

August 2020 Monthly Report



Town Manager
Russ Martin
928-554-0001

DEPARTMENT HEAD INFORMATION

Town Clerk	Cindy Pemberton	554-0021
Finance Director	Mike Showers	554-0811
Economic Development	Steve Ayers	554-0007
Marshal	Corey Rowley	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Paul Schlegel	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Melinda Lee	554-0053
Risk Manager Interim	Cliff Bryson	554-0003
Human Resource Director	Brandy Cabrera	554-0011



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: September 11, 2020
Cc: Department Heads
Re: Manager's report for the period ending August 31, 2020

1. *Develop a system for staff feedback through survey or other instrument.*

Preliminary Tool for test survey went out in August with 36 responses without much persistent follow up or "required participation" allowing us to move forward with the plan to follow up with Staff around the all staff meeting that is scheduled for Oct. 7th.

2. *Meet with Council quarterly to review progress made on budget priorities as set in strategic plan and adopted budgets.*

Scheduled to meet Oct 7th.

3. *Monthly provide progress on project priorities identified above in #2 and follow up/supervisory activities accomplished.*

Camp Verde Sports Complex – Made a couple of site visits while preparing for a Council Tour in September and attended a committee review and received unanimous support for the current \$2.5 grant as it works its way to the full State Parks Board on Sept. 17th.

Arena – Processed an additional funding request as well as numerous bills demonstrating near completion leading up to anticipated October events. Road was completely built to millings top during August, the will provide for a great base but will need additional material/seal in the next couple of years to secure a good road. Worked through building permit issues/requirements to protect liability for all involved.

4. *Modernize Town Services through development of online services, digitizing and backup projects that will increase transparency and citizen usability of services in person and digitally.*

Scoped improvements to safety in the Council Chambers for in person meetings, added projection of Zoom meeting participants to Council Chambers.

5. *Complete HR and other staffing locational changes by July 1, 2020.*

Conference Room is making significant progress to replace one lost in HR staffing, next is moving Maintenance staff to the back, behind the Gym. This will free up space for minor remodel for PW staff.

6. *Plan for and complete a Council Retreat with emphasis on Council Policy review and updates for January 2021. (No activity)*



Office of the Town Clerk

August 2020

Business License 2020

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	14	10	6	6	6	8	10	8				
Renewal Notices	76	78	58	54	50	55	57	76				
Renewals paid	46	44	33	71	56	70	63	54				
Total on File*	807	795	792	781	776	783	786	792				

Business License 2019

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	16	14	9	13	5	10	7	11	13	7	5	7
Renewal notices	77	76	65	60	57	58	64	73	62	59	88	84
Total on File*	799	804	799	810	804	803	808	797	807	800	800	801

*does not include Non-Profits or Special Event Vendors

INFORMATION/RECORDS REQUEST 2020

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Number of Requests 2020	8	10	7	4	11	2	1	5					
Number of Requests 2019	9	9	10	9	7	16	14	16	8	10	7	9	124
Number of Requests 2018	8	15	16	10	11	17	14	16	6	13	7	11	131
Number of Requests 2017	6	5	10	6	9	6	6	6	3	4	3	2	51
Number of Requests 2016	3	3	2	3	9	11	4	4	2	2	3	0	46

Council Meetings: 3 Council Meetings during the Month of August

Note from the Clerk's Office:

In August the Clerk's Office completed the Regular Candidate Election. The Town of Camp Verde has an Agreement with Yavapai County Elections Department. A portion of that Agreement gives the Town a \$.25 cent reduced cost per registered voter on the cost of the election if the Clerk's Office will assist the Election Department by doing such things as opening and closing the Ballot Drop boxes, both at Town Hall and the one located on the Yavapai Apache Reservation, and being available for provisional ballot verification. Our discount this year reflected in a savings to the Town in the amount of \$1,634.00. The cost of the election for advertising and payment to Yavapai County Elections was approximately \$14,000.

Training: Cindy and Virginia attended the second session of the League of Arizona Cities and Towns Elections Training. This year it is a three-part ZOOM session that normally is held yearly in July at Fountain Hills.

AUGUST NEW BUSINESS LICENSES ISSUED							
License #	Description	Name	Address 1	City	State	Zip	Property
3775	CONTRACTOR	COVENANT PAINTING LLC	3288 E HOGAN CIRCLE	COTTONWOOD	AZ	86326	OUT OF TOWN
3776	SERVICE	SHEA ALLURE SALON, LLC	1603 W STAGECOACH DR	CAMP VERDE	AZ	86322	1603 W STAGECOACH DR
3777	SERVICE	HAIR BY MAYA.COM	480 GEARY HEIGHTS DRIVE #1	CLARKDALE	AZ	86322	365 S MAIN STREET
3778	CONTRACTOR	DESERT SKY MOBILE HOME SVC LLC	670 N APACHE DR	CHANDLER	AZ	85224	OUT OF TOWN
3779	CONTRACTOR	BARRETT & SONS INC	PO BOX 1081	CLARKDALE	AZ	86324	OUT OF TOWN
3780	CONTRACTOR	ELAN ELECTRIC INC	7760 E ST RT 69 STE C5-362	PRESCOTT VALLEY	AZ	86314	OUT OF TOWN

AUGUST RECORDS REQUEST					
20-44	8/3/20	LIYU	LIST OF CONTRACTORS	COMPLETED	8/5/2020
20-45	8/12/20	WOODNIWINSLOW@AOL.COM	CODE VIOLATIONS 404-19-001B	COMPLETED	8/20/2020
20-46	8/17/20	J DICKEY	PERMITS 3565 S QUIRT CIRCLE		
20-47	8/24/20	C OIUM	PERMITS 404-19-092	COMPLETED	8/25/2020
20-48	8/25/20	A BROWN	PERMITS 404-19-001B	COMPLETED	8/27/2020

Cindy Pemberton, Town Clerk



CAMP VERDE MARSHAL'S OFFICE

Monthly Report

August 2020



Volunteers in Policing (VIPs):

- Majority of VIP activities were canceled to do covid-19 restrictions.

Patrol:

- Dep. Handis attended and graduated a one week School Resource Officer (SRO) school in Texas on Aug 14th.
- -Lt. Jacobs and Lt. Butler conducted a Northern Arizona Regional Training Academy (NARTA) trip to check on the new CVMO recruits on Aug 11th.
- -Det. Trahin returned to his duties at GITTEM after assisting CVMO Patrol with short staffing on Aug 19th.
- -Rifle and Pistol qualification training was conducted for the Department at the Sedona range on Aug 27 and 28th.
- -CVMO Detectives & Deputies assisted Homeland Security (HSI) with two sting operations (Child Luring & Prostitution) during the month.
- -CVMO Participated in 4 Governor's Office of Highway Safety (GOHS) DUI enforcement and Speed details through the month. These details resulted in 49 traffic stops resulting in numerous speeding & civil traffic tickets and 2 arrests.

Animal Control

Dog impounds

- Total Dogs Impounded: 7
RTO: 2
Went to Rescue: 5
- Assist YAPD on impounding a female stray and her puppies that were found in a shed for them. All went to a rescue.
- (TNR) Trap Neuter and Release Grant Activity in conjunction with Red Rose
Total for the month- 11
Over 110 stray kittens have been removed from Camp Verde to rescues this year from this TNR program

Administration:

Marshal Rowley - Attended open house for ABIDE 8-6-20
Attended Vietnam wall meeting with VIP Wiggle

