

November 2013 Monthly Report



*Town Manager
Russ Martin
928-554-0001*

DEPARTMENT HEAD INFORMATION

<i>Clerk</i>	<i>Debbie Barber</i>	<i>554-0021</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: December 16, 2013
Cc: Department Heads
Re: Manager's report for the period ending November 30, 2013

The following is the Manager's report regarding activities in the month of November 2013:

Highway 260:

A final draft has now been completed and all entities are reviewing for adoption in December or early January. Engineering has begun to maintain the tight schedule this is on.

SciTech Festival - STEM:

Staff continues to work with the School District and the other communities in the Verde Valley to put on a Science and Technology Festival that focuses on (STEM) Science, Technology, Engineering and Mathematics education and ultimately the careers that use these. The Festival is not until the end of March but we are planning to assist the School is providing a day where some of our departments will demonstrate their use of STEM in their jobs. We are also seeking to promote businesses in Camp Verde who do the same.

All Staff Training:

An all staff training was held on November 21st where topics such as Texting while Driving, Sexual Harassment were covered. This continues an effort to have staff together twice a year for training.

General Plan:

Staff continues to work on ways to engage the public on this process the Planning Commission is working through. We are addressing the update through the use of Character Areas with a hope that it continues the process of getting down to a neighborhood level a plan that has worked well in the past with much input for its previous versions. As we move forward we hope more will continue to get interested and will join the effort.

Retreat Preparation:

Staff has and continues to prepare for a Council retreat in January along with Work Session discussion items. Remember this is an opportunity to discuss ideas that may bear fruit in the future so I encourage Council and Staff to continue bringing topics for these as they help keep us moving the Town forward. If you have any please let me know as we build the retreat and future work sessions into the New Year!

For questions or comments, please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.

Office of the Town Clerk

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.



Monthly Report for November 2013 ~

Business Licenses – The Clerk's Office processed 10 new business, 16 Special Event licenses and 35 renewals during the month of November, bringing our total business licenses on file to 616.

Liquor Licenses – We processed two liquor license applications that Council heard in November.

Special Events – Worked with Mike Marshal processing Vendors for the Christmas Craft Bazaar.

Information Requests/Research Hours – We had 11 public requests for information and 6 in-house (Staff & Council) requests for information requiring over 60 hours of research time.

Citizen Complaints – There were no formal complaints filed in November.

Customer Assistance – The month of November averaged 29 customer assistance contacts per day with a total of 667 phone calls and visitors for the month.

Meetings – There were six scheduled Council meetings in November, for which we prepared notices, agendas, packets, minutes, addenda, amendments, green sheets, etc. We posted two public notice.

Ordinances and Resolutions – We processed three new Resolutions and no Ordinances during November.

Records Management – Barbie has spent numerous hours working in the file room and linking as many documents as possible so that they are available online. This ongoing project will continue as time permits.

Special Assignments – Debbie spent more than 60 hours in November on the 2014 CDBG Citizens Participation Plan and held the first Public Hearing for the 2014 CDBG funding cycle on November 19 for the Town's upcoming CDBG cycle.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

Debbie Barber

Debbie Barber, MMC
Town Clerk

12/03/2013 10:07 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
 SORTED BY: LICENSE NUMBER

ORIGINATI
 EFFECTI
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2610	SERV	BLUE RIBBON GROOMING	JUDY OWENS 1024 S AFTON LN CAMP VERDE, AZ 86322	1024 S AFTON LN
	COMMENTS:	[REDACTED]		
2611	SERV	CAMP VERDE PHOTOGRAPHY	JUDY HATHCOCK 556 W. SADDLE CREEK DR. CAMP VERDE, AZ 86322	556 W. SADDLE C
	COMMENTS:	[REDACTED]		
2621	SERV	PATHFINDER/MTM, A JOINT VENTU	DENNIS M SWIFT 537 N.MONTEZUMA CASTLE HWY CAMP VERDE, AZ 86322	537 N. MONTEZUM
	COMMENTS:	[REDACTED]		
2622	SERV	HILLSIDE X-9 ACADEMY	SHAWN TUCKER 4161 E. CREEK VIEW DR. CAMP VERDE, AZ 86322	4161 E CREEK VI
	COMMENTS:	[REDACTED]		
2628	CONT	PMG BUILDERS	PAT GRIGGSBY 880 OASIS COTTONWOOD, AZ 86326	880 OASIS
	COMMENTS:	[REDACTED]		
2629	SPEC-V	TANYA SCRANTON	TANYA SCRANTON 1305 N. PAGE SPRINGS RD CORNVILLE, AZ 86325	395 S. MAIN STR
	COMMENTS:	[REDACTED]		
2630	SPEC-V	KATHERINE GINZEL	KATHERINE GINZEL 4110 E. VALLEY LN RIMROCK, AZ 86335	395 S. MAIN STR
	COMMENTS:	[REDACTED]		
2631	SPEC-V	BACKROADS BEADER	MARGARET WOODWARD 3400 E. GODARD RD COTTONWOOD, AZ 86326	395 S. MAIN STR
	COMMENTS:	[REDACTED]		
2632	SPEC-V	SIMON UNIN	SIMON UNIN 840 S. MAIN ST. COTTONWOOD, AZ 86326	395 S. MAIN STR
	COMMENTS:	[REDACTED]		
2633	SPEC-V	GLASS DYNASTY	GLASS DYNASTY 2363 N LA GRANDE DR CAMP VERDE, AZ 86322	395 S MAIN STRE
	COMMENTS:	[REDACTED]		
TOTAL LICENSES:		10		

