

October 2013 Monthly Report



*Town Manager
Russ Martin
928-554-0001*

DEPARTMENT HEAD INFORMATION

<i>Clerk</i>	<i>Debbie Barber</i>	<i>554-0021</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: November 12, 2013
Cc: Department Heads
Re: Manager's report for the period ending October 31, 2013

The following is the Manager's report regarding activities in the month of October 2013:

Highway 260:

All the communities in the Valley are currently reviewing with ADOT during work sessions the proposed IGA. This is with the hope to complete adoption by all of the communities with signatures by December so design work can continue.

SciTech Festival - STEM:

Staff is working with the School District and the other communities in the Verde Valley to put on a Science and Technology Festival that focuses on (STEM) Science, Technology, Engineering and Mathematics education and ultimately the careers that use these. The Festival is not until the end of March but we are planning to assist the School is providing a day where some of our departments will demonstrate their use of STEM in their jobs. We are also seeking to promote businesses in Camp Verde who do the same.

CVMO Ride Alongs:

I continued with ride alongs these past months and again find them to be helpful and educational. As texting is more widely used officers seem to be more aware of potentially dangerous driving, I appreciate this as I am sure the community does and their continued diligence for our safety. Additionally, it is increasingly common for less fortunate to find their way into Camp Verde without shelter and currently resources in this area are slim. These take time to resolve and often involve the Fire Department resources as well.

HR Updates:

We continue to look to fill Marshal's positions as well as Children's Librarian. We have been filling dispatch, admin and court clerk positions as well as the streets superintendent position in the past couple of weeks. Additionally, Marshal Gardner has located within the Town limits as of October 31st and is compliant with the requirement to reside in Camp Verde.

Halloween!:

What a great event, my thanks to Parks and Rec, the Marshal's office and especially the VIPs volunteers who make this event safe every year!

For questions or comments, please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.

Office of the Town Clerk

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.



Monthly Report for October 2013 ~

On October 29th, Mayor Charlie German and Debbie interviewed and tested 3 candidates for the position of Administrative Assistant. When the scores were added, the position was offered to Barbie Bridge who will work up to 32 hours a week. Please stop in to say hello if you get a chance. We would like to thank Charlie for his help in the interview process.

Business Licenses – We processed 10 new business, 13 Special Event licenses and 37 renewals during the month of October, bringing our total business licenses on file to 558.

Liquor Licenses – We posted two liquor license applications that will come before Council in November.

Special Events – Worked with Camp Verde Promotions on Special Event licenses for Fort Verde Days.

Information Requests/Research Hours – We had 10 in-house (Staff & Council) requests for information requiring 2 hours of research time, and one public requests.

Citizen Complaints – There was no formal complaints filed in October.

Customer Assistance – The month of October averaged 29 customer assistance contacts per day with a total of 667 phone calls and visitors for the month.

Meetings – There were six scheduled Council meetings in October, for which we prepared notices, agendas, packets, minutes, addenda, amendments, green sheets, etc. We posted two public notice.

Ordinances and Resolutions – We processed one new Resolutions and no Ordinances during October.

Records Management – Thanks to Betty Gatchell who is a VIP that has graciously agreed to help the Clerk's Office do some shredding, and thanks to the Marshal's Office for sharing such a wonderful volunteer.

Special Assignments – Work has begun on the 2014 CDBG funding cycle. The first hearing will be held on November 19, 2013 at 2:00 p.m. Initial plans are that I will be working on the application and administration of the grant and Public Works staff will work on the construction/labor standards side of the project if we move forward with a street or flood/drainage project.

Training – I completed the Arizona Secretary of State's 2-day election official recertification training and participated in AZ Dept. of Housing roundtable discussion about housing programs in Arizona.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

Debbie Barber

Debbie Barber, MMC
Town Clerk

11/05/2013 7:08 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
 SORTED BY: LICENSE NUMBER

ORIGINATI
 EFFECTI
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2600		NON-PROFIT RISING STAR ACADEMY	WENDY DAVIS 522 W. FINNIE FLAT RD. CAMP VERDE, AZ 86322	395 MAIN ST S
2602	CONT	UK ELECTRIC LLC	GRAHAM PATTISON 9299 W OLIVE AV #502 PEORIA, AZ 85345	
2603	COMMENTS: CONT	BL060 - ██████████ NORCON INDUSTRIES, INC.	KEENAN HOLTE PO BOX 61988 PHOENIX, AZ 85082	
2604	CONT	ARIZONA GYM FLOORS LLC	FLOYD SHELTON 11058 E. ONYX COURT SCOTTSDALE, AZ 85259	11058 E ONYX CO
2605	COMMENTS: CONT	BL060 - ██████████ P & C ELECTRIC LLC	PAUL POMEROY PO BOX 3070 PRESCOTT, AZ 86302	
2606	COMMENTS: CONT	BL060 - ██████████ BLAZING SKY ENERGY GROUP	DARRON BAKER 235 N MARINA STE 4 PRESCOTT, AZ 86301	
2607	COMMENTS: CONT	BL060 - ██████████ HUNTER CONTRACTING CO	SHAUNA SLEVIN 720 N COOPER RD GILBERT, AZ 85233	720 N COOPER RD
2608	COMMENTS: CONT	BL060 - ██████████ SKW CONTRACTORS	SHAWN WOJTCUK 4229 N 40TH AVE. PHOENIX, AZ 85019	4229 N 40TH AVE
TOTAL LICENSES:		23		

11/05/2013 7:08 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
 SORTED BY: LICENSE NUMBER

ORIGINATI
 EFFECTI
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2068	CONT	KENSON CONSTRUCTION CO INC	6135 CORSAIR AVE PRESCOTT, AZ 86301	
	COMMENTS:	BL060 - [REDACTED]		
2384		NON-PROFIT CAMP VERDE FIRE DISTRICT AUXI	PO BOX 2012 CAMP VERDE, AZ 86322	395 S MAIN
2486	SPEC-V	SUMMER PLACE PECAN FARM	213 QUARTER HORSE LN CAMP VERDE, AZ 86322	395 S MAIN
2568		NON-PROFIT VERDE VALLEY OPTIMIST	PO BOX 63 CAMP VERDE, AZ 86322	OUT OF TOWN
2589	SPEC-V	AMERICAN WINDSPINNERS	DONNA FRAZIER P O BOX 660 CAVE CREEK, AZ 85327	395 MAIN STREET
	COMMENTS:	BL060 - [REDACTED]		
2590	SPEC-V	CONNECTION CONCEPTS	KARIN OLIVIER 1100 S. STATE RT 260 SUITE 17 CAMP VERDE, AZ 86322	395 MAIN STREET
	COMMENTS:	BL060 - [REDACTED]		
2591	SPEC-V	VECTOR MARKETING CORP	JEFFERY JASON 1116 E. STATE STREET OLENN, NY 14760	395 MAIN STREET
2592	SERV	J AND A LTS	JEFF RIOS PO BOX 4121 CAMP VERDE, AZ 86322	2110 SCHAEFFER
	COMMENTS:	BL060 - [REDACTED]		
2593	SPEC-V	MONQUE'S SPECIALTY FOODS	MONIQUE TURNER 354 HEAD STREET CAMP VERDE, AZ 86322	395 MAIN STREET
	COMMENTS:	BL060 - [REDACTED]		
2594	SPEC-V	SOUTH VERDE HS ART CLUB	MERRY DUMAS 464 S. MAIN STREET CAMP VERDE, AZ 86322	395 MAIN STREET
	COMMENTS:	BL060 - [REDACTED]		
2595	RET	MUNGER & ASSOC	EUGENE MUNGER 4674 E. INWOOD WAY FLAGSTAFF, AZ 86004	395 MAIN STREET
	COMMENTS:	BL060 - [REDACTED]-APPLIED FOR		
2596	SPEC-V	CHEZ HORACIO	PAULINE HUNT 60602 N. APOLLO ANTHEM, AZ 85086	395 MAIN STREET
	COMMENTS:	BL060 - [REDACTED]		
2597		NON-PROFIT BOY SCOUTS OF AMERICA	FRANCIS BRINKMAN 3194 E CLINTON LN CAMP VERDE, AZ 86322	395 MAIN STREET
2598	SPEC-V	MIDWAY WEST AMUSEMENTS	MICHELLE JENSEN 13618 N. 99TH AVE. STE 809 SUN CITY, AZ 85351	395 MAIN STREET
2599	SPEC-V	BUTTERFLY CLIPS BY SADIE	SADIE CARPENTER 4675 S HARRISON RD #61 TUCSON, AZ 85730	395 MAIN STREET

TOWN OF CAMP VERDE

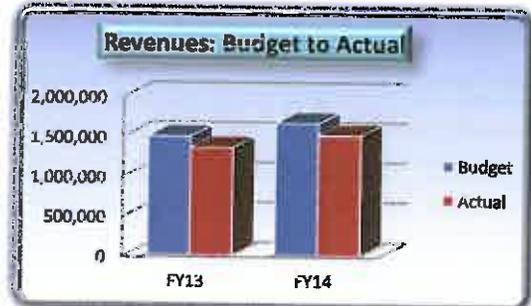
General Fund Report

FY14 - 1st QTR ending Sept 2013

GENERAL FUND REVENUES

	FY 13-14 Budget	FY 13-14 Actual	% of Budget Received
Local Taxes	2,803,921	619,155	22%
Franchise Fees	250,950	79,605	32%
State Sales Tax	915,000	223,788	24%
Urban Revenue Sharing	1,213,000	303,262	25%
Vehicle License Tax	565,000	152,897	27%
Court Fines	300,000	16,719	6%*
Other Revenues	562,245	106,693	19%
TOTAL	6,610,116	1,502,119	23%

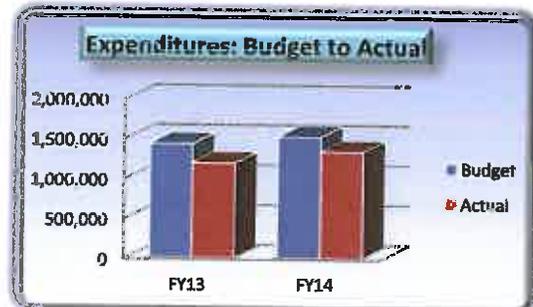
* - Court Fines are 2 months behind all other revenue lines. 1 month comparable percent would be 8%.



Revenues are short in most categories in this first QTR. The largest impact is felt in Local Taxes which is more than \$80,000 short of budget for the QTR. The 3 biggest culprits of this shortage (\$66,000 worth) is Retail (-\$33K), Construction (-\$22K) and Wholesale Trade (-\$11K). Our next 3 significant revenue sources, URS, State Sales and Vehicle License Taxes are generally right on budget.

