

**MINUTES  
TOWN OF CAMP VERDE  
SPECIAL AND EXECUTIVE SESSIONS  
MAYOR AND COUNCIL  
473 S MAIN STREET, SUITE 106  
WEDNESDAY, JULY 24, 2019 at 5:30 P.M.**

1. **Call to Order.** The meeting was called to order at 5:30 p.m. Mayor German presiding.
2. **Roll Call.** Council Members Buck Buchanan, Joe Butner, Bill LeBeau, Jessie Murdock, Robin Whatley; Vice Mayor Dee Jenkins; and Mayor Charles German were present.

**Others Present:** Town Manager Russ Martin, Yavapai County Supervisor Tom Thurman, Deputy Town Clerk Virginia Jones

3. **Pledge of Allegiance.** Mayor German led the Pledge of Allegiance
4. **Special Session** – Legal action can be taken.

**4.1. General update on County activities by Yavapai County District 2 Supervisor Thomas Thurman.**

Supervisor Thomas Thurman indicated that he is at the meeting to update Council on events taking place in Yavapai County. Supervisor Thurman reviewed the Sun Corridor Trail, a copy of the PowerPoint is attached and becomes a permanent part of the record. Supervisor Thurman briefly discussed the Yavapai County Budget and the 3% property tax increase which amounts to approximately \$30.00 per year on a \$100,000.00 home. Supervisor Thurman gave a brief update on the Cellar Fire, Museum fire, and Hart Fire and encouraged all citizens to sign up for the Emergency Notification System – Code Red.

Mayor German and Council thanked Supervisor Thurman.

**4.2. Discussion, consideration and possible approval of a new job description for a Human Resources Director and amending the Salary Plan. [Staff Resource: Russ Martin]**

Manager Russ Martin reminded Council that during the budget sessions they indicated they wanted a Human Resources Director. Policy indicates that Council must approve the job description and salary plan.

Vice Mayor Jenkins passed out suggested changes to the proposed job description, a copy is attached and becomes a permanent part of the record.

Council provided the Manager with consensus direction that the Human Resource Director position should require a Bachelor's Degree and also perform the Risk Management duties upon retirement of current Risk Manager.

6:30 p.m. Council took a break,

**4.3. Discussion and consideration of the Town Manager's performance review regarding set goals and objectives – quarterly review (continued).** The Council may, by majority vote, recess the regular meeting, hold an executive session and then reconvene the regular meeting for discussion and possible action on this item as covered under A.R.S. 38-431.03 (A)(1).

**4.3.1 Recess into and hold an executive session pursuant to A.R.S. § 38-431.03(A)(1).** Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

Council recessed into executive session at 6:32 p.m.

**4.3.2. Reconvene Open Session.**

Council reconvened into open session at 7:55 p.m.

**5. Adjournment**

Mayor German adjourned the meeting at 7:55 p.m.

Attest:

  
Mayor Charles German

  
Judy Morgan, CMC, Town Clerk

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special and Executive Session of the Town Council of Camp Verde, Arizona, held on July 24, 2019. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8<sup>th</sup> day of August, 2019.

  
Judy Morgan, CMC, Town Clerk



Supervisor Thomas Thurman's  
Annual Yavapai County Update for  
Town of Camp Verde  
July 24, 2019

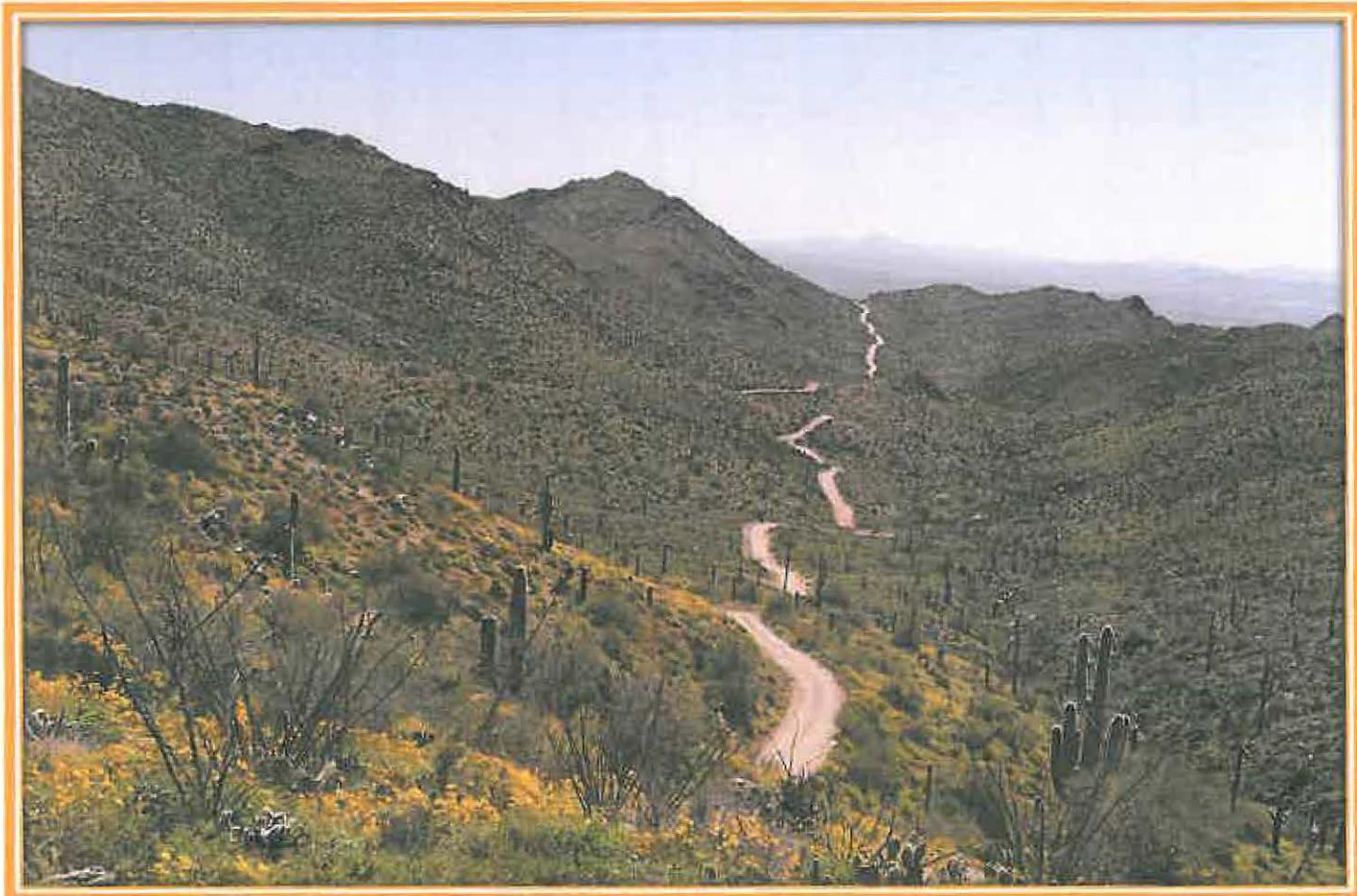
**\*Sun Corridor Trail**

**\*Yavapai County Budget**

**\*Fire Update**

**\*Reminders and Announcements**

# Sun Corridor Trail



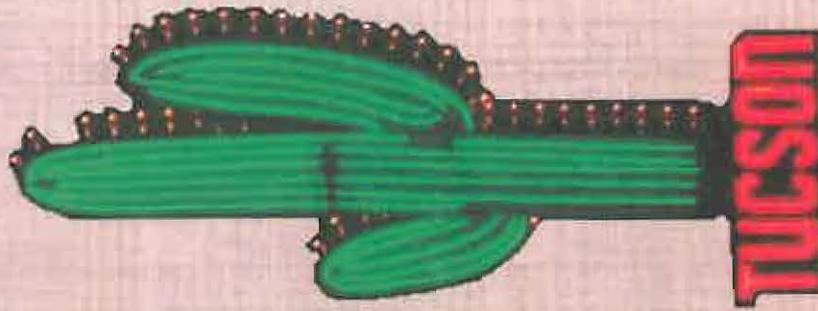
Linking significant regional trails along a burgeoning megapolitan corridor