November 2013 Visitor Center

	A	B	C	D	E	F	G	H	I	J	K	L
1	2013 November Recap											
2	MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY	
3	Arizona	22	Arizona	25	Arizona	15	Arizona	13	Arizona	26	Arizona	39
4	California	3	California	8	Alaska	4	California	1	California	5	California	11
5	Florida	5	Georgia	2	California	14	Colorado	2	Florida	3	Indiana	9
6	Illinois	1	Maryland	1	Colorado	1	Mass	2	Idaho	3	Louisiana	4
7	Maryland	2	Michigan	3	Florida	4	N. C.	1	Illinois	2	Maryland	2
8	Mass	2	N. C.	3	Idaho	2	N. Y.	2	Indiana	3	Minn	4
9	Minn	1	N. J.	2	Michigan	7	Nebraska	3	Kansas	2	Missouri	2
10	Missouri	1	Nevada	2	N. D.	2	Wa	1	N. M.	2	N. M.	2
11	N. Y.	6	Oregon	2	N. H.	2			Ohio	2	Nevada	3
12	Ohio	2	Penn	4	N. Y.	1			S. D.	1	Oregon	2
13	Oregon	6	Va	2	Oregon	4			Wa	2	Tenn	1
14	Penn	3	Wy	1	S. C.	2			Wy	2	Va	1
15	S. D.	1			Tenn	2					Wy	2
16	Wisconsin	2			Texas	2						
17					Va	3						
18	Sub T.	57		55		65		25		53		82
19	Canada	11	Austrailia	1	Austrailia	2	Canada	6	Canada	5	Canada	4
20	India	2	Canada	1	Canada	8	UK	1			S. Africa	2
21	S. Africa	3	Denmark	2	Netherl	2						
22					S. Afrtrica	2						
23					Swiss	1						
24					UK	2						
25	Sub T.	16		4		17		7		5		6
26												
27												
28	G. Total	73		59		82		32		58		88

2012 November Totals				Arizona Visitors					
STATES		COUNTRIES		Total		Phoenix	CV	Other	Monthly
Arizona	140	Australia	3		Monday	1	13	8	22
Alaska	4	Canada	35		Tuesday	3	11	11	25
California	42	Denmark	2		Wednesday	1	5	9	15
Colorado	3	India	2		Thursday	0	7	6	13
Florida	12	Netherl	2		Friday	4	8	14	26
Georgia	2	S. Aftrica	7		Saturday	6	6	27	39
Idaho	5	Swiss	1						
Illinois	3	UK	3						
Indiana	12								
Kansas	2								
Louisiana	4								
Maryland	5								
Mass	4								
Michigan	10								
Minn	5								
Missouri	3								
N. C.	4								
N. D.	2								
N. H.	2								
N. J.	2								
N. M.	4								
N. Y.	9								
Nebraska	3								
Nevada	5								
Ohio	4								
Oregon	14								
Penn	7								
S. C.	2								
S. D.	2								
Tenn	3								
Texas	2								
Virginia	6								
Wa	3								
Wisconsin	2								
Wyoming	5								
35 States	337	8 Countries	55	392	Weekly	15	50	75	140

Community Development Monthly Report November 2013



Building

Robert Foreman – Building Official

Permits Kendall Welch – Permit Technician



Planning

Michael Jenkins – Community Development Director

Jenna Owens – Assistant Planner

Code Enforcement – Lisa Diacik & D.J. Caldwell

**MONTHLY REPORT FOR NOVEMBER
BUILDING DIVISION**

Attended monthly Safety Committee meeting, and subsequent Department Head meeting on employee safety. Loss Control Audit for the Sanitary District plant and offices were re-scheduled for December 11th, due to scheduling conflicts with Committee members chosen for the Audit.

Held three public meetings for the possible adoption of the 2012 Building Codes. Currently going through the IBC (Commercial) code. Had one site visit with the Town Engineer and Community Development Director at the new AT&T tower.

Had three (3) pre-development meetings with the American Heritage Academy School, Joel Westervelt, architect for the new Town Library and representatives of the Catholic Church. Attended mandatory training for Department Heads and Line Supervisors on sexual harassment.

Attended a Council meeting in regard to two (2) structures deemed un-safe and recommended for demolition. Held several conference calls with the Town Attorney, and staff meetings and meetings with family members and advocates in regard to those two structures.

Held a meeting with the Economic Development Director on a proposed downtown business. Also attended the all hands training on November 21st. Devoted considerable hours working with the new County Staff at Flood Control on three (3) new construction projects that had been on hiatus pending resolution of flood issues. Developing a working situation with their new staff.

Completed 75 building inspections, 8 plan check reviews, 81 phone calls, 19 meetings, 3 misc. site inspections, 6 misc. postings, 5 business license's and 1 Special Event Application.