GENERAL FUND EXPENDITURES by DEPARTMENT

	FY 13-14 Budget	FY 13-14 Actual	% of Budget Expended
General Admin	1,641,166	377,987	23%
Court	378,315	83,691	22%
Public Works	702,175	147,328	21%
Community Development	392,180	75,774	19%
Marshall's Office	2,349,653	497,314	21%
Library	352,960	86,059	24%
Parks & Rec	256,173	67,493	26%
TOTAL	6,072,622	1,335,646	22%



Expenses for the QTR are just below budget in most every category with parks & Rec only slightly up due mostly to the front end loading of pool expenses. Underspending this QTR (roughly \$180K) has made up for the entire revenue shortage to date. Still we are cautiously moving forward as we keep an eye on tax revenues.

CASH

Bank Accounts	
Pooled Checking	419,357
Payroll Checking	14,309
Stifel Investment	3,186,817
LGIP Investments	337,680
Library Sales	4,878
Revolving Home Loan	115,705
Employee Assistance	9,531
Court Bail Bond	49,393
TOTAL CASH	4,137,670
Assigned Cash	(2,526,770)
Unassigned Cash	1,610,900

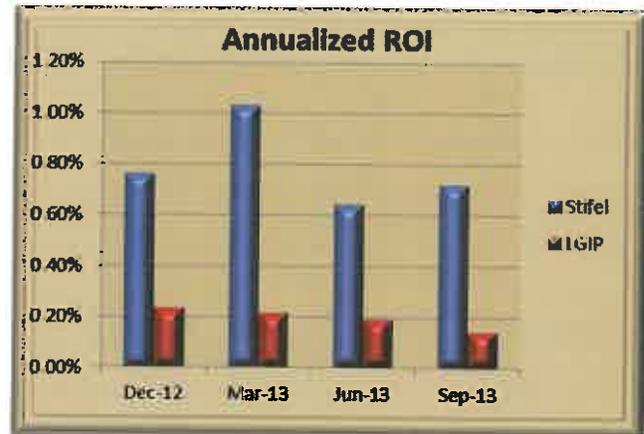


TOWN OF CAMP VERDE

As of September 30th, 2013

INVESTMENTS

Account	Balances at Sept 30th	FYTD Interest	FY ROI Annualized
Stifel Nicolaus	3,186,817	10,875.06	0.72%
LGIP	337,680	200.96	0.14%
Other Cash	495,168	N/A	N/A
TOTAL	4,019,665	11,076.02	



Comparative Rates:

Banking Savings – .05%

2 YR Treasury Note Rate – .32%

5 YR Treasury Note Rate – 1.38% (Aug '13)

Stifel Investment Info:

Avg. Maturity Length of Investments – 1.88 years

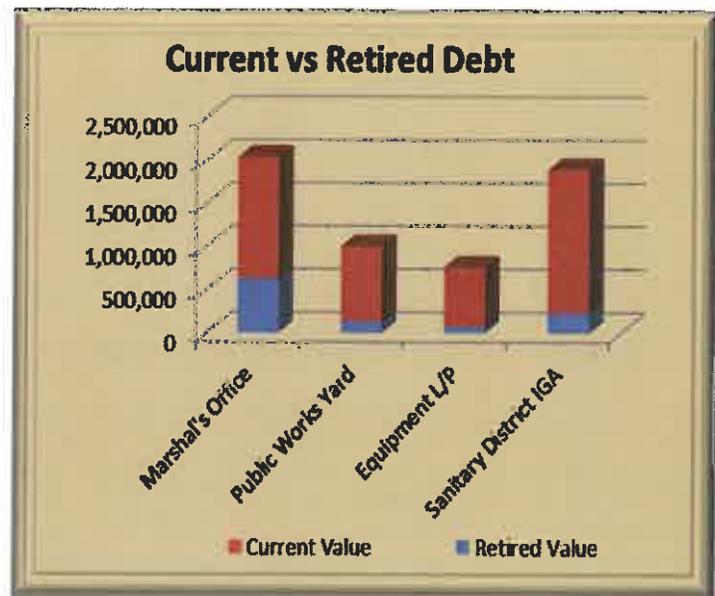
Current Expected Yield-to-Maturity – .79%

TOWN OF CAMP VERDE

As of June 30th, 2013

LONG-TERM DEBT

Purpose	Type	Maturity	Original Debt	Int Rate	FY14 Budget	Current Obligation
				2.75% -		
Marshal's Office	Bonds	7/1/2024	2,040,000	5.00%	166,125	1,410,000
Public Works Yard	Bonds	7/1/2023	1,005,000	3.91%	107,346	871,085
Equipment L/P	Note	1/28/2018	764,664	1.61%	159,383	689,086
Sanitary District IGA	IGA Pledge	7/1/2032	1,902,000	3.34%	118,736	1,665,347
TOTALS					551,590	4,635,518



Debt Service Fund

Category	Actual	Annual Budget	\$ Remaining	% Remaining
Principal Retired	302,801	376,929	74,128	20%
Interest Paid	88,119	172,061	83,942	49%
Misc Fees	1,000	2,600	1,600	62%
Total	391,920	551,590	159,670	29%

TOWN OF CAMP VERDE
Functional Expense Summaries
FY14 - 1st QTR ending September 2013

Functional Expense Summaries

General Fund

	Actual	Annual Budget	\$ Remaining	% Remaining
Wages & ERE	924,605	4,475,420	3,550,815	79%
Operational	376,603	1,591,802	1,215,199	76%
Capital	34,440	5,400	(29,040)	-538%
Total Expenses	1,335,648	6,072,622	4,736,974	78%

HURF Fund

	Actual	Annual Budget	\$ Remaining	% Remaining
Wages & ERE	64,780	374,385	309,605	83%
Operational	12,369	261,040	248,671	95%
Capital	2,526	75,000	72,474	97%
Total Expenses	79,675	710,425	630,750	89%

Sewer Fund

	Actual	Annual Budget	\$ Remaining	% Remaining
Wages & ERE	85,639	401,125	315,486	79%
Operational	111,147	472,750	361,603	76%
Capital	0	122,050	122,050	100%
Total Expenses	196,786	995,925	799,139	80%

TOWN OF CAMP VERDE
Special Revenue & Capital Improvement Funds Report
FY14 - 1st QTR ending September 2013

Capital Improvement Projects Fund

Projects	Actual	Annual Budget	Difference	% Short
Gym Doors	0	20,000	20,000	100%
Public Works Remodel	0	19,000	19,000	100%
Transit Stop	0	15,000	15,000	100%
Gym Bleachers	2,463	45,000	42,537	95%
Bashas Drainage Channel	0	15,000	15,000	100%
Rezzonico Park Imprvs	0	25,000	25,000	100%
Field Electric Expansion	8,957	12,000	3,043	25%
Verde Lakes Dr. Culverts	0	62,400	62,400	100%
Finnie Flat Sidewalk	0	180,831	180,831	100%
Downtown Parking Lot	0	47,000	47,000	100%
Comm. Park Development	0	99,700	99,700	100%
Building Maint	13,068	17,000	3,932	23%
Park Facilities Maint.	102	30,000	29,898	100%
Net Exps	(24,590)	(587,931)	(563,341)	96%
Operating Transfers In	0	283,000	283,000	100%
Beginning Balance	397,927	397,927		
Remaining Funds	373,337	92,996	(280,341)	

HURF Fund

	Actual	Annual Budget	Difference	% Short
Revenues	189,029	756,400	567,371	75%
Expenses	(79,675)	(710,425)	630,750	89%
Operating Transfers Out	0	(293,571)	293,571	100%
Net	109,354	(247,596)	356,950	
Fund Balance	1,384,315			

Other Funds (netted Rev's and Exp's)

	Exp's	Rev's	Net	Annual Budget	Difference	% Short
Parks	0	0	0	(10,000)	(10,000)	100%
Court	0	4,144	4,144	50,520	46,376	92%
Grants (Funds 6 & 8)	49,959	62,086	12,127	(62,052)	(74,179)	120%
Yavapai Apache Monies	20,700	0	(20,700)	(133,051)	(112,351)	84%
Library	89,142	772	(88,370)	(548,126)	(459,756)	84%
Impact Fees	0	39	39	(109,317)	(109,356)	100%
Housing	14,000	3,833	(10,167)	(78,000)	(67,833)	87%
911	0	0	0	(2,560)	(2,560)	100%
Donations	3,625	3,915	290	(19,788)	(20,078)	101%
Debt	391,496	391,496	0	0	0	N/A

Town of Camp Verde

Revenue Drivers

August 2013

Source	Aug-13	In/De %	Jul-13	Jun-13	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	208,544	-6%	222,225	236,437	215,385	233,660	(36,550)	3,601	(422,805)
State Sales Tax	72,985	-4%	76,179	77,485	76,250	76,250	(3,336)	2,085	N/A
VLТ	52,799	2%	51,993	47,736	47,083	47,083	10,625	(188)	N/A
URS	101,087	0%	101,087	92,554	101,083	101,083	8	8,529	N/A
Court Fines	17,657	-12%	20,170	16,638	25,000	25,000	(12,173)	8,467	N/A
HURF	60,273	-7%	64,509	72,054	62,500	62,500	(218)	(73)	N/A
TOTAL	513,345		536,164	542,903	527,302	545,577	(41,644)		

Town of Camp Verde

Revenue Drivers
September 2013

Source	Sep-13	In/De %	Aug-13	Jul-13	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	187,874	-10%	208,544	222,225	206,214	233,660	(82,337)	(5,569)	(431,976)
State Sales Tax	74,623	2%	72,985	76,179	76,250	76,250	(4,962)	2,085	N/A
VLТ	48,105	-9%	52,799	51,993	47,083	47,083	11,647	(188)	N/A
URS	101,087	0%	101,087	101,087	101,083	101,083	12	8,529	N/A
Court Fines	16,719	-5%	17,657	20,170	25,000	25,000	(20,454)	8,467	N/A
HURF	62,216	3%	60,273	64,509	62,500	62,500	(502)	(73)	N/A
TOTAL	490,625		513,345	536,164	518,131	545,577	(96,596)		

Community Development Monthly Report October 2013



Building

Robert Foreman – Building Official

Permits Kendall Welch – Permit Technician



Planning

Michael Jenkins – Community Development Director

Jenna Owens – Assistant Planner

Code Enforcement – Lisa Diacik

**Planning & Zoning
Monthly Report**

MJ

October 2013

October 09, 2013

- Michael Jenkins, Russ Martin & Steve Ayers met with a local winery to discuss the possibilities of annexation.

October 10, 2013

- Michael Jenkins & Lisa Diacik participated in an oral board interview process for the vacant Animal Control/Code Enforcement officer position. A candidate was selected and will be starting on November 04, 2013.
- Michael Jenkins, & Kendall Welch (Jenna Owens was on vacation) facilitated a General Plan Work Session with Town Council and the Planning & Zoning Commission for the Land Use Element.

October 24, 2013

- Mike Jenkins, Jenna Owens & Kendal Welch facilitated a General Plan Work Session. Direction was provided to staff by the Planning & Zoning Commission to utilize the City of Globe's "Character Area" model to generate the Land Use – Character Area map, goals & implementation strategies.

October 29, 2013

- Additional complaints were received by the Community Development Code Enforcement Division concerning odor emanating throughout the neighborhood from the "Greener Day" operation on Boyles way.

