

**MINUTES
TOWN OF CAMP VERDE
SPECIAL WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, AUGUST 28, 2019 AT 5:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 5:30 p.m.

- 2. Roll Call.** Council Members Buck Buchanan, Joe Butner, Bill LeBeau, Jessie Murdock, Robin Whatley; Vice Mayor Dee Jenkins; and Mayor Charles German were present.

Also Present: Town Manager Russ Martin, Marshal Corey Rowley, Town Clerk Judy Morgan, Finance Director Mike Showers, Public Works Director Ron Long, Deputy Public Works Director Troy Odell, Waste Water Treatment Plant Manager Jerry Tinagero, Public Works Analyst Dorie Blair, Recording Secretary Marie Moore.

3. Pledge of Allegiance

Mayor German led the Pledge of Allegiance.

- 4. Work Session.** No legal action to be taken.

4.1. Discussion regarding items to be constructed in the first phase of the Sports Complex, including budget remaining and timeframe for completion. [Staff Resource: Ron Long/Russ Martin]

Town Manager Russ Martin explained to Council that the goal for these agenda items are to receive an update on what is left to be accomplished and get a collective thought on the situation.

Public Works Director Ron Long provided a memorandum for Council review and discussion regarding the Sports Complex Center. Mr. Long explained that the restroom and concession stands are not included on the plans and the plan is to operate with porta-jons until a bathroom facility can be built.

Councilor Whatley questioned where the tennis fields are in the plans. Mr. Long explained that when the plans were reviewed, it was clear that financially, they could not be included but with grants and other funding they can be built. Mr. Long explained that ADEQ requires irrigation systems installation for the ball fields, necessary improvements for the fields and required maintenance equipment.

Council collectively reviewed cost summary options for finishing the project as well as lease options for field lighting and the possibility of deferring some items to the next fiscal year budget.

Mr. Long outlined timeline periods for construction as well as the time it would take for the grass to establish itself on the fields before they will be able to be played on.

Councilor LeBeau questioned the lighting coverage area over the fields. Mr. Long

explained that all 4 fields will be covered but the multi-use field will be lit by passive light. Councilor LeBeau questioned if the irrigation and sewer could be deferred in the project. Mr. Long clarified that both would need installation with the maintenance building that has already been purchased. Councilor LeBeau questioned previously purchased mowers by the Town of Camp Verde for the use at the park. Town Manager Russ Martin explained that there were mowers purchased but not for use at the Sports Complex center, but for the other local parks maintained by the Town. Mr. Long explained that specialty field mowers would need to be purchased for the Sports Complex center. Councilor Whatley inquired if the mowers would be specifically for the sports complex park and not leave the facility. Mr. Long confirmed that to be correct.

Vice Mayor Dee Jenkins expressed her lack of support in the use of porta-jons and indicated her support in finding a solution for permanent restrooms to be completed. Town Manager Russ Martin explained different options for consideration regarding the restroom facilities. Vice Mayor Jenkins indicated her hope for donations and contributions for the concession stand at the park, as it is a necessity along with the bathroom facility.

Council further discussed the A-1 water source situation and updates with Waste Water Treatment Facility Manager Jerry Tinagero. Mr. Tinagero explained that the department is currently waiting on ADEQ approval, which can take up to 90 days.

Councilor LeBeau questioned the value engineering process for the park. Mr. Long explained that it is currently being worked on and will be ready by mid-September to go out to bid.

4.2. Discussion regarding items to be constructed for the Arena, including budget necessary and timeframe for completion.

Town Manager Russ Martin reviewed the Camp Verde Equestrian Budget with Council and indicated that he was looking for direction and consensus on how Council would like to move forward with the project.

Councilor Butner questioned Deputy Public Works Director Troy Odell if the existing plans filed with the permit application with the Town of Camp Verde are sufficient for the Arena Association to move forward with. Mr. Odell indicated that there is clearance for grading to happen and confirmed that a permit has been issued.