Robert Foreman CBCO
Building Official
Town Safety Officer

BUILDING MONTHLY REPORT

November 2013	CURRENT MONTH	PREVIOUS MONTH	2013-2014 FY
PERMITS ISSUED	24	33	188
PLAN REVIEWS PERFORMED	8	23	103
INSPECTIONS PERFORMED	75	107	455
PHONE CALLS RECEIVED	225	227	1487
CUSTOMERS ASSISTED	54	69	439
BUSINESS LICENSES REVIEWED	5	4	37
BUSINESS LICENSE INSPECTIONS	0	1	10
MISCELLANEOUS SITE INSPECTIONS	3	11	63
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	0	1	5
Stop Work Order	0	0	4
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 11/01/2013 THRU 11/30/2013

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ. TYPE FEE
20130333 01-NEW RES	11/14/2013 9/25/2013	CHURCH, BARRY & BEVERLY NEW RESIDENTIAL BUILDING	1904 RUSTLER TRAIL R-3 - RESIDENTIAL ONE/TWO F	OWNER OWNER	NEW RESIDENTIAL 120,000.00	01-NEW RES 2,214.41
20130356 02-RES ADD	11/18/2013 10/10/2013	NOLE, THOMAS RESIDENTIAL ADDITION	2205 GLENROSE DR S 02-RESADD - RESIDENTIAL ADD	TIERRAVERD OWNER	RESIDENTIAL ADDITION 127,900.00	02-RES ADD 1,983.40
20130360 CU/TT	11/12/2013 10/15/2013	BACHLER, JAMES & DAWN CHANGE USE/TENANT IMPROV	537 INDUSTRIAL DRIVE CU/TT - CHANGE OF USE/TENAN	OWNER OWNER	CHANGE OF USE/TENANT IMPROV CU/TT 1,300.00	 179.04
20130369 PLB-RES	11/26/2013 0/00/0000	ENGOLS, CONRAD RESIDENTIAL PLUMBING	751 AZURE DRIVE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 2,000.00	PLB-RES 114.25
20130373 SOLAR	11/06/2013 0/00/0000	FINCH, CLIFFORD & TAMM SOLAR INSTALLATION	4180 CREEK VIEW DRIVE SOLAR - SOLAR INSTALLATION	SOLAR OWNER	SOLAR INSTALLATION 45,000.00	SOLAR 979.86
20130378 SOLAR	11/12/2013 0/00/0000	O GRADY, STACEY SOLAR INSTALLATION	1645 PARRISH LANE SOLAR - SOLAR INSTALLATION	OWNER OWNER	SOLAR INSTALLATION 20,430.00	SOLAR 553.16
20130382 ELE-RES	11/06/2013 11/06/2013	SYMMER, JOHN RESIDENTIAL ELECTRICAL	1730 CIMARRON DRIVE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 200.00	ELE-RES 50.00
20130384 ELE-COM	11/06/2013 11/06/2013	TOWN OF CAMP VERDE COMMERCIAL ELECTRICAL	395 MAIN STREET ELE-COM - COMMERCIAL ELECTR	OWNER OWNER	COMMERCIAL ELECTRICAL 1,300.00	ELE-COM 0.00
20130385 13-COM REM	11/06/2013 11/06/2013	TOWN OF CAMP VERDE COMMERCIAL REMODEL	395 MAIN STREET COMREM - COMMERCIAL REMODEL	OWNER OWNER	COMMERCIAL REMODEL 40,000.00	13-COM REM 0.00
20130387 SOLAR	11/18/2013 0/00/0000	WALEN, HENRY & VITA SOLAR INSTALLATION	665 ELK RIDGE DRIVE SOLAR - SOLAR INSTALLATION	SOLARCITY OWNER	SOLAR INSTALLATION 8,512.50	SOLAR 275.96
20130388 FIRE SPRK	11/26/2013 0/00/0000	QUINTAS FIRE SPRINKLER	684 INDUSTRIAL DRIVE FIRE - FIRE SPRINKLER	COMPLETEFI OWNER	FIRE SUPPRESSION 8,300.00	FIRE 319.79
20130389 ZC	11/13/2013 11/12/2013	ROTTER, JAMES ZONING CLEARANCE	2385 SQUAW PEAK ROAD OWNER	OWNER OWNER	ZONING CLEARANCE 500.00	ZC 25.00
20130390 PORCH/PAT	11/26/2013 0/00/0000	ROTTER, JAMES PORCH/PATIO/DECK	2385 SQUAW PEAK ROAD PORCH - PORCH/PATIO	OWNER OWNER	PORCH/PATIO/DECK 500.00	PORCH/PAT 63.78
20130391 SOLAR	11/25/2013 0/00/0000	VAN DER PAS, ELIZABETH SOLAR INSTALLATION	4240 VALLEY VIEW DRIVE SOLAR - SOLAR INSTALLATION	SOLARONE OWNER	SOLAR INSTALLATION 9,500.00	SOLAR 299.06
20130392 SOLAR	11/25/2013 0/00/0000	FABRIN, ETHEL SOLAR INSTALLATION	275 SKILL ROAD SOLAR - SOLAR INSTALLATION	SOLARONE OWNER	SOLAR INSTALLATION 21,000.00	SOLAR 553.16
20130393 FENCE	11/21/2013 0/00/0000	BIONDI, JOHN FENCE	493 MAIN STREET FENCE - FENCE	OWNER OWNER	FENCE 300.00	FENCE 76.00

