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**MINUTES  
TOWN OF CAMP VERDE  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S. MAIN STREET, SUITE 106  
WEDNESDAY, JULY 17, 2019 at 6:30 P.M.**

**1. Call to Order**

Mayor German called the meeting to order at 6:36 pm.

- 2. Roll Call.** Council Members Buck Buchanan, Bill LeBeau, Jessie Murdock, Robin Whatley; Vice Mayor Dee Jenkins; and Mayor Charles German were present. Councilor Joe Butner appeared telephonically.

**Also Present:** Town Clerk Judy Morgan, Finance Director Mike Showers, Community Development Director Carmen Howard, and Recording Secretary Marie Moore.

**3. Pledge of Allegiance**

Mayor German led the Pledge of Allegiance.

- 4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

- 1) Regular Session – June 19, 2019
- 2) Council Hears P&Z Matters – June 26, 2019

**b) Set Next Meeting, Date and Time:**

- 1) Wednesday, July 24, 2019 at 5:30 p.m. – Special and Executive Session
- 2) Wednesday, July 24, 2019 at 6:30 p.m. – Council Hears P&Z Matters-CANCELLED
- 3) Wednesday, August 7, 2019 at 6:30 p.m. – Regular Session

Mayor German advised Council of an additional meeting to be **added** to the schedule of **July 31, 2019 at 5:30 p.m.**

On a motion by Councilor Bill LeBeau, seconded by Councilor Jessie Murdock, Council approved the Consent Agenda with the additional meeting modification (July 31, 2019 at 5:30 p.m.). Motion carried unanimously, with Mayor German, Vice Mayor Jenkins, Councilors Buchanan, Butner, Le Beau, Murdock and Whatley approving.

**5. Special Announcements and presentations.**

**5.1. Second Quarter 2019 Report (April – June) from the Planning and Zoning Commission.** [Staff Resource: Carmen Howard]

Community Development Director indicated there was nothing to report to council.

**5.2. Second Quarter 2019 Report (April – June) from Board of Adjustments and Appeals. [Staff Resource: Carmen Howard]**

On a motion by Councilor Jessie Murdock, seconded by Councilor Robin Whatley, Council approved the Second Quarter 2019 Report for Planning and Zoning Commission and Board of Adjustments and Appeals. Council approved the Consent Agenda. Motion carried unanimously, with Mayor German, Vice Mayor Jenkins, Councilors Buchanan, Butner, Le Beau, Murdock and Whatley approving.

**6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

Carol German spoke regarding the work session last week, discussion of funds spent on the new sports complex park construction, the disappointed residents who did not get the opportunity to speak to Council and felt they did not receive enough information on the topic. Mrs. German requested Council be more transparent with the public and residents in the area in regards to the sports complex park. .

Marie DeClue invited Council and public to attend the Corn Fest this coming Saturday, where Meals on Wheels will be selling corn and raising funds for the program. Ms. DeClue also informed Council of the imperative need for someone who would be willing to donate a few hours 1 day a week to provide meals to members of the Camp Verde community.

Elaine Bremner, Wheels on Meals Director asked the Town of Camp Verde to contribute \$2.50 for every meal served to Camp Verde residents, which would equal about \$30,000 from the Town. Ms. Bremner explained that there is only one (1) paid driver for the Camp Verde area and over 90 residents currently being served.

Cheryl Wischmeyer spoke to Council regarding Montezuma Castle Hwy and the sand that is now on the road, which she feels creates a hazard. Mrs. Wischmeyer expressed her disappointment in the money the Town of Camp Verde spent to have the road fixed for the road and its current poor condition. Wischmeyer requested Council follow up with information for the public of the situation with resolution. Mayor German directed staff to follow up on the matter and where the Town of Camp Verde currently is with dealing with the contractor who was responsible for the road repair.

**7. Business. Legal action can be taken.**

**7.1. Public Hearing and possible approval of Class 10 Beer and Wine Store License Application for Jenny Mae Buck - Verde Ranch RV Resort located at 1105 Dreamcatcher Drive, Camp Verde. [Staff Resource: Virginia Jones]**

Councilor Jessie Murdock asked the applicant when the expected date of opening was and commended the work completed on the facility. Jenny Mae Buck explained that there would be an Open House August 14 and opening soon after.

