

**MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 10, 2018 AT 5:30 P.M.**

1. Call to Order

Mayor German called the meeting to order at 5:30 p.m.

2. Roll Call. Council Members Jackie Baker, Buck Buchanan, Dee Jenkins, Brad Gordon, and Mayor Charles German.

Vice Mayor Jessie Murdock joined the meeting at 6:08 pm. Councilor Robin Whatley was absent.

Also Present: Town Manager Russ Martin, Deputy Town Clerk Virginia Jones, Commander Brian Armstrong, Public Works Director Ron Long, Public Works Analyst Dorie Blair, Parks & Recreation Manager Mike Marshall and Recording Secretary Marie Moore.

3. Pledge of Allegiance

Mayor German led the Pledge of Allegiance.

4. Work Session. No legal action to be taken.

4.1. Review and discussion of Camp Verde Promotions Memorandum of Understanding (MOU) Revision. [Staff Resource: Russ Martin]

Town Manager Russ Martin gave a brief overview of the Camp Verde promotions “evolution” plan for town events to be planned and handled after the Pecan and Wine Festival in March 2019 (last planned event). Parks & Recreation Manager Mike Marshall is the designated town employee that will be handling future events while working with Camp Verde Promotions.

Councilor Jackie Baker spoke in support of the plan and commended Camp Verde Promotions for what they have done. Councilor Baker encouraged the Council to support the changes so events can continue to take place.

Councilor Dee Jenkins questioned if Camp Verde Promotions is in full agreement of the MOU revisions. They indicated they are.

4.2. Discussion/update on Sports Complex project costs, next steps, timeline, etc. [Staff Resource: Ron Long]

Town Manager Russ Martin gave an overview on next phase scheduling and how the second phase of infrastructure will progress.

Public Works Director Ron Long provided a hand-out on the general snapshot of estimates and timelines for Phase-1, and a map of location. A “design-build” process was planned, meaning that the park is designed as the project progresses to allow the project to move at a faster rate. Delays in Park grading have occurred due to weather restrictions, and soil conditions requiring material to be hauled to the site. Excavation of the pond provided them with material needed for grading, and costs have been maintained as originally anticipated. The irrigation project is 60% complete with the cost anticipated to be lower than originally projected. The

potable well on the park will be used only for drinking water at the park, all other water will be non-potable. The entrance road will not be completed as originally planned; the road is functional until more funding is available to complete it. The Town was offered an opportunity to purchase a shop building and equipment for \$40,000.00, which he recommended approving. By November 2019, Phase 1 of the park should be complete.

Councilor Jenkins asked for the cost breakdown. Mr. Long stated the irrigation, drainage, underground drainage, top soil and grass are a significant portion of the costs for the park. Planting will take place in April, so the soccer fields should be ready for use, but not the baseball fields. The outdoor lighting at the park will be a large expense. Parks & Recreation Manager Mike Marshall indicated that there are potential grants available to help with the cost of securing proper lighting for the ball fields that will be consistent with the Town's Dark Sky requirements.

Councilor Jenkins questioned how the non-developed part of the park will be maintained until it is developed. Mr. Long indicated he would like to use as little herbicide as possible and is currently researching the use of woodchips which inhibit weed growth.

Councilor Baker questioned the engineering of drainage ditches after the drainage problems experienced from a microburst storm in July. Mr. Long explained the modifications made to the area and expressed his confidence with the design for future drainage.

Councilor Gordon spoke on the problems with drainage from the July 26th storm and how they were resolved.

Vice Mayor Murdock joined the meeting at 6:08 pm.

Ron Long explained how the rainwater topped the berm, though the problem has not happened since that storm event.

Councilor Jenkins asked when Council can expect their next update and for the financial portion to be color coded so Council can distinguish between actual monies and estimates. Long reported the next update will occur near the end of the year when they put the irrigation portion out to bid.

4.3. Brief History of Drainage Projects around the Town. [Staff Resource: Ron Long]

Town Manager Russ Martin spoke on excessive rainfall the town has experienced this year and those projects completed to help with water flow. He gave an overview of problem drainage areas within the Town, that need attention.

Public Works Director Ron Long spoke of damage and issues on Salt Mine Rd due to drainage, what is necessary to fix it, and options during repair for ingress/egress for its residents.

Councilor Gordon questioned if there has been progress regarding the drainage issues along SR 260 near Verde Lakes. Russ Martin explained the multi-agency meeting has not taken place as yet, therefore no solution has been reached.

4.4. Discussion and possible direction regarding drainage – Forest Service

involving Verde Lakes; Caughran Ranch Road; Middle Verde, etc. [Staff Resource: Russ Martin]

Town Manager Russ Martin gave an overview, explaining the challenges when working with the Forest Service and their requirements for addressing drainage issues.

Resident Shirley Brinkman shared a drawing showing a major drainage issue in the Verde Lakes area.

Martin stated the Town received a permit from the Forest Service for drainage issues at Howards Road; there is no formal Master Plan for the downtown Main Street drainage problems; Gaddis Wash area needs to be addressed; possible drainage issues from the Highway 260 expansion project, not yet experienced; property access/easements will be needed to properly address drainage issues in the Caughran Ranch Road area. Martin asked for the Council's patience and understanding while Town Staff works through all of the numerous drainage problems.

Councilor Baker suggested requesting funding from FEMA to address some of these issues.

4.5. Discussion, consideration and possible direction regarding the future involvement of the Town in recycling. [Staff Resource: Russ Martin]

Town Manager Russ Martin spoke on the complexity of the recycling issue. It is no longer cost effective for Sedona Recycling to service the Camp Verde area, and there is no feasible option to extend the service. Martin explained how the City of Cottonwood has a facility run by a private contractor and a contract with Patriot Recycling and how fees are collected. Martin indicated that Council could consider pursuing a partnership with Yavapai County and the transfer station in town, hire additional staff and purchase equipment to haul recyclables to Sedona recycling or identify a location for a private contractor to use.

Phillip Kobus, a private contractor in the recycling industry spoke on the recycling process, and the equipment needed if the Town was to consider a facility of their own. Mr. Kobus gave a synopsis of recycling classifications and recommended the town get a comprehensive cost analysis of the project.

Mayor German indicated he would like to explore the option of working with the County Transfer facility. He feels it is a potential win/win situation and would also diminish dumping on roadsides and arroyos.

Councilor Baker indicated that consideration would need to be made regarding a new department within Public Works and the costs associated with such, and requested a report be submitted to Council with what those projected costs would be.

Mr. Martin indicated that he would bring back a few options for Council to consider and the costs associated with each option.

Councilor Gordon indicated that with having recycling services with Sedona for several years, the Town should be able to get an idea of how much the area produces in tonnage and requested a survey for town citizens to be put in the local

paper to find out what the community really wants for recycling services.

5. Adjournment

The meeting adjourned at 7:33 p.m.



Mayor Charles German

Attest:


Town Clerk Judy Morgan

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during Council Work Session Meeting of the Town Council of Camp Verde, Arizona, held on October 10, 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 30th day of October, 2018.



Judy Morgan, Town Clerk