# Full Trail Concept



# **Existing and Planned Trail Segments**





P I M A • C O U N T Y

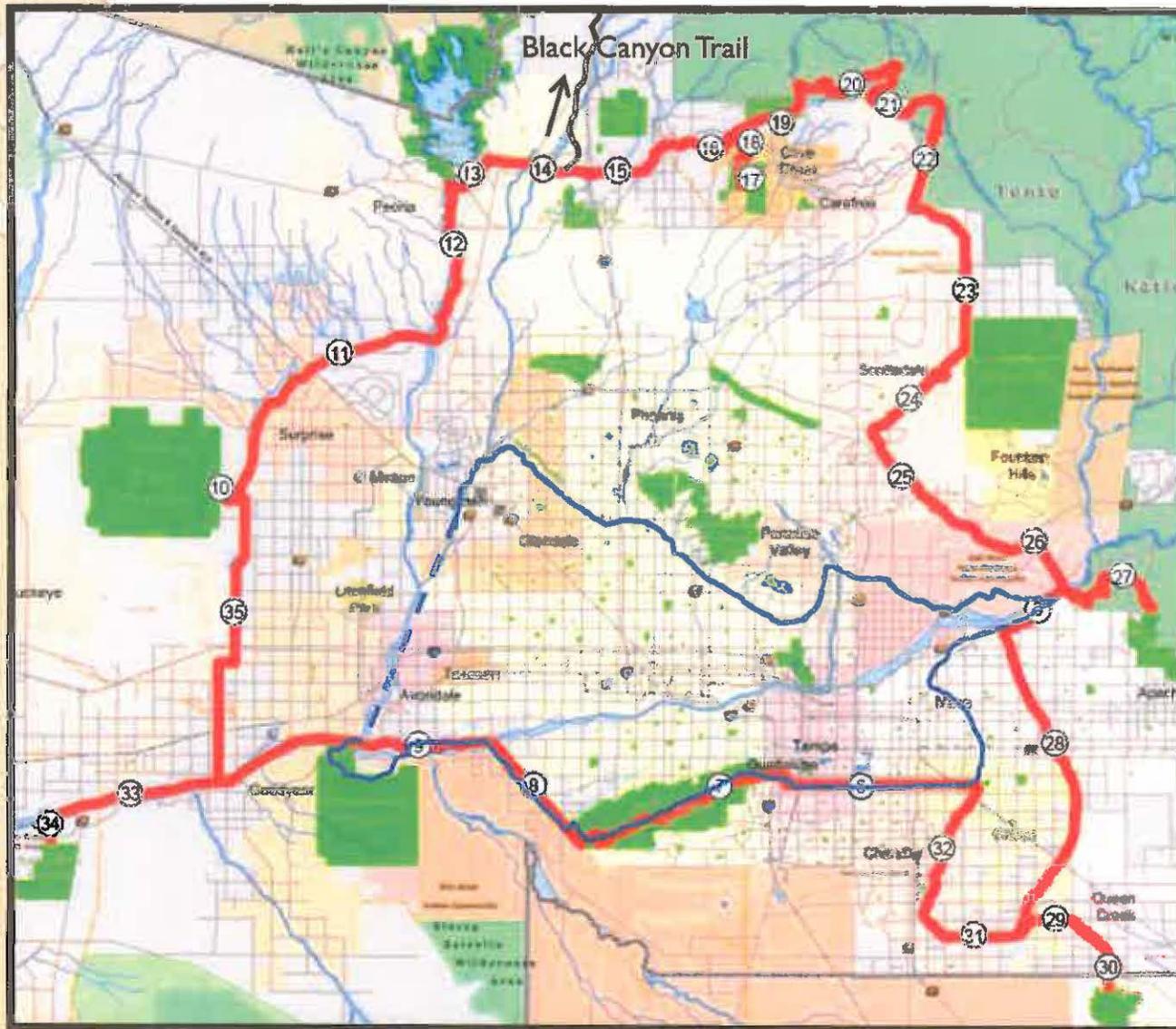


Tribute Trail

Tribute Trail

Segment 16

# Maricopa / Sun Circle Trail



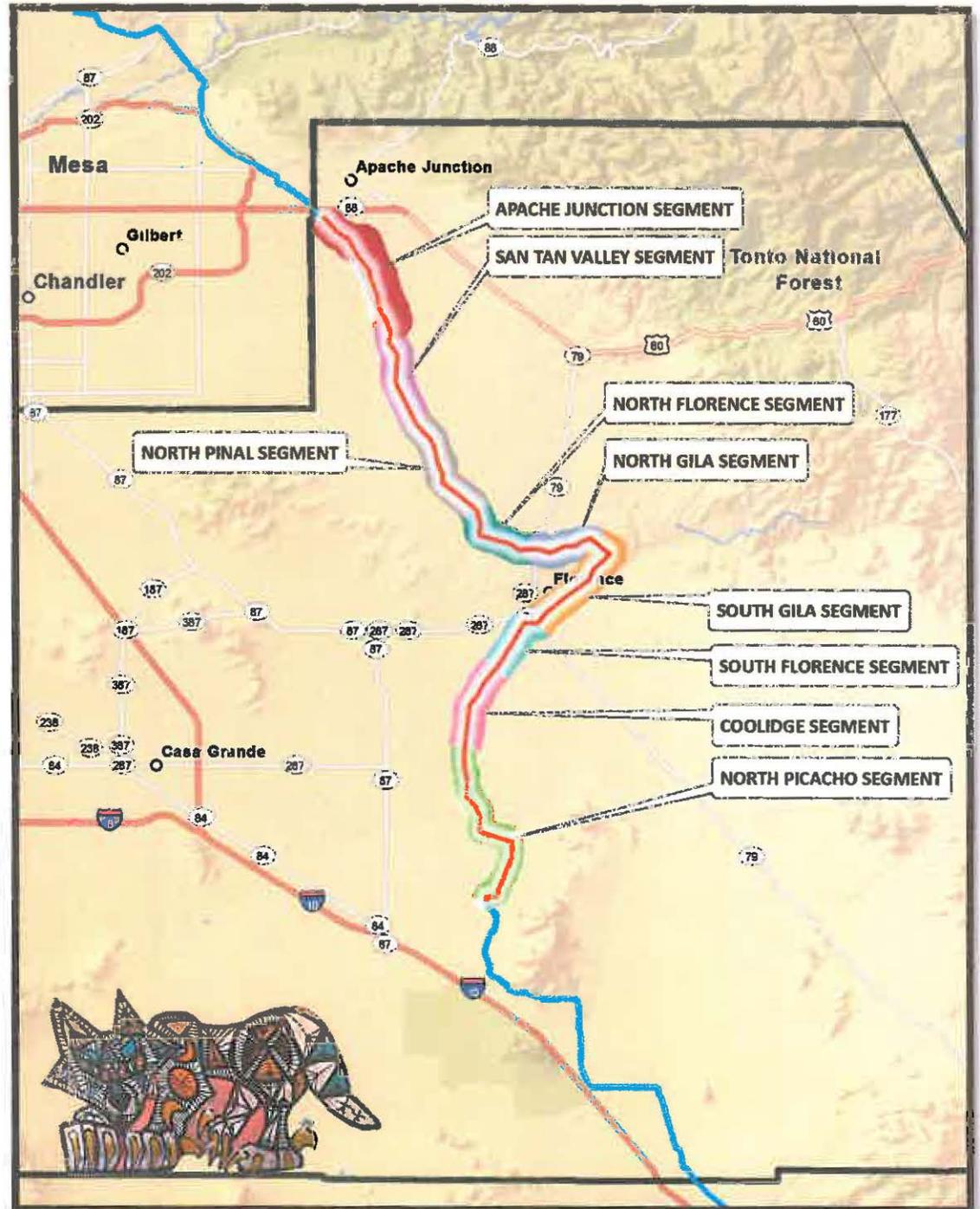
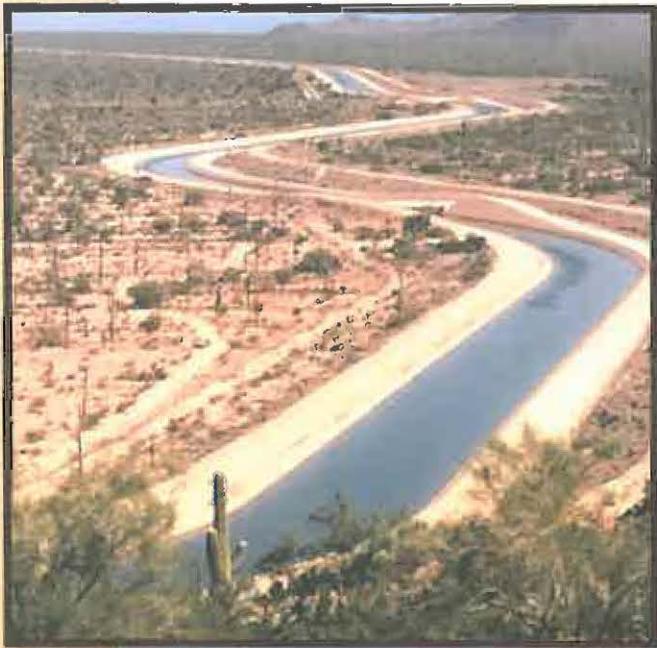
## Segment I

The **Maricopa Trail** is a 315 mile long loop trail encompassing the Phoenix metropolitan area

The **Sun Circle Trail** is the original 128 mile long metropolitan loop that shares a portion of the newer Maricopa Trail loop.