The Greener Day vegetable oil recycling plant has been located in four (4) different locations over the last two plus years. At each previous location, the Community Development Department received numerous odor-nuisance complaints. Each time the Greener Day Company moved to a new location, odor reduction technology was improved to control odors emanating from the processing equipment.

The Greener Day's current location is on Boyles Way in the old Sam Boyles Building just off of Howard's Rd. The Greener Day began operation in April of this year after receiving building permits for tenant improvements which included the installation of a highly technical carbon air filtration system to reduce odors from the refining plant processes.

Within several months after the operation start up, Community Development Department began receiving complaints from the surrounding neighborhood of odor.

The Community Development Director, Building Official & Code Enforcement Officer responded to the complaints with an inspection of the plant processes. It was discovered that the screened food solids removed during the refining process were being mixed with wood chips & piled outside of the operations building on the ground in the rear staging area of the property. These food solids are typically what produce the odors associated with the neighborhood complaints.

Town staff reviewed the observed odor issue with the owners of a Greener Day and advised all odor producing processes needed to be conducted within the operations building where the carbon air filtering system would reduce the odors prior to being exhausted to the outside of the building.

The owners advised staff they were looking into a "composter" which would process the food solids into a usable odorless fertilizer and the composting equipment would be installed inside the operations building.

Staff allowed the owners several weeks to receive and install the composting equipment inside the building with the condition that once installed, odors and odor complaints must cease.

Additional inspections were performed to observe reductions in odor after the composter installation. Conditions improved and complaints stopped for several weeks. During the week of October 21 thru 25, the complaints started again at an elevated level. Once again, the Community Development Director and Code Enforcement Officer returned to the Greener Day building to inspect for odor.

Staff observed that employees at the Greener Day were transporting a 50 gallon opened liquid container full of the screened food solids suspended in the wash water used to remove solids from the entrapment screen.

Staff asked the employee where the container was being moved too. The employee advised it was standard procedure to move the container to the outside of the building and the wash water at the bottom of the container would be drained to a wood chip pile in the staging area at the rear of the building. The wash water is also highly odorous and staff had previously warned the owners to keep all highly odorous substances inside the processing plant.

The Community Development Director immediately directed the Code Enforcement Officer to issue a citation.

Code Enforcement

AMOUNT	Total Cost Per Nuisance Abatement
Aug. 2013	230.00.
Aug. 2013	230.00
Aug. 2013	3000.00
Oct. 2013	1000.00
Oct. 2013	230.00
Oct. 2013	230.00
Oct. 2013	400.00

Total \$ 5,320.00
Budgeted Amount \$5,000.00, balance \$ -320.00

Code Enforcement:

Total Complaints: 14
Violations Found: 13
Violation Not Found: 1
Cases Closed: 9
Citations issued: 2
Abatements 4

Building Official in regards to Zoning:

Site Inspections Misc. Zoning 0

Other statistics for the month

Zoning Clearances Residential: 4
Zoning Clearances Commercial: 3
Phone Calls: 296
Visitors: 33

BUILDING MONTHLY REPORT

October 2013	CURRENT MONTH	PREVIOUS MONTH	2013-2014 FY
PERMITS ISSUED	33	33	164
PLAN REVIEWS PERFORMED	23	18	95
INSPECTIONS PERFORMED	107	70	380
PHONE CALLS RECEIVED	227	225	1262
CUSTOMERS ASSISTED	69	87	385
BUSINESS LICENSES REVIEWED	4	10	32
BUSINESS LICENSE INSPECTIONS	1	1	10
MISCELLANEOUS SITE INSPECTIONS	11	17	60
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	1	0	4
Stop Work Order	0	0	4
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 10/01/2013 THRU 10/31/2013

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20130273 12-COM ADD	10/14/2013 8/13/2013	GREEN, GEORGE COMMERCIAL ADDITION	1488 HORSESHOE BEND RD TOWER - TOWER NEW INSTALLAT	HIGHDESERT OWNER	COMMERCIAL ADDITION 66,500.00	12-COM ADD 1,757.05
20130297 02-RES ADD	10/23/2013 8/29/2013	HAMILTON, WILLIAM & PAMEL RESIDENTIAL ADDITION	2833 OLD CHURCH RD 01-RESNEW - RESIDENTIAL NEW	ALTERNATIV OWNER	NEW RESIDENTIAL 260,000.00	01-NEW RES 3,203.08
20130303 CU/TI	10/03/2013 9/09/2013	BACHLER, JAMES & DAWN CHANGE USE/TENANT IMPROV	537 INDUSTRIAL DRIVE CU/TI - CHANGE OF USE/TENAN	TIERRAVERD OWNER	CHANGE OF USE/TENANT IMPROV 85,000.00	CU/TI 1,807.51
20130318 CU/TI	10/23/2013 9/16/2013	FERGUSON, JAMIE CHANGE USE/TENANT IMPROV	632 MONTE VERDE LANE CU/TI - CHANGE OF USE/TENAN	ALTERNATIV OWNER	CHANGE OF USE/TENANT IMPROV 11,000.00	CU/TI 687.41
20130335 SOLAR	10/02/2013 10/03/2013	KREIENKAMP, RONALD & JANET SOLAR INSTALLATION	2196 PIPER AVENUE SOLAR - SOLAR INSTALLATION	SOLARONE OWNER	SOLAR INSTALLATION 16,000.00	SOLAR 437.66
20130336 16-COMREP	10/09/2013 10/01/2013	QUINTUS INC COMMERCIAL REPAIR	684 INDUSTRIAL DR 16-COMREP - COMMERCIAL REPA	SIERRAFIRE OWNER	COMMERCIAL REPAIR 4,200.00	16-COMREP 225.08
20130337 FENCE	10/07/2013 10/02/2013	WAGNER, DOUGLAS FENCE	1180 LITTLE FOX TRAIL FENCE - FENCE	OWNER OWNER	FENCE 200.00	FENCE 36.00
20130338 MH	10/09/2013 10/17/2013	AZ DEPT OF PUBLIC SAFETY MANUFACTURED HOME	1053 FINNIE FLAT ROAD MH - MANUFACTURED HOME	OWNER OWNER	MANUFACTURED HOME 100.00	MH 300.00
20130339 PLB-RES	10/03/2013 10/03/2013	POLKINGHORNE, JAMES RESIDENTIAL PLUMBING	245 CHAROLAIS DR PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 1,500.00	PLB-RES 50.00
20130340 PLB-COM	10/03/2013 10/03/2013	LIVING WATER BAPTIST CHURCH COMMERCIAL PLUMBING	2400 HORSESHOE BEND DRIVE PLB-COM - COMMERCIAL PLUMBI	VERDESOL-A OWNER	COMMERCIAL PLUMBING 2,000.00	PLB-COM 50.00
20130341 ELE-COM	10/03/2013 10/03/2013	BACHLER, JAMES & DAWN COMMERCIAL ELECTRICAL	573 INDUSTRIAL DRIVE ELE-COM - COMMERCIAL ELECTR	MOUNTAINHI OWNER	COMMERCIAL ELECTRICAL 6,500.00	ELE-COM 50.00
20130342 01-NEW RES	10/22/2013 10/03/2013	CLAMMER, MARK & JANET NEW RESIDENTIAL BUILDING	2137 PASO FINO WAY R-3 - RESIDENTIAL ONE/TWO F	FOGELSONCO OWNER	NEW RESIDENTIAL 250,000.00	01-NEW RES 3,110.68
20130343 SIGN-POLE	10/07/2013 10/07/2013	CRYSTAL LATTICE POLE SIGN	567 MAIN STREET SIGN-POLE - POLE SIGN	OWNER OWNER	POLE SIGN 250.00	SIGN 10.00
20130345 PLB-RES	10/07/2013 10/07/2013	SMAIL, MARGARET & GEOR RESIDENTIAL PLUMBING	265 CHAROLAIS DRIVE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 800.00	PLB-RES 50.00
20130346 MECH-RES	10/08/2013 10/08/2013	CANTARINI, KRISTI RESIDENTIAL MECHANICAL	447 PHEASANT RUN CIRCLE MECH-RES - RESIDENTIAL MECH	OWNER OWNER	RESIDENTIAL MECHANICAL 3,984.00	MECH-RES 50.00
20130347 SOLAR	10/14/2013 10/16/2013	LOWERY, NICK SOLAR INSTALLATION	698 HIGHLINE LANE SOLAR - SOLAR INSTALLATION	SOLARCITY OWNER	SOLAR INSTALLATION 22,500.00	SOLAR 599.36

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 10/01/2013 THRU 10/31/2013

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20130348 SOLAR	10/14/2013 10/08/2013	UNALE, JOHNNY & ELEANO SOLAR INSTALLATION	302 FORT MCDOWELL PLACE SOLAR - SOLAR INSTALLATION	SOLARCITY OWNER	SOLAR INSTALLATION 30,000.00	SOLAR 728.88
20130349 SOLAR	10/14/2013 10/08/2013	HAND, PAMELA SOLAR INSTALLATION	3620 CHINO DRIVE SOLAR - SOLAR INSTALLATION	PURSOLAR OWNER	SOLAR INSTALLATION 21,600.00	SOLAR 576.26
20130350 SOLAR	10/14/2013 10/15/2013	PRESMYK, KEVIN & DORTHEA SOLAR INSTALLATION	3975 SHEA LANE SOLAR - SOLAR INSTALLATION	PURSOLAR OWNER	SOLAR INSTALLATION 33,250.00	SOLAR 795.54
20130352 FENCE	10/14/2013 0/00/0000	TOWN OF CAMP VERDE FENCE	34 MOSER LANE FENCE - FENCE	OWNER OWNER	FENCE 13,588.00	FENCE 0.00
20130353 PLB-RES	10/09/2013 10/09/2013	ENGLAND, PHILLIP RESIDENTIAL PLUMBING	315 ANGUS DRIVE PLB-RES - RESIDENTIAL PLUMB	NORTHORIZ OWNER	RESIDENTIAL PLUMBING 2,000.00	PLB-RES 50.00
20130354 DEMO-RES	10/09/2013 10/09/2013	FINNEY FLATS LLC/CAMP VERDE RESIDENTIAL DEMOLITION	723 FINNIE FLAT ROAD DEMO-RES - RESIDENTIAL DEMO	MCDONALDBR OWNER	RESIDENTIAL DEMOLITION 1,000.00	DEMO-RES 50.00
20130355 04-RES ACC	10/16/2013 10/09/2013	SELTZER, JACK RESIDENTIAL ACCESSORY BLD	4638 CAUGHRAN ROAD RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 8,000.00	RES ACC 178.25
20130359 MH	10/24/2013 0/00/0000	HERNANDEZ, DAVID & DAWN MANUFACTURED HOME	2370 SQUAW PEAK ROAD MH - MANUFACTURED HOME	GRANILLOSM OWNER	MANUFACTURED HOME 30,000.00	MH 385.00
20130364 ELE-RES	10/16/2013 10/16/2013	FRASIER, BOB & DONNA RESIDENTIAL ELECTRICAL	778 SALT MINE ROAD ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 150.00	ELE-RES 50.00
20130365 MH	10/24/2013 10/17/2013	AHART, DOUGLAS & CAROL MANUFACTURED HOME	3920 TUMBLEWEED DRIVE MH - MANUFACTURED HOME	LYON&SONMO OWNER	MANUFACTURED HOME 5,500.00	MH 385.00
20130368 PLB-COM	10/22/2013 0/00/0000	WONG, DAMIEN COMMERCIAL PLUMBING	348 MAIN STREET SUITE 10 PLB-COM - COMMERCIAL PLUMBI	PLUMBING OWNER	COMMERCIAL PLUMBING 480.00	PLB-COM 50.00
20130371 ELE-RES	10/23/2013 10/23/2013	AHART, DOUGLAS & CAROL RESIDENTIAL ELECTRICAL	3920 TUMBLEWEED DRIVE ELE-RES - RESIDENTIAL ELECT	LYON&SONMO OWNER	RESIDENTIAL ELECTRICAL 1,500.00	ELE-RES 50.00
20130372 ELE-COM	10/24/2013 10/24/2013	KYLLINGSTAD, STEVE COMMERCIAL ELECTRICAL	358 MAIN ST ELE-COM - COMMERCIAL ELECTR	MD OWNER	COMMERCIAL ELECTRICAL 2,300.00	ELE-COM 50.00
20130374 PLB-RES	10/25/2013 0/00/0000	POGLAJEN, JOE RESIDENTIAL PLUMBING	42 ANGUS DR N PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 1,000.00	PLB-RES 50.00
20130375 ELE-RES	10/28/2013 10/28/2013	ANDROS, CARLIE RESIDENTIAL ELECTRICAL	1940 RUSTLER TRL ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 600.00	ELE-RES 50.00
20130376 ELE-RES	10/30/2013 10/30/2013	VERDE VILLAGE RESIDENTIAL ELECTRICAL	723 FINNIE FLAT RD ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 1,000.00	ELE-RES 50.00