July 2020

Law Incident Comparison, by Most Serious Offenses Codes

Offense	Totals for Dates		Differences	
	Aug 2019	Aug 2020	Number	Percent
30DY 30 DAY HOLD	2	1	-1	-50.0%
ABAN ABANDONED VEHICLE	11	2	-9	-81.8%
ALAR ALARM	18	14	-4	-22.2%
ANAI ASSAULT, NO WEAPON, AGG INJURY	1	0	-1	-100.0%
ANBI ANIMAL BITE	5	1	-4	-80.0%
ANCR ANIMAL CRUELTY/ABUSE	1	0	-1	-100.0%
ANNO ANIMAL NOISE	2	6	4	200.0%
ANPR ANIMAL PROBLEM	63	41	-22	-34.9%
AOFF ALCOHOL OFFENSE	0	1	1	0.0%
AOWP ASSAULT, OTHER WEAPON	2	0	-2	-100.0%
APSM ASSAULT, POLICE, SIMPLE	1	1	0	0.0%
ARAP ATTEMPTED RAPE	1	0	-1	-100.0%
ASIM ASSAULT, SIMPLE	8	3	-5	-62.5%
ASST AGENCY ASSIST	46	61	15	32.6%
ATL ATTEMPT TO LOCATE	39	32	-7	-17.9%
BNAF BURGLARY, NON-RES, ATT FORC EN	1	0	-1	-100.0%
BNFE BURGLARY, NON-RES, FORCIBL EN	3	0	-3	-100.0%
BRUE BURGLARY, RESIDENT, UNLAWF ENT	5	0	-5	-100.0%
CDIS CITIZEN DISPUTE	1	0	-1	-100.0%
CHAN CHILD ABUSE OR NEGLECT	1	2	1	100.0%
CINT CUSTODIAL INTERFERENCE	1	1	0	0.0%
CITA CITIZEN ASSIST	133	85	-48	-36.1%
CIVI CIVIL PROBLEM	4	4	0	0.0%
CMID CRIMINAL DAMAGE	3	3	0	0.0%
CNSR CONSENT TO SEARCH GRANTED	1	0	-1	-100.0%
CSPC CONT SUBS/POSSESS COCAINE	0	2	2	0.0%
CSPM CONT SUBST/POSSESSION MARIJUAN	0	5	5	0.0%
CSPO CONTROLLED SUBST/POSSESSION	0	1	1	0.0%
CSPP CONT SUB/POSSESS/PARAPHERNALIA	2	1	-1	-50.0%
CSSM CONT SUB/SALE/MANUF/MARIJUANA	2	0	-2	-100.0%
CSSO CONT SUB SALE/MANUF/OTHER	1	0	-1	-100.0%
DBOD DEAD BODY	6	2	-4	-66.7%
DCON DISORDERLY CONDUCT	8	4	-4	-50.0%
DOMV DOMESTIC VIOLENCE	21	9	-12	-57.1%
DUI DUI ALCOHOL OR DRUGS	0	2	2	0.0%
ERR ERROR DR	14	0	-14	-100.0%
ESCO ESCORT	2	0	-2	-100.0%
FA1 FA-1ST OCCURRENCE-NO ACTION	0	3	3	0.0%
FACX FA-CANCELLED-NO ACTION	1	0	-1	-100.0%
FATM FRAUD, CREDIT CARD/ATM	2	1	-1	-50.0%
FIMP FRAUD, IMPERSONATION	1	0	-1	-100.0%
FIRE FIRE	1	1	0	0.0%
FRAU	4	3	-1	-25.0%
FWIR FRAUD, WIRE	1	3	2	200.0%
GOA GONE ON ARRIVAL	4	0	-4	-100.0%
HARA HARASSMENT	11	2	-9	-81.8%

INTP INTOXICATED PERSON	1	1	0	0.0%
JRUN JUVENILE RUNAWAY	2	2	0	0.0%
JUVP JUVENILE PROBLEM	12	6	-6	-50.0%
K9A K9 PATROL/ACTIVITY	5	0	-5	-100.0%
LFPR LOST OR FOUND PROPERTY	8	7	-1	-12.5%
LPPH LITTERING/POLLUTION PROBLEM	2	3	1	50.0%
MAND MAN DOWN	1	0	-1	-100.0%
MPER MISSING PERSON	3	2	-1	-33.3%
NDTB NOISE DISTURBANCE	8	6	-2	-25.0%
NICB NATIONAL INSUR CRIME BUREAU	1	0	-1	-100.0%
OFI OFFICER INFORMATION	36	35	-1	-2.8%
PARK PARKING PROBLEM	6	6	0	0.0%
PDNV PROPERTY DAMAGE, NON-VANDALISM	1	0	-1	-100.0%
PHB PHLEBOTOMY	0	4	4	0.0%
PSC SUSPICIOUS PERSON/CIRCUMSTANCE	2	0	-2	-100.0%
RARR RESISTING ARREST	0	1	1	0.0%
SERV SERVE PAPERS	17	1	-16	-94.1%
SOFF SEX OFFENSE	2	1	-1	-50.0%
SUIC SUICIDE	0	1	1	0.0%
SUIT SUICIDE THREAT	2	2	0	0.0%
SUSP SUSPICIOUS	65	38	-27	-41.5%
TAHR TRAFFIC ACCIDENT, HIT AND RUN	1	0	-1	-100.0%
TAPD TRAFFIC ACCIDENT, PROP DAMAGE	13	12	-1	-7.7%
TAPI TRAFFIC ACCIDENT, PERSON INJRY	0	2	2	0.0%
TCV TOWN CODE VIOLATION	0	1	1	0.0%
THAZ TRAFFIC HAZARD	7	2	-5	-71.4%
THRE THREATENING	2	1	-1	-50.0%
TOFF TRAFFIC OFFENSE	239	165	-74	-31.0%
TPBC THEFT, PROPERTY, BICYCLE	0	1	1	0.0%
TPMV THEFT, PROPERTY, FROM MTR VEH	2	0	-2	-100.0%
TPOT THEFT, PROPERTY, OTHER	12	8	-4	-33.3%
TPPD TRAFF PRIV PROP DAMAGE	3	1	-2	-66.7%
TPSH THEFT, PROPERTY, SHOPLIFTING	4	1	-3	-75.0%
TRES TRESPASSING	8	12	4	50.0%
TVAU THEFT, VEHICLE, AUTOMOBILE	2	0	-2	-100.0%
TVOT THEFT, VEHICLE, OTHER TYPE	1	0	-1	-100.0%
UNKL UNKNOWN PROBLEM, LAW	9	6	-3	-33.3%
UNSP UNSECURE PREMISES	2	2	0	0.0%
VAND CRIMINAL DAMAGE	3	2	-1	-33.3%
VIOL VIOLATION OF COURT ORDER	4	0	-4	-100.0%
WARR WARRANT ARREST	7	2	-5	-71.4%
WELF WELFARE CHECK	9	21	12	133.3%
WOFF WEAPONS OFFENSE	0	1	1	0.0%

Totals:	936	653	-283	-30.2%



Public Works Monthly Report

August 2020

Engineering: Ron, Troy, & Dorie

- Created Various Work Orders for All Town Departments
- Attended Council meeting Via Zoom
- Ron attended Department Head meetings, via Zoom
- Dorie attended CV Arena Association update meeting with Mary Phelps, Council Vice Mayor Jenkins, Councilor Butner, C. Development and Town Manager
- Numerous Project Review's for Community Development
- Processed Accounts payable and pay applications for projects.
- Time/Payroll approval

Streets Division:

- Haul sand to town Arena
- Load contractor trucks to haul to town arena
- Mow various roads
- Haul various items from the toy farm
- Move equipment from the marshals office
- Work on various pieces of equipment
- Do maintenance on various pieces of equipment
- Work on the streets yard facility
- Repair washed out shoulder on Arena Del Loma
- Cut trees at various locations
- Do various work orders

- Clean the streets yard
- Grade Various dirt roads
- Plate roads with AB sub division off of Olive Ln

Parks and Recreation:

- August continued to be a challenge as we navigate the COVID pandemic but continued to make progress.
- The Heritage Pool continued to operate smoothly and with our experience we were able to add additional swim lesson options, which have been very well received by the public.
- We were able to offer a hybrid extension of our summer day camp, which we called Help A Teacher Day Program. We developed this program to assist teachers who were going back to school and had children who were still at home. We were able to get computers from the Library which allowed the kids to get online and do schooling with the help of our staff. The Library also donated books for each child to take home and supplied grade appropriate books for the kids to read while they were at camp. We had 8 kids per week attend this program.
- P&R staff hosted 2 youth skills clinics in August for Soccer and Basketball. We are working on expanding these going forward as both parents and kids were very excited. These 2 hour skills clinics limited to 10 participants are a safe way for us to expand programming and offer activities to a motivated audience. In addition to planning for more clinics we are examining options for Grasshopper basketball in October.
- Yoga, Pop/Pilates Fusion, Qi Gong and Pilates classes continued with a 10 participant max but Spinning is still cancelled in compliance with the Governor's Executive Order.
- Saturday Farmer's Market is continuing to be successful and in compliance with restrictions.
- Parks and Recreation staff attended to virtual 2020 APRA Conference. The virtual experience was not the same as in-person, however, because

of no travel expenses, we were able to have all staff attend and we are able to view all of the content for 60 days following the conference.

- Staff has moved forward with the planning of Ft. Verde Days determining a theme for the parade and Grand Marshal's for the parade as well. The theme is "Go For The Gold" which is honoring 50 years of the Fort being a State Park and looking at the changes to the Town, Fort, and community over the last 50 years. The Grand Marshal will be honoring all of the front line staff. We have made the decision to expand the footprint of the event to assist with social distancing and have the entirety of the event be outside.
- Staff has begun the planning for Grasshopper basketball which begins Oct. 17th. We have decided to offer Grasshopper as a 6 week skills camp held on Saturdays in the gym, limiting attendance to 20 kids per each one-hour session. In the midst of COVID and basketball being considered a contact sport, we felt this was the best option for the 1st-4th graders this year.
- Staff has begun the planning of Trunk or Treat and are discussing options for this event.
- The changing nature of society's response to COVID-19 and delay in available guidance has made planning for operations moving forward an extremely difficult task. P&R staff have all worked very hard and creatively during this time to stay informed and make progress toward safe programming for the public which has required a re-examination of essentially all P&R policies and procedures around programming and facilities in order to comply with new requirements.
- Parks and Rec staff have continued communication with youth sports leagues AYSO and CVYF regarding their return to play and what the Town expectations will be for them related to the use of our facilities and COVID-19. CVYF made the difficult decision to cancel their season this year. AYSO is moving forward with their plans for a fall soccer league.
- Shawna attended the Colorado Women in Government Leadership Conference, which was also virtual.

- Staff began planning the details of our first ever Camp Verde Cornhole League. This league will run 2 nights a week for 3 weeks and the winner will get free entry into the KB Cornhole Tournament at Ft. Verde Days. We look to expand this program in the future.