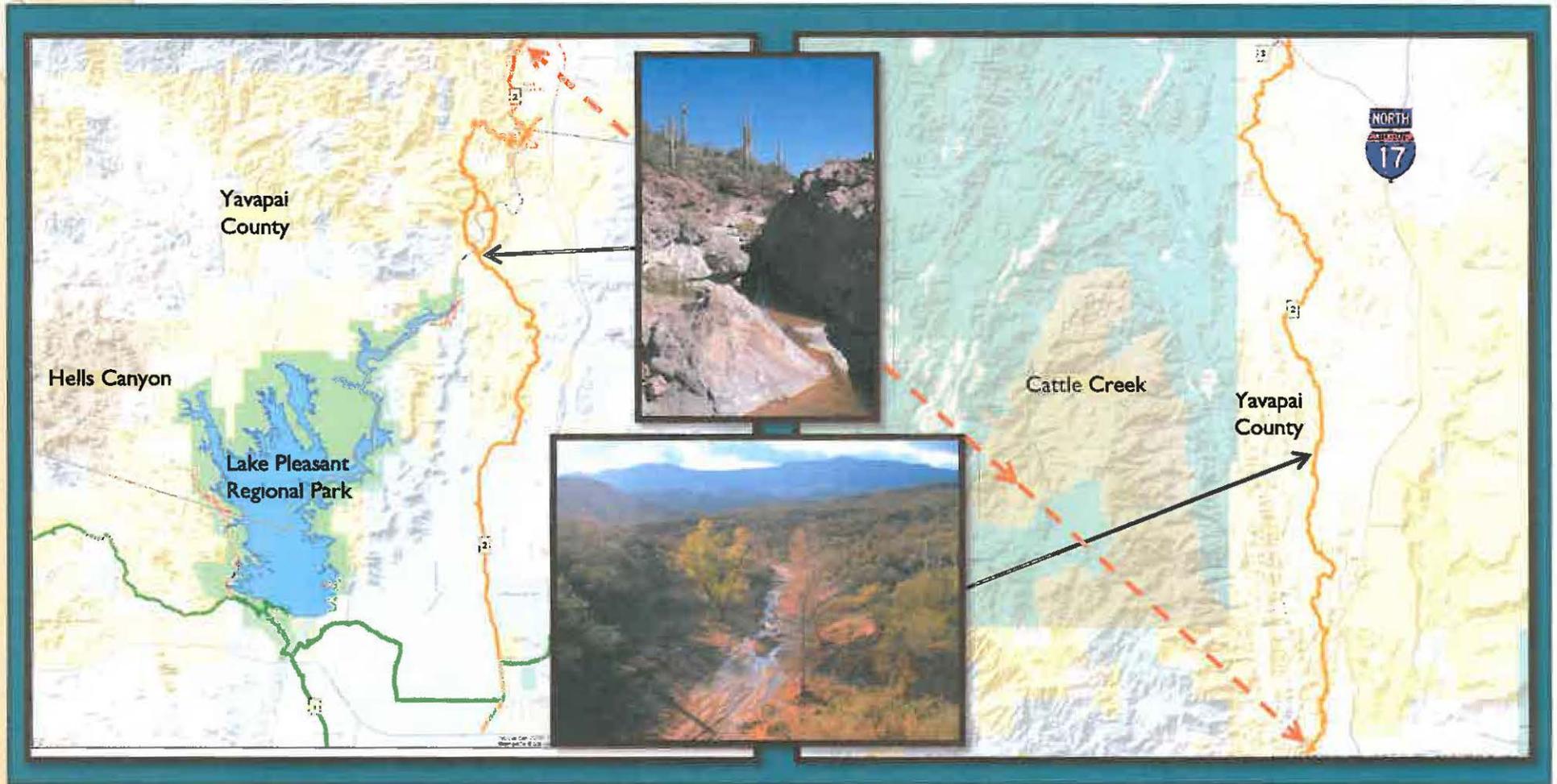


# Central Arizona Project (CAP) Trail 90 Mile Segment



# Black Canyon Highway Trail

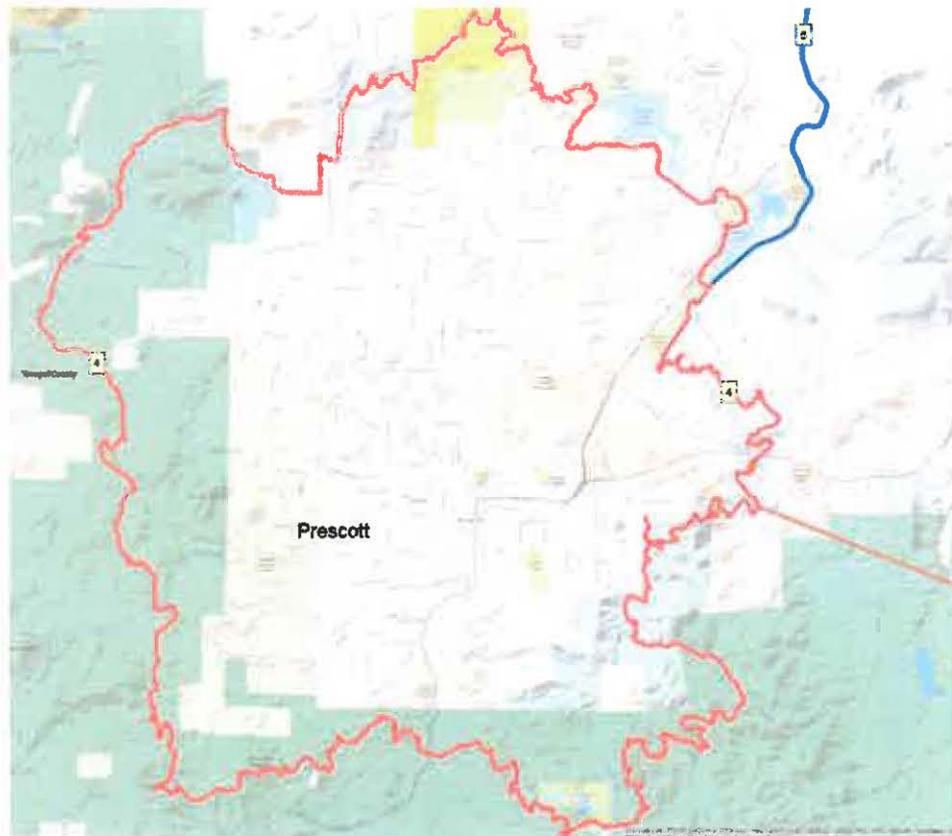
64 mile stretch (existing)



