MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 3, 2018 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**

   Mayor German called the meeting to order at 6:30 p.m.

2. **Roll Call**

   Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Robin Whatley, Councilor Dee Jenkins, Councilor Brad Gordon, Councilor Jackie Baker and Councilor Buck Buchanan are present.

   Also Present: Finance Director Mike Showers, Town Clerk Judy Morgan, Commander Brian Armstrong, and Recording Secretary Jennifer Reed.

3. **Pledge of Allegiance**

   Mayor German led the Pledge.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

   a) **Approval of the Minutes:**
      1) Special and Work Sessions – September 12, 2018
      2) Regular Session – September 19, 2018

   b) **Set Next Meeting, Date and Time:**
      1) Wednesday, October 10, 2018 at 5:30 p.m. – Work Session
      2) Wednesday, October 17, 2018 at 6:30 p.m. – Regular Session
      3) Wednesday, October 24, 2018 at 6:30 p.m. – Council Hears P&Z Matters
      4) Wednesday, November 7, 2018 at 6:30 p.m. – Regular Session

   c) **Possible approval of resolution 2018-1011, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting the Yavapai County Multi-Jurisdictional Hazard Mitigation Plan 2018.** [Resource: Ron Long, Dorie Blair]

   Councilor Jenkins noted a correction in the minutes of the Regular Session held on September 19, 2018. On page 18 of 45, Item 7.1, it should not say +/-, it should only say, "... increase ranging from 13-255%."

   Motion was made by Councilor Gordon to approve the consent agenda with the noted corrections. Second was made by Councilor Baker. Motion carried unanimously with Mayor German, Vice Mayor Murdock, Councilors Whatley, Jenkins, Gordon, Baker and Buchanan approving.

5. Special Announcements and presentations.

5.1 Proclamation declaring October Fort Verde State Historic Park Month.

Mayor German read the proclamation and declared it so.

5.2 Announcing LSTA Grant Funded project: Creation Station. [Staff Resource: Nadia Torabi-Youth Services Librarian]

Youth Services Librarian Nadia Torabi gave a PowerPoint presentation on the Creation Station located in the Camp Verde Community Library. This is a dedicated space in the Children's Room for hands-on esteem projects for elementary students. It is made available through a Library Services and Technology Act (LSTA) Grant. This program will benefit the community and it's free, it will provide elementary students in activities outside of the school and it will help home-schooled students engage more in the community. The goal is to have teens guide the younger students. There will be an Open House Event Thursday, October 11th at 5 p.m.

5.3 Report from YAC (Youth Advisory Council) members who attended the 2018 League of Cities & Towns Annual Conference-Youth Program. [Staff Resources: Zack Garcia & Youth Advisory Council teens]

Three Camp Verde Youth Advisory Council (YAC) Members attended the 2018 League of Cities & Towns Annual Conference with Zack Garcia. Mr. Garcia shared a PowerPoint presentation showing their day at the conference which included a video of the Parade of Flags Ceremony that shows Mayor German carrying the Town of Camp Verde's flag. Mr. Garcia suggested the YAC could carry the flag in the future. He stated the youth are planning to be involved in community projects, which include helping with Fort Verde Days, they will help pass out candy on Halloween and they will help decorate the Christmas trees at the Fort. Mr. Garcia allowed each member to share their conference experience.

Vice Mayor Murdock said she is very proud of the group and thanks them for doing this for the community.

Councilor Baker thanked them for the great report.

5.4 Presentation from the Camp Verde Marshal's Office announcing their participation in the *Pink Patch Project*, a Law Enforcement public awareness campaign designed to bring attention to the fight against breast cancer, beginning October 1 and running through the month of October 2018. [Staff Resource: Brian Armstrong]

Commander Brian Armstrong said the Marshal's Office decided to participate in the Pink Patch Project which raises awareness for Breast Cancer Research. This is a Law Enforcement National Campaign that goes through the month of October. They decided to donate the money raised to the Yavapai Regional Medical Center, Breast Care Center. To raise donation monies they are selling patches for $10 ($9 will go to the Breast Cancer Center and $1 will be kept to cover the cost of the patches). You can purchase a patch at the Marshal's Office or deputies will be carrying them around as well. They received a great response at National Night Out.

5.5 Third Quarter 2018 Report (July – September 2018) from the Planning & Zoning Commission. [Staff Resource: Melinda Lee]

Town Manager, Russ Martin stated the reports are "as submitted" unless there are questions from Council. The Council had no questions.

5.6 Third Quarter 2018 Report (July – September 2018) from the Board of Adjustment and Appeals. [Staff Resource: Melinda Lee]

Town Manager, Russ Martin stated the reports are "as submitted" unless there are questions from Council. The Council had no questions.

6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

There were no public comments.

7. Business. Legal action can be taken.

7.1 Review, discussion and possible approval for Town of Camp Verde Finance Director to secure Lease Purchase Funding from Zions Bancorporation NA per the attached RFP (Request for Proposal) response. [Staff Resource: Mike Showers]

Finance Manager Mike Showers stated they are recommending going with Zions Bancorporation NA (National Bank of Arizona) as the funding source, as it had the lowest interest rate, with no negative items detracting from the quote.

Councilor Gordon stated that he noticed the cost was down.

