicap Relay: 711 or Voice: 1-800-842-4681 TTD: 1-800-367-8939





Town of Camp Verde
 Community Development
 473 S. Main St., Suite 108
 Camp Verde, AZ 86322
 Tel: (928) 567-8514
 Fax: (928) 567-7401
 Email: Robert.Foreman@campverde.az.gov

TO: Hollamon Generations
Attn: Mary & Kelly Hollamon – Owners
285 E. Hollamon St.
Camp Verde, Arizona 86322

From: Robert Foreman
Building Official

Date Issued: 6-10-15

Quote and Start Work Order (specific parcel)
Abatement of Dangerous Building

Subject Property: Parcel No. 404-16-088

Street Address: 3305 NIPPLE RD.

Complaint No. 2015-947

Scope of Work: To supply all labor, equipment and transportation necessary to remove dangerous building(s) and associated rubbish and debris.

1.) Structure(s)/Building(s). REMOVE UN-SET MANUFACTURED HOME
& ALL DEBRIS

2.) Rubbish/Debris. _____

3.) Special. 25' x 65' = 1625 sq/ft @ \$4.60 sq-ft

Contractor's Specific Quote: \$7,475⁰⁰

Robert Foreman, CBCO
 Building Official

Kelly Hollamon
 Hollamon Generations-Mary & Kelly Hollamon

Date:

6-26-15

Date:

Bill of Sale

This Bill of Sale is made on this 5th day of January of 2015 between

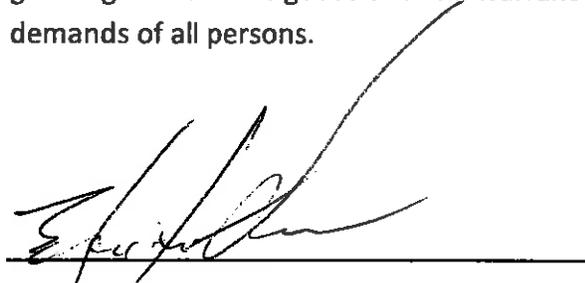
Eddie Flores (Seller") and

Maria S Urias (Buyer")

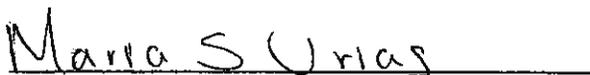
Seller, in exchange for consideration of \$5,500, the receipt of which funds is acknowledged, hereby do grand, sell, transfer and deliver to Buyer the following goods: 1978 mobile home-Champion model. Title upon paid, \$3500 down, \$2,000 owed

Buyer shall have full rights and title to the goods described above

Seller is the lawful owner of the goods and the goods are free from all encumbrances. Seller has good right to sell the goods and will warrant and defend the right against the lawful claims and demands of all persons.



Signature of Seller

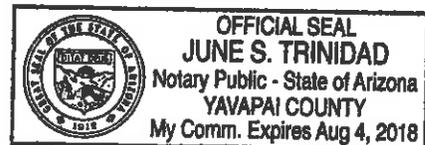


Signature of Buyer

Subscribed, sworn to, and acknowledged
before me to be Eddie Flores & Maria S. Urias
On the 14th day of July, 2015.
In Yavapai County, State of Arizona



Notary Public
My commission expires Aug 4, 2018



QUITCLAIM DEED

THIS QUITCLAIM DEED, Executed this 12th day of March, 2015, by the Grantor, Thor Freeway Holdings LLC whose mailing address is 10670 Buffalo Ave. Casa Grande, AZ to the Grantee, Ed Flores / Maria S Urias whose mailing address is _____

WITNESSETH, That the said Grantor, for good consideration and for the sum of \$ 10 paid by the said Grantee, the receipt whereof is hereby acknowledged, does hereby remise, release and quitclaim unto the said Grantee forever, all the right, title, interest and claim which the said Grantor has in and to the following described parcel of land, and improvements and appurtenances thereto in the County of Yavapai, State of Arizona, to wit:

Lot 524 Verde Lakes Unit 2
Book 14 of Maps Page 35
APN # 404-15-08003

IN WITNESS WHEREOF, The said Grantee has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in presence of:

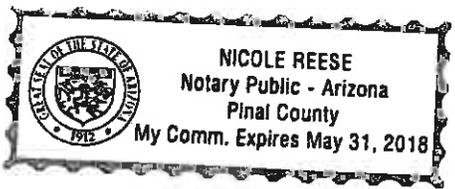
Thor Freeway Holdings LLC Grantor [Signature] Grantor Member

STATE OF Arizona }
COUNTY OF Pinal }

On March 12 2015 before me, Nicole Reese, personally appeared Raymond Nordstrom, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

[Signature]
Signature



Affiant: Known Unknown

ID Produced: _____

NO TRANSFER FEE NECESSARY
EXEMPT UNDER ARS 11-1134

[Seal]

A 7



Town of Camp Verde
Community Development – Building Division
◆ 473 S. Main Street, Suite 108 ◆ Camp Verde, Arizona 86322 ◆
◆ Telephone: 928.554.0050 ◆ Fax: 928.567.7401 ◆
◆ www.campverde.az.gov ◆

Maria S Urias
PO Box 335
Camp Verde, AZ 86322

CC: Ed Flores OR Chrystal S. Proctor
PO Box 331
Rimrock, AZ 86335-0331

Re: 3305 E. Ripple Rd., Camp Verde, AZ 86322
Parcel Number: 404-16-088

Date: July 21, 2015

Ms. Urias, Mr. Flores or Ms. Proctor,

This letter is to inform you that on January 20th, 2015 our office posted the above property as unsafe and a public nuisance per **Town Code Section 7-2-108 Unsafe Structures and Equipment**.

7-2-108.1 General. Structures or existing building service equipment that are or hereafter become structurally unsafe, insanitary or deficient because of inadequate means of egress facilities, inadequate light and ventilation, or which constitute a fire hazard, or are otherwise dangerous to human life or which in relation to existing use constitutes a hazard to safety or health, or public welfare, by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, or abandonment, or that involve illegal or improper occupancy as specified in this Chapter, technical codes or any other effective ordinance, are for the purpose of this section unsafe buildings, and shall be deemed an unsafe condition. Unsafe conditions and structures shall be taken down and removed or made safe, as the Building Official deems necessary and as provided in this Chapter. A vacant structure that is not secured against entry shall be deemed an unsafe condition. All such unsafe buildings are hereby declared to be public nuisances and shall be abated by repair, rehabilitation, demolition or removal in accordance with the procedure specified in Sections 7-2-108.2, 7-2-108.3, 7-2-108.4 and 7-2-108.5.

This letter will serve as written notice per **Town Code Article 7-2-108.2 Record**, and requires the owner or person in charge of the property to begin required repairs or demolition of the structure within fifteen (15) days from the date of this letter and all repairs or demolition to be completed within thirty (30) days from the date of this letter.

Per **Town Code Section 7-2-108.2 Record**, upon inspection of the structure located on Parcel 404-16-088, 3305 East Ripple Road on January 20th, 2015 it was noted by our office that the structure is vacant and has previously been posted with a Stop Work Order. Our records indicate that no progress has been made since the Stop Work Order posting in order to obtain a manufactured home set permit to complete the manufactured home installation process. At this point in time the Building Department is requesting you that you either obtain a manufactured home set permit to finish the installation of the home, or obtain a residential demolition permit in order to have the unit removed from the lot.

Included with this notice you will find an application for a manufactured home set permit. In order to move forward with the permitting process a completed building permit application along with two (2) sets of construction documents will need to be submitted to our office for review. In addition to the requirements outlined in the manufactured home permit application packet, the following items will also need to be submitted to our office prior to a building permit being issued:

1. A report or letter that has been prepared and wet sealed by an Arizona Registered Structural Engineer certifying that the existing structure is structurally sound.
2. A report or letter that has been prepared by a Certified Mold Abatement Inspector certifying that the existing structure is mold free or has been rendered mold free.
3. A report or letter that has been prepared by an Arizona Licensed Electrical Contractor certifying that the existing electrical service and wiring within the structure has been tested and is safe for habitation.



Handicap Relay: 711 or Voice: 1-800-842-4681 TTD: 1-800-367-8939



This letter serves as proper notice per **Town Code Article 7-2-108.2.1 Notice to owner**, and the posting of the above property on January 20th, 2015 serves as proper notice.

