

**AMENDED AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, FEBRUARY 1, 2017 at 6:30 P.M.**

ADDING AGENDA ITEM #7.A

DISCUSSION, CONSIDERATION AND POSSIBLE APPROVAL FOR THE FINANCE DIRECTOR TO MAKE BUDGET ADJUSTMENTS IN THE AMOUNT OF \$106,606 FROM THE HURF RESERVE ACCOUNT TO THE CIP FY 16-17 BUDGET. STAFF RESOURCE: RON LONG AND RUSS MARTIN.



Support your local merchants

AMENDED AGENDA

TOWN OF CAMP VERDE

REGULAR SESSION

MAYOR AND COUNCIL

473 S MAIN STREET, SUITE 106

WEDNESDAY, FEBRUARY 1, 2017 at 6:30 P.M.

If you want to speak ON ANY ITEM ON THE AGENDA, PLEASE complete the Request to Speak Form

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Work Session – January 11, 2017
 - 2) Strategic Plan Work Session – January 13, 2017
 - 3) Special Session – January 18, 2017
 - 4) Executive Session – January 18, 2017 (Recorded)
 - b) **Set Next Meeting, Date and Time:**
 - 1) Friday, February 3, 2017 at 8:00 a.m. – CIP Work Session
 - 2) Wednesday, February 8, 2017 at 5:30 p.m. – Work Session
 - 3) Friday, February 10, 2017 at 8:00 a.m. – CIP Work Session
 - 4) Wednesday, February 15, 2017 at 6:30 p.m. – Regular Session
 - 5) Wednesday, February 22, 2017 at 6:30 p.m. – Council Hears Planning & Zoning Matters
5. **Special Announcements and presentations:**
 - **Proclamation declaring 2017 “The Year of Civic Engagement”**
6. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))
7. **Presentation and possible acceptance of the Town of Camp Verde’s Fiscal Year 2016 Audit.** Staff Resource: Mike Showers
- 7A. **DISCUSSION, CONSIDERATION AND POSSIBLE APPROVAL FOR THE FINANCE DIRECTOR TO MAKE BUDGET ADJUSTMENTS IN THE AMOUNT OF \$106,606 FROM THE HURF RESERVE ACCOUNT TO THE CIP FY 16-17 BUDGET. STAFF RESOURCE: RON LONG AND RUSS MARTIN.**

- 8. **Discussion and possible direction to staff concerning Amending Plat for North East Industries Industrial Park to adjust easements, remove sidewalk requirements, allow construction of block wall prior to development of lot on certain parcels and modify who maintains drainage within the subdivision. Staff Resource: Carmen Howard, Troy O'Dell**
- 9. **Request for approval of a letter to Equus Corporation relating to our potential interest in future acquisition of water rights post development along Beaver Creek. Staff Resource: Manager Russ Martin**
- 10. **Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**
- 11. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
- 12. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
- 13. **Adjournment**

Posted by: *Vernice Jones* Date/Time: 1-30-2017 2:00 p.m
 Note: Pursuant to A.R.S. §38-431.03 A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

38-431.01 Meetings shall be open to the public
 A. All meetings on any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All Legal Action of public bodies shall occur during a public meeting.


Agenda Item Submission Form – Section I
Meeting Date: February 1, 2016

- Consent Agenda
 Decision Agenda
 Executive Session Requested
 Presentation Only
 Action/Presentation
 Special Session

Requesting Department: Public Works
Staff Resource/Contact Person: Ron Long, Russ Martin

Agenda Title (be exact): Discussion, Consideration and possible approval for the Finance Director to make Budget Adjustments in the amount of \$106,606 from the HURF Reserve account to the CIP FY 16-17 Budget as reflected on the attached Budget Change Re-Appropriation Form.

List Attached Documents: Budget Change/Re-appropriation Form (1 Page)

Estimated Presentation Time:

Estimated Discussion Time:

Reviews Completed by: N/A

Department Head: Ron Long, & Town Manager, Russ Martin

Town Attorney – N/A

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund: This request allows for the funding of these overages to be covered out of HURF reserves as opposed to General Fund revenues. We are not requesting budget changes to the expense lines at this time as we would have to request corresponding reductions in other expense lines. It is very probable that much, if not all, overages can be absorbed within the current budgeted expenses of the CIP fund making the need for any expense budget adjustments unnecessary. In my opinion, it would be best to wait before making any further adjustments beyond what is asked for with the attached budget adjustment form.

Fiscal Impact:

Background Information: FY '17 CIP Budget included funding for three Public Works/HURF related projects:

Finnie Flat Street Scape, Budgeted \$75,000. The total cost for the Engineering Design is \$100,000 (the design work is 90% complete). An *additional* \$25,000 is required.

Street Construction, Budgeted \$75,000. The cost of the project to improve Old 279 is \$144,855. \$55,855 was for culverts installed at low water crossings, this amount was covered with Stormwater Projects CIP budget. An *additional* \$14,000 is required to complete the improvements. Note: (crews will install 26 new culverts, including at Cherry Creek Wash. Additional grading and surface preparation is required prior to laying AB and millings).

Street Paving & Maintenance Budgeted \$400,000 (\$150,000 from General Fund + \$250,000 from HURF). The total cost to chip seal and fog seal all roads in the Verde Lakes subdivisions was \$467,606

A total of Budget Adjustment of \$106,606 is requested per the attached Budget Adjustment Sheet

Recommended Action (Motion): Move to authorize the Finance Director to make Budget Adjustments totaling \$106,606 from the HURF reserve account to the CIP FY 16-17 Budget as reflected on the attached Budget Change Re-Appropriation Form.