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 11/01/2013 THRU 11/30/2013

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEC. CONT.	DESCRIPTION VALUATION	PROC TYPE FEE
20130394 SIGN-WALL	11/14/2013 0/00/0000	MR ROOTER PLUMBING WALL SIGN	248 GENERAL CROOK TRL SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 2,000.00	STGN 200.00
20130395 PLB-RES	11/13/2013 0/00/0000	PARSONS, BARBARA RESIDENTIAL PLUMBING	3205 DINKY CREEK DRIVE PLB-RES - RESIDENTIAL PLUMB	GUERRAMONI OWNER	RESIDENTIAL PLUMBING 250.00	PLB-RES 50.00
20130396 Z-ADMIN	11/13/2013 11/14/2013	PEW & LAKE, PLC - SEAN B LA ADMINISTRATIVE REVIEW	752 FINNIE FLAT RD ADMIN - ADMINISTRATIVE REVI	OWNER OWNER	ADMINISTRATIVE REVIEW 0.00	Z-ADMIN 170.00
20130397 04-RES ACC	11/27/2013 11/14/2013	GOMEZ, RONALD RESIDENTIAL ACCESSORY BLD	1099 VERDE VIEW CIRCLE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUIL 8,000.00	RES ACC 277.86
20130398 DEMG-RES	11/15/2013 11/15/2013	SURDYK, AUDEAN RESIDENTIAL DEMOLITION	1345 QUARTERHORSE LANE DEMO-RES - RESIDENTIAL DEMG	OWNER OWNER	RESIDENTIAL DEMOLITION 15,000.00	DEMO-RES 50.00
20130399 PLB-RES	11/18/2013 0/00/0000	LOVING, LINDA RESIDENTIAL PLUMBING	82 RED ANGUS DRIVE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 500.00	PLB-RES 50.00
20130400 ELE-RES	11/18/2013 11/18/2013	TIMBERLAKE, MICHAEL RESIDENTIAL ELECTRICAL	3355 PROSPECTORS LANE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 0.00	ELE-RES 50.00
20130402 PLB-RES	11/15/2013 0/00/0000	JENSEN, DOUGLAS RESIDENTIAL PLUMBING	12 RED ANGUS DRIVE PLB-RES - RESIDENTIAL PLUMB	VERDESOL-A OWNER	RESIDENTIAL PLUMBING 350.00	PLB-RES 50.00
*** TOTALS ***		NUMBER OF PROJECTS: 21			VALUATION: 432,842.50	FEE: 8,583.74

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 11/01/2013 THRU 11/30/2013

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - NEW RESIDENTIAL BUILDING	1	120,000.00	2,214.41
02-RES - RESIDENTIAL ADDITION	1	127,900.00	1,983.40
04-RES - RESIDENTIAL ACCESSORY BL	1	8,000.00	277.96
13-COM - COMMERCIAL REMODEL	1	40,000.00	0.00
CU/TI - CHANGE USE/TENANT IMPROV	1	1,300.00	179.04
DEMO-RES - RESIDENTIAL DEMOLITION	1	15,000.00	50.00
ELE-COM - COMMERCIAL ELECTRICAL	1	1,300.00	0.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	200.00	100.00
FENCE - FENCE	1	300.00	76.00
FIRE - FIRE SPRINKLER	1	8,300.00	319.79
PLB-RES - RESIDENTIAL PLUMBING	4	3,100.00	264.26
PORCH/PAT - PORCH/PATIO/DECK	1	500.00	63.78
SIGN-WALL - WALL SIGN	1	2,000.00	200.00
SOLAR - SOLAR INSTALLATION	5	104,442.50	2,660.20
Z-ADMIN - ADMINISTRATIVE REVIEW	2	0.00	170.00
ZC - ZONING CLEARANCE W	1	500.00	25.00
*** TOTALS ***	24	432,842.50	8,583.74

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 11/01/2013 THRU 11/30/2013

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEES
BLANK - *BLANK*	1	1	500.00	25.00
02-RESADD - RESIDENTIAL ADDITION	1	1	127,900.00	1,983.40
ADMIN - ADMINISTRATIVE REVIEW	1	1	0.00	170.00
COMREM - COMMERCIAL REMODEL	1	1	40,000.00	0.00
CU/TI - CHANGE OF USE/TENANT IMPROVEMENT	1	1	1,300.00	179.04
DEMO-RES - RESIDENTIAL DEMOLITION	1	1	15,000.00	50.00
ELE-COM - COMMERCIAL ELECTRICAL	1	1	1,300.00	0.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	2	200.00	100.00
FENCE - FENCE	1	1	300.00	76.00
FIRE - FIRE SPRINKLER	1	1	8,300.00	319.79
PLB-RES - RESIDENTIAL PLUMBING	4	4	3,100.00	264.26
PORCH - PORCH/PATIO	1	1	500.00	63.78
R-3 - RESIDENTIAL ONE/TWO FAMILY	1	1	120,000.00	2,214.41
RES - RESIDENTIAL ACCESSORY BUILDING	1	1	8,000.00	277.86
SIGN-WALL - WALL SIGN	1	1	2,000.00	200.00
SOLAR - SOLAR INSTALLATION	5	5	104,442.50	2,660.20
*** TOTALS ***	24	24	432,842.50	8,583.74

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 11/01/2013 THROUGH 11/30/2013
USE SEGMENT DATES: NO
EMPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

Planning & Zoning Monthly Report

November 2013

November 04, 2013

- Michael Jenkins, Robert Foreman, Kendall Welch & Jenna Owens had a pre-application meeting with owner of the Heritage School and representatives to review different scenarios for their proposed athletic building.
- Michael Jenkins, Robert Foreman, Kendall Welch & Jenna Owens met with Mr. Joel Westervelt to receive the building permit application for the new Town Library.