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 10/01/2013 THRU 10/31/2013

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20130377 ELE-RES	10/31/2013 10/31/2013	CHURCH, BARRY & BEVERLY RESIDENTIAL ELECTRICAL	1904 RUSTLER TRAIL ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 600.00	ELE-RES 50.00
*** TOTALS ***		NUMBER OF PROJECTS:	33	VALUATION:	883,102.00	FEE: 15,972.76

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 10/01/2013 THRU 10/31/2013

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - NEW RESIDENTIAL BUILDING	1	250,000.00	3,110.68
02-RES - RESIDENTIAL ADDITION	1	260,000.00	3,203.08
04-RES - RESIDENTIAL ACCESSORY BL	1	8,000.00	178.25
12-COM - COMMERCIAL ADDITION	1	66,500.00	1,757.05
16-COMREP - COMMERCIAL REPAIR	1	4,200.00	225.08
CU/TI - CHANGE USE/TENANT IMPROV	2	96,000.00	2,494.92
DEMO-RES - RESIDENTIAL DEMOLITION	1	1,000.00	50.00
ELE-COM - COMMERCIAL ELECTRICAL	2	8,800.00	100.00
ELE-RES - RESIDENTIAL ELECTRICAL	5	3,850.00	250.00
FENCE - FENCE	2	13,788.00	36.00
MECH-RES - RESIDENTIAL MECHANICAL	1	3,984.00	50.00
MH - MANUFACTURED HOME CAL	3	35,600.00	1,070.00
PLB-COM - COMMERCIAL PLUMBING	2	2,480.00	100.00
PLB-RES - RESIDENTIAL PLUMBING	4	5,300.00	200.00
SIGN-POLE - POLE SIGN	1	250.00	10.00
SOLAR - SOLAR INSTALLATION	5	123,350.00	3,137.70
*** TOTALS ***	33	883,102.00	15,972.76

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 10/01/2013 THRU 10/31/2013

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
01-RESNEW - RESIDENTIAL NEW	1	1	260,000.00	3,203.08
16-COMREP - COMMERCIAL REPAIR	1	1	4,200.00	225.08
CU/TI - CHANGE OF USE/TENANT IMPROVEMENT	2	2	96,000.00	2,494.92
DEMO-RES - RESIDENTIAL DEMOLITION	1	1	1,000.00	50.00
ELE-COM - COMMERCIAL ELECTRICAL	2	2	8,800.00	100.00
ELE-RES - RESIDENTIAL ELECTRICAL	5	5	3,850.00	250.00
FENCE - FENCE	2	2	13,788.00	36.00
MECH-RES - RESIDENTIAL MECHANICAL	1	1	3,984.00	50.00
MH - MANUFACTURED HOME	3	3	35,600.00	1,070.00
PLB-COM - COMMERCIAL PLUMBING	2	2	2,480.00	100.00
PLB-RES - RESIDENTIAL PLUMBING	4	4	5,300.00	200.00
R-3 - RESIDENTIAL ONE/TWO FAMILY	1	1	250,000.00	3,110.68
RES - RESIDENTIAL ACCESSORY BUILDING	1	1	8,000.00	178.25
SIGN-POLE - POLE SIGN	1	1	250.00	10.00
SOLAR - SOLAR INSTALLATION	5	5	123,350.00	3,137.70
TOWER - TOWER NEW INSTALLATION	1	1	66,500.00	1,757.05
*** TOTALS ***	33	33	883,102.00	15,972.76

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 10/01/2013 THROUGH 10/31/2013
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

**MONTHLY REPORT FOR OCTOBER
BUILDING DIVISION**

Attended monthly Safety Committee meeting. Welcomed new members and scheduled the final quarterly Audit Loss Control inspection for the year. The Sanitary District plant and offices will be inspected in November to close out the year.

Held three public meetings for the possible adoption of the 2012 Building Codes. Public participation is greater than expected and much good information was received by the attendees. Inspected the carnival equipment and rides with the Fire Marshal for Fort Verde Days.

Re-posted one dangerous building on Groseta. Had two meetings with the Marshal and Commander and staff in regard to this building. With the aide of the Marshals office served a warrant and secured the building against entry. Posted one additional dangerous building on Verde Lakes Drive. Two dangerous buildings are tentatively to be brought to the Council for consideration of removal in November.

Building Staff attended the Fall AZBO Institute in Scottsdale October 28th through November 1st for training. Building duties and inspections were covered by Community Development Staff and Yavapai County through our IGA with them.

Completed 107 building inspections, 23 plan check reviews, 49 phone calls, 29 meetings, 12 misc. site inspections, 10 misc. postings, 4 business license's.

Robert Foreman CBCO
Building Official
Town Safety Officer

BUILDING DIVISION MONTHLY REPORT

For the Month of: oct

Year: 2013

Number of Inspections: 107

Number of Postings C.D : 2

Number of Postings Clerk: 4

Number of Postings Building: 6

Zoning Clearances Done: 0

Business License Issued: 4

Site Inspections Business License: 1

Site Inspections Misc Zoning: 0

Site Inspections Misc Building: 11

Transmittals: 9

Meetings: 29

Plan Reviews Commercial: 8

Plan Reviews Residential: 15

Phone Calls: 49

Dangerous Buildings: 1

Stop Work Orders: 0

Commission/Board/Council Meetings: 0

Letters: 1



CAMP VERDE MUNICIPAL COURT
YAVAPAI COUNTY, ARIZONA
473 S. MAIN STREET, SUITE 107, CAMP VERDE, AZ 86322
PHONE: 928-567-6635 FAX: 928-567-9049

HARRY CIPRIANO
PRESIDING MAGISTRATE

VP
VERONICA PINEDA
COURT SUPERVISOR

Manager's Report

Reporting month: October 2013

The month of October was here and gone just as fast as I am writing this report. We continued with our hiring process for the vacant position; we interviewed three candidates for that position. The Court had their triennial financial audit, which went smoothly. Veronica attended a meeting with the limited jurisdiction administrators and YCSO personnel on the newest changes with the county jail processes. Harry attended the Judges meeting at the Mayer Justice Court. Harry assisted at Sedona Municipal Court with a couple of conflict cases. The Court had the following Stats:

The Court had 140 scheduled Initial appearances/ Arraignments on civil traffic, criminal traffic, and criminal cases.

The Court had ten scheduled civil traffic hearings with both CVMO and DPS.

The Court had 96 scheduled hearings to include Pretrial Conference, sentencings, restitution hearings, probation violation hearings and evidentiary hearings.

The Judge performed five weddings in the month of October.

The Court had six petitions for Injunctions against Harassment and one petition for Order of protection filed.

The Court had six trials scheduled this month.

DESCRIPTION	JULY 2013	AUGUST 2013	SEPTEMBER 2013	OCTOBER 2013	NOVEMBER 2013	DECEMBER 2013	JULY THROUGH DEC 2013	JANUARY 2014
MISDEMEANOR & CR TRAFFIC FTA	35	37	45	44			161	
DUI	11	7	13	9			40	
SERIOUS TRAFF	2	2	1	2			7	
CRIMINAL TRAFF	19	17	26	14			76	
MISDEMEANORS								
SUBTOTAL	67	63	85	69	0	0	284	0
CIVIL TRAFFIC	222	137	174	222			755	
HARASSMENT								
INJUNCTION	2	4	0	6			12	
ORDER OF PROTECTION	4	5	1	1			11	
TOTAL FILINGS	295	209	260	298	0	0	1062	0
IA/ARR IN CUSTODY	38	40	44	44			166	
ATTY RESTITUTION	1230.08	956.68	1362.92	1220.33			\$ 4,770.01	
LCL ORD FEES (Default/Warrant etc)	1641.97	1833.79	2236.43	1957.67			\$ 7,669.86	
LCL CRT								
ENHANCEMENT	4281.98	3855.35	3415.42	3492.95			\$ 15,045.70	
JCEF TO TOWN	380.50	288.66	399.24	380.82			\$ 1,449.22	
CVMO ADDL EQP\$13	389.38	259.04	211.23	181.39			\$ 1,041.04	
DPS ADDL EQP \$13	269.85	282.69	247.22	329.38			\$ 1,129.14	
YAV CTY JAIL/ADD FEE	901.32	606.64	410.89	694.79			\$ 2,613.64	
MVD/ADOT/ADD FEE	24.00	8.00	0.00	0.00			\$ 32.00	
ROC ADDL EQP FEE	0.22	0.00	0.22	0.42			\$ 0.86	
YAN TRIBAL POLICE	21.57	407.01	346.49	57.32			\$ 832.39	
STATE TREAS.	28378.19	23575.89	24505.42	24399.09			\$ 100,858.59	
TOWN TREAS.	21400.20	18613.59	18082.00	19179.98			\$ 77,275.77	
TOTAL CHECK	56047.21	47896.87	47618.13	48716.14	0.00	0.00	\$ 200,278.35	0.00