On a motion by Councilor Buchanan, seconded by Vice Mayor Dee Jenkins, Council approved the Class 10 Beer and Wine Store License Application for Jenny Mae Buck – Verde Ranch and RV Resort located at 1105 Dreamcatcher Drive, Camp Verde. Motion carried unanimously, with Mayor German, Vice Mayor Jenkins, Councilors Buchanan, Butner, Le Beau, Murdock and Whatley approving.

**7.2. Discussion and possible approval of Resolution 2019-1020, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, designating under A.R.S. §16-1019 (F) Certain Zones where Rights-of-Way will be Temporary Political Sign-Free; and providing that this resolution shall be effective after its passage and approval according to law. [Staff Resource: Carmen Howard]**

Community Development Director Carmen Howard explained that this agenda item is a follow up to discussion with Council previously held in March. Howard provided a map of the area under consideration and explained that the resolution only includes the "right of way" for the public. Howard further explained that the Resolution comes before Council because of State Statute allowing Municipalities the opportunity, if desired, to designate a Political-Sign Free Zone.

Vice Mayor Dee Jenkins asked for clarification if the zone is only for the Town's rights-of-way, not private property. Ms. Howard confirmed that information is correct.

Councilor Jessie Murdock requested clarification if the zone did not include ADOT's rights-of way but rather the Town of Camp Verde's rights-of-way. Howard confirmed that is correct.

Councilor Robin Whatley indicated that permission must be given for signage to be put on private property, regardless.

Councilor Buck Buchanan asked if the Town of Camp Verde staff was prepared to be pro-active regarding illegal signage placement as well as signs left out for extended periods. Howard expressed the Code Enforcement has been pro-active on many things and would be for this matter as well. Howard also explained that candidates would be given a packet by the Town Clerk that would outline the regulations set in place by the Resolution.

Councilor Whatley spoke of allowed timeframe regarding political signage, and feels that in the past; signs were placed in designated areas. Councilor Whatley further explained the regulations (campaign finance) that political candidates are subjected to, including the costs associated with running for an elected position. Councilor Whatley explained that the signs are an affordable way for candidates to have their names seen by the community and that such a resolution would not be in the best interest of the Town or any candidate running for office, therefore, she is not in favor.

Councilor Bill LeBeau explained that he appreciates the opportunity to be able to put out political signs and is not in favor of the resolution.

Vice Mayor Dee Jenkins also expressed her lack of support for the topic and agreed with Councilor Whatley's opinion on the matter.

Mayor Charles German clarified that there are currently regulations in place that do not allow the signs to obstruct line-of-sight for safety purposes.

Public comment was taken:

Cheryl Wischmeyer expressed that, as a citizen the political signs are the way she sees who is running for a particular office and allows her to see names and do

more research on candidates. Mrs. Wischmeyer suggested the Council consider limiting the size of the political signs allowed rather than banning certain areas.

Community Development Director Carmen Howard informed Council that the maximum sign size allowed is 32 square feet, which is regulated by the State.

John Hecht informed Council the Camp Verde Journal newspaper allows for space for candidates during election times.

Carol German expressed her agreement with Councilor Whatley and feels residents depend upon the political signage. Mrs. German questioned if the designated "Entertainment District" would be replaced if the "Political Sign Free Zone" was passed. Howard indicated that although a small area would overlap, it would not affect one another, as they are two separate matters.

The Resolution failed to pass due to lack of a Motion from Council.

**7.3. Discussion and possible approval of Resolution 2019-1027, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring as a Public Record a certain document filed with the Town Clerk and entitled "Amendments to the Planning and Zoning Ordinances and Subdivision Regulations" dated July 17, 2019. [Staff Resource: Carmen Howard]**

Howard explained that this resolution goes hand-in-hand with the Ordinance to be discussed as the next agenda item.

On a motion by Councilor Jessie Murdock, seconded by Councilor Robin Whatley, Council approves Resolution 2019-1027, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring as a Public Record a certain document filed with the Town Clerk and entitled "Amendments to the Planning and Zoning Ordinances and Subdivision Regulations" dated July 17, 2019. Motion carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Buchanan, Butner, Le Beau, Murdock and Whatley approving.