**Black Canyon Trail  
(South half)**

**Black Canyon Trail  
(North half)**

# Prescott Circle Trail



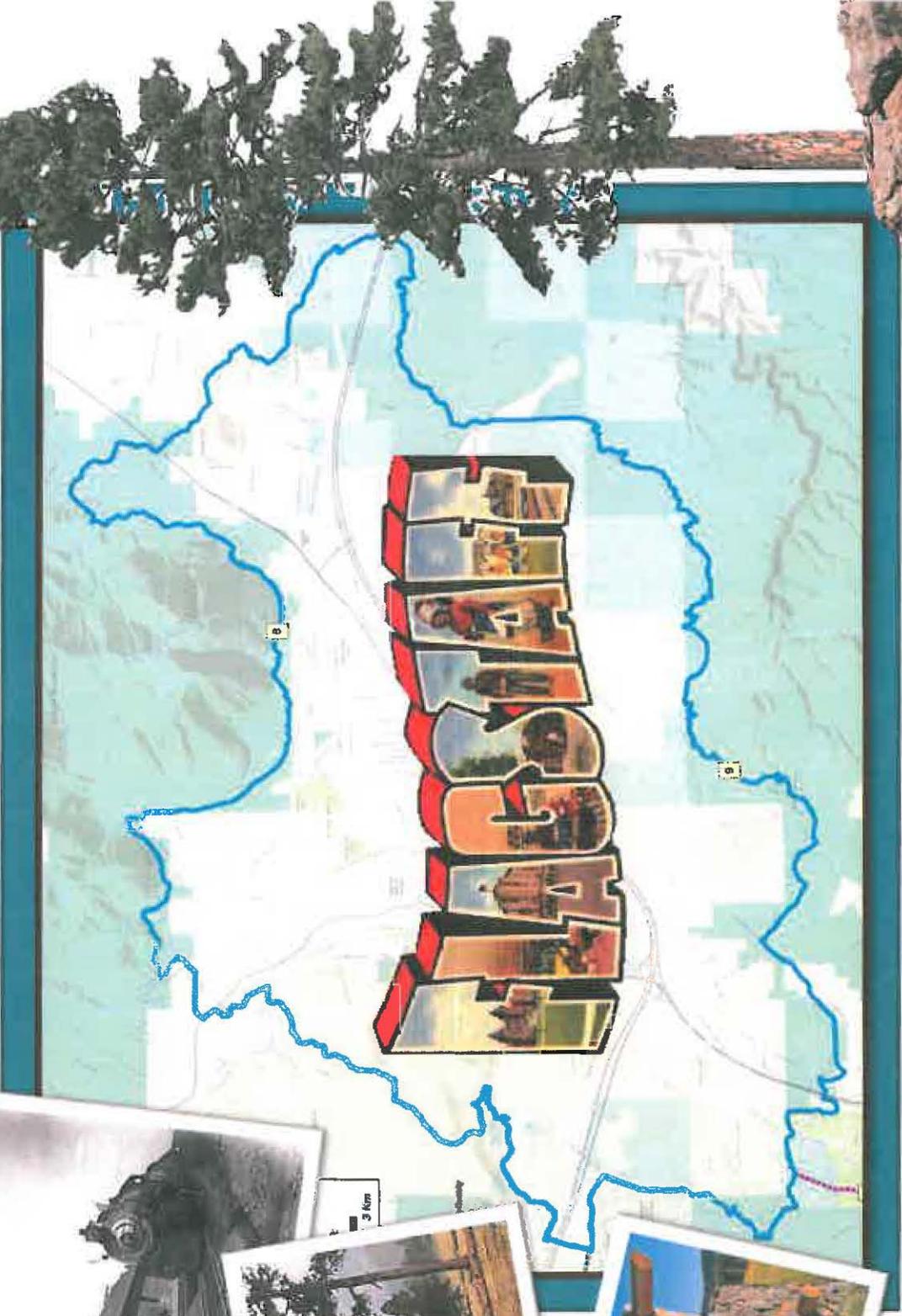
## Prescott National Forest along with Prescott Parks and Recreation