November 04, 2013

- Michael Jenkins, Robert Foreman, Kendall Welch & Jenna Owens met with Sean & Jennifer to discuss a proposed building project on Howards Rd.

November 06, 2013

- Michael Jenkins & Jenna Owens met with Mr. Ted Repic on a proposed purchase of an existing RV Park to discuss existing conditions and status of the park.

November 07, 2013

- Michael Jenkins & Jenna Owens met with the Verizon Wireless representative to prepare and administrative review for a replacement of utility mounting pole. In addition they wish to co-locate antennas at their location at the St. Francis Cabrini Catholic Church off of Cliffs Parkway.

November 13-14, 2013

- Lisa Diacik attended a two day training on Code Enforcement in Phoenix.

November 18, 2013

- Michael Jenkins & Jenna Owens met with Mr. Bill Helm of the Camp Verde Bugle on an update of the General Plan Work Session which was held on November 14th.

Code Enforcement

AMOUNT	Total Cost Per Nuisance Abatement
Aug. 2013	230.00.
Aug. 2013	230.00
Aug. 2013	3000.00
Oct. 2013	1000.00
Oct. 2013	230.00
Oct. 2013	350.00
Oct. 2013	400.00

Total \$ 5,440.00
Budgeted Amount \$5,000.00, balance \$ -440.00

Code Enforcement:

Total Complaints: 3
Violations Found: 3
Violation Not Found: 0
Cases Closed: 4
Citations issued: 1
Abatements 0

Building Official in regards to Zoning:

Site Inspections Misc. Zoning 3

Other statistics for the month

Zoning Clearances Residential: 7
Zoning Clearances Commercial: 3
Phone Calls: 243
Visitors: 27

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – November
DATE: 12/5/2013
CC: Department Heads

On Monday, November 4, 2013 Joel Westervelt submitted the library's architectural drawing plans to the Town of Camp Verde Building Department for review. Once approval is gained, the building permit will be issued and the project can go out to bid. Dare I say (SHOUT), "Hooray, HOORAY!!"



We are pleased to have Helen Howard join us as a Library Clerk in Adult Services at the library. Helen comes to us through the Northern Arizona Council of Government's (NACOG) Senior Community Service Employment Program. She will be filling our daily afternoon/evening closing slots ensuring that there are always 2 or more staff people available when the library closes. This will allow all of us to keep more regular hours instead of constantly shifting schedules when one or more staff persons are out.



Library teens promoted Happy Teens-Giving, an effort to thank veterans for their service to our country. Supplies were set out and families took the time to stop and create Thank You cards that were distributed to veterans at the VA Hospital in Prescott during the Thanksgiving holiday.

Fourteen library staff and volunteers participated in the All-Hands training on November 21. Everyone especially appreciated the lunch served by Town Council members and the opportunity to interact with coworkers from other Town departments.

Part-time Library Clerk, Nancy McClay has done an amazing job providing library services, story times, and other activities to Camp Verde children while we search for a new Youth Services Librarian. [Raising a Reader](#) is one of those services. Since its launch in August, 22 families have participated in the Raising a Reader program and 657 children's books have circulated through the hands of participating families.

Tracy Lea, of the ASU Entrepreneurship & Innovation Group visited Camp Verde presenting information about the [Alexandria Co-Working Network](#). ASU is partnering with libraries throughout AZ to bring assets into communities that support economic development & education. Look for an opportunity to join a team of people and visit Scottsdale's Eureka loft to learn more about how the Alexandria Co-Working Network can positively impact our community.

The Yavapai Library Network new [online catalog](#), Enterprise, is available now. Users will enjoy features such as fuzzy searching results ranked by relevance, reading level filters, fiction/nonfiction filters and read-alike recommendation from Novelist. Additionally, searches may be saved and re-executed and lists maintained and emailed or texted to users. The go-live date for Enterprise is Sunday, December 19, 2013. Sunday was chosen for the least impact on users, however, we may experience some downtime or other glitches during the transition.

The lovely ladies (and not a few fetching lads) of CVLE continue to work all hours and all types of tasks to raise money for the library's endowment fund. They put in more hours and effort than some of us work on a weekly basis and are incredibly cheerful and committed. As of 10/3/2013 the CVLE fund invested with the Arizona Community Foundation totaled \$327,686.29 and rising.