**7.4. Discussion and possible approval of Ordinance No. 2019-A442, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference a certain document filed with the Town Clerk entitled "Amendments to the Planning and Zoning Ordinances and Subdivision Regulation dated July 17, 2019", amending Section 103, Definition of Terms; Section 301, Exceptions to Yard and Height Requirements, Section 403, Off-Street Parking and Loading; and Section 404, Signs of The Town of Camp Verde Planning and Zoning Ordinances and Subdivision Regulations. [Staff Resource: Carmen Howard]**

Community Development Director Carmen Howard presented a few amendments at staff's request, including the definition for agriculture, and including a definition to farm stands and where they are allowed. Ms. Howard spoke of the Commercial front setback requirements on Main Street, which may not be consistent with adjoining properties and parking lot standards that require marked spaces. Ms. Howard further discussed the sign code in full with Council explaining that the Planning and Zoning Commission reviewed the code and has passed a

recommendation to Council for approval. The only change made was at the direction of the Town Attorney regarding memorial plaques. In addition, a change must now be made to the Ordinance regarding the rejected Political-Sign Free Zone and monument signs in the commercial tourism zone regarding aesthetics. Ms. Howard informed Council of signage requirements and the "appearance of professionally crafted" signs, the allowance of A-Frame signs on private property but not on the public right of way.

Councilor Bill LeBeau questioned verbiage under "prohibited signs" and the automatic signs definition. Ms. Howard explained that they do not want an animated sign and the verbiage would be corrected. Councilor LeBeau questioned the appeal process regarding the "professionally crafted" signs change. Ms. Howard explained that an appeal would go the Board of Adjustments, with this process already in the Town Code.

Councilor LeBeau questioned the window signage not covering more than 50% and asked if it would apply to current fully covered windows. Ms. Howard explained the existing would be grandfathered in but as soon as they made a change, the new ordinance would apply.

Public Comment was taken:

Cheryl Wischmeyer questioned if the sandwich boards are allowed or not and if this prohibits the Main Street businesses from having A-frame signs. Ms. Howard explained it does prohibit them from putting signs in the Town's rights-of-way and explained that the department will be requesting capital improvement funds to install sign poles that would allow directional signage for businesses along Main Street.

Councilor LeBeau stepped away from the dais at 7:41 p.m.

Cheryl Wischmeyer asked if the local businesses have been notified of such changes. Councilor Whatley indicated that several meetings have been held regarding the changes. Councilor Robin Whatley indicated this Ordinance came before the Planning and Zoning Commission and has been sent to Council with a recommendation for approval.

Vice Mayor Dee Jenkins questioned if this would affect the businesses in the Wingfield Building. Ms. Howard explained that those signs are temporary and would no longer be allowed in the public right-of-way, but could still be placed on private property.

Councilor LeBeau returned at 7:45 p.m.

On a motion by Councilor Jessie Murdock, seconded by Councilor Robin Whatley, Council approved Ordinance No. 2019-A442, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference a certain document filed with the Town Clerk entitled "Amendments to the Planning and Zoning Ordinances and Subdivision Regulation dated July 17, 2019", amending Section 103, Definition of Terms; Section 301, Exceptions to Yard and Height Requirements, Section 403, Off-Street Parking and Loading; and Section 404, Signs of The Town of Camp Verde Planning and

Zoning Ordinances and Subdivision Regulations as presented with the exception of the following two (2) amendments:

7g – (Section 404 Signs (A)(4)(g)) deleting “unless they promote the time and temperatures. Such signs”

Free Standing business signs in definition (chart), changing naming of “Commercial Tourism Zone” replacing it with the description of “Highway 260 to Finnie Flat connecting South Main Street to Highway 260, north to Montezuma Castle Highway, stopping at the Verde River”.

Motion carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Buchanan, Butner, Le Beau, Murdock and Whatley approving.

**8. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

No comments were received.

**9. Council Informational Reports.**

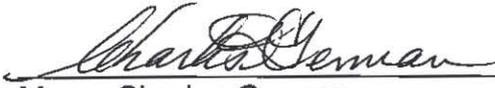
Councilor Jessie Murdock encouraged Council and the public to attend the Corn Fest this Saturday, July 20 and reminded everyone that school will be back in session in 2 weeks and to be mindful of children and school busses.

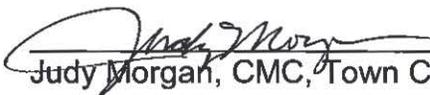
**10. Manager/Staff Report**

None

**11. Adjournment**

The meeting adjourned at 7:49 p.m.

  
\_\_\_\_\_  
Mayor Charles German

Attest:  
  
\_\_\_\_\_  
Judy Morgan, CMC, Town Clerk

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during Council Meeting of the Town Council of Camp Verde, Arizona, held on July 17, 2019. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8<sup>th</sup> day of August, 2019.

  
\_\_\_\_\_  
Judy Morgan, CMC, Town Clerk