Councilor Butner questioned debris blocking access to the area and if it would be removed in a timely manner. Waste Water Treatment Facility Manager Jerry Tinagero indicated it would be removed within 1 week.

Councilor Butner stated that he hoped that town staff and arena staff would be working as a team to get this going. He spoke on events scheduled for January to take place at the facility. Councilor Butner questioned staff if there was a foreseeable reason that would not happen. Public Works Director Ron Long indicated that as long as the arena staff can get their donated contracting completed then there would be no reason the facility would not be running by January.

Vice Mayor Dee Jenkins expressed concern about the direct route to the arena and if it would be fixed. Town Manager Russ Martin explained that it will be made a passable route completed by both the arena and town staff collaboration and outlined the options for road surfacing.

Councilor Butner spoke of the importance of correct surfacing used around the arena due to the livestock.

Mary Phelps, Camp Verde Arena Association President, thanked council for attending the fundraiser dinner, which helped raise approximately \$30,000 in funding. There are approximately 50 members in the Association. Ms. Phelps explained that there are 2 events tentatively scheduled in January as well as another event in June. Ms. Phelps explained that the association is still working on donations for arena stand and a second arena. They are currently searching for gently-used ADA approved bleachers. There has been a donation for septic and a fresh water well, and the association is looking for the construction to be donated at this point.

Councilor Whatley questioned if the Casino would be willing to give up bull bash. Ms. Phelps explained that they will keep that event and the arena would host everything else.

Bob Weir indicated that the Turquoise Circuit is requesting to borrow the panels as they have done in the past and in the event any of them are damaged they will provide full replacement.

Ms. Phelps reminded Council of the truck raffle fundraiser with a goal to sell 500 tickets.

Councilor Whatley expressed her concern with the sports complex bid and wanting to make sure they have enough to do the work on the park. She was not in favor of releasing money from the Park's CIP fund to go to the arena instead.

Vice Mayor Dee Jenkins questioned if the bids for the park would be received in October or November and if funding could be held off for the December through February bills for the Equestrian budget.

Councilor Butner expressed that if Council and the Town keeps the rodeo association moving along, there will be events in January, which will generate economic benefit to the town. Councilor Butner spoke of significant conversations that have taken place with Yavapai College and the land that can be used that is along HWY 260 owned by the school district that will be used for land labs for the students. Councilor Butner suggested authorizing \$250,000 to the arena.

Councilor Whatley asked long how long Council would have to accept a bid when received from the park. Mr. Long explained it would be a 30-day time period.

Councilor Murdock asked for clarification on the rough grade cost outlined in the budget. Ms. Phelps explained the total cost and how the process would proceed with donation rates, etc.

Mayor German indicated his support with funding \$250,000 to cover the first two columns in the presented arena budget and asked Ms. Phelps to outline the process in volunteering and donating services for the completion of the project.

Ms. Phelps explained that she has received donations from as far as Pinetop and she will provide information on how the donation process is handled.

It was the general consensus of Council to allocate \$250,000 to the equestrian arena budget.

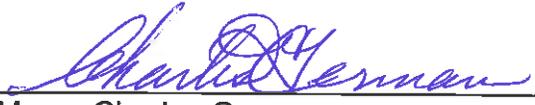
Councilor Murdock clarified that all money allocated would be coming from the reserve account. Town Manager Russ Martin explained that all monies come out of reserves and recommended Council keep in mind that the first six months of revenue for the town is lower when replacing funding used from the reserve account. Mr. Martin expressed his comfort in the decision made today.

Vice Mayor Dee Jenkins requested an update on grants and donations for the park when the bids are received for consideration.

Town Manager Russ Martin reminded Council he will be unavailable until September 10th and Marshal Corey Rowley will be acting Town Manager in his absence.

5. Adjournment

The meeting adjourned at 6:41 pm.



Mayor Charles German

Attest:



Judy Morgan, CMC, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during Council Meeting of the Town Council of Camp Verde, Arizona, held on August 28, 2019. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 26th day of September, 2019.



Judy Morgan, CMC, Town Clerk