Maintenance Division:

- Monthly work orders on all Town Facilities
- Construction began on the new conference room
- Worked with Merit on locating various IT issues
- Asset verification for Finance
- Estimate completed for MAT force building renovation. Previously, the old teen center building
- Relocated weapons security box in the Courts.
- Helped set up and opened doors early for the poll workers at the Library
- Sanitized/power washed Public Facility(s)

Wastewater Plant:

- Tasked with 59 Blue Stakes for the month.
- Received 9 call out for alarms.
- Received 275,252 gallons of septage from septage haulers this month.
- Average Effluent flow for August 228,839 gallons per day.
- Had blower motor #4 taken, repaired, and reinstalled.
- Changed oil on Main street pumps 1, 2 &3
- Replace A/C unit at hauler station.
- Chlorine contact chambers in place. Installation 98% complete. We have received the Chlorinator and De-Chlorinator. To be installed after we have the canopy to cover these items. Waiting on Design
- Permit applied for from ADEQ for Drying Beds on 9/2/2019. Submitted answers to ADEQ Dec19th. Reviewed Design with ADEQ 01/27/2020.
- ADEQ Grants application for significant amendments 4/24/2020
Pending Payment for Permit. Received New APP Permit May 11th, 2020

- Took Vac Truck to Phoenix for service.
- Verde RV Park Lift station pipeline is in place, and is 100% completed. Working on getting APS for final power.
- Continued COVID 19 Schedule Phase II, Crew all working back together, with social distancing and mask worn when distancing not an option.
- Coordinate with Construction crews (Rodeo Staff, Tierra Verde, MulCaire, Etc.)
- Experimenting with Barley Straw to control algae in reuse pond.
- Pulled power on pump #1 at Main Street for removal.
- Removed Pump #1 and installed rebuilt pump at Main Street.
- Drying beds concrete is 100% Poured, piping and valves installed, final grading is underway. We are installing concrete blocks for our separation if bays. Buying from a local business V's buying a curb machine to do curbs has saved us approx. \$80,000.00
- UV System. Worked with Factory and solved our alarm issue.
- Got news the Pump we removed from Main Street may not be able to be rebuilt. We should know in a few weeks. (Had cable wrapped in it.)
- Had blower motor #6 taken for repair.
- Worked with Verde Ranch Estates on Sewer piping, MH rehab, Etc. Finished and approved. Have inspected 19 new homes.
- Ordered a new Blower Motor to have as a backup.

**CAMP VERDE MUNICIPAL COURT
MONTHLY TRANSMITTAL**

Date: September 3, 2020
Check #: 0224

Reporting Month: **AUGUST 2020**
Total Amount of Check: \$23,686.39 PS

RECEIVED/TO BE ALLOCATED TO ACCOUNTS BELOW:

Received by and date: _____

01-300-40-413000	\$
Fines/Fees/Forfeitures- before the check requests below	
01-300-40-431000	\$380.42
Court Apt-Atty. Reimbursement	
05-310-40-413100	\$159.18
Local JCEF Fund	
05-330-40-413300	\$1310.67
Court Enhancement Fund	
19-601-40-413000	
Camp Verde Marshal's Safety Equip. Fund (\$171.80)	\$391.72
28-4139 License Plate violation (\$219.66)	
28-2533 registration violation 0.00)	
2011 additional assessment citing agency share (\$.26)	
19-540-40-413000	\$0.97
Camp Verde Code Enforcement Sfty. Equip fund	
2011 additional assessment citing agency share (\$0.97)	

COPY

CHECK REQUESTS

To be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. (2011 additional assessment \$8.70) (Suspended plates fee \$0.00)	\$8.70	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee \$1 Fund (City incarceration fee \$83.68) GL#2-003-10-34324 (Addt'l assessment fee Justice Court share \$46.50) GL#3-900-40-35196	\$130.18	01-300-40-413000
000117	Arizona State Treasurer	\$12,325.27	01-300-40-413000
003583	Arizona Department of Public Safety Equip. Fund (2011 Additional assessment fund \$4.00)	\$4.00	01-300-40-413000
003572	Motor Vehicle Division Refund Unit	\$0.00	01-300-40-413000
001014	Registrar of Contractors Safety Equipment Fund	\$0.00	01-300-40-413000
003313	Cottonwood Police Dept Safety Equipment Fund 2011 Additional assessment fund	\$0.00	01-300-40-413000

Limited Jurisdiction Courts
Misdemeanor, Criminal And Civil Traffic Caseload Summary By Charge
 CAMP VERDE MUNICIPAL COURT - 1354

START DATE : 8/1/2020 END DATE : 8/31/2020

LINE ID	CASE TYPE	INCOMING				OUTGOING			Placed on Inactive Status	Total Charges Outgoing
		New Filing & Transfers In	Reopened	Reactivated	Total Charges Incoming	Entry of Judgment	Terminations Default Judgment	Reopened		
	Misdemeanor Criminal and Civil Traffic Caseload Summary by Charge									
	Column ID	1	2	3	4	5	6	7	8	9
A	Person-Sex Offenses	0	0	0	0	1	0	0	0	1
B	Person-Kidnapping	0	0	0	0	0	0	0	0	0
C	Person-Aggravated Assaults	0	0	0	0	0	0	0	0	0
D	Person-Other Assaults	2	1	3	6	4	0	1	0	5
E	Property-Burglary	0	0	0	0	0	0	0	0	0
F	Property-Auto Theft	0	0	0	0	0	0	0	0	0
G	Property-Other	2	0	4	6	2	0	0	2	4
H	Other									
H	Drug Possession/Paraphernalia	6	0	0	6	7	0	0	3	10
I	Weapons	0	0	0	0	0	0	0	0	0
J	Public Order	3	1	3	7	6	0	1	2	9
K	Interfering With Judicial Proceedings	2	0	0	2	0	0	0	0	0
L	Failure to Appear/Misd&CrimTraffic	0	0	0	0	1	0	0	0	1
M	Petty Offenses	0	0	0	0	0	0	0	0	0

N	Other	5	0	1	6	2	0	0	1	3
Section - 2 Criminal Traffic										
DUI										
A	Motor Vehicle	9	0	0	9	0	0	0	2	7
B	Extreme Motor Vehicle	6	0	0	6	0	0	0	1	1
C	Boating/Flying	0	0	0	0	0	0	0	0	0
Serious Violations										
D	Leaving the Scene	0	0	0	0	0	0	0	0	0
E	Reckless Driving	0	0	0	0	0	0	0	0	0
F	Racing on Highway	0	0	0	0	0	0	0	0	0
G	All Other	0	0	0	0	0	0	0	0	0
Other Violations										
H	Criminal Speed	3	0	1	4	1	0	0	1	2
I	All Other	4	0	3	7	3	0	0	1	4
Section - 3 Civil Traffic										
A	Driver License	0	0	0	0	0	0	0	0	0
B	Registration	5	0	0	5	2	0	0	0	2
C	Insurance	2	0	0	2	2	0	0	0	2
D	Speeding	35	2	0	37	22	1	2	0	25
E	Excessive Speeding	23	0	0	23	14	0	0	0	14
F	Red Light	1	1	0	2	0	0	1	0	1
G	Seat Belt	1	0	0	1	0	0	0	0	0
H	State DPS Photo Enforcement	0	0	0	0	0	0	0	0	0
I	Other Civil Traffic	28	3	0	31	33	2	3	0	38
Section - 4 Local - Non Criminal Ordinances										
A	Parking	0	0	0	0	0	0	0	0	0
B	Non-Parking	0	0	0	0	0	0	0	0	0
Section - 5 Felony										
A	Total Felony	0	0	0	0	0	0	0	0	0

GRAND TOTAL		137	8	15	160	100	3	8	18	129
Section - 6 Domestic Violence										
A	Felony-Domestic Violence	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
B	Misdemeanor-Domestic Violence	7	2	6	15	7	<u>0</u>	2	<u>0</u>	9
Section - 7 Special Case Characteristics										
A	Self Represented Litigants	<u>129</u>	7	<u>11</u>	147	<u>98</u>	<u>3</u>	7	<u>10</u>	118
B	Interpreter Services Provided	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0

Limited Jurisdiction Courts

START DATE : 8/1/2020 END DATE : 8/31/2020

LINE ID	CASE TYPE	Column ID												
		1	2	3	4	5	6	7	8	9	10	11	12	13
		Begin Pending		New Filing	Transfer In	Reopened	Reactivated	Terminations		Placed on Inactive Status	Statistical Correction		End Pending	
		Active	Inactive					Entry of Judgment	Reopened	Inactive Status	Active	Inactive	Active	Inactive
Section - 1 Civil														
A	Small Claims	0	0	0	0	0	0	0	0	0	0	0	0	0
B	Forcible Detainer / Eviction Action	0	0	0	0	0	0	0	0	0	0	0	0	0
C	Tort	0	0	0	0	0	0	0	0	0	0	0	0	0
D	Contract	0	0	0	0	0	0	0	0	0	0	0	0	0
E	Debtor-Seller Plaintiff	0	0	0	0	0	0	0	0	0	0	0	0	0
F	Other Civil	0	0	0	0	0	0	0	0	0	0	0	0	0
G	Total Civil Complaints	0	0	0	0	0	0	0	0	0	0	0	0	0
Section - 2 Domestic Violence & Harassment Petitions														
A	Civil Emergency Order of Protection	0	0	0	0	0	0	0	0	0	0	0	0	0
B	Civil Order of Protection	2	0	0	0	0	0	0	0	0	0	0	0	0
C	Injunction Against Harassment	5	0	1	0	0	0	1	0	0	0	0	5	0
D	Injunction Against Workplace Harassment	0	0	0	0	0	0	0	0	0	0	0	0	0
Section - 3 Special Case Characteristics														
A	Self Represented Litigants	7	0	1	0	0	0	1	0	0	0	0	7	0
B	Interpreter Provided	0	0	0	0	0	0	0	0	0	0	0	0	0