Prescott Circle Trail is ~ 54 miles long

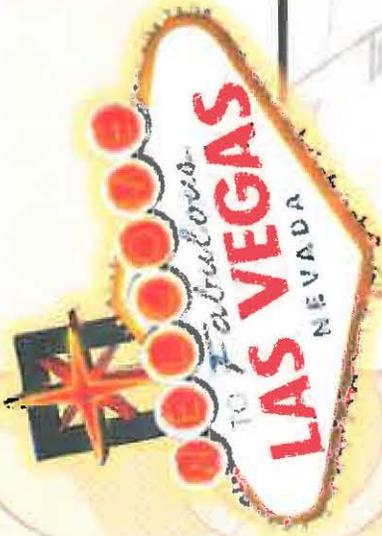
Peavine Trail (currently under construction) will connect Prescott with Chino Valley to the north



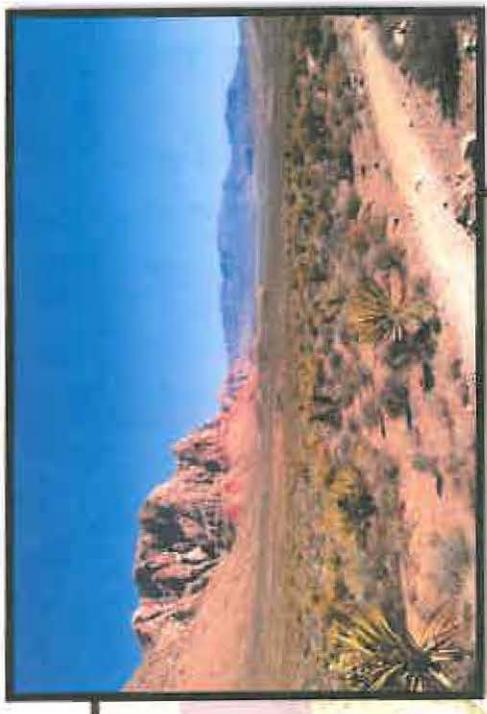
# Flagstaff Loop Trail



Flagstaff Loop Trail is 44.5 miles in length



# Las Vegas (completed segments)





# **Proposed Concept Trail Segments Connections**

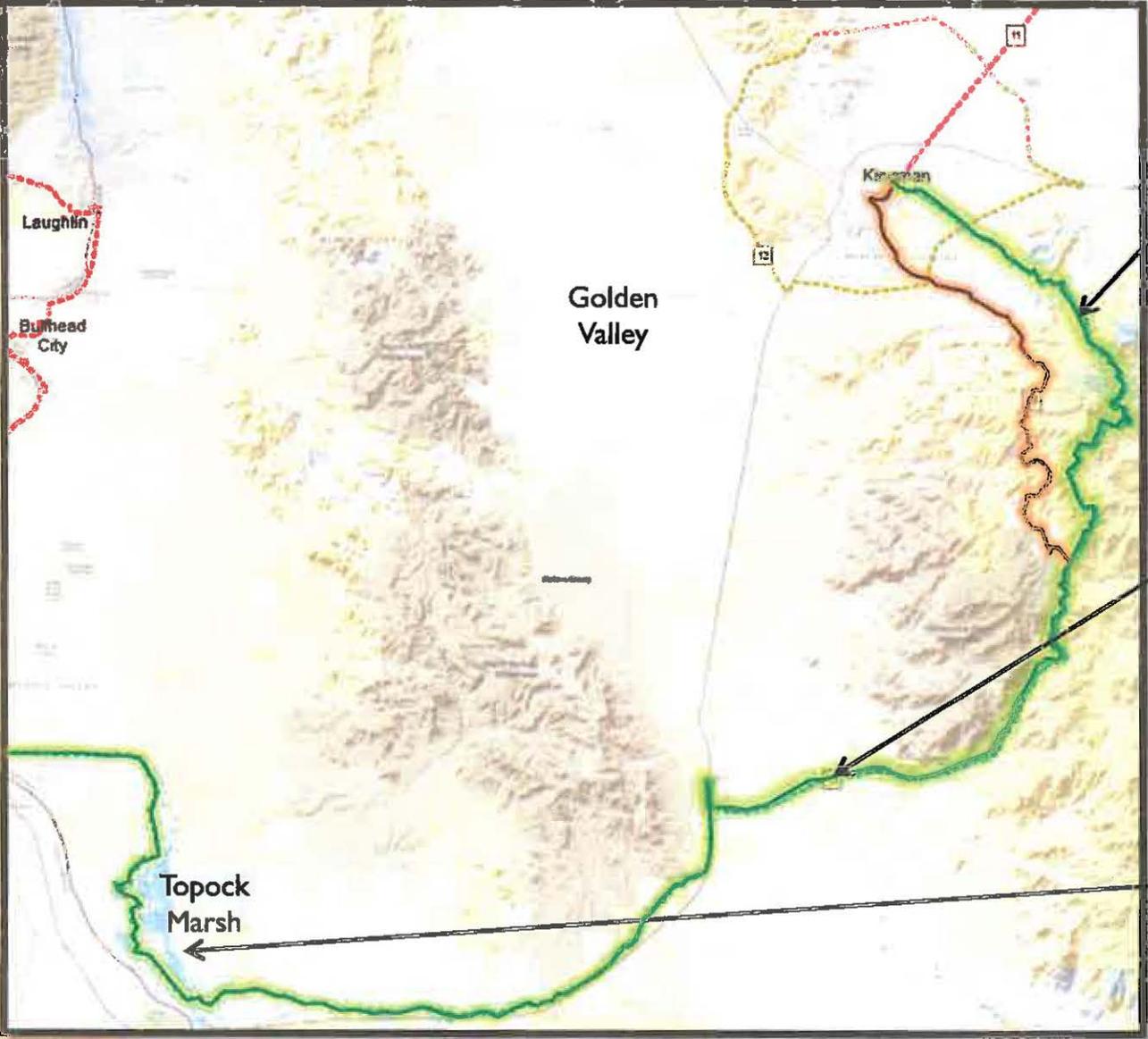
# Las Vegas to Searchlight, Laughlin, Bullhead City, and Needles

(Conceptual ~116 Miles)

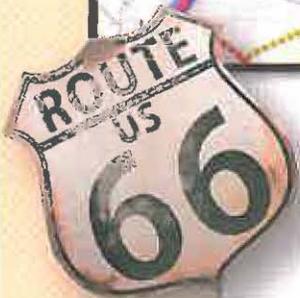


# Needles to Kingman Loop

(Conceptual ~ 88 miles)