FEBRUARY 2014	MARCH 2014	APRIL 2014	MAY 2014	JUNE 2014	JANUARY THROUGH JUNE 2014	TOTAL FISCAL YR 2014	Inc/Dec FY 13 TO FY 14	TOTAL FY 13 (Jul 12-Jun 13)
						161	-60%	407
						40	-69%	128
						7	-56%	16
						76	-66%	226
0	0	0	0	0	0	284	-63%	777
						755	-65%	2164
						12	-60%	30
0	0	0	0	0	0	11	-45%	20
						1062	-64%	2991
						166	-67%	507
					\$ -	\$ 4,770.01	-69%	\$ 15,188.68
					\$ -	\$ 7,669.86	-65%	\$ 21,773.48
					\$ -	\$ 15,045.70	-62%	\$ 39,413.33
					\$ -	\$ 1,449.22	-64%	\$ 4,004.65
					\$ -	\$ 1,041.04	-42%	\$ 1,804.36
					\$ -	\$ 1,129.14	-72%	\$ 3,980.82
					\$ -	\$ 2,613.64	-63%	\$ 7,130.78
					\$ -	\$ 32.00	-48%	\$ 62.01
					\$ -	\$ 0.86	-34%	\$ 1.30
					\$ -	\$ 832.39	806%	\$ 91.84
					\$ -	\$ 100,858.59	-65%	\$ 284,289.84
					\$ -	\$ 77,275.77	-64%	\$ 213,580.63
0.00	0.00	0.00	0.00	0.00	0.00	\$ 200,278.35	-64%	\$ 554,359.56

Inc/Dec FY 12 TO FY13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY12	TOTAL FY 11 (Jul 10-Jun 11)	Inc/Dec FY 10- FY 11	TOTAL FY 10 (Jul 09-Jun 10)	DESCRIPTION
4%	393	-28%	545	15%	472	MISDEMEANOR & CR TRAFFIC FTA
41%	91	-11%	102	40%	73	DUI
0%	16	45%	11	-79%	52	SERIOUS TRAFF
-49%	441	5%	421	-16%	502	CRIMINAL TRAFF
-17%	941	-13%	1079	-2%	1099	MISDEMEANORS SUBTOTAL
5%	2057	13%	1822	130%	791	CIVIL TRAFFIC
-21%	38	23%	31	29%	24	HARASSMENT INJUNCTION
-26%	27	-16%	32	0%	32	ORDER OF PROTECTION
-2%	3063	3%	2964	52%	1946	TOTAL FILINGS
15%	442	0%	444	1%	441	IA/ARR IN CUSTODY
12%	\$ 13,521.82	32%	\$ 10,237.25	-20%	\$ 12,736.35	ATTY RESTITUTION
16%	\$ 18,722.40	16%	\$ 16,140.89	44%	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
-12%	\$ 44,584.65	28%	\$ 34,769.20	52%	\$ 22,896.94	LCL CRT ENHANCEMENT
-12%	\$ 4,539.68	16%	\$ 3,910.25	26%	\$ 3,109.40	JCEF TO TOWN
60%	\$ 1,130.42	NA				CVMO ADDL EQP \$13
19%	\$ 3,352.33	NA				DPS ADDL EQP \$13
8%	\$ 6,595.25	-5%	\$ 6,925.71	-3%	\$ 7,167.68	YAV. CTY JAIL FEES
15%	\$ 53.99	NA				MVD/ADOT/ADD FEE
NA						ROC ADDL EQP FEE
-67%	\$ 278.10	3%	\$ 270.00	-13%	\$ 311.25	YAN TRIBAL POLICE
-19%	\$ 349,348.21	18%	\$ 295,231.95	19%	\$ 248,081.20	STATE TREAS.
-27%	\$ 293,400.56	21%	\$ 241,591.94	27%	\$ 190,774.09	TOWN TREAS.
-21%	\$ 703,283.19	21%	\$ 582,699.05	23%	\$ 472,340.56	TOTAL CHECK

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: October 2013

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious+ Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	34	1	78	113
Filed	9	2	14	25
Transferred In	0	0	0	0
SUBTOTAL	43	3	92	138
Transferred Out	0	0	0	0
Other Terminations	19	1	19	39
TOTAL TERMINATIONS	19	1	19	39
Statistical Correction	0	0	0	0
Pending End of Month	24	2	73	99

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
218	7	0	225	0	0	0	0	225

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **0** Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
241	222	0	463	0	8	177	185	0	278

Civil Traffic Hearings Held: **9**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	44	Trans In	0	TOTAL
				44

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: **1354**

Page 2 Processing

County: **CAMP VERDE MUNICIPAL COURT**

Report Month/Year: **October 2013**

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	552	37	0	589	0	53	53	0	536
Failure to Appear (Non-Traffic)	1	0	0	1	0	0	0	0	1
TOTAL	553	37	0	590	0	53	53	0	537

TRIALS HELD

Misdemeanor Court/FTA Trials Held: **3** Misdemeanor/FTA Jury Trials Held: **0**

FELONY

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
1	0	0	1	0	0	0	0	1

Felony Preliminary Hearings Held: **0** Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **44**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: October 2013

CIVIL COMPLAINTS			
Small Claims	Foreible Detainer/ Eviction Action	Other Civil	TOTAL
(a)	(b)	(c)	(d)
Pending 1st of Month	0	0	0
Filed	0	0	0
Transferred In	0	0	0
SUBTOTAL	0	0	0
Transferred Out	0	0	0
Other Terminations	0	0	0
TOTAL TERMINATIONS	0	0	0
Statistical Correction	0	0	0
Pending End of Month	0	0	0

Small Claims Hearings Held/Defaults: **0** Civil Court Trials Held: **0**

Small Claims Hearings Held/Defaults
Before Volunteer Hearing Officer: **0** Civil Jury Trials Held: **0**

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	1	1	0	1
Harassment	6	3	3 <i>MP</i>	6 <i>MP</i>

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT
--

Order of Protection: **0** Injunction Against: **0**

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: **0** Fugitive Complaints Filed: **0**

Juvenile Hearings Held: **0** Search Warrants Issued: **2**

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report
Month/Year: October 2013

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	127
Serious Violations	10
All Other Violations	586
TRAFFIC TOTAL	723

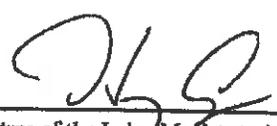
CRIMINAL WARRANTS OUTSTANDING

Felony	1
Misdemeanor	715
CRIMINAL TOTAL	716

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376



Signature of the Judge/Magistrate (or designee)

Veronica Pineda^{TP}

Name of Preparer

11-6-13

Date of Preparation

MONTHLY REVENUE REMITTANCE REPORT

CAMP VERDE MUNICIPAL COURT - OCTOBER 2013

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	87.78 ✓
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,547.83 ✓
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$7,273.70 ✓
Child Restraint - 28-907C	ZCPRF	\$136.97 ✓
Drug & Gang Enforcement - 13-811C	ZDECJ	\$367.57 ✓
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$914.59 ✓
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUJA	
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$95.60 ✓
FARE Fee Special Collections (18%)	ZFAR1	\$1,507.78 ✓
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$492.23 ✓
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$1,083.28 ✓
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$702.00 ✓
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$6.52 ✓
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$2,011.95 ✓
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$1,086.68 ✓
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$2,166.67 ✓
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$56.12 ✓
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$2,766.54 ✓
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$5.67 ✓
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU, ZPSEF	\$1,717.44 ✓
Registrar of Contractors	ZRCA	\$107.37 ✓
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	\$15.00 ✓
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$250.00 ✓
SUBTOTAL - STATE REVENUE Remitted to City Finance		\$24,399.09 ✓

2028.33

JP

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$559.00
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$135.79
<i>SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance</i>		\$694.79
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$329.38
2011 Officer Safety Equip - MVD/ADOT	ZOS6	
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	\$0.42
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-801-40-413000	ZOS11	\$181.39
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$32.11
28-4139 - FR Suspended Plates (100% Base Fine to TRIBAL)	ZSLPT	\$25.21
<i>SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance</i>		\$568.51
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P. 01-300-40-431000	ZATT,ZATTT & ZREIM	\$1,220.33
Confidential address- ARS 12-116.04	ZCAA2	\$4.62
Defensive Driving School Fee - 28-3396	ZDDS	\$2,800.00
Deferred Prosecution Fees	ZDEFP	
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$12,804.27
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$11.67
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$80.67
Local Costs/Fee Warrant Default Fees	ZLCL	\$1,957.67
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$24.66
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$476.09
Bank Fees -From Ckbk/prev mon bank statement		
Bank Fee - Checks Ordered		
<i>SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000</i>		\$19,179.98
Court Enhancement Fee	ZCEH	\$3,492.95
<i>SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413300</i>		\$3,492.95
LOCAL Time Payment JCEF - 12-116	ZJCL	\$378.00
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$2.82
<i>SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100</i>		\$380.82
Total Revenue		\$48,716.14

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT

Carried Forward from Previous Month		
Received During Current Month	ZOVR back to/for from Def	
Disbursed During Current Month	9517	
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$550.00
Disbursed During Current Month	5003	(\$550.00)
Balance at End of Current Month		\$0.00
BOND REPORT		
Bonds Carried Forward from Previous Month		\$5,449.00
Bonds Received During Current Month		ZBND \$6,431.14
Bonds Forfeited During Current Month		Pg 3 Total (4,717.64)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred fee book		(\$1,254.00)
Bonds Refunded During Current Month		5079 (\$280.00)
Bonds Balance at End of Current Month: open bonds		\$5,628.50
TOTAL PASS THROUGH MONIES		\$5,628.50

I, Hon. Harry Cipriano, Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

October-13

Signature 

Date 10-6-13

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
OD ST DRUG ENFRMNT FIN	\$8,329.98	\$10,649.43	\$0.00	\$2,319.45
OF BASE FINE	\$71,891.08	\$87,853.21	\$4,112.21	\$11,849.92
OH SUSP LICENSE PLATE	\$4,733.93	\$5,754.24	\$0.00	\$1,020.31
OX STATE CHILD RESTRAIN	\$250.30	\$264.42	\$0.00	\$14.12
OR STATE REG CONTRACTOR	\$915.25	\$1,000.00	\$0.00	\$84.75
OS 1999 SURCHARGES 77PC	\$63,230.12	\$79,031.49	\$4,461.35	\$11,340.02
OX HURF REGISTRATION	\$300.00	\$300.00	\$0.00	\$0.00
1A DV SHELTER ASSMNT	\$3,145.85	\$3,350.00	\$0.00	\$204.15
1S 2012 SURCHARGES 83PC	\$63,631.91	\$82,630.23	\$4,740.05	\$14,258.27
1X 2011 ADDTNL ASSMNT	\$7,216.26	\$8,775.00	\$282.34	\$1,276.40
2D ST DRUG ENFRMNT FIN	\$13,019.39	\$16,975.00	\$1,158.96	\$2,796.65
2F BASE FINE	\$147,922.31	\$165,398.76	\$7,299.63	\$16,071.82
2H SUSP LICENSE PLATE	\$11,335.81	\$12,250.00	\$0.00	\$914.19
2J WORK ZONE FINE	\$108.88	\$108.88	\$0.00	\$0.00
2K STATE CHILD RESTRAIN	\$559.96	\$559.96	\$0.00	\$0.00
2R STATE REG CONTRACTOR	\$480.92	\$552.78	\$0.00	\$71.86
2S 2002 SURCHARGES 80PC	\$132,706.84	\$158,968.05	\$10,815.37	\$15,445.84
2V 2002 PROBAT SURCHRG	\$4,419.44	\$5,220.00	\$283.78	\$516.78
2X HURF REGISTRATION	\$713.76	\$900.00	\$0.00	\$186.24
4D PRE 9/95 DRUG FINE	\$2,064.70	\$2,064.70	\$0.00	\$0.00
4F PRE 9/95 BASE FINE	\$20,387.19	\$20,946.21	\$321.65	\$237.37
4S PRE 9/95 SURCHARGES	\$10,574.51	\$10,893.17	\$183.35	\$135.31
5S 59% SURCHARGE	\$5,879.34	\$5,889.66	\$0.00	\$10.32
6D ST DRUG ENFRMNT FIN	\$750.00	\$750.00	\$0.00	\$0.00