Limited Jurisdiction Courts Other Proceedings Held Summary Report

CAMP VERDE MUNICIPAL COURT - 1354
 START DATE : 8/1/2020 END DATE : 8/31/2020

Line ID	Other Proceedings Held	No. of Events
Section - 1 Trials		
A	Misdemeanor/FTA Jury Trials Held	0
B	Misdemeanor/FTA Court Trials Held	3
C	Criminal Traffic/FTA Jury Trials Held	0
D	Criminal Traffic/FTA Court Trials Held	0
E	Civil Jury Trials Held	0
F	Civil Court Trials Held	0
G	Civil Forcible Detainer/Eviction Action Court Trials Held	0
Section - 2 Hearings and Initial Appearances		
H	Civil Traffic Hearings Held	2
I	Felony, Misdemeanor and Criminal Traffic Initial Appearances	1
J	Felony Preliminary Hearings Held	0
K	Small Claims Hearings Held/Defaults	0
L	Small Claims Hearings Held/Defaults before Volunteer Hearing Officer	0
M	Order of Protection-Hearings Held to Revoke or Modify Order	0
N	Injunction against Harassment-Hearings Held to Revoke or Modify Order	0
O	Juvenile Hearings Held	0
Section - 3 Special Proceedings		
P	Fugitive Complaints Filed	0
Q	Search Warrants Issued	0



CAMP VERDE COMMUNITY LIBRARY

130 Black Bridge Road Camp Verde AZ 86322 | 928-554-8380

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report August 2020
DATE: 9/8/2020
CC: Department Heads, Town Council

Report from the Library Director: A big SHOUT OUT to library staff who are daily cleaning, disinfecting, and sanitizing everything from returning library materials, countertops, and book trucks to door handles, keyboards, and library chairs. All have been doing an excellent job at being consistent and thorough!

We have a set of **Native American Voting Act Posters** on display in the lobby of the Library thanks to Kathy Davis and the League of Women Voters participation in the Smithsonian Voices and Votes exhibition. These posters were designed to accompany the Arizona tour of the Smithsonian Exhibition, Voices and Votes: Democracy in America (June 2020 – February 2021) to help tell the story of Indian voting rights in Arizona and the United States. The design and content were prepared by

- Anne Worthington, newspaper reporter, seasonal park ranger, and part-time, seasonal staff for the Coconino County Elections Office,
- Kayo Parsons-Korn, graduated in graphic designer from Portland State University and did the graphic design and photo research for this project, and
- Kathy Davis, National Park Service natural resources and retired Superintendent of Montezuma Castle and Tuzigoot National Monuments.

In consultation with

- Gertrude Smith, Director of Yavapai Culture, & Reba Franco, Cultural Specialist, Yavapai-Apache Nation Cultural Center,
- Albert Nelson, Museum & Culture Department Coordinator, Fort McDowell Yavapai Nation,
- Maurice Crandall, Assistant Professor of Native American Studies, Dartmouth,
- Vincent Randall, Director of Apache Culture, Yavapai-Apache Nation Cultural Center, and
- Don Decker, Director of Public Relations, Yavapai-Apache Nation Cultural Center.

Report from the Adult Library: The library was the designated vote center for Camp Verde. We appreciate the help received from Town of Camp Verde Maintenance crew to open up the Voter Center for us and Yavapai County elections at 5:00a! The local election is the reason we had such high program attendance numbers in August as 514 people showed up to cast their votes.

Report from the Children's Library: As school resumed in August, the Children's area was quite active with families coming to check out books to read. Additionally,

- I am learning the process to order new materials so we will soon have in circulation various math and science books and the *Choose Your Own Adventure* series requested by a child who enjoys them.
- As we wrapped up our LSTA grant-funded quilting project we had to finish up with online classes. While one instructor, Allyn Watson, created a series of online sewing videos, the other one, Denise Losczyk created design concepts for an eventual, potential library quilt mural. Part of the project included providing the community the opportunity to vote on design elements they liked best. Parents and children voted with colorful stickers and we've attached the results to this report.
- On another note, as I was reading the poster display about the Native American Voting Act, a patron approached me and began a conversation which moved to the subject of corn. He shared that in his area, "The Four Corners," his people add a nut produced by the cedar tree to corn and that Camp Verde has various cedar trees. About 15 minutes after he left he returned with cedar on his hand which he gave to me and informed me that that particular cedar is called, "flat cedar," and that it is dried and used to burn as a blessing. The cedar tree is located in the library's parking lot. I keep the pieces as a reminder of the story and the knowledge that I have gained from that conversation.

Report from the Teen Library: With August done, summer is just about over. September brings the return to school as either fully in-person, or a combined hybrid digital format. Because of this, kids are beginning to return to the Teen library to study, use the Internet, and adjust to this new normal. To help facilitate this, all six of the teen PC's are available for use again (I removed three of them when we first reopened) with Plexiglas dividers between each, and keyboards wrapped in cling wrap for easy cleaning.

- I recently started a new series called, *Adulting 101*, where I make videos teaching every-day life skills. So far, I've covered checking your vehicle's oil (and why it's important), cooking eggs three different ways, and properly fixing a squeaky hinge. These seem to be well received so far, and I'm excited to keep making them. For September, we have our first virtual FRANK Talk scheduled on the 11th. The program is aimed at teens, and titled, "*Do you see what I see? Implicit Bias for Better or Worse*" presented by Rory Gilbert. This should be an exciting program, and we are aiming to do a Frank Talk each month through December (see attached).
- Last but not least, I am exploring the world of [Esports](#), and what that would look like for the Library. In our world today, teens can earn college scholarships for being good at videogames, just like athletes have been able to do for decades. Additionally, [Esports](#) programs promote teamwork and problem solving, and can lead to careers in programming, coding, game design, and broadcasting. Cottonwood Public Library and Sedona Public Libraries are both looking to enter the space as well, so we are collaborating on the project. For more information see [E Sports and Evidence Based Connected Learning](#).

Report from Tech Services: I am exploring ways to have a little fun with book displays and make them more attractive and appealing to patrons entering the library.

Report from PC Helpdesk: In an effort to reduce missed calls at the library's main number, we are tracking incoming and missed calls at the PC Helpdesk in our statistical report. Staff working in the public PC area have been asked to help many patrons apply for unemployment benefits and vehicle registration this month.

To really keep up with what is going on at the library, don't forget to follow us on Facebook at:

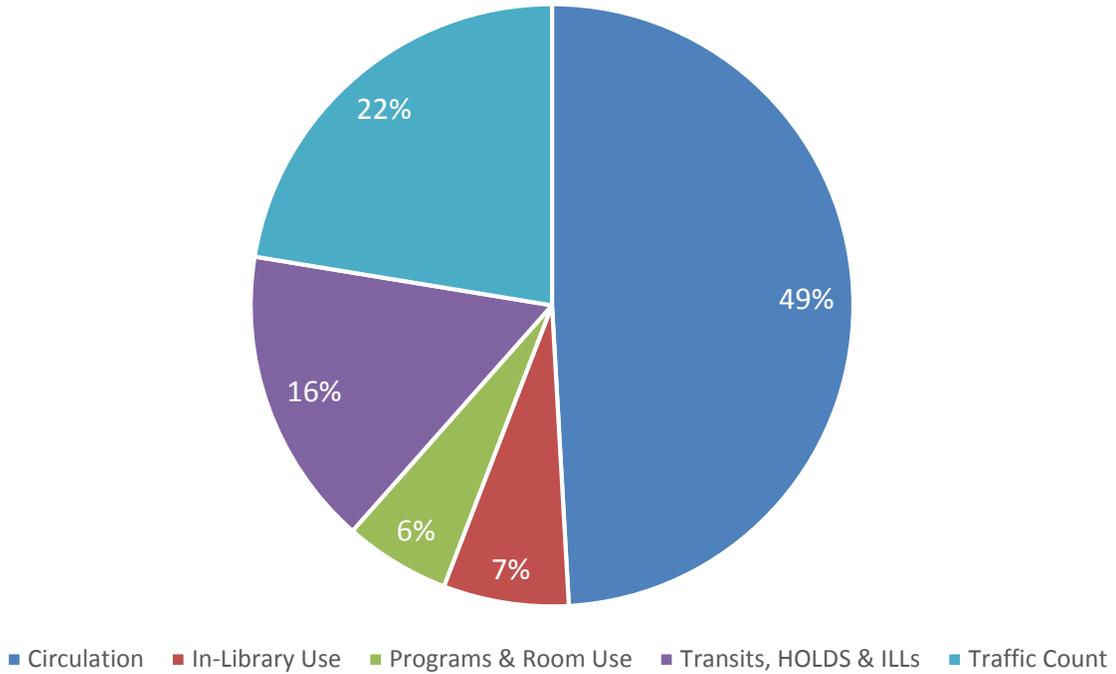
<https://www.facebook.com/campverdelibrary>

