

MINUTES
TOWN OF CAMP VERDE
SPECIAL SESSION – BUDGET
(COUNCIL BUDGET PRESENTATIONS DAY 1)
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
FRIDAY, APRIL 13, 2018 at 8:00 AM

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order.

Mayor German called the meeting to order at 8:00 a.m.

2. Roll Call.

Mayor Charles German, Vice Mayor Jessie Murdock, Council Members Jackie Baker, Dee Jenkins, Brad Gordon, Buck Buchanan and Robin Whatley were present.

Also Present: Town Manager Russ Martin, Town Clerk Judy Morgan, Finance Director Mike Showers, Library Director Kathy Hellman, Economic Development Director Steve Ayres, Human Resources Barbara Bridge, Acting Marshal Brian Armstrong, Magistrate Judge Paul Schlegel, Court Supervisor Veronica Pineda, and Recording Secretary Lynn Riordan.

3. Pledge of Allegiance.

Led by Mayor German.

4. Special Session for FY2018-19 Budget Deliberation – Day 1 of Council Budget Presentations. Legal action can be taken. Council deliberation and possible action to modify Preliminary Budget content.

4.1. Discussion between Council and Staff regarding Departmental Budget Presentations for Fiscal Year 2019 Budget. [Staff Resource: Michael Showers]

Finance Director Michael Showers presented the Mayor and Council with a handout that included General Revenues and General Fund, and overview of the 2016-17 Actual Budget, 2017-18 Actual to Date, 2018-19 Department requests and 2018-19 Manager's recommendations. Town Manager Russ Martin advised that revenues and the economy is currently strong, however, it is critical to continue maintaining balance with reserves, capital, revenues and projections.

Library: Library Director Kathy Hellman addressed the Mayor and Common Council advising the Library has approximately 38 volunteers that provide approximately 7500 labor hours each year (hand-out provided). Ms. Hellman advised she is not opposed to the Manager's recommendations, except for her request for an additional part-time employee which is needed to coordinate the volunteer schedules and departments.

Mayor German announced that the volunteer luncheon will be held on Sunday, April 15, 2018.

Economic Development: Economic Development Director Steve Ayres addressed the Mayor and Common Council advising he concurred with the

Manager's recommendations, stating his department was requesting a part-time receptionist.

Mr. Ayres advised that although the Town lost some prospective investors (subdivisions), other prospective investors have shown interest. At the request of Council, Mr. Ayres confirmed that Retail Strategies has not yet produced any new businesses.

Councilmember Whatley stated concern that Cornfest had been discontinued and stated she would like to see the Economic Development Department seek out possibilities to get Cornfest restored for the next calendar year, and requested that the Town not allow Fort Verde Days to be cancelled.

Councilmember Baker stated the Economic Development Department had stated they would present the Council with a 5-year strategic market plan; Councilmember Baker requested a copy for the Council to review. Mr. Ayres advised that his department had been very busy; strategy and other investments were in the process of change, therefore, the strategic marketing plan was not completed.

Municipal Court: Judge Paul Schlegel addressed the Mayor and Common Council advising the Court must meet AOC (Supreme Court - Administrative Office of the Courts) security standards; the security standards are set up to be completed in three years; the Court has applied for grants to comply with the required security standards; safety is a priority in the Court and is currently a serious concern. Judge Schlegel advised, that although he believes the Court needs a full-time judge (rather than a part-time judge), his priority this year is additional staff. Judge Schlegel advised that staff has been cut over the past several years and the Court is now in a position where the need for additional staff is critical, citing new staff and the recent integration of the statewide court software (AJACS), the court is not able to meet mandatory deadlines. Judge Schlegel invited the Mayor and all Council Members to visit the Court to observe.

Mayor German stated he had visited the Court, and concurred that safety and additional staff needs are critical at this time.

Councilmember Baker and Vice Mayor Murdock inquired if Court consolidation was a possibility; if CVMO or YCSO could provide additional security, and if the Court Enhancement fund could be used for security matters and/or additional staff.

Judge Schlegel advised that logistically, consolidation with another municipal or justice court was not feasible; CVMO and YCSO provide security only on days that inmates are transported from the detention facility, and Court Enhancement funds could be used for some security installations if grant funding was not available, but could not be used for staff or other wages. Additionally, the Court used most of the Court Enhancement Funds for the new Court building last year.

Finance: Finance Director Michael Showers addressed the Mayor and Common Council advising he concurred with the Manager's recommendations, which includes a small reduction from last year's operating budget. Mr. Showers stated

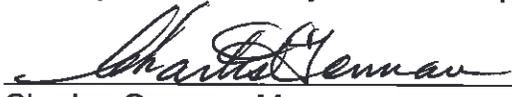
he would like to purchase the wastewater software this year if funding is available – under the CIP budget, advising that the new software would also accommodate water and would save the Town money in the long run. The cost for the new software is approximately \$21,000.00. Mayor German requested Mr. Showers provide the Council with actual costs and installation time tables to be discussed at the next budget work session.

Non-Departmental: Town Manager Russ Martin advised there were no changes from last year except the business incentive expense (Corey). Mayor German suggested an attorney review the contract and advise the Town with respect to this expense. Mr. Martin advised the Town Attorney has reviewed the contract – the contract and expense is valid - the Town entered into a 20-year contract that was attached to Corey Properties (which included Jones Ford) – the contract will mature and expire in 8 or 9 years.

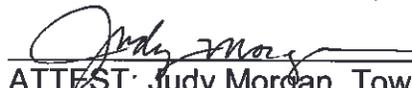
The next budget work session is set for Friday, April 20, 2018 at 8:00 a.m.

5. Adjournment.

Mayor German adjourned the Special Budget Session at 9:08 a.m.



Charles German, Mayor



ATTEST: Judy Morgan, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Budget Work Session of the Town Council of Camp Verde, Arizona, held on April 13, 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 27 day of April, 2018.



Judy Morgan, Town Clerk