Councilor Jenkins asked if there will be any more CIP financing for this year after these purchases. Mr. Showers explained Council approved financing/payments up to a certain amount. This includes Enterprise Leasing and large equipment purchases. He spoke on the equipment on the list being all that is financed. All other equipment/vehicle purchases would be from "in house funds". Town Manager Russ Martin clarified the payment amount budgeted for financing and Enterprise Leasing, which is only budgeted every 2-3 years. This reflects what Staff has determined to be needed for this time period.

Motion was made by Vice Mayor Murdock to approve the Town of Camp Verde Finance Director to secure Lease Purchase Funding from Zions Bancorporation NA per the attached RFP (Request for Proposal) response. Second was made by Councilor Gordon. Motion carried unanimously with Mayor German, Vice Mayor Murdock, Councilors Whatley, Jenkins, Gordon, Baker and Buchanan approving.

8. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

There were no public comments.

9. Council Informational Reports.

Councilor Baker had nothing to report.

Councilor Gordon attended several meetings:

- The Town of Prescott Meeting for the Big Chino Valley Pump Storage Project. He found it very interesting. He said it is a long process and there may be some advantages. They have consented to buying 49,000 acres of property that they would take out of farming irrigation and that would not be able to be developed. There may be an opportunity there. If

we can talk them into 100,000 acres and designate where that land is that they are going to take out, may be a better service than the water they are taking out. If you can stop the agriculture and housing developments permanently, that may solve some of Chino Valley and Prescott water problem. As much as he doesn't like the project at all, there may be some opportunities there. Let's not discount it off hand, but look at the possibilities.

- Multi-jurisdictional Hazard Mitigation Plan Meeting. Troy has been working on our mitigation plan for Stormwater runoff. They are suggesting that for grant applications address each area in generic sense, describe the problems and then they can get that right into the systems to possibly get some grant money.

- Verde Connect Meeting, regarding the road connecting to Cornville. They showed alternate routes and asking for feedback.

Vice Mayor Murdock attended National Night Out and thanked everyone who participated.

Councilor Whatley attended several meetings:

- National Night Out and thanked everyone who participated. She was glad it was inside and there was a contingency plan.

- The Verde Connect Meeting. Randy Garrison wants to come to a Council Meeting to give an overview.

Councilor Buchanan attended several meetings:

- The League of Women Voters Mayor Forum. It was well attended.

- The Big Chino Valley Pump Storage Project. They took the train to Perkinsville and heard ideas and reviewed the time schedule (7-10 years). It's a-ways out and they haven't applied for anything yet.

- National Night Out which was well attended.

- Verde Connect which was well attended. He spoke about a posting on Facebook that said the Town was going to spend several millions of dollars on this project. The post was later pulled off of Facebook.

Councilor Jenkins attended several meetings:

- The League of Women Voters Mayor Forum.

- The Library Dedication and unveiling of the plaque.

- Special Olympics Bocce Tournament which was well attended.

Mayor German attended several meetings:

- The Yavapai College International Post-secondary Tour at the Clarkdale Campus.

- Special Olympics Bocce Tournament. 6 teams. Rainbow Acres sponsor.

- National Night Out where he worked with posse members. He wanted to applaud how it was set up.

- Met with APS Account Manager Becky Rudd.

- October 6, 2018 is Dark Skies Ceremony which starts at 2pm.

10. Manager/Staff Report

Commander Armstrong wanted to thank Mayor German, Russ Martin & Steve Ayers for doing the cooking at National Night Out and those who set up for the contingency plan. Steve Butler organized National Night Out and did a fantastic job! The Kiwanis Award went to Detective Michael Jardine.

Commander Armstrong also spoke about Steve McClure and Tom Baizel who were involved in the Special Olympics. They raised $1,685.00 with "Tip a Cop" fundraiser.

Commander Armstrong stated the Marshal's Office was awarded a grant from Arizona Community Foundation, Sedona Chapter for animal control impound office. This will be paying for improvements. The Marshal's Office was profiled at the 2018 Awards celebration.

Town Clerk Judy Morgan asked how the Council would like to handle the need to canvass the election in November. Typically, she would have put it on the calendar for the November 21st meeting but that was canceled due to the proximity to Thanksgiving. She is not sure when they will receive the canvass from the County. She has a general idea, which would probably be the Friday before Thanksgiving week. She suggested waiting until receipt of the official canvass and then holding a Special Meeting for the Canvass of the General Election, which could be November 19, 20, 21 or 26? If Council has anything planned during that time which would limit their availability she would appreciate some feedback. Mayor German asked if it would be a short meeting. Ms. Morgan said it be long enough to do the canvass, the Certificate of Election, and the swearing-in of the candidates. This has to be done after the certified canvass is approved. Mr. Martin requests Council provide their schedules to Ms. Morgan to make sure there is a quorum. Ms. Morgan said they are tentatively trying to get the magistrate scheduled as well so he can do the swearing-in.

11. Adjournment

Mayor adjourned the meeting at 7:25 p.m.

Mayor Charles German

Attest:

Town Clerk, Judy Morgan

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Council Meeting of the Town Council of Camp Verde, Arizona, held on October 3, 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8th day of November, 2018.

Judy Morgan, Clerk