	Aug-20	Aug-19	% change	YTD-FY21	YTD-FY20	% change
In-Library Uses						
Traffic Count	4,052	9,216	-56.0%	8,205	17,980	-54.4%
New Cards Issued	45	64	-29.7%	94	125	-24.8%
Computer Use - All Ages	766	1,285	-40.4%	1,440	2,535	-43.2%
PC Helpdesk Answered Calls	131	n/a		309	n/a	
PC Helpdesk Missed Calls	48	n/a		142	n/a	
Requests for Computer Help	50	110	-54.5%	86	272	-68.4%
Reference Questions	42	90	-53.3%	101	241	-58.1%
Study Room Uses	31	69	-55.1%	49	123	-60.2%
Study Room Use - Hours	57	139	-59.0%	85	264	-67.8%
Study Room Use - People Served	47	82	-42.7%	75	145	-48.3%
Total In-Library Use	5,269	11,055	-52.3%	10,586	21,685	-51.2%
Library Programs						
Community Room Uses	4	42	-90.5%	9	76	-88.2%
Community Programs Attendance	533	237	124.9%	581	529	9.8%
Adult Programs	3	17	-82.4%	4	44	-90.9%
Adult Program Attendance	39	234	-83.3%	83	548	-84.9%
Children's Programs	14	22	-36.4%	39	53	-26.4%
Children's Program Attendance	298	126	136.5%	659	418	57.7%
Teen Programs	9	14	-35.7%	20	22	-9.1%
Teen Program Attendance	48	144	-66.7%	71	218	-67.4%
Total Library Program Attendance	918	741	23.9%	1394	1713	-18.6%
Circulation						
Self-Checkout Use	2,626	1,692	55.2%	5,369	2,903	84.9%
Items Checked Out	3,631	4,263	-14.8%	7,333	10,023	-26.8%
Items Checked In	3,731	5,984	-37.7%	7,472	11,654	-35.9%
Renewed Items	1,516	1066	42.2%	3,597	1,867	92.7%
Total Circulation	8,878	11,313	-21.5%	18,402	23,544	-21.8%
Circulation Areas of Interest						
Audio Books	173	242	-28.5%	178	454	-60.8%
DVDs & Movies	1,325	2,366	-44.0%	2,633	4,398	-40.1%
eBooks	827	714	15.8%	1,715	1,476	16.2%
Laptops & iPads	18	89	-79.8%	26	125	-79.2%
Spanish Material	8	15	-46.7%	17	27	-37.0%
VOX Media Books	37	35	5.7%	63	73	-13.7%
Children's Material	632	1,163	-45.7%	1,148	2,300	-50.1%
Teen's Material	275	588	-53.2%	565	1,197	-52.8%
Transits, HOLDS & InterLibrary Loans						
HOLDS Filled	1,091	1,241	-12.1%	2,210	2,454	-9.9%
Transit Items Sent & Received	1,801	1,879	-4.2%	3,684	3,773	-2.4%
CVCL ILL Items Going Out	11	22	-50.0%	33	53	-37.7%
ILL Items for CVCL Patrons	2	6	-66.7%	5	11	-54.5%
Total Transit, HOLDS & ILL Activity	2,905	3,148	-7.7%	5,932	6,291	-5.7%
Library Volunteers						
Number of Volunteers	9	26	-65.4%	18	49	-63.3%
Number of Hours Given	90	502	-82.1%	195	941	-79.3%
Average Hours/Volunteer	10.0	19.3	-48.2%	10.8	19.2	-43.6%
Collection & Development						
New Kids & Teen Material Added	37	62	-40.3%	123	116	6.0%
New Books & Magazines Added	137	210	-34.8%	373	540	-30.9%
New Audio-Visual Material Added	59	145	-59.3%	165	225	-26.7%
Total Items Added	196	355	-44.8%	538	765	-29.7%

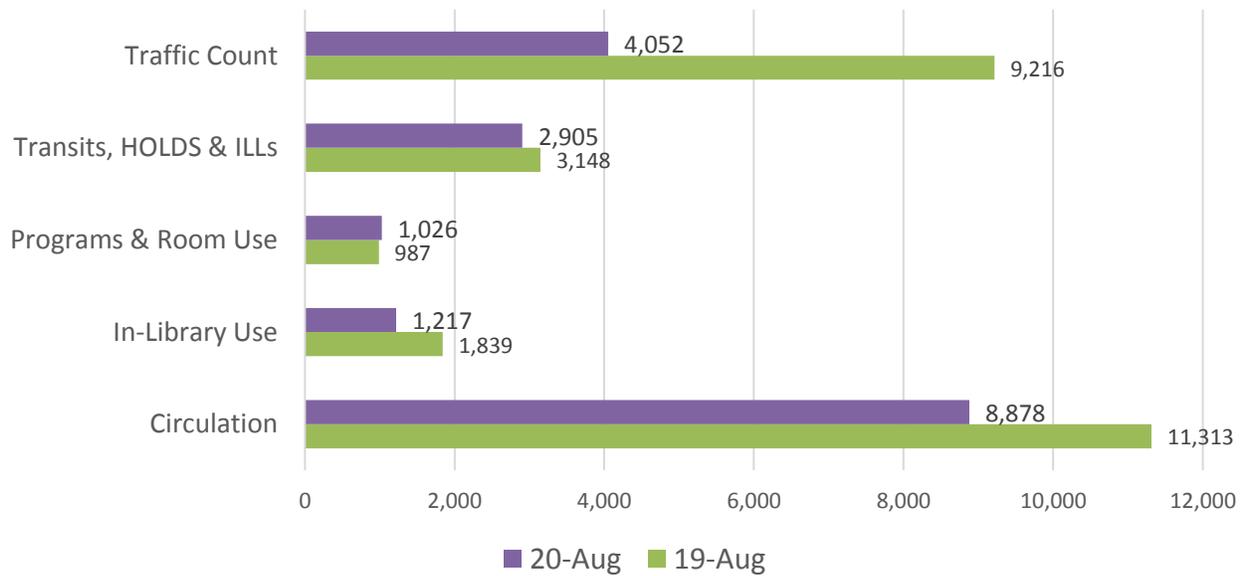
Mending & Donations

Items Mended or Repaired	0	36	-100.0%	0	207	-100.0%
Donations Processed	173	1,778	-90.3%	425	4,561	-90.7%
Donations Cataloged	61	133	-54.1%	61	226	-73.0%

Library Use: August 2020



Library Use: August 2019 vs. August 2020





FOR IMMEDIATE RELEASE
8-26-2020

CAMP VERDE COMMUNITY LIBRARY TO HOST VIRTUAL COMMUNITY CONVERSATION ON IMPLICIT BIAS

Do You See What I See? Implicit Bias for Better or Worse

Join Camp Verde Community Library online at 3:00 pm on Friday, September 11th for a free FRANK Talk about implicit bias.

Rory Gilbert, M.Ed., SPHR, SHRM-SCP will present the program via an online Zoom meeting co-hosted by Zack Garcia from Camp Verde Community Library. A brief recorded video introduction is followed by a live interactive discussion with Rory. Participants must register to attend the event [HERE](#) or by going to our Facebook page (@campverdelibrary) at <https://www.facebook.com/campverdelibrary> and clicking on *Events*. There is a limit of 30 participants.

Current events across the nation are challenging us to take a hard look at how some groups of people are being treated differently from others on a daily basis. Why does this happen? What systems intentionally or implicitly benefit some people at the expense of others? How does systemic oppression impact certain groups at work, at school, and in the community? As the beneficiaries of these systemic decisions, policies or laws, we are often not even aware of the impact on us, or the harm to others. This program provides an opportunity to explore how systems impact people differently, and the steps we can take personally to eliminate unfair treatment and harm to others.

FRANK Talks is an interactive community conversation program from Arizona Humanities in partnership with the Arizona State Library, Archives, and Public Records. Attendees discuss issues of local and national importance. FRANK Talks encourage participants to weigh facts, provide the opportunity to put them in context, and consider different points of view. Learn more about FRANK Talks at www.azhumanities.org.

“The goal of programs like FRANK Talks is to inspire people to listen respectfully and engage thoughtfully with one another on important issues that affect our communities,” shared Camp Verde Community Librarian Zack Garcia. “We hope people will learn about other perspectives.”

About Rory Gilbert:

Rory specializes in supporting organizations committed to enhancing diversity, and creating more inclusive cultures. She is a certified professional coach and mediator trained in interest-based problem resolution. Rory's consulting work specializes in supporting organizations committed to enhancing diversity, and creating more inclusive cultures. Rory worked with the Maricopa Community Colleges (MCCCD) for a decade providing strategic direction to MCCCD's diversity, inclusiveness and engagement plan. She developed the MOSAIC curriculum for MCCCD's Talent Management initiative as lead curriculum designer, and provided facilitation, mediation and coaching for the Leadership Advancement Program, and for faculty, administrators and employees. Rory collaborates with social justice advocates in Arizona to address racism, hate crimes, white supremacy and health care disparities through public speaking, community dialogues, training, and media communications. Rory is co-founder of the Healing Racism Public Dialogue Series, winner of the 2008 National League of Cities Promoting Inclusive Award.