Yavapai County Jail / Sheriff's Sfty-Eqpt Fund
CV Town Treasurer

Local Court Enhancement
AZ State Treasurer

Local

Victim Restitution

10,046.77
609,183.94
65,193.97
941,851.93
9,304.97
30,075.45

***** REPORT TOTALS *****				
RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
6E PROB SURCH 2006	\$3,198.91	\$3,747.90	\$202.16	\$346.83
6E BASE FINE	\$25,656.41	\$26,857.74	\$380.43	\$820.90
6R STATE REG CONTRACTOR	\$719.96	\$887.50	\$0.00	\$167.54
6S 1995 SURCHARGES	\$15,599.64	\$16,430.34	\$237.54	\$593.16
7D ST DRUG ENFRMNT FIN	\$16,078.30	\$22,436.20	\$1,203.37	\$5,154.53
7E ST DRUG ENFRMNT 84PC	\$17,513.02	\$18,645.20	\$903.74	\$127.74
7E CASE FINE	\$238,657.23	\$176,555.00	\$10,409.51	\$27,488.26
7H SUSP LICENSE PLATE	\$5,885.51	\$6,138.70	\$2.13	\$251.06
7K STATE CHILD RESTRAIN	\$455.31	\$472.23	\$0.00	\$16.92
7R STATE REG CONTRACTOR	\$455.61	\$1,005.68	\$0.00	\$550.07
7S 2007 SURCHARGES 84PC	\$67,808.02	\$87,511.93	\$6,231.06	\$13,472.85
7X HURF REGISTRATION	\$302.40	\$302.40	\$0.00	\$0.00
9D ST DRUG ENFRMNT FIN	\$250.00	\$250.00	\$0.00	\$0.00
9E PROBATION ASSESSMENT	\$14,957.77	\$18,460.00	\$838.07	\$2,664.16
9F BASE FINE	\$8,379.55	\$8,637.02	\$62.94	\$194.53
9H SUSP LICENSE PLATE	\$300.00	\$300.00	\$0.00	\$0.00
9K STATE CHILD RESTRAIN	\$74.57	\$100.00	\$0.00	\$25.43
9S 1999 SURCHARGES	\$6,108.93	\$6,349.80	\$86.88	\$153.99
9X HURF REGISTRATION	\$119.00	\$300.00	\$0.00	\$181.00
A7 ATTORNEY REIMBURSMNT	\$27,834.09	\$33,857.10	\$535.16	\$5,487.85
B1 BOND - THIS CRT	\$158.00	\$316.00	\$158.00	\$0.00
C3 CONFDMTL ADDR ASSM	\$2,706.90	\$2,900.00	\$0.00	\$193.10
C4 CONFDMTL ADDR ASSM	\$3,501.00	\$3,582.60	\$17.71	\$3.53
CH BAD CHECK DISHON 447	\$109.00	\$109.00	\$0.00	\$0.00

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
CJ CJEF SURCHARGE	\$138.34	\$277.56	\$129.48	\$9.74
D ST DRUG ENFRMNT FIN	\$1,447.99	\$1,447.99	\$0.00	\$0.00
DC DEFERRED PROSECUTION	\$180.00	\$180.00	\$0.00	\$0.00
D9 DRUG LAB REMEDIATN	\$225.00	\$225.00	\$0.00	\$0.00
DP DEFAULT FEE	\$55,535.16	\$55,535.00	\$250.00	\$33.84
DU DUI EXTREME/AGGRAV	\$10,136.24	\$10,500.00	\$0.00	\$363.76
EN ENFORCEMENT FEE	\$22,193.89	\$22,464.80	\$920.00	\$350.81
ET BASE FINE	\$9,238.82	\$9,635.67	\$297.16	\$99.89
FM FEES - MISC	\$0.00	\$34.00	\$0.00	\$17.00
HA HARASSMENT	\$10.00	\$15.00	\$0.00	\$5.00
JF INCARCERATION FEE	\$10,066.77	\$12,210.00	\$23.38	\$2,119.85
K1 FARE FEE SPEC COLL	\$224,789.90	\$283,267.63	\$51,258.96	\$7,218.77
K2 FARE DELINQUENCY FEE	\$66,229.29	\$67,064.65	\$315.00	\$520.36
LC LEVEL COST	\$1,000.00	\$1,000.00	\$0.00	\$0.00
MS MSEF - 13%	\$41.56	\$81.00	\$36.58	\$2.86
OP ORDER OF PROTECTION	\$5.00	\$5.00	\$0.00	\$0.00
<i>pa Pris Constr OP Fund</i>	\$65,663.13	\$73,500.00	\$161.24	\$7,675.63
P2 PUE DEFENDER FEES	\$585.82	\$850.00	\$16.10	\$247.88
PT PUE COURT RESTIT	\$55.67	\$555.67	\$0.00	\$0.00
PR PROSTITUTION	\$37,478.30	\$37,478.30	\$2,269.47	\$6,405.59
PT PUE CIV RESTIT - TRUST	\$2,527.82	\$2,527.82	\$1,611.28	\$200.00
TI TIME TRFEE JURY	\$424.00	\$424.00	\$0.00	\$0.00
T2 TIME PRT \$100 CASE	\$1,741.75	\$1,764.00	\$12.00	\$10.25
T3 TIME PRT \$20 TRF	\$25,740.18	\$26,200.00	\$148.40	\$311.42

***** REPORT TOTALS *****

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
TR TRUST - ATTORNEY FEE	\$525.05	\$525.05	\$0.00	\$0.00
W WARRANT FEE	\$107,429.72	\$113,650.80	\$4,879.89	\$1,341.69
WR WATER RIGHTS FEE	\$8.00	\$8.00	\$0.00	\$0.00
X1 CI ENH FUND 83PC	\$23,241.90	\$23,241.00	\$292.80	\$123.30
X5 XTRA DUI ASSMT	\$17,945.75	\$20,250.00	\$16.81	\$2,287.44
X8 PUBLIC SAFETY EQUIP	\$58,079.80	\$61,250.00	\$104.08	\$3,066.12
GRAND TOTAL	\$1,656,677.03	\$1,943,405.47	\$117,670.02	\$169,058.42

October 2013 Camp Verde Community Library (CVCL) Use Statistics

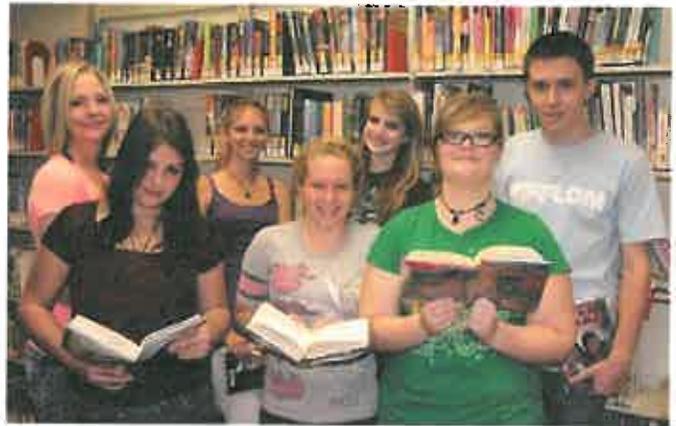
	Oct-13	Oct-12	% change	FYTD-14	FYTD-13	% change
In-Library Uses						
Traffic Count	3,108	2,478	25.4%	10,859	8,808	23.3%
New Cards Issued	39	67	-41.8%	182	204	-10.8%
Public PC Use	833	510	63.3%	2,845	2,006	41.8%
Items Used In-Library	528	1,386	-61.9%	2,325	3,644	-36.2%
Total In-Library Use	4,508	4,441	1.5%	16,211	14,662	10.6%
Circulation						
Items Checked Out	3,564	3,595	-0.9%	14,413	14,422	-0.1%
Items Checked In	4,001	4,615	-13.3%	16,039	17,042	-5.9%
Staff Renewed Items	337	271	24.4%	1,182	997	18.6%
Patron Renewed Items	360	524	-31.3%	1,746	2,963	-41.1%
Total Circulation	8,262	9,005	-8.3%	33,380	35,424	-5.8%
Circulation Areas of Interest						
Audio Books	125	70	78.6%	544	298	82.6%
DVDs & VHS	780	594	31.3%	3000	2384	25.8%
eBooks	132	198	-33.3%	690	864	-20.1%
Large Print	232	162	43.2%	896	774	15.8%
Magazines	199	237	-16.0%	856	1137	-24.7%
Kids & Teens Material	1,074	1,136	-5.5%	4484	4309	4.1%
Collection Development & Reference						
Reference Questions	210	87	141.4%	894	277	222.7%
New Kids & Teen Material	80	41	95.1%	273	69	295.7%
New Books Added	155	86	80.2%	348	114	205.3%
New Audio-Visual Material Added	86	52	65.4%	376	127	196.1%
Total Items Added	241	138	74.6%	724	241	200.4%
Transits & HOLDS						
HOLDS Filled	675	779	-13.4%	675	779	-13.4%
YLN Library Items Brought to CVCL	3,564	3,595	-0.9%	10,200	11,285	-9.6%
CVCL Items Sent to YLN Libraries	3,575	3,541	1.0%	19,628	20,777	-5.5%
Total Transits & HOLDS Activity	7,814	7,915	-1.3%	30,503	32,841	-7.1%
InterLibrary Loans						
CVCL Items Going Out	23	44	-47.7%	58	90	-35.6%
Items for CVCL Patrons	4	4	0.0%	140	142	-1.4%
Total InterLibrary Loan Activity	27	48	-43.8%	198	232	-14.7%
Library Programs						
Adult Programs	8	9	-11.1%	294	68	332.4%
Adult Program Attendance	1,246	104	1098.1%	1278.5	104	1129.3%
Adult Program Hours	36	n/a		76	n/a	
Youth Programs	16	12	33.3%	56	24	133.3%
Youth Program Attendance	1,359	96	1315.6%	1948	254	666.9%
Youth Program Hours	20	n/a		102	n/a	
Total Library Program Attendance	2605	200	1202.5%	3226.5	358	801.3%
Library Volunteers						
Number of Volunteers	25	25	0.0%	96	89	7.9%
Number of Hours Given	485.5	263	84.6%	1,670	1,017	64.2%
Average number of Hours/Volunteer	19.42	10.52	84.6%	17.390625	4269662921	52.2%
Online Resource Use						
Online Public Access Catalog Searches	n/a	2,795		n/a	9,956	
Mending						
Items Mended/Repaired	171	n/a		261	n/a	

CAMP VERDE COMMUNITY LIBRARY MONTHLY REPORT

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – October
DATE: 11/7/2013
CC: Department Heads

The biggest news for the library in October, was announcing the CVCL Teen Advisory Board. TAB Manager, Mollie Bryant, put prospective members through an interview process before making the selection. Members are Ocean Brown, Bill Cook, Kelsea Freeman, Brittany Johnson, Celeena Johnson, Nicole McGreevy and Angel Presley. They held their first official meeting with breakfast at Denny's where they decided to participate in Trick or Treat on Main at the end of the month. We are so proud of Mollie and our wonderful teens (and are especially fond of those who volunteer for us nearly every Saturday morning and helping with RFID tagging)!