Don't forget to like us on Facebook at <https://www.facebook.com/campverdelibrary>

November 2012 Camp Verde Community Library (CVCL) Use Statistics

	Nov-13	Nov-12	% change	FYTD-14	FYTD-13	% change
In-Library Uses						
Traffic Count	2,842	2,093	35.8%	13,701	10,901	25.7%
New Cards Issued	40	37	8.1%	222	241	-7.9%
Public PC Use	747	492	51.8%	3,592	2,498	43.8%
Items Used In-Library	749	833	-10.1%	3,074	4,477	-31.3%
Total In-Library Use	4,378	3,455	26.7%	20,589	18,117	13.6%
Circulation						
Items Checked Out	3,108	3,271	-5.0%	17,521	17,693	-1.0%
Items Checked In	4,046	3,628	11.5%	20,085	20,670	-2.8%
Staff Renewed Items	236	300	-21.3%	1,418	1,297	9.3%
Patron Renewed Items	405	424	-4.5%	2,151	3,387	-36.5%
Total Circulation	7,795	7,623	2.3%	41,175	43,047	-4.3%
Circulation Areas of Interest						
Audio Books	101	69	46.4%	645	367	75.7%
DVDs & VHS	670	557	20.3%	3670	2941	24.8%
eBooks	134	180	-25.6%	824	1044	-21.1%
Large Print	184	205	-10.2%	1080	979	10.3%
Magazines	175	237	-26.2%	1031	1374	-25.0%
Kids & Teens Material	1,137	937	21.3%	5621	5246	7.1%
Collection Development & Reference						
Reference Questions	215	78	175.6%	1109	355	212.4%
New Kids & Teen Material	62	25	148.0%	335	94	256.4%
New Books Added	133	106	25.5%	481	220	118.6%
New Audio-Visual Material Added	70	35	100.0%	446	162	175.3%
Total Items Added	203	141	44.0%	927	382	142.7%
Transits & HOLDS						
HOLDS Filled	594	679	-12.5%	1,269	1,458	-13.0%
YLN Library Items Brought to CVCL	555	645	-14.0%	5,367	3,361	59.7%
CVCL Items Sent to YLN Libraries	565	634	-10.9%	11,759	7,789	51.0%
Total Transits & HOLDS Activity	1,714	1,958	-12.5%	18,395	12,608	45.9%
InterLibrary Loans						
CVCL Items Going Out	23	32	-28.1%	81	122	-33.6%
Items for CVCL Patrons	10	8	25.0%	150	150	0.0%
Total InterLibrary Loan Activity	33			231		
Library Programs						
Adult Programs	8	8	0.0%	302	76	297.4%
Adult Program Attendance	87	78	11.5%	1365.5	182	650.3%
Adult Program Hours	14	n/a		90	n/a	
Youth Programs	14	11	27.3%	70	35	100.0%
Youth Program Attendance	178	136	30.9%	2126	390	445.1%
Youth Program Hours	18	n/a		120	n/a	
Total Library Program Attendance	265	214	23.8%	3491.5	572	510.4%
Library Volunteers						
Number of Volunteers	25	17	47.1%	121	106	14.2%
Number of Hours Given	423	269	57.2%	2092.5	1017	105.8%
Average number of Hours/Volunteer	16.92	15.8235294	6.9%	17.2933884	9.59433962	80.2%
Online Resource Use						
Online Public Access Catalog Searches	3,752	3,074	22.1%	17043	9956	71.2%
Mending						
Items Mended/Repaired	62	n/a		323	n/a	



CAMP VERDE MUNICIPAL COURT

YAVAPAI COUNTY, ARIZONA

473 S. Main Street, Suite 107, Camp Verde, AZ 86322

Phone: 928-567-6635 Fax: 928-567-9049

Harry Cipriano
Presiding Magistrate

Veronica Pineda
Court Supervisor

Manager's Report

Reporting month: November 2013

November 4-8:

- Debbie Cordova joined the Court family.
- Marie and Veronica attended the Department Head meeting on anti sexual harassment
- Judge Ramsey assisted on a case where Judge Cipriano had a conflict
- 29 arraignments/ initial appearances this week
- 23 Pretrial's scheduled this week
- 1 scheduled civil traffic hearing with officer from DPS

November 11-15

- Judge Had 3 Order to show causes for Failure to pay fines and review
- Court had 5 scheduled Pretrial conferences
- Judge performed 2 wedding this week
- Court had 1 civil traffic hearing

November 18-22

- All staff attended and completed the all hands meeting, lunch and training on anti-sexual harassment
- Court had 30 scheduled Initial appearances
- Court had one trial scheduled
- Court had 11 pretrial Conferences scheduled

November 25-29

- Court enjoyed their 2 days off for Thanksgiving holiday
- Court had 17 scheduled initial appearances and arraignments
- Court had 2 scheduled Order to show cause hearings
- Court had 4 civil traffic hearings with CVMO / DPS