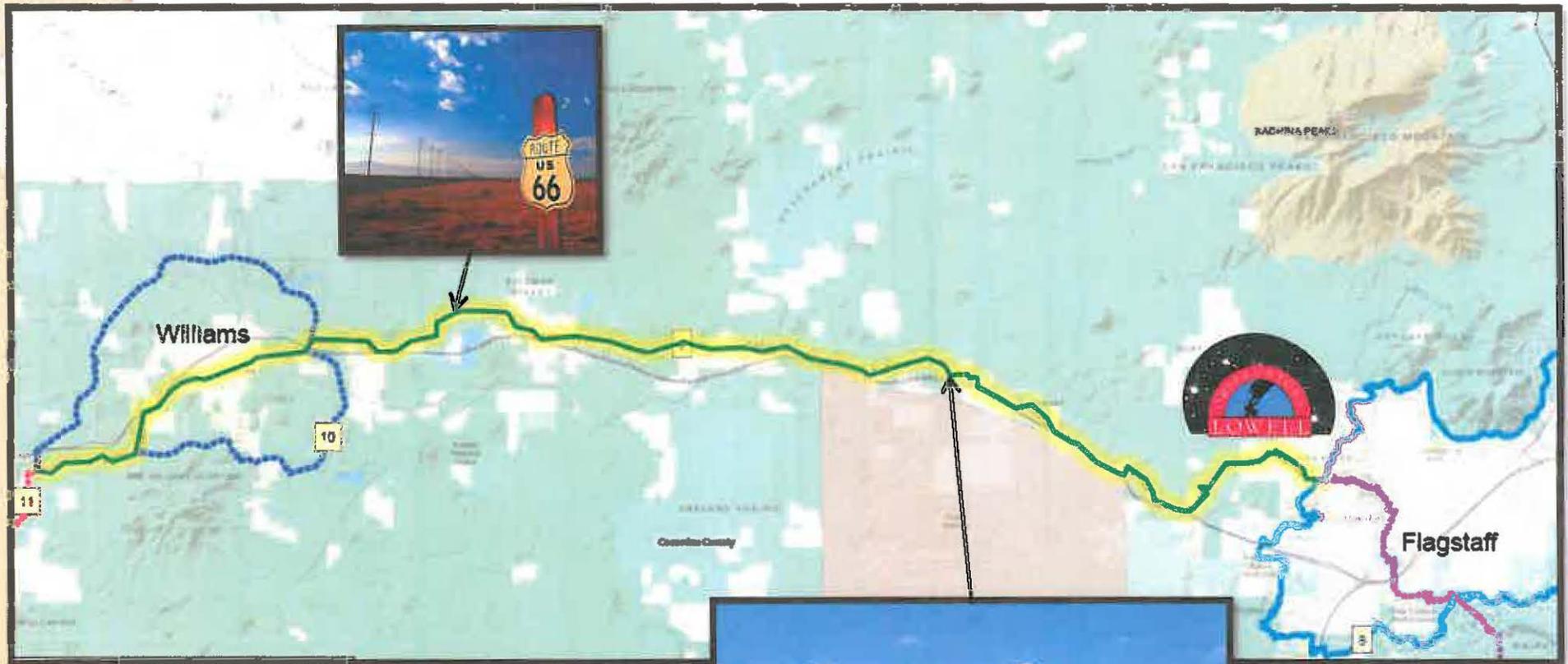
# Kingman to Seligman /Ash Fork (Conceptual)



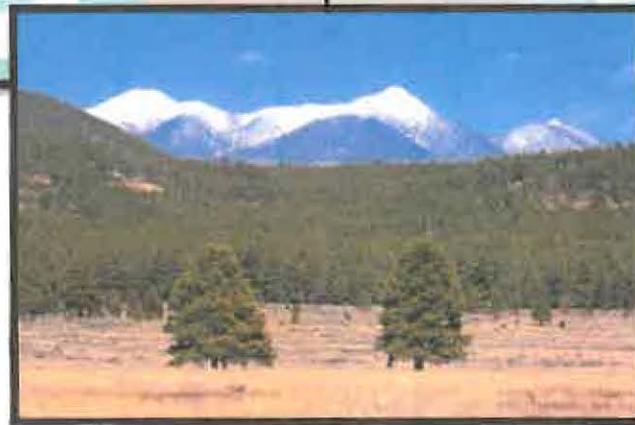
**This segment connects Williams to Kingman via a 39 mile route along Historic Route 66 through Ash Fork, Seligman, Peach Springs, Valentine, and Hackberry**



# Williams to Flagstaff (Conceptual)



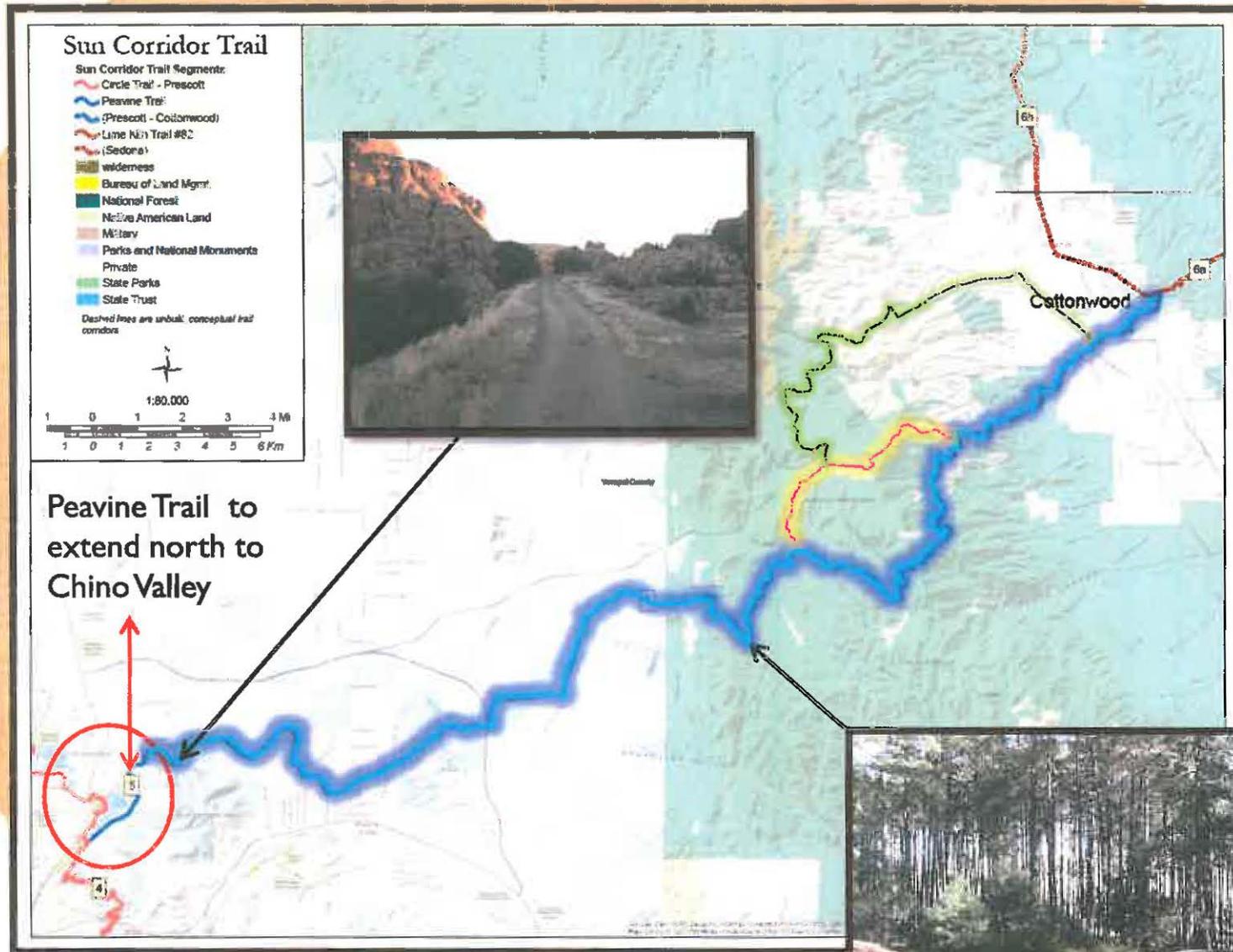
Connects Williams to Flagstaff,  
Arizona via a 26 mile long trail