For any questions regarding this program, contact librarian Zack Garcia at 928-554-8390 or Zachary.Garcia@campverde.az.gov.

YOUR WOMEN COUNTS



Let us know what you prefer!

**Design Concept #01:
Library History Mural**

**Design Concept #02:
Library Rainbow Mural**



LIBRARY QUILT MURAL

Explanation from the designer, Denise Losczyk

- **Both designs show the basic concept and will change a bit in the quilting computer program.**
- **I used trees to represent the memorial trees at the library & because a library is like a tree of knowledge.**
- **Butterflies and flowers are for the butterfly garden.**
- **The words/phrases in each design will be fusible applique, or possibly machine embroidered text on cloth.**
- **The borders on the sides represent stacked books.**
- **We are open to suggestions of words chosen to represent the history and value of the library**

QUILT MURAL – Design Concept #01 – 21 votes



- 2016
 CAMP VERDE
 COMMUNITY LIBRARY
 THANK YOU TO:
 YANA ASH
 Betty Chester
 Phil England
 PAT Hjalmarson
 Vada Lovato
 Baltazar Lozano
 Sharon Massey
 Fred Sanchez
 Dorothy Wood

"A Great Library makes a Great Town."
 -Dorothy Wood

Village Belle Dress Shop 1958

WPA JAIL 1962

CAMP VERDE COMMUNITY & LIBRARY 1974

QUILT MURAL – Design Concept #02 – 12 votes



QUILT MURAL – Design Elements Final Talley

I REALLY like (choose Your Top 5)

Final Talley	
14	Tree with roots
7	Leaves without words
7	Stars
6	Leaves with words
6	Colorful stacks of books
6	Bright colors
5	Butterflies
5	Hearts
4	Clouds
4	Rainbow without words
3	Flowers
3	Books without titles/authors
3	Rainbow with words
3	The Dorothy Wood quote
2	Books with titles/authors
2	Soft colors
2	Tree without roots
1	Paper chain of people



I'd like to see (choose Your Top 3)	
10	the River
8	Mountains
6	the Sun
4	Birds

COMMUNITY DEVELOPMENT

August 2020



PAST & PRESENT



Community Development Director Melinda Lee ◊ Robert Foreman – Building Official ◊
Cliff Bryson – Code Compliance Officer ◊ Jonathon Rivero – Plans Examiner/Building Inspector ◊
Roxanne Jasman – Plans Examiner ◊ Bobbi Webb – Admin. Asst./Asst. Planner ◊ Lisa Carnavale – Permit Technician

**Community Development
Director's Monthly Report
August 2020**

August was a month for virtual conferences, including iWorQ (our permitting and code compliance system), customer service, and leadership training. Each staff member had an opportunity to participate in various online sessions.

The department received 57 new permits this month, with a revenue of \$55,000! Our projection for the entire year was \$60,000... ☺ We are starting to see more commercial projects; new, expansions, and tenant improvements. The old Sutler's space is already being prepped for a new restaurant called "Low Places"; AutoZone is moving forward, and the new IQ Car Wash has been issued their permits to proceed. Along with that was a lot of residential permits, also seeing renovations, additions, new homes, and solar installations. The new Rodeo Arena and Verde Ranch Estates Manufactured Home Park have both added significantly to our work load!

Our department doors remain locked with limited access; however, our intake and inspection volumes are steadily increasing. It has become necessary to reallocate some of the duties throughout staff to keep the flow of permit intake moving forward. Major projects have increased the intensity of processing. As our permit volumes increase, we are seeking additional resources, in equipment and possibly even staffing, to assist with the processing.

There were two Development Standards Reviews this month. Sonoran Holdings has purchased the large building off of Howards Road and is pursuing an indoor marijuana cultivation facility. Their plan is to also provide a dispensary, if they can receive the proper licensing from the State of Arizona. High View, LLC, owned by Dugan McDonald, is also pursuing the development of the approved Boulder Creek Master Plan for his mining property on State Route 260 by Aultman Parkway. The first two phases include an RV & Boat Storage, plus a truck stop type of facility with fueling and restaurants, and RV service and wash.

The Town's application to rezone White Hawk Business Park to C3 has been withdrawn, due to the opposition from the adjacent residential neighborhood. The owner of the property is still working with the Town, requesting the name be changed to remove "Business Park" and a possible downzoning from the current C2 back to a residential district.

The Director has been pursuing the annexation of the Town's two parcels adjacent to (and a part of) the Wastewater Treatment Plant. There are some issues that need to be worked out; yet, the intent is to continue to pursue annexation.

Our code compliance officer has been involved with a local group that is wanting to advocate for the Dark Sky status and to help with public awareness. Their meeting this month indicated they are formalizing that group.

It is the department's intent to begin more public outreach at local events. We plan to partner with community groups to provide information and awareness regarding issues such as dark skies, sign codes, permitting processes, and proposed code updates. A recent project for code updates includes a review of how to handle public access to water bodies in the Town. Look for our new Community Development booth!

There is one open seat in our Planning Commission; however, when two of the current members take their elected seats for Town Council in November, there will be three open seats. The Board of Adjustments currently has one open seat available. Anyone with an interest in serving on either of these boards should contact our department or the Town Clerk for more information.

TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT
CODE COMPLIANCE



MEMORANDUM

DATE: Thursday Sept 3, 2020
TO: Melinda Lee, Community Development Director
FROM: Cliff Bryson, Code Compliance Officer
SUBJECT: August 2020 Monthly Report
FOR: Information

On Thursday, September 3, 2020, staff assigned with the Community Development Code Compliance Section provided the following monthly report for the month of August of 2020.

Code Compliance currently has **(60) sixty active cases. (8) eight** new cases were initiated in the month of August with the following breakdown by reporting type: **Proactive Enforcement (3) three, Compliant Form (3) three, Phone (1) one, and In-person (1) one.** In the month of August, **(14) fourteen** cases were successfully closed with voluntary compliance, **(4) four** cases closed with no violation and **(1) one** closed unfounded. To date, Code Compliance has **(7) seven** cases in prosecution status with **(1) one** new case submitted and approved for prosecution. The Code Compliance Section continues to work with the owner-occupants to come into compliance.

During the month of August 2020, the top **(3) three** violations of the Zoning/Planning Ordinance and/or Town Code section(s) were:

1. **Town Code 7-2-104; Permit Required**
2. **Town Code 10-2-1, General Nuisance (Accumulation)**
3. **Town Code 10-2-1A.2a, Overgrowth of dry weeds over 6" (Fire Hazard)**

BUILDING DIVISION MONTHLY REPORT

FOR THE MONTH OF : AUGUST
 YEAR: 2020

PERMITS:

Received:	57
Issued:	21
Finalized:	40

PLAN REVIEWS:

Commercial:	5
Residential:	10

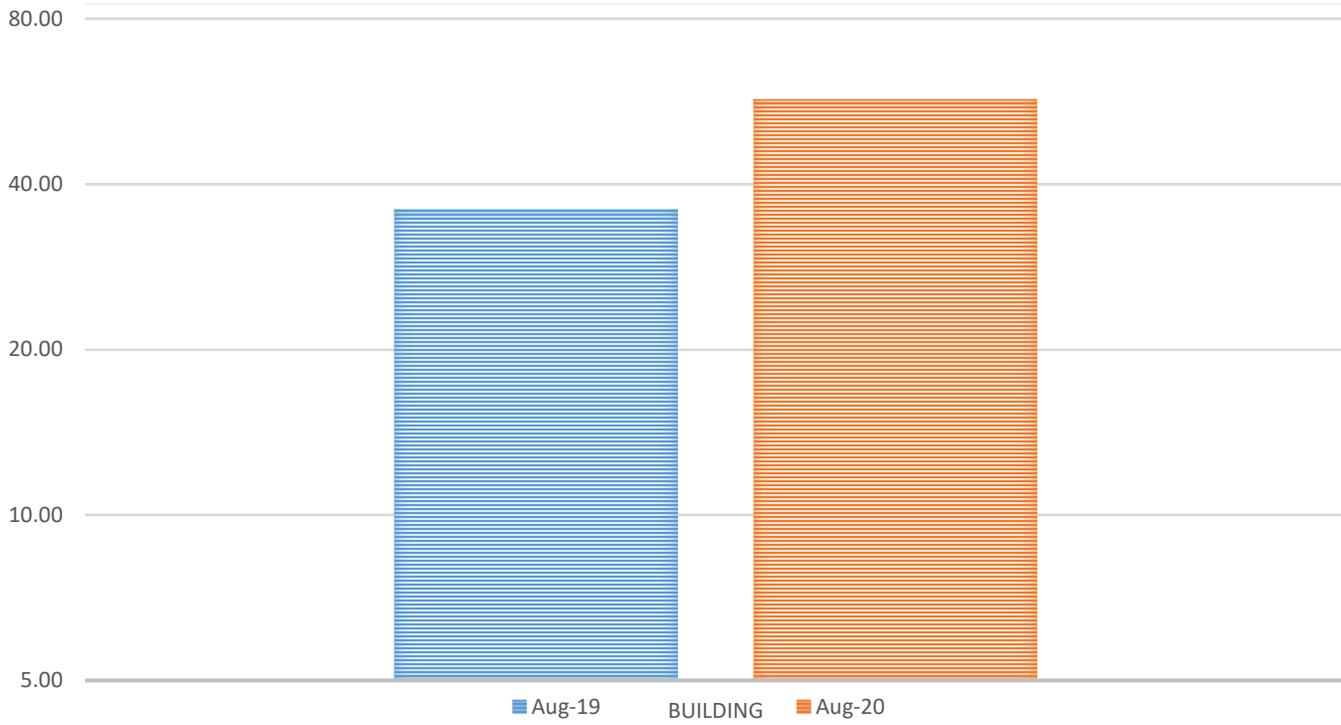
Inspections:	57
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Site Inspections:	1
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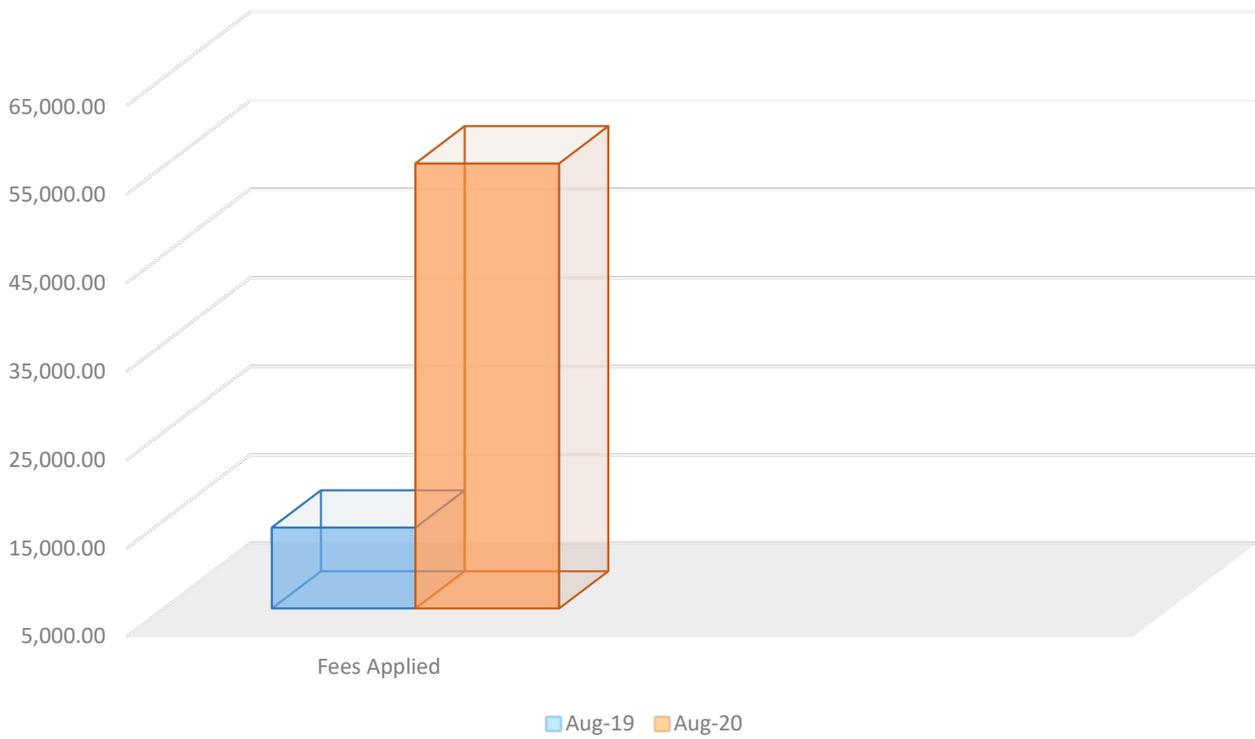
Business License:	4
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DSR Meetings:	2
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PERMITS RECEIVED



FEE REVENUE



Monthly Report for Planning & Zoning Items

August 2020:

Zoning Clearances Completed:	5	ADU Inspections:	2
Residential:	4	Residential:	2
Commercial:	1	Commercial:	0
Zoning Verifications:	0	Administrative Reviews:	0
Minor Land Divisions:	0	Lot Line Adjustments:	0
Temporary Use Permits:	0	ADU Rental:	2
Development Standards Review:	2	Conceptual Plan:	3
Zoning Map Change:	1	Use Permits:	0
Preliminary Plat:	0	Final Plat:	0
Final Site Plan Review:	0	Text Amendments:	1
Board of Adjustment Meetings:	0	PZC Items to Town Council:	0
Planning Commission Meetings:	1	Ordinances/Resolutions Adopted:	0
Business Licenses received:	4	Training/Webinars:	1 <u>ArcGis</u>
Business Licenses approved:	2		2 IWORQ

Other Meetings: 1 Neighborhood meeting, 1 Walk through

GIS Projects: 15 New Addresses Assigned

0 Received online

Phone Calls Processed: 202

AUGUST LAND USE PERMITS

PERMIT #	PERMIT DATE	APPLICANT NAME	PLANNING & ZONING	OWNER NAME	PARCEL #	PARCEL ADDRESS	REVIEW STATUS
20200321	8/19/20	JEREMY BACH	DEVELOPMENT STANDARDS REVIEW	HIGH VIEW LL	403-15-002	3901 W SR 260	APPROVED
20200295	8/10/20	ALAN KENSON	DEVELOPMENT STANDARDS REVIEW	SONORAN HOLDINGS LLC	404-02-024	1581 S BOYLES W	APPROVED
20200333	8/26/20	AZ PERMIT PUSHERS	ZONING CLEARANCE	LAUREN WILLIS	404-05-083	871 E STOLEN BL	APPROVED
20200327	8/21/20	DEBORAH ASHBY	ZONING CLEARANCE	DEBORAH ASHBY	404-32-124	2760 E VERNON	APPROVED
20200318	8/17/20	JENNIFER CRUM	ZONING CLEARANCE	JENNIFER CRUM	404-32-124	3515 E CLINTON	APPROVED
20200315	8/14/20	RUBEN LOZANO	ZONING CLEARANCE	RUBEN LOZANO	404-20-189	2090 W PASO FINO WAY	APPROVED
20200309	8/12/20	DOUG WRIGHT	ZONING CLEARANCE	DOUG WRIGHT	404-02-014	31 E SR 260	APPROVED
20200307	8/12/20	ROSEMARY SCHURICHT	ZONING CLEARANCE	ROSEMARY SCHURICHT	404-32-002	3080 E ZACHARY	APPROVED
20200292	8/8/20	AZ PERMIT PUSHERS	ZONING CLEARANCE	LAUREN WILLIS	404-05-083	871 E STOLEN BL	APPROVED
20200275	8/3/20	CLAYTON PETTY	ZONING CLEARANCE	DANIEL CLAYTON	404-02-026	801 E HOWARDS	APPROVED
TOTAL APPLICATIONS: 10							
TOTAL ONLINE: 5							

****PLEASE REMEMBER TO FILL IN THE YELLOW AREAS****

Please return to: building.statistics@construction.com or Fax: 800-892-7470 or Fax: 866-663-6373

ID#: 24059

For the Month of: Aug-20

Area covered by permits: TOWN OF CAMP VERDE

← Please place your Dodge ID # found in the email Subject here.

TOTAL VALUATION OF CONSTRUCTION EXCLUDES LAND AND PERMIT FEES

NEW RESIDENTIAL BUILDINGS	Total Number of Buildings	Total Dwelling Units	Total Valuation of Construction (omit cents)	Total Square Feet of Living Area (If available)
SINGLE FAMILY DETACHED		3	\$730,878	8,081
SINGLE FAMILY ATTACHED (Townhouses or Row Houses)	0	0	\$0	0
TWO-FAMILY BUILDINGS (Duplexes)	0	0	\$0	0
THREE-OR-MORE-FAMILY BUILDINGS (Apartments or Stacked Condos)	0	0	\$0	0

If **No Permits** for the categories, please enter "0" in this box

QUESTION/COMMENT
Contact Us **TOLL-FREE**
by Phone: 877-489-403;
Fax: 800-892-7470 or
Fax: 866-663-6373

Name of person to contact regarding this report:

BOBBI WEBB

Phone Number: 928-554-0054

Email Address: BOBBI.WEBB@CAMPVERDE.AZ.GOV

THANK YOU!