Per **Town Code Articles 7-2-108.4 Right to demolish**, and **7-2-108.5 Costs**, the neglect, refusal or failure to comply with the notice to repair, rehabilitate, or to demolish and remove said building or structure the Town Council may order the owner of the building to be prosecuted and may order the Building Official to proceed with the work specified in such notice. Costs incurred shall be charged to the owner and collected by the Financial Director.

In the event you choose to demolish the structure, an over the counter residential demolition permit will be required. A copy of this permit application packet may be obtained directly through our office located at 473 S. Main St. Ste. 108 or by visiting the Town's website at <http://www.cvaz.org>.

If you have any questions or concerns, or would like to discuss the matter in further detail, please contact our office directly at (928) 554-0063.

Respectfully,



Robert Foreman, CBCO
Building Official
Town of Camp Verde
473 S. Main St. Ste., 108
928-554-0063
robert.foreman@campverde.az.gov



Handicap Relay: 711 or Voice: 1-800-842-4681 TTD: 1-800-367-8939





Mental Health Coalition Verde Valley
 25 Chapel Rd, Sedona AZ 86336
www.MentalHealthCoalitionvv.org
"Bringing Change to Minds"

September 1, 2015

Dear Mayor German,

Enclosed is a special invitation to you as a key government official to attend the first "Mental Health Summit: The State of Mental Illness in the Verde Valley" hosted by the Mental Health Coalition Verde Valley on Friday, September 25, Noon-5PM at Yavapai College, 4215 Arts Village Drive, Sedona. The program offers an exceptional lineup of speakers, panels and opportunities for discussion.

This first ever gathering of Verde Valley community leaders in behavioral health, government, education, law enforcement, faith communities, first responders, caregivers, individuals and families living with mental illness is necessitated by the number of individuals of all ages living with mental illness in our communities and jails. We all need to be on the same page about the extent of mental illness issues in our community and how we are meeting the needs at this time.

Are we in crisis?

What challenges are we facing?

Are we creating models for other communities?

How do we move forward together as a community?

Our speakers and panelists will bring us this information. The open forum toward the end of the day will allow us to identify our next steps. The outcome of this Summit is intended to be a more informed and cohesive community approach to education, advocacy and support services to assist our families, friends and neighbors living with mental illness.

I hope you are able to join us. If you cannot, would you please designate someone from your office to be your representative at the Summit? I look forward to hearing from you.

Sincerely,

Barbara Litrell

Barbara Litrell

Facilitator, Mental Health Coalition Verde Valley

928-649-0135, blitrell@aol.com



You are Cordially Invited to Attend the
First Annual Mental Health Summit
The State of Mental Illness
in the Verde Valley

Call to action to community leaders in behavioral health,
government, education, law enforcement, faith
communities, first responders, caregivers, individuals and
families living with mental illness

Sponsored by
The Mental Health Coalition of Verde Valley

Friday, September 25, 2015
12:00 to 5:00 PM
Yavapai College - 4215 Arts Village Drive
Sedona, Arizona

This event is free and includes a light lunch

Please confirm your presence at this most important event:
Barbara Litrell (928) 649-0135 or
Lori Morrison (480) 559-0820
Email: blitrell@aol.com or lito22tango@gmail.com

AGENDA

12:00 PM - 12:45 PM Light Lunch and Welcome

12:45 PM - 1:45 PM - Keynote Speaker
Ms. Eddie Sissons

First Executive Director for the Arizona Foundation for
Behavioral Health with 25+ years of experience in
health/social/governmental and community policy
setting in Arizona.

The State of Mental Illness in Arizona

1:45PM - 2:45 PM Moderator:
Yavapai County Sheriff Scott Masher

**Mental Illness, Law Enforcement and the
Criminal Justice System**

3:00 PM - 4:00 PM Moderator: Lori Morrison, Director
of Education Mental Health Coalition Verde Valley
Are We In Crisis?

Distinguished panel sharing perspectives on PTSD,
Addiction and other Mental Health Disorders.