# Flagstaff to Sedona (Conceptual)



# Connection trail from Cottonwood Prescott Valley (Conceptual)



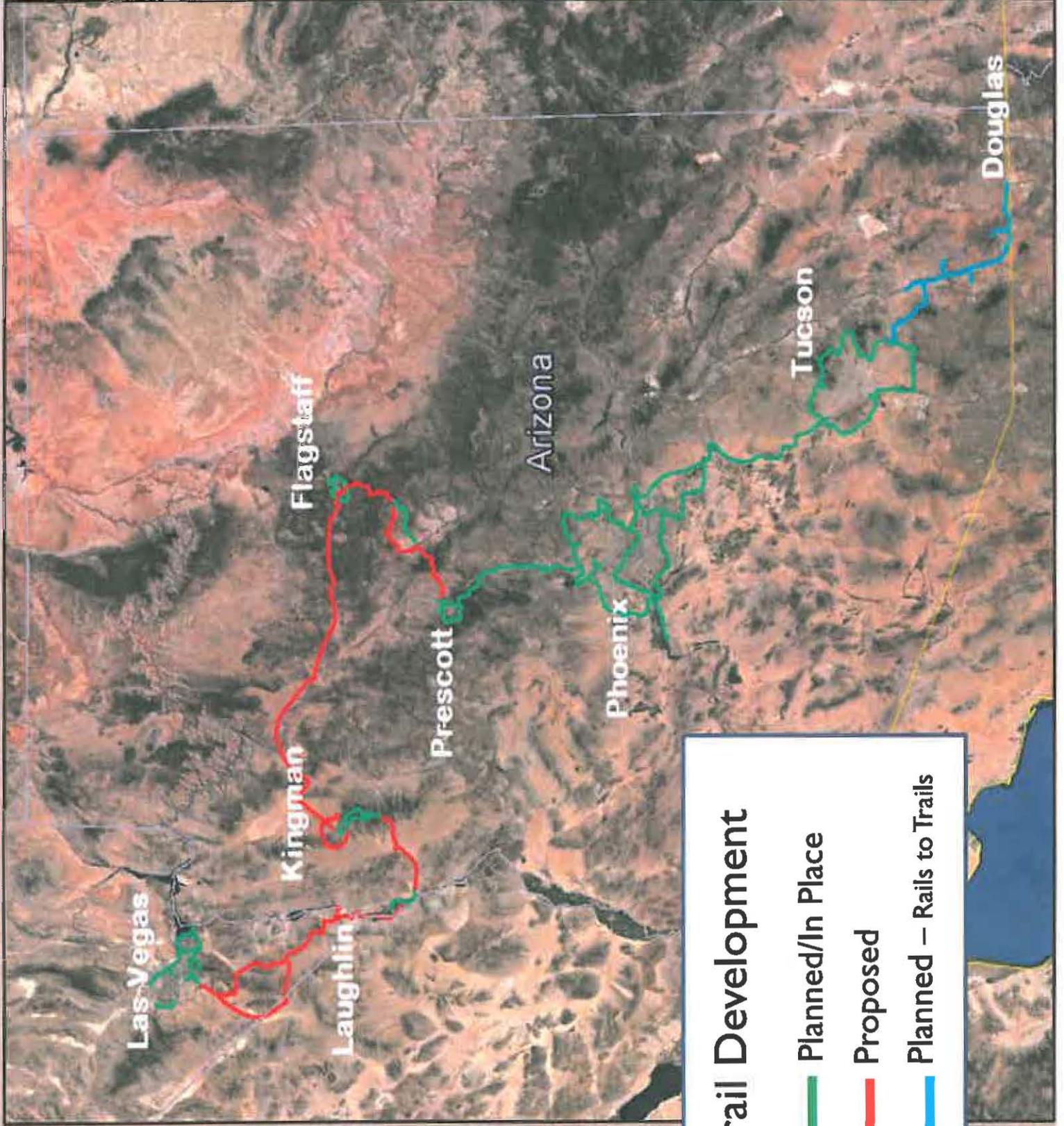
39 mile stretch connecting Prescott Valley with Cottonwood