The second biggest news was our involvement in the Fort Verde Days Creator Faire. There were 287 surveys returned and a door count of about 1500 visitors for our weekend event. Surveys returned showed the following results:

Survey Questionnaire/Raffle Drawing Entry Form						
	Excellent	Very Good	Good	Fair	Poor	no answer
1 Overall, how would you rate the Creator Faire?	114 40%	98 34%	64 22%	11 4%	0 0%	0 0%
2 How satisfied were you with the <u>variety</u> of activities at the Faire?	94 33%	93 32%	75 26%	23 8%	1 0.5%	1 0.5%
3 Generally, how would you rate the <u>quality</u> of activities at the Faire?	111 39%	97 34%	63 22%	12 4%	1 0.5%	3 1%

	Very Likely	Likely	Not Sure	Unlikely	Very Unlikely	no answer
4. Based on your experience at the Faire, how likely are you to attend future Ft. Verde Days events?	190 66%	74 26%	17 6%	2 1%	0 0%	4 1%

Some may wonder why the library would choose to be involved in an event like the Creator Faire. From inception, our goal has been to demonstrate to the community that Camp Verde Community Library is not a passive organization waiting around for people to come to us. Rather, the library is looking for opportunities to be proactive in participating in community events in ways that support civic engagement and expand cooperative learning and economic opportunities. The Creator Faire was our first attempt to play a role in a key community event like the Fort Verde Days festival. Of course, we made some mistakes, but we learned a lot about what worked and didn't work and we will make improvements when we do it again in 2015.

The Yavapai Library Network will roll out a new version of the online catalog in late December. We will be upgrading from eLibrary to Enterprise, a system that provides a better user experience through enhancements like search suggestions, faceted searching, book reviews and read-a-likes. Patrons' information will seamlessly move from eLibrary to Enterprise so that there will be no disruption of services to library users. If all goes as planned, the biggest change customers will notice is vastly improved search results.

We continue to grow and serve through monthly programs in and beyond the library. Programs such as, Using the Online Catalog for Camp Verde Home Educators, Story Time at Day Care Facilities in the area, Brown Bag Lunch programs, library services at Verde View Apartments, Dance Play, Raising a Reader, Baby Brain Time, etc.

The library partnered with Camp Verde Parks & Recreation again this month for Free Movie Night. We buy the DVD, they show it and then it is available for checkout at the library afterward. TAB members gave away popcorn and sold candy and drinks to raise money for future projects. By special request from TAB members, library volunteer, Von Hatch, wowed the audiences with a dramatic reading of Edgar Allen Poe's *The Raven* during intermission. Next FREE movie night is 11/15. Call the library or Parks & Rec to find out what movies will be showing.

To end this busy month, the Children's Library hosted a costume parade (complete with treats) and staff highlighted our Mango language learning software with a Dress/Talk like a Pirate Day on 10/31. CVCL TAB did an awesome job decorating the gazebo on





Main Street and handing out treats to goblins, heroes, princesses and zombies. Then, they showed up with friends to help us clean up. We have some wonderful teens in this community!



Don't forget to like us on Facebook at <https://www.facebook.com/campverdelibrary>



Public Works October 2013

Engineering:

Ron and/or Troy attended the following meetings/conferences:

- NACOG Water Quality Advisory Committee
- NACOG Transportation Study
- AWPA Meeting
- Meeting w/ Senior Center
- Safety Committee Meeting
- Finnie Flat Channel Meeting
- Finnie Flat Sidewalk 60% Review Meeting
- Meet with George & Archer regarding Gaddis Wash & Industrial Dr
- YAN I-17 Corridor Sanitary Sewer Project
- Meet with Diamond S Ditch/ Quarter horse Drainage
- Meet with NAU Engineering regarding Community Park
- Meet Hunter Contracting I-17 Corridor YAN Sewer Project regarding work in TOCV ROW
- Meet with Trick Goodwin with Siemens
- Meet with Clay with APS regarding Trimming project in the TOCV ROW
- SRO260 Stakeholders Meeting
- Troy- Prescott Valley Waste Water Treatment Plant Tour
- YAN Ground Breaking Ceremony for I-17 Corridor project
- Science Festival Meeting
- Attended- Warm Mix Asphalt Seminar

Streets:

- Crew is mowing and pruning the Rights of Way
- Vehicle & Equipment Maintenance
- Daily Work Order for Street Maintenance
- Continued working on storm water/drainage work orders Cleaning drainage structure, ditches and detention ponds due to annual monsoon Rains
- Helped with Fort Verde Days & Halloween Street Closes

Stormwater:

- MS4 Permit
 - 2 Software Demos
 - Submitted MS4 Annual Report
- Culvert Inspections for Permits
- Meet with Verde Lake Resident regarding flooding issues

Maintenance:

- Quarterly and Bi-Weekly Safety Meetings
- Meet with Senior Center
- Monthly Fire Extinguisher check
- Pre-work for Fort Verde Days
- Completed and install of soccer field lights
- Completed Work items from Safety Audit
- Scheduled and completed repairs fence at maintenance yard do to damage
- Flags up for Columbus Day
- Assist Fort Verde State Park on Tent set up and take down
- Rezzonico park Fence project Management
- Community Pool Project Management
- Gym Painting project with Adult probation
- Fort Verde Days Banners down from light poles
- Meeting with Steve Ayres @ Rio Verde Plaza
- Gym Bleachers project completed
- Re-seed Town Grounds with winter Rye
- Monthly Park maintenance
- Daily work orders

Parks & Recreation:

- Continued to handle requests for facility use at the Community Center such as Fort Verde Days as well as the various sports fields including, AYSO & Youth Football.
- Continued to make community contacts including Northern Arizona Health and Haven Health for opportunities to partner or receive support.
- New Gym bleachers were installed the last week of October. An impressive sight, come look!



- Recruited coaches, organized teams, hired officials and began playing Grasshopper Basketball 1st – 4th grade Division with 75 kids playing.
- Dispersed the \$300 donation from the Kiwanis Club of Camp Verde in the form of partial scholarships to 9 Grasshopper basketball participants.
- With the assistance of Kendall Welch in Community Development launched a Facebook page to increase awareness of our offerings. Find us on Facebook as Town of Camp Verde Parks & Recreation and “Like” us.

- Loaned various rodeo arena parts to CVHS Wrestling Team for their annual Bull Bash fundraiser. Returned the parts with the assistance of the Town Manager.
- Continued weekly free health lectures, four held in October. Held small Senior Health Information Fair on Saturday October 19.
- Held the second of four scheduled Free Family Movie nights in conjunction with Community Library with about 25 attendees.
- Continued planning and then held annual Halloween Trunk or Treat Main Street Festival. Received \$300 donation from Walmart towards candy cost as well as an additional \$300 donation from the Kiwanis Club of Camp Verde. Distributed an estimated 20,000 pieces of candy with approximately 34 registered participants. One of those participants was Parkside Community Church with about 18 decorated cars and provided the majority of their own candy.
- Worked with Maintenance to get most of the rest of the Gym painted by Yavapai Adult Probation.
- Americorps volunteers began painting Room 204.
- Finalized details for Christmas Craft Bazaar & Parade of Lights for December 7. Sent out registration flyers to crafters and began accepting Bazaar registration.
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**Town of Camp Verde
Public Works Department
September Monthly Report**

Project	Status
Administration Projects: (Admin. Staff)	
Job Order Contracting	Advertised and waiting for Pre Submittal meeting Nov. 8, 2013
Smart Phones	On Hold Until FY15
CIP FY 15	Prepare Updated Draft 5-Year CIP for Staff and Council Approval Needing to get with Russ Martin to set dates.
Facebook Account for Public Works	Still in the research stage
Grants *	
*FEMA Disaster Mitigation	Application has been submitted
*CDBG Street Improvements (new pavement and other improvements) in "Old Town" between Holoman and Arnold Streets.	Staff to begin preparing application
*Complete PARA Grant	Study complete; final report received preparing council presentation
*HSIP Sign Replacement Phase I	\$75,000 of signs have been ordered
*HSIP Sign Replacement Phase II	Will receive funding for this in 2018
Project Administration *	
*Prepare Contracts for all Projects	Completed J.O.C., obtained review and made edits
*Progress Payments	None open at this time
Work with USFS to Obtain Permits to do Drainage Improvements on FS Land *	
*Verde Lakes	Ron & Troy meet with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
*Middle Verde Road	Ron & Troy meet with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.

Town of Camp Verde
Public Works Department
September Monthly Report

Project	Status
* McCracken Lane	Ron & Troy meet with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
*Overlook Acres/Shea Lane	Ron & Troy meet with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.