4:00 PM - 4:45 PM Moderator Rose Boehner, Director
of the Mental Health Coalition of Verde Valley

**Panel of Community Members Share their
Personal Experiences**

4:45 PM - 5:00 PM Open Forum and Next Steps

For more information please visit our website:
www.mhcvv.org

2015/2016 COUNCIL-COMMITTEE ASSIGNMENTS

COUNCIL MEETING 06-03-2015

| COMMITTEES | 2014/15 | 2015-2016 | MEETING TIME | MEETING PLACE | CONTACT PERSON |
|---|------------------------|------------------------|---|---|---|
| CV FIRE DISTRICT LIAISON | GORDON/BAKER | GORDON/BAKER | 3 RD WEDNESDAY AT 9:30 A.M. | 417 S MAIN – TRAINING ROOM http://www.campverdefire.org | ROBIN COOK 567-9401 EXT 102 |
| CV SCHOOLS EDUCATION FOUNDATION | GEORGE/BAKER | GORDON/BAKER | QUARTERLY/AS NEEDED | CVUSD 410 Camp Lincoln Rd. | MARY HUDSON 567-8008 |
| YAVAPAI COLLEGE GOVERNING BOARD | GEORGE/BAKER | CAROL GERMAN/BAKER | 2 ND TUESDAY AT 1:00 P.M. | SEE ATTACHED | KAREN JONES-EXECUTIVE ASSIS 928-776-2307 |
| YAVAPAI COLLEGE ADVISORY BOARD | | GEORGE/GERMAN | | | |
| LIASON TO YAVAPAI-APACE NATION | BAKER/CAROL GERMAN | MAYOR GERMAN/BAKER | THURSDAY AT 9:00 A.M. | 2400 W DATSI STREET | KARLA REIMER 567-1003 (Call Weekly to verify meeting) |
| INTERGOVERNMENTAL ASSOCIATIONS/MEETINGS | ALL MEMBERS | | | COMMUNITY ROTATION | |
| NACOG- REGIONAL COUNCIL | BAKER/MAYOR GERMAN | BAKER/MAYOR GERMAN | QUARTERLY-4 TH THURSDAY AT 10:00 A.M. | HIGH COUNTRY CONFERENCE CENTER | 928-774-1895 |
| VVREO | WHATLEY/BAKER | WHATLEY/BAKER | FRIDAY, QUARTERLY AT 10:00 A.M. | YC BOARD ROOM – 6 TH STREET- COTTONWOOD | 634-8100 |
| LEAGUE RESOLUTIONS COMMITTEE | MAYOR GERMAN | MAYOR GERMAN | ANNUALLY | LEAGUE OF CITIES AND TOWNS CONFERENCE | KEN STROBECK EXECUTIVE DIRECTOR |
| VERDE VALLEY LAND PRESERVATION | GORDON/CAROL GERMAN | GORDON/CAROL GERMAN | EVERY OTHER MONTH | ALTERNATE LOCATIONS | BOB ROTHROCK 634-3633 |
| ARIZONA MUNICIPAL RISK RETENTION POOL (elected position only) | BAKER | BAKER | EVERY OTHER MONTH | PHOENIX | |
| VERDE VALLEY TRANSPORTATION ORG | RON LONG/GEORGE | RON LONG/GEORGE | EVERY OTHER MONTH | COTTONWOOD | |
| VERDE VALLEY MOBILITY VERDE VALLEY TRANSIT COMMITTEE | GEORGE | GEORGE | MONTHLY | | JASON KELLY |
| VV WATER USERS LIAISON | GORDON/CAROL GERMAN | GORDON/CAROL GERMAN | AS NEEDED | AS NEEDED | AS NEEDED |
| YC LOCAL DROUGHT IMPACT GROUP | INACTIVE | INACTIVE | ANNUALLY | TO BE ANNOUNCED | YC EXTENSION AGENT |
| MIDDLE VERDE WATER ADVISORY (WAS WAC) | BAKER/MAYOR GERMAN | BAKER/MAYOR GERMAN | 3 RD WEDNESDAY AT 2:00 P.M. | YC BOARD ROOM - 6 TH STREET – COTTONWOOD 1015 FAIR STREET-PRESCOTT | 3 RD WEDNESDAY 2:00 |
| VERDE RIVER BASIN PARTNERSHIP | GEORGE/JONES | | QUARTERLY | YAVAPAI COLLEGE | |