



Support your local merchants

**AGENDA
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
CAMP VERDE, AZ 86322
TUESDAY, OCTOBER 8, 2019 at 12:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

2. Roll Call. Councilors: Buck Buchanan, Joe Butner, Bill LeBeau, Jessie Murdock, Robin Whatley; Vice Mayor Dee Jenkins; and Mayor Charles German.

3. Pledge of Allegiance

4. Special Session – Legal action can be taken

4.1. Possible approval of Special Event Liquor License application for the Town of Camp Verde for Fort Verde Days event, being held on October 11-12, 2019, at 75 E. Hollamon Street, Camp Verde, Arizona. [Staff Resource: Judy Morgan]

5. Adjournment

Posted by: _____ Date/Time: _____
Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021

Agenda items may be taken out of order.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - A. All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting.

Pursuant to A.R.S. §38-431.03(A)(2) and (A)(3), the Council may vote to go into Executive Session for the purpose of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

Camp Verde Council Meetings are recorded and may be viewed on the Camp Verde website. Pursuant to A.R.S. §1-602(A)(9), parents and legal guardians have the right to consent before the Town of Camp Verde makes a video or voice recording of a minor child. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request in advance to the Town Clerk that your child not be recorded.

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Agenda Report Form – Section I

Meeting Date: October 8, 2019

- Consent Agenda
- Decision Agenda
- Executive Session Requested
- Presentation Only
- Action/Presentation
- Work Session
- Special Session-Legal Action

Requesting Department: Parks and Recreation

Staff Resource/Contact Person: Mike Marshall

Agenda Title (be exact): Possible approval of Special Event Liquor License application for the Town of Camp Verde for Fort Verde Days event, being held on October 11-12, 2019, at 75 E. Hollamon Street, Camp Verde, Arizona.

List Attached Documents: Application for Special Event Liquor License

Estimated Presentation Time: 0

Estimated Discussion Time: 0

Reviews and comments Completed by:

Town Manager: _____ Department Head: Mike Marshall

Town Attorney Comments: _____

Risk Management: _____

Finance Department
 Fiscal Impact:
 Budget Code: _____ Amount Remaining: _____
 Comments:

Background Information: For several years now the Verde Valley Rangers (VVR) have been operating the “beer garden” at our special events under Camp Verde Promotions. They operated the beer garden at Corn Fest this past July as the first under Town operation. They have applied to the Town Council for the approval of the Town portion of the license and then to the State for issuance of the State Special Event Liquor License. They began this process for Fort Verde Days and received approval at a recent Town Council meeting (September 25, 2019). When they applied to the State they discovered that as a 501c4 non-profit that they were no longer eligible due to recent rule changes. After a period of attempted remedies, they notified us last Friday that they were unable to obtain the license and therefore could not operate the beer garden for Fort Verde Days. In discussion with Tyler Rezzonico of VVR they expressed willingness to operate the beer garden under our control if the Town could procure a liquor license in time for the event. I spoke with a representative from the AZ Liquor Board who, while saying there is no expedited process, said that if our application was complete and delivered to their office by tomorrow (Tuesday, October 8th) afternoon, we may be able to have the

license in time for Fort Verde Days. The application is attached for Council action. Parks & Recreation is working to confirm with the VVR that they will be able to operate the beer garden for this weekend. If Council approves the application my plan is to hand deliver the application to the State immediately following the approval. The State does not process applications the same day so, if approved, I will be going down to Phoenix to pick up the license prior to the event.

Application was submitted to Town Clerk's office on October 7, 2019 for Council approval. No posting is required.

Recommended Action (Motion): Approve Special Event Liquor License application for the Town of Camp Verde for Fort Verde Days event, being held on October 11-12, 2019, at 75 E Hollamon Street, Camp Verde, Arizona

Instructions to the Clerk: Process application.



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY

Received Date:
Job #:
CSR:
License #:

APPLICATION FOR SPECIAL EVENT LICENSE
Fees: \$25.00 per day for 1-10 days (consecutive) Cash Checks or Money Orders Only
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.
The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event.

SECTION 1 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Marshall Michael Scott 09-04-1961
Last First Middle Date of Birth

2. Applicant's mailing address: 395 S. Main Street Camp Verde AZ 86322
Street City State Zip

3. Applicant's home/cell phone: (207) 318-3488 Applicant's business phone: (928) 554-0828
Street City State Zip

4. Applicant's email address: michael.marshall@campverde.az.gov

SECTION 2 Name of Organization, Candidate or Political Party/Gov.: Town of Camp Verde

SECTION 3 Non-Profit/IRS Tax Exempt Number: Municipality

SECTION 4 Event Location: Community Center Field

Event Address: 75 East Hollamon Street, Camp Verde, AZ 86322

SECTION 5 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>Oct. 11, 2019</u>	<u>Friday</u>	<u>4 PM</u>	<u>11 PM</u>
DAY 2:	<u>Oct. 12, 2019</u>	<u>Saturday</u>	<u>10 AM</u>	<u>11 PM</u>
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 6 What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

0 _____ Number of Police 4 _____ Number of Security Personnel Fencing Barriers

Explanation: License area is fenced with 4' high chain link fence and 5' high portable metal fencing.
Four access control points are established and will be monitored by staff to prevent beer from leaving
the license area. Signage will be in place at access points stating "No Alcohol Beyond this
Point". Town Police will be on hand for foot patrols plus Posse members.