Permit Report monthly

08/01/2020 - 08/31/2020

Permit #	Permit Date	Permit Type	Applicant Name	Description	Project Cost	Primary Contractor	Total Fees	Parcel Address
20200340	8/31/2020	Building	Ingrid Osses	COM - TI	0			
20200339	8/28/2020	SOLAR	Alan Williams	RES - RM SOLAR	0			2180 E AMY DR
20200338	8/27/2020	SOLAR	Emily Pataska	RES- RM Solar 7.92 kw	0		\$206.00	3433 E MOCKING BIRD LN
20200337	8/27/2020	Building	PAUL STANFIELD	RES - DECK AND SHED ADDITION	4,000		\$308.49	115 N SHORTHORN DR
20200336	8/26/2020	Building	BRADY CUSTOM BUILDERS LLC	COM - TI (BAND STAGE)	2,500	BRADY CUSTOM BUILDERS	\$227.18	564 S Main St
20200335	8/26/2020	SIGNS	JESUS PEREZ (SITO)	COM - SIGN	0		\$164.80	3885 W Old State Hwy 279
20200334	8/26/2020	Building	Candice lincoln	RES - convert carport to garage	0			2170 W WESTWARD DR
20200333	8/26/2020	Zoning Clearance	CODY WANTLAND	RES - 6 FT PRIVACY FENCE	1,500		\$87.55	871 E STOLEN BLVD
20200332	8/26/2020	SOLAR	Emily Pataska	RES-Install RM Solar 9.75 kw	0	TITAN SOLAR POWER	\$206.00	593 S HIGHLINE LN

20200331	8/25/2020	Electrical	Travis Purinton	RES- OTC Elect_Replace Power Pole	0	PUR SOLAR INC	\$84.98	611 S 4TH ST
20200330	8/24/2020	Building	Travis and Britney Brewer	RES - SFR & SHOP	460,000	RED STAG CONSTRUCTION LLC	\$6,069.02	1997 Summit View Circle
20200329	8/24/2020	Electrical	Donald Beaumier	RES - 200 AMP PEDESTAL	1,000	CV ELECTRIC LLC	\$84.98	2428 N LA GRANDE DR
20200328	8/21/2020	SOLAR	Calvin Bahe	RES- RM Solar	24,692	PUR SOLAR INC	\$206.00	1808 E COUNTRY LN
20200327	8/21/2020	Zoning Clearance	Deborah Ashby	RES - 10 X 20 SHED	5,500		\$87.55	2760 E VERNON AVE
20200326	8/20/2020	Building	Camp Verde Arena Asso	COM- Arena Lighting	72,000	NETWORX CABLING SYSTEMS		1495 E HIDEOUT ARENA LN
20200325	8/20/2020	Building	Camp Verde Arena Asso	COM- Announcers Stands	10			1495 E HIDEOUT ARENA LN
20200324	8/20/2020	Building	Camp Verde Arena Association	COM- (2) Bleachers; 3615 sf & 450 sf	56,000			1495 E HIDEOUT ARENA LN
20200323	8/19/2020	FIRE	Randall and Dianna Cramer	mitigation and repair from a kitchen fire				476 E QUARTERHORSE LN
20200320	8/19/2020	SIGNS	D. Gabriela Goodman	COM- 2 Drive thru Menu Boards	0		\$242.05	1580 W STATE ROUTE 260
20200319	8/18/2020	Building	ProSteel STR LLC	COM-60'X84" Metal Building	450,000	PROSTEEL STR LLC	\$7,100.82	803 N INDUSTRIAL DR

20200318	8/17/2020	Zoning Clearance	Jennifer ann Crum	Replace chain link w/ wood picket	0		\$87.55	3515 E CLINTON LN
20200317	8/17/2020	SOLAR	Alexis Valenzuela	RES- RM Solar 7.695 kw	15,383		\$206.00	251 S RIVER CAVE RD
20200316	8/14/2020	Electrical	Elan Electric Inc	RES-Install backup generator	0	ELAN ELECTRIC INC	\$84.98	315 S GROSETA DR
20200315	8/14/2020	Building	RUBEN & CLORINDA LOZANO	RES - SFR	450,000	Ruben Lozano	\$6,510.89	2090 W PASO FINO WAY
20200313	8/13/2020	Zoning Clearance	Camp Verde Arena Association	COM- Fence Gate (Main Entry Gate Arena)	0	TOTAL BUILDING SYSTEMS INC		1495 E HIDEOUT ARENA LN
20200312	8/13/2020	Building	TOWN OF CAMP VERDE	COM- Trailhead Restroom	26,000			2425 S SALT MINE RD
20200311	8/12/2020	Building	Town Of Camp Verde	COM- Ramadas & Fencing	32,000	TIERRA VERDE INVESTMENT		2425 S SALT MINE RD
20200310	8/12/2020	SIGNS	Town Of Camp Verde	COM-Kiosk& Monument Sign	6,000		\$0.00	2425 S SALT MINE RD
20200309	8/12/2020	Zoning Clearance	Douglas and Alicia Wright	RES- 40' Container	0	Alicia Write	\$87.55	31 E STATE ROUTE 260
20200307	8/12/2020	Building	W R Sinosky	RES- Garage and Storage Shed	25,000	AMERICAN STEEL CARPORTS	\$835.33	3080 E Zachary LN
20200306	8/11/2020	Building	John W Stoumbis	RES- New Carport	4,000	AMERICAN STEEL CARPORTS	\$333.98	927 W APACHE TRL

20200305	8/11/2020	SOLAR	Mackenzie DeFrancisco	RES- RM Solar 13.68 kw	0	FREEDOM FOREVER ARIZONA LLC	\$206.00	1940 N RUSTLER TRL
20200304	8/11/2020	Mechanical	VERDE RANCH ESTATES	RES-OTC MECHANICAL	0	Liberty Cooling and Heating Inc	\$84.98	31 S MANN CIR, LOT #53
20200303	8/11/2020	Mechanical	VERDE RANCH ESTATES	RES-OTC MECHANICAL	0	Liberty Cooling and Heating Inc	\$84.98	37 S MANN CIR #52
20200302	8/11/2020	Mechanical	VERDE RANCH ESTATES	RES-MECHANICAL	0	Liberty Cooling and Heating Inc	\$84.98	43 S MANN CIR, LOT 51
20200301	8/11/2020	Mechanical	VERDE RANCH ESTATES	RES-MECHANICAL	0	Liberty Cooling and Heating Inc	\$84.98	49 S MANN CIR #50
20200300	8/11/2020	Mechanical	VERDE RANCH ESTATES	RES-OTC MECHANICAL	0	Liberty Cooling and Heating Inc	\$84.98	55 S Mann Cir #49
20200299	8/11/2020	Mechanical	VERDE RANCH ESTATES	RES-OTC MECHANICAL	0	Liberty Cooling and Heating Inc	\$84.98	61 S Mann Cir #48
20200298	8/11/2020	Mechanical	VERDE RANCH ESTATES	RES-OTC MECHANICAL	0	Liberty Cooling and Heating Inc	\$84.98	85 S Mann Cir #45
20200297	8/11/2020	Mechanical	VERDE RANCH ESTATES	RES-OTC MECHANICAL	0	Liberty Cooling and Heating Inc	\$84.98	73 S Mann Cir #46
20200296	8/11/2020	Mechanical	VERDE RANCH ESTATES	RES-OTC MECHANICAL	0	Liberty Cooling and Heating Inc	\$84.98	67 S MANN CIR #47
20200294	8/10/2020	Manufactured Home	David Baugher	26'8" x 56' Oakwood Home	0		\$535.00	2484 N Mustang Ln

20200293	8/9/2020	Mechanical	Az Permit Pushers LLC	OTC MECH- New A/C unit	0	Liberty Cooling and Heating Inc	\$84.98	871 E STOLEN BLVD
20200292	8/8/2020	Manufactured Home	Az Permit Pushers LLC	RES - MFH INSTALL	160,000	DESERT SKY MHS	\$540.00	871 E Stolen Blvd
20200290	8/6/2020	SOLAR	EMILY PATASKA	RES-RM Solar 6.27 kw	0	TITAN SOLAR	\$206.00	2366 N LA GRANDE DR
20200289	8/6/2020	SOLAR	Emily Pataska	RES-Install RM Solar 7.59	0	TITAN SOLAR	\$206.00	1168 W BUFFALO TRL
20200288	8/6/2020	SOLAR	Emily Pataska	RES-RM Solar 8.12 kw	0	TITAN SOLAR	\$206.00	1705 W Stagecoach
20200287	8/5/2020	Building	Deyaniira Barreras	RES-SFH	120,232	Rene Garcia	\$3,561.41	2984 E SKYLINE DR
20200286	8/4/2020	Building	Krista Smith	Weather King Shed	0	Weather King		1603 W Stagecoach
20200285	8/4/2020	Building	Wyland Custom Homes	RES- Duplex	150,000	WYLAND CUSTOM HOMES	\$2,644.53	4501 E CANYON DR
20200284	8/3/2020	Zoning Clearance	BYLER HOMES LLC	RES - 4' Vinyl Fence	6,000	BYLER HOMES LLC	\$87.55	290 W MESA LN
20200283	8/3/2020	Electrical	Brian Rayburn	RES -OTC Electrical	200	RAYBURN ELECTRIC	\$84.98	212 W HEREFORD
20200282	8/4/2020	SIGNS	VERDE RANCH MH	COM -Sign-Monument	6,000	Red Moon Development	\$164.80	N/A
20200281	8/3/2020	Building	Marvin M Phelps	COM-Patio & Roof Attach	35,000	C & B CONSTRUCT	\$1,232.12	2120 W Reservation Loop RD
Total Fees							\$35,067	

Total Records: 57

Online: 30