DESCRIPTION	JULY 2013	AUGUST 2013	SEPTEMBER 2013	OCTOBER 2013	NOVEMBER 2013	DECEMBER 2013	JULY THROUGH DEC 2013	JANUARY 2014
MISDEMEANOR & CR TRAFFIC FTA	35	37	45	44	14		175	
DUI	11	7	13	9	19		59	
SERIOUS TRAFF	2	2	1	2	0		7	
CRIMINAL TRAFF	19	17	26	14	15		91	
MISDEMEANORS SUBTOTAL	67	63	85	69	48	0	332	0
CIVIL TRAFFIC	222	137	174	222	173		928	
HARASSMENT INJUNCTION	2	4	0	6	0		12	
ORDER OF PROTECTION	4	5	1	1	1		12	
TOTAL FILINGS	295	209	260	298	222	0	1284	0
IA/ARR IN CUSTODY	38	40	44	44	34		200	
ATTY RESTITUTION	1230.08	956.68	1362.92	1220.33	1324.25		\$ 6,094.26	
LCL ORD FEES (Default/Warrant etc)	1641.97	1833.79	2236.43	1957.67	1198.74		\$ 8,868.60	
LCL CRT ENHANCEMENT	4281.98	3855.35	3415.42	3492.95	3323.95		\$ 18,369.65	
JCEF TO TOWN	380.50	288.66	399.24	380.82	356.24		\$ 1,805.46	
CVMO ADDL EQP \$13	389.38	259.04	211.23	181.39	268.98		\$ 1,310.02	
DPS ADDL EQP \$13	269.85	282.69	247.22	329.38	226.74		\$ 1,355.88	
YAV CTY JAIL/ADD FEE	901.32	606.64	410.89	694.79	693.41		\$ 3,307.05	
MVD/ADOT/ADD FEE	24.00	8.00	0.00	0.00	0.00		\$ 32.00	
ROC ADDL EQP FEE	0.22	0.00	0.22	0.42	0.00		\$ 0.86	
YAN TRIBAL POLICE	21.57	407.01	346.49	57.32	21.77		\$ 854.16	
STATE TREAS.	28378.19	23575.89	24505.42	24399.09	22090.54		\$ 122,949.13	
TOWN TREAS.	21400.20	18613.59	18082.00	19179.98	18423.23		\$ 95,699.00	
TOTAL CHECK	56047.21	47896.87	47618.13	48716.14	45404.86	0.00	\$ 245,683.21	0.00

FEBRUARY 2014	MARCH 2014	APRRIL 2014	MAY 2014	JUNE 2014	JANUARY THOUGH JUNE 2014	TOTAL FISCAL YR 2014	Inc/Dec FY 13 TO FY 14	TOTAL FY 13 (Jul 12-Jun 13)
					0	175	-57%	407
					0	59	-54%	128
					0	7	-56%	16
					0	91	-60%	226
0	0	0	0	0	0	332	-57%	777
					0	928	-57%	2164
					0	12	-60%	30
					0	12	-40%	20
0	0	0	0	0	0	1284	-57%	2991
					0	200	-61%	507
					\$ -	\$ 6,094.26	-60%	\$ 15,188.68
					\$ -	\$ 8,868.60	-59%	\$ 21,773.48
					\$ -	\$ 18,369.65	-53%	\$ 39,413.33
					\$ -	\$ 1,805.46	-55%	\$ 4,004.65
					\$ -	\$ 1,310.02	-27%	\$ 1,804.36
					\$ -	\$ 1,355.88	-66%	\$ 3,980.82
					\$ -	\$ 3,307.05	-54%	\$ 7,130.78
					\$ -	\$ 32.00	-48%	\$ 62.01
					\$ -	\$ 0.86	-34%	\$ 1.30
					\$ -	\$ 854.16	830%	\$ 91.84
					\$ -	\$ 122,949.13	-57%	\$ 284,289.84
					\$ -	\$ 95,699.00	-55%	\$ 213,580.63
0.00	0.00	0.00	0.00	0.00	\$ -	\$ 245,683.21	-56%	\$ 554,359.56

Inc/Dec FY 12 TO FY13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY12	TOTAL FY 11 (Jul 10-Jun 11)	Inc/Dec FY 10- FY 11	TOTAL FY 10 (Jul 09-Jun 10)	DESCRIPTION
4%	393	-28%	545	15%	472	MISDEMEANOR & CR TRAFFIC FTA
41%	91	-11%	102	40%	73	DUI
0%	16	45%	11	-79%	52	SERIOUS TRAFF
-49%	441	5%	421	-16%	502	CRIMINAL TRAFF
-17%	941	-13%	1079	-2%	1099	MISDEMEANORS SUBTOTAL
5%	2057	13%	1822	130%	791	CIVIL TRAFFIC
-21%	38	23%	31	29%	24	HARASSMENT INJUNCTION
-26%	27	-16%	32	0%	32	ORDER OF PROTECTION
-2%	3063	3%	2964	52%	1946	TOTAL FILINGS
15%	442	0%	444	1%	441	IA/ARR IN CUSTODY
12%	\$ 13,521.82	32%	\$ 10,237.25	-20%	\$ 12,736.35	ATTY RESTITUTION
16%	\$ 18,722.40	16%	\$ 16,140.89	44%	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
-12%	\$ 44,584.65	28%	\$ 34,769.20	52%	\$ 22,896.94	LCL CRT ENHANCEMENT
-12%	\$ 4,539.68	16%	\$ 3,910.25	26%	\$ 3,109.40	JCEF TO TOWN
60%	\$ 1,130.42	NA				CVMO ADDL EQP\$13
19%	\$ 3,352.33	NA				DPS ADDL EQP \$13
8%	\$ 6,595.25	-5%	\$ 6,925.71	-3%	\$ 7,167.68	YAV. CTY JAIL FEES
15%	\$ 53.99	NA				MVD/ADOT/ADD FEE
NA						ROC ADDL EQP FEE
-67%	\$ 278.10	3%	\$ 270.00	-13%	\$ 311.25	YAN TRIBAL POLICE
-19%	\$ 349,348.21	18%	\$ 295,231.95	19%	\$ 248,081.20	STATE TREAS.
-27%	\$ 293,400.56	21%	\$ 241,591.94	27%	\$ 190,774.09	TOWN TREAS.
-21%	\$ 703,283.19	21%	\$ 582,699.05	23%	\$ 472,340.56	TOTAL CHECK