SECTION 7 Will this event be held on a currently licensed premise and within the already approved premises? Yes No
(If yes, Local Governing Body Signature not required)

Name of Business

License Number

Phone (Include Area Code)

SECTION 8 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)

SECTION 9 What is the purpose of this event?

On-site consumption Off-site (auction/wine/distilled spirits pull) Both

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event days have been issued to this organization during the calendar year? 0
(The number cannot exceed 10 days per year.)

3. Is the Organization using the services of a Licensed Contractor?

Yes No If yes, please provide the following: Name of Licensed Contractor: _____

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?

Yes No If yes, please provide the following: Name of Licensee _____ License #: _____

5. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Verde Valley Rangers Sheriffs Posse Percentage: 100%

Address PO Box 1505, Camp Verde, AZ 86322

Name _____ Percentage: _____

Address _____

Street

City

State

Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS FULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

SECTION 11 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

ATTACH DIAGRAM

If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

I, (Print Full Name) Michael Marshall, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature 

LOCAL GOVERNING BOARD

Date Received: _____

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

On behalf of _____ Signature _____ Date _____ Phone _____
(City, Town, County)

DLLC USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: ____/____/____

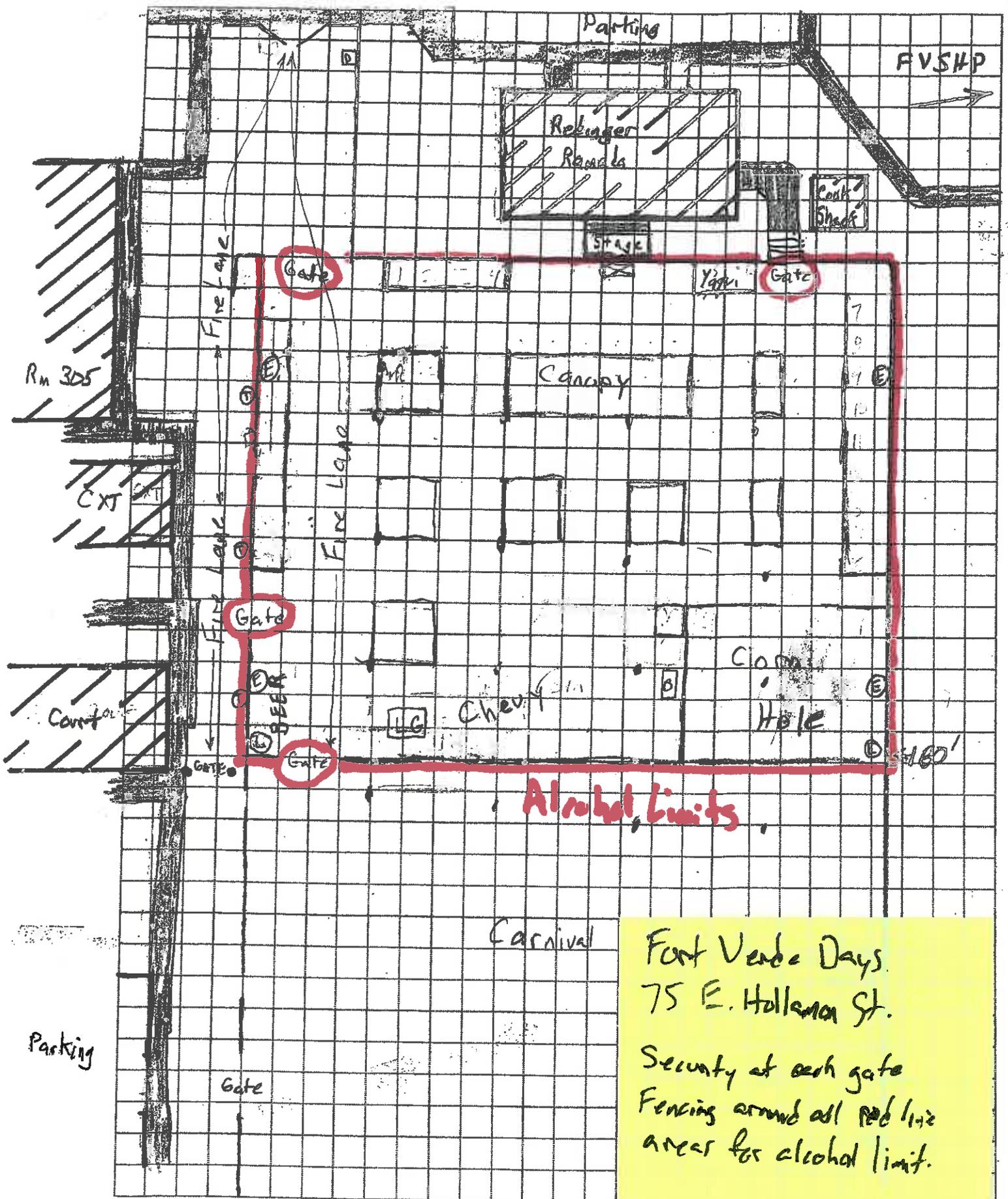
A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.



Alcohol Limits

Fort Verde Days
 75 E. Holloman St.
 Security at each gate
 Fencing around all red line
 areas for alcohol limit.

Calendar By: WaterproofPaper.com

More Free Printal

1 Square = Approx. 10'