# Tucson to Douglas

# Rails to Trails Connections





## Trail Development

 Planned/In Place

 Proposed

 Planned - Rails to Trails

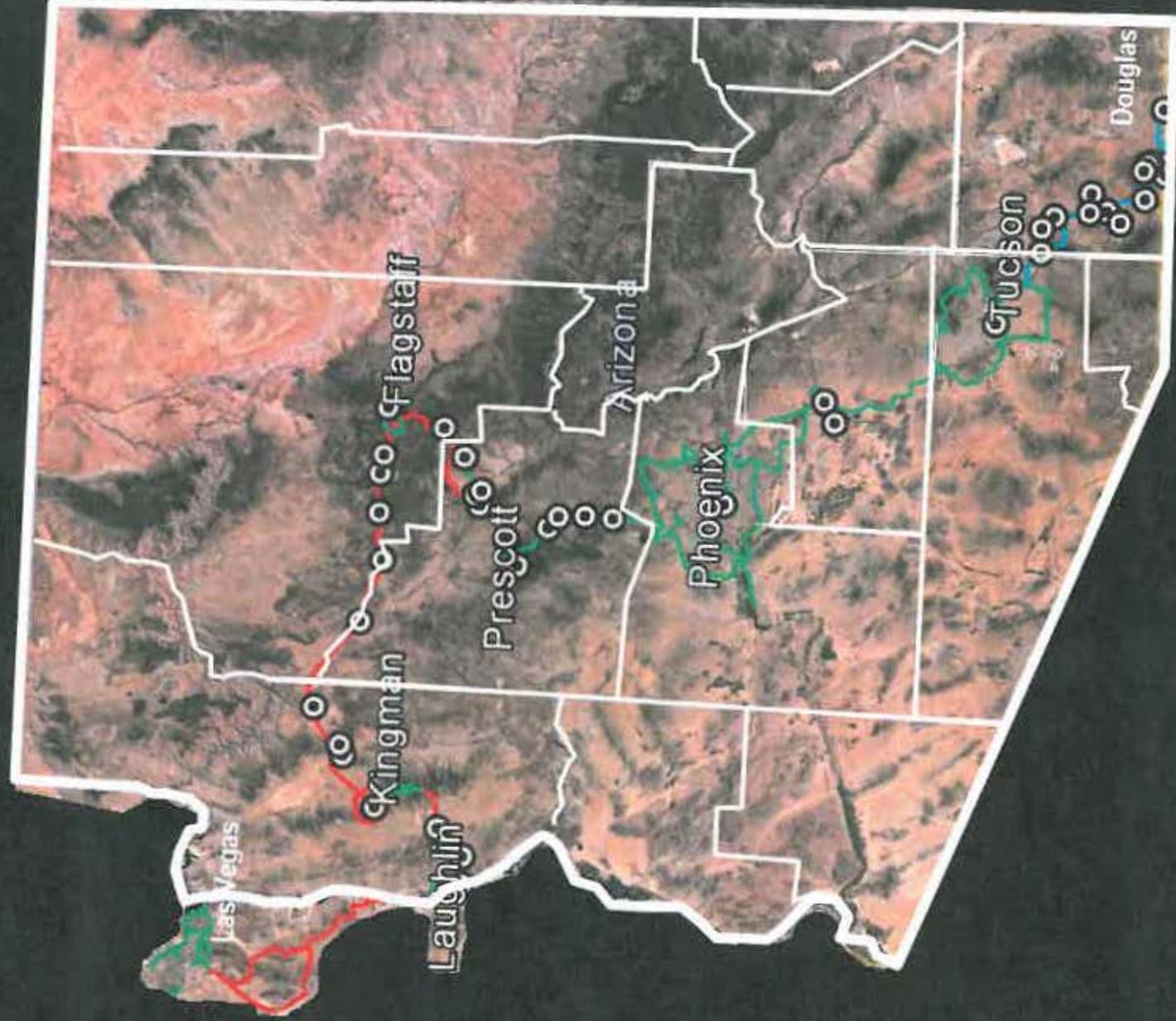
# Sun Corridor Trail Cities

Total Miles of existing trails and  
proposed connection  
~1,500 miles

(from Douglas, AZ to Las Vegas, NV)

Connecting Arizona, California,  
and Nevada, 9 counties, and over  
41 cities/towns  
(not including cities connected by  
the Maricopa Trail or the Tribute  
Trail loop around Tucson).

~23 of the 41 cities/towns are  
located in rural areas of Arizona







# Partners and Working Groups

Federal or State Entities: Bureau of Land Management, National Forest, Bureau of Reclamation, National Park Service Arizona Office of Tourism and Arizona State Parks

## Maricopa County

- Scottsdale
- Black Canyon Trail Coalition
- Phoenix
- Maricopa Trail and Park Foundation
- Arizona Trail Association

## Pinal County

- Central Arizona Project (CAP)
- Picacho Mountains Conservancy
- Apache Junction
- Florence
- Coolidge

## Coconino County

- Sedona
- Flagstaff
- Williams
- Seligman
- Ashfork
- Parks
- Belmont
- Mountainair
- Munds Park

## Pima County

- Tucson
- Tribute Trail
- Marana/Oro Valley
- Cochise County-Benson
- Tombstone
- Sierra Vista
- Bisbee
- Douglas
- Cochise Trail Association

## Yavapai County

- City of Prescott
- Jerome
- Cottonwood
- Prescott Valley
- Clarkdale
- Mayer

## Mohave County

- Kingman
- Bullhead City
- Havasu Wildlife Refuge
- Lake Mead

## Clark County, NV

- Las Vegas
- Laughlin
- Searchlight
- Nipton
- Primm
- Jean
- Needles, CA

\*Entities and organizations identified by region, with overarching entities listed at the top. (Not all inclusive)



# Investing in Trails

- Americans spend more each year on bicycling than they do on airline travel.
- In Arizona, mountain bike events alone are associated with \$2.4 million in economic impact, \$1.0 million in labor earnings, and 40 jobs.<sup>1</sup>
- Hiking and biking trails and all-terrain vehicle routes can also stimulate tourism.

Each year 800,000 people come to hike or bike on the Great Allegheny Trail – a 141 mile trail from Cumberland, Maryland to Homestead, Pennsylvania. Trail users spent \$40.8 million in 2008. In 2008, trail users supported \$7.5 million in wages, and business owners attribute 25% of their business to trail proximity (MacDonald, 2011).<sup>2</sup>

- Health Benefits
- Business Development
  - Goods and services provided to travelers
  - Food, beverage, and accommodations
  - Creates connections and builds relationships
  - Highlights individuals communities uniqueness



<https://headwaterseconomics.org/trail/>



# AZ Trail Story

Dale Shewalter envisioned a cross-state trail in the 1970s

Dale was hired by the Kaibab National Forest as their first paid trail coordinator in the 1980s

A formal agreement between governmental agencies and the establishment of a non-profit for the trail was created in the 1990s

Using monies from the National Forest, BLM, Nation Park Service, and AZ State Parks, AZ State Parks took on the lead role and hired paid coordinators

1994 Arizona Trail Association incorporated as a 501(c)(3)

At over 800 miles the AZT is now registered as a National Scenic Trail



# Next Steps

## Turning concept into a reality

- Master Agreement – Counties and Cities (needs to be drafted)
- State Participation
- Federal Assistance
- 501(c)(3)
- NGO's – APRA, NRPA, REI, CAZCA, etc.
- Long Term Marketing, Signage, and Maintenance



*From D. Jenkins  
7-24-2019*

POSITION: HUMAN RESOURCES MANAGER/DIRECTOR								
Town/City	Contact	Risk Manager	Bachelor Degree	or combination of training and related experience	Minimum Yrs Experience	Salary Range		
						Minimum	Maximum	Mid
Sedona	Brenda Tammarine	Y	Y	Y	5	\$ 74,734.00	\$ 113,172.00	\$ 93,953.00
Chino Valley	Laura Kyriakakis	Y	Y		5	\$ 84,086.00	\$ 110,328.00	\$ 97,207.00
Flagstaff	Shannon Anderson	N	Y	Y	5	\$ 112,551.09	\$ 180,081.82	\$ 146,316.46
Prescott Valley	Jamie Buckman	N	Y	Y	5	\$ 68,494.00	\$ 95,867.00	\$ 82,180.50
Cottonwood	Amanda Wilber	Y	Y	Y	5	\$ 73,443.21	\$ 108,228.69	\$ 90,835.95
Clarkdale	email	Y	N	Y	5	\$ 49,940.00	\$ 57,200.00	\$ 53,570.00
Wickenburg	Tarah Mayerhofer	Y	Y	Y	3	\$ 70,200.00	\$ 104,166.40	\$ 87,183.20
Yuma	Monica Welch	Y	Y		5	\$ 101,444.00	\$ 142,023.00	\$ 121,733.50

*Associates Degree*

**SUGGESTED CHANGES TO PROPOSED HR DIRECTOR JOB DESCRIPTION:**

**Add to General Purpose:** Position also serves as the Town's Risk Manager.

**Change to D&R:** (1) Researches, analyzes, develops and administers the Town's Classification and Compensation plan, prepares job descriptions, evaluations and position classifications. Assists in the administration of the Town's annual performance management and review process, and makes recommendations for merit increase programs.

(2) Participates in employee disciplinary process to ensure legal and/or appropriate measures, proper documentation and satisfactory resolution, provides counseling for managers and employees as needed, provides guidance in the out-processing of employees, conducts exit interviews and consults with the Town Attorney and other advisors as needed.

**Add to D&R:** Manages and oversees the Town Risk Management program; processes any claims, whether by the public or employees, establishes and coordinates the Safety Committee; educates and communicates to various parties, provides appropriate training.

**Min Qualifications (see survey above):**

**Change to:** A Bachelor's Degree in Public Administration, Human Resources, Business Management or closely related field AND five (5) years of relevant experience in Public Administration, Human Resources, Business Administration or closely related experience.  
Or a combination of education and experience equaling a minimum of eight (8) years with minimum of four (four) years in a supervisory role.