Town of Camp Verde
Public Works Department
September Monthly Report

Project	Status
Engineering & Project Management: (Engineering Staff)	
Rezzonico Park *	
*Perimeter Fence	Fenced has been install along MCH.
*Design Cul-De Sac at the End of Black Bridge Road	In Design stage
*Pedestrian Bridge over the Verde River (connecting Rezzonico Park to the Town owned land on the North side of the river)	Staff has met with Water Co and Unisource to discuss funding to installing a pedestrian bridge that would be located on the old abutments of the original "Black Bridge" Pedestrian bridge to be similar in construction to the original bridge. Bridge would also support utilities that need to cross the Verde River. (Water, Sewer, & Unisource Gas)
Community Park	
*USFS Access Easement	Waiting for approval from Forest Service on final map. Quit Claim Deed has been recorded from Sewer to Town. Forest Service to write description. Obtain final permit.
*NAU Engineering Capstone Project; Entry Road & Grading Plans	NAU Engineering students have 50% completed preliminary rough draft for Road design and drainage plan.
*Hydrology Study	Ron - to work on new scope of work for Hydrology Study Troy will start Application for reclaimed water irrigation use
Tri-Intersection of Mairi, Finnie Flat & Montezuma Castle Highway *	
*Design Improvements (Hire Consultant)	Funding for construction is in FY 2015, preparing to start design work
Finnie Flat Sidewalk *	
*Design Improvements (80% Plans)	Plans have been submitted to ADOT
*Acquire ROW	Deborah -working with Bashas for purchase of ROW
*Construction (Early 2014)	ADOT advises combined projects may be posted for bid in summer 2014
Library *	
*Provide Project Management Services for the Design, Bidding, Construction, Budget and Billings	We have received the following for review-Plans, CV Community Library Specs, Geotechnical Evaluation, Drainage Report and Calculations.
SR 260 Access Management Plan I-17 to Thousand Trails *	
*Select Access/Intersections Locations	7 Intersection for access to/from SR-260 (6 in CV) have been selected.
*Prepare IGA with ADOT	ADOT working on IGA will all VV Stakeholders
SR 260 Round-a-bout at Industrial/Goswick Way *	
*Project Design & Construction	Design & Construction by ADOT
*Prepare IGA with ADOT	Ron- IGA has been returned to ADOT for final board approval
Sewer Utility Shop *	

Town of Camp Verde
Public Works Department
September Monthly Report

Project	Status
*Design Foundation/Slab for Metal Building	Working with Russ, Mike Showers, Troy and Jan to go to Council regarding WIFA Funds
*Hire Contractor	Working with Russ, Mike Showers, Troy and Jan to go to Council regarding WIFA Funds
Downtown Parking Lots *	
*East Hollamon Street; grading & pavement/Permeable Surface	Paving Project on hold while researching other types of parking surfaces.
*West Hollamon Street; Install a drainage Scupper	Will be placed on Street Maintenance project list.
*Parking Lot and ramps at Administration Building	Quotes given to Risk Management
*Install Shade Structures with Solar Collectors in Town parking lots.	Work with APS to see if there are any incentives for the Town to do this type of project. Looking for Grant Oppurtonities or possible CIP Project
Public Parking Signage (directional & identification signage to help visitors find our parking lots)	Linda waiting on proofs, street crew will install once we receive signs

Town of Camp Verde
Public Works Department
September Monthly Report

Project	Status
Personnel:	
Hire Street Supervisor	Stacy Perry will be introduced to council Nov 20
Training *	
*Certified Floodplain Manager CFM (Troy)	Troy- continuing education to obtain Certified Floodplain Mgr. certification
*Traffic Signal Operations Specialist (TSOS) certification	Will be assigning to Street Crewmember
*Certifications for Spraying Herbicides (Street Supervisor)	Will be assigning to Street Crewmember
Facilities; Improvements & Maintenance: (Maint. & Engineering Staffs)	
New Library Building *	
*Project Management; Provide Construction Project Management Services	Ron, Troy, Deb - attending final meetings with Library Director and architect
Public Works 300 Building *	
*Replace Bleachers	Bleachers have been installed
*Replace Gym Doors	Received quotes
*New Paint	project is 90% complete Michael is working with volunteers to complete
*Remodel PW Entry & Counter	Will be scheduled for later in FY 13/14
Pool *	
*Tile Cleaning	Completed
*Mechanical Room	Completed
*FY 14 CIP Improvements	Mike Marshal to begin planning and preparing a Scope of Work
Senior Center	
Assist Senior center With Town Funded Improvements	Meet with Senior Center, we have list of request in process of getting quotes to determine which projects can be completed with allocated funds.
Town Grounds; Improvements & Maintenance: (Maint. & Engineering Staff)	
Remove Trees Near historical Society	Request quotes from 3 contractors to remove trees and kill stump
Fence off an area of the Maintenance Yard for the Town Motor Pool & repair damaged gates.	On Hold

**Town of Camp Verde
Public Works Department
September Monthly Report**

Project	Status
Parks: (Parks, Maint. & Engineering Staffs)	
Community Park Improvements	
Construct Gravel Entry Road	Forest Service permit is required prior to any work start- Preliminary Design
Rezzonico Park Improvements *	
*Install Perimeter Fence	Phase 1 completed
*Install Signage	Fabricated sign structure has been completed. Michael is working on rules and researching type /size of sign needed
Downtown Ramada & Field *	
*Field Lighting (non budgeted and not in the 5-Year plan)	Town Staff has completed project.
Riverwalk *	
*South side	Deb will be setting up meeting for Steve Aryes to meet with Archer and Geroge
Sewer Utility; Improvements & Maintenance (Sewer Utility & Engineering Staffs)	

Re-desinging due to change Troy is working with ADEQ for permit to construct.

Head Works Bi-Pass

Septic Hauler Intake/Grinder Pump	Out for bid
UV System Upgrade/Improvement	Troy; preparing PS&E.
Sand/Cloth Filter	Troy & Marshall visited PV WWTP decided to go with Cloth filters
Construct New Shop	Working with Russ, Mike Showers, Troy and Jan on getting Council Approval
Draining Beds	Troy; preparing PS&E.
Automatic D.O. Probe	Troy; preparing PS&E.
Locate possible sites in CV for future WWTPs to purchase in advance of need.	As Town grows/developes additional WWTP sites will be needed finding good potential locations for future WWTPs is important before the good sites are developed.

**Streets; Improvements & Maintenance:
(Streets & Engineering Staffs)**

Yellow Star Thistle; determine where and when the herbicide needs to be sprayed.	This will be completed by the Street Crew.
Striping; Crosswalks, Turning lanes, & Reflectors (Sole contractor in the Verde Valley that does street striping and pavement markings 7 is very difficult to schedule typically we have to re-schedule work several times before it is completed)	Ron has meet with Contractor to go over what we need done and scheduled work.
Traffic Counts for HMPS	Stacy to be trained and will be responsible for performing work.

Town of Camp Verde
Public Works Department
September Monthly Report

Project	Status
Construct Transit Stop	Ron preparing PS&E
Annual Crack Seal Program	Street crew to perform work. Typically done in the fall and or the spring months due to temperture restrictions.
Hollamon Street Parking Lot; Install an additional scupper to improve drainage	Street Crew will be scheduled when work load permits since this is an unbudgeted non-emergency project.
Order & install bus Stops	Install Bus Stops @ Bashas' & Goswick Way.
Install Bicycle "Share the Road" signage & street markings.	Will be completed this FY.
Install Gaurdrails along 7th Street and Montezuma Heights Road (this is a non- bugeted project not in the 5-Year CIP)	Vehicle left 7th Street and nearly came to rest on a residentail home, Ron preparing PS&E for bids to be completed this fall. Waiting for survey the will send our for quotes.
PW Yard Office and Maintenance Facility *	
*Install Sewer Line	Will have scheduled and completed before end of 2013
*Install Heaters in maintenance Facility	Needing to get quotes need to get with Stacy to find out what they would like in shop areas
*Improve Security @ PW Yard	Due to past and recent break-ins into Town properties the security needs to be improved by adding lighting, cameras, & additional fencing.
* Fuel Tank	Received quote from Carter Oil, waiting for Fire Marshal on set back , then will submit to Community Development for approval

**Town of Camp Verde
Public Works Department
September Monthly Report**

Project	Status
Storm Water; Improvements & Maintenance: (Streets, Maint. & Engineering Staffs)	
Finnie Flat Drainage Phase II	
*Preparing for Law Suit	Insurance Company preparing legal defence, staff assisting with information as requested.
*Cliffs Parkway Detention Basin and Outlet Culverts	Troy; preparing PS&E
*Drop Inlet Channel Behind Bashas'	Troy; preparing PS&E
*Improve Drainage on Entry Road to Out Post Town Homes/Tierra Verde Plaza	Topographic Survey Completed on problem area. Troy; preparing PS&E
*Remove Dead Tree next to Channel (Town Home side)	Completed
Verde Lakes	
Verde Lakes Drive Drainage Improvements (Culvert Replacement)	Will work with Street Supervisor to prepare for this project. He will need opportunity to assess and prioritize overall responsibilities.
Quarter Horse Drainage:	
Re-establish the Diversion Berm	Work has been completed.
Middle verde Road/Overlook Acres*	
Clean-up storm debris and clean out drainages	Work has been completed
Gaddis Wash *	
*Design Improvements	Ron & Troy meet with George Reeves and Archer they have determine where to construct the entry road into the yard. Prepare PS&E for improvements.
*Channel Improvements; Box culverts @ Industrial Drive crossing & @ entrance to yard, & reconstruct channel.	Street crew will construct improvements when PS&E is ready.
Diamond Creek Subdivision *	
*Remove Silt damn and repair	Work order has been created and crew will be working with Troy on solution discussed with Diamond Creek Property Owners
*Determine Status of Detention Pond	Staff is researching ownership & need to set up meeting Mr Perry
Miscellaneous Drainage Projects	
Re-Construct Detention Basin next to Pool & Skate Park	May use JOC - not eligible to use HURF funding
Fix Outlet Grate (Azure) so that it can be easily opened	Culvert cover has been placed
Convert Privately Owned Drainage easements in Verde Lakes to Town Drainage easements for maintenance purposes.	most of the drainage easements in verde lakes are privately owned after the HOA dissolved. These easements need to be converted to Town drainage easements to allow public funded maintenance to occur.
Stormwater Presentation	
* Presentation to Council	Ron , Troy, Deb and Linda will be creating outline and working on presentation for council
Projects waiting to be assigned	

*Town of Camp Verde
Public Works Department
September Monthly Report*

Project	Status
Engineering Standards	60% Complete on hold until higher priority project are completed.
Public Improvement Ordinance	On Hold
Stormwater Ordinance	On Hold
Drainage Master Plan, Update	On Hold
Encroachment Easements on Main Street	On Hold
Establish a Trash Collection Franchise in CV	On Hold



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
October 2013**



Staffing:

- Reserve Officer Gary Newton is no longer with CVMO
- October 14, 2013 Conducted Dispatch Testing
- School Resource Officer testing process selecting Deputy Dave Freeman

Marshals Office:

Projects/events:

- October 11, 12 and 13 2013 participated in Forte Verde Days events
- October 19, 2013 Dump the drugs event collecting 76 pounds of prescription drugs.
- October 31, 2013 VIPs and CVMO participated in Halloween event on main street.



- The Sedona Police Department donated a 2009 Honda motorcycle to the Marshal's Office for use as a backup.



- The Cottonwood Police Department donated an armored vehicle which will be used for active shooter response or to rescue an officer if they are injured as a result of gunfire.



Criminal Activity:

- Several vehicles were burglarized in the Views as a result of being left unlocked. Back packs, camera and currency was taken.

Crime Rate for October 2012 compared to October 2013:

October	2012	2013
Total Calls	1023	1587
Traffic stops	115	247
Animal Calls	54	50
Criminal Damage	3	10
DV Calls	14	9
Theft/Burglary Calls	30	33