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: November 2013

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	20	3	73	96
Filed	19	0	15	34
Transferred In	0	0	0	0
SUBTOTAL	39	3	88	130
Transferred Out	0	0	0	0
Other Terminations	5	2	15	22
TOTAL TERMINATIONS	5	2	15	22
Statistical Correction	0	0	0	0
Pending End of Month	34	1	73	108

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
226	1	0	227	0	3	3	0	224

**READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **0** Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
287	173	0	460	0	22	174	196	0	264

Civil Traffic Hearings Held: **3**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	50	Trans In	0	TOTAL
				50

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: November 2013

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	534	13	0	547	0	23	23	0	524
Failure to Appear (Non-Traffic)	1	0	0	1	0	0	0	0	1
TOTAL	535	13	0	548	0	23	23	0	525

TRIALS HELD	
Misdemeanor Court/FTA Trials Held:	0
Misdemeanor/FTA Jury Trials Held:	0

FELONY								
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
1	0	0	1	0	0	0	0	1
Felony Preliminary Hearings Held:	0	Felony, Misdemeanor, Criminal Traffic Initial: Appearances:	34					

LOCAL NON-CRIMINAL ORDINANCES						
	Pending 1st of Month	Filed	SUB- TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report

Month/Year:

November 2013

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	127
Serious Violations	10
All Other Violations	584
TRAFFIC TOTAL	721

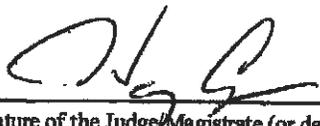
CRIMINAL WARRANTS OUTSTANDING

Felony	1
Misdemeanor	712
CRIMINAL TOTAL	713

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376



Signature of the Judge/Magistrate (or designee)

Veronica Pineda

Name of Preparer

12-3-13

Date of Preparation

MONTHLY REVENUE REMITTANCE REPORT

CAMP VERDE MUNICIPAL COURT - NOV 2013

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	19.76 ✓
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,537.33 ✓
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$7,225.49 ✓
Child Restraint - 28-907C	ZCPRF	\$167.55 ✓
Drug & Gang Enforcement - 13-811C	ZDECJ	\$483.76 ✓
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$898.77 ✓
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$70.80 ✓
FARE Fee Special Collections (19%)	ZFAR1	\$1,379.37 ✓
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$525.00 ✓
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$1,076.01 ✓
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$656.50 ✓
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$6.33 ✓
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$1,998.53 ✓
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$1,034.99 ✓
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$1,260.80 ✓
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$34.04 ✓
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$2,633.06 ✓
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$16.87 ✓
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$937.20 ✓
Registrar of Contractors	ZRCA	
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$118.58 ✓
SUBTOTAL - STATE REVENUE Remitted to City Finance		\$22,090.54

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$564.06
2011 Add'l Assessmnt \$1 -JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$129.35
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		\$693.41
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$226.74
2011 Officer Safety Equip - MVD/ADOT	ZOS6	
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-631-40-413000	ZOS11	\$268.98
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$21.77
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		\$517.49
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.Ji-360-40-431000	ZATT,ZATT & ZREIM	\$1,324.25
Confidential address- ARS 12-116.04	ZCAA2	\$1.04
Defensive Driving School Fee - 28-3396	ZDDS	\$3,200.00
Deferred Prosecution Fees	ZDEFP	\$150.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$11,911.93
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$6.00
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$108.69
Local Costs/Fee Warrant Default Fees	ZLCL	\$1,198.74
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$23.93
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$500.65
Bank Fees -From Ckbk/prev mon bank statement		
Bank Fee - Checks Ordered		
SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000		\$18,423.23
Court Enhancement Fee	ZCEH	\$3,323.95
- COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-413000		\$3,323.95
LOCAL Time Payment JCEF - 12-116	ZJCL	\$353.50
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$2.74
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413000		\$356.24
Total Revenue		\$45,404.86

Court Management System
Fee Book

Date: 12-02-2013
Page: 1

For Beginning Date: 11-01-2013 To Ending Date: 11-30-2013

AGENCY

CODE	AGENCY NAME	RECEIPT AMNT	DISHONORED AMNT	ADJUSTED AMNT	NET AMOUNT
ZATT	ATTORNEY FEE REIMBURSEMENT No Account on File	\$1,324.25	\$0.00	\$0.00	\$1,324.25 ✓
ZBND	BOND POSTED - THIS COURT No Account on File	\$11,046.19	\$0.00	\$0.00	\$11,046.19 ✓
ZCAA1	CONFIDENTL ADDR ASSMT-ST TRSR No Account on File	\$19.76	\$0.00	\$0.00	\$19.76 ✓
ZCAA2	CONFIDENTL ADDR ASSMT-LOCAL No Account on File	\$1.04	\$0.00	\$0.00	\$1.04 ✓
ZCEF	CLEAN ELECTIONS FUND No Account on File	\$1,537.33	\$0.00	\$0.00	\$1,537.33 ✓
ZCEH	COURT ENHANCEMENT FUND No Account on File	\$3,323.95	\$0.00	\$0.00	\$3,323.95 ✓
ZCJEF	CRIMINAL JUSTICE ENHANCE FUND No Account on File	\$7,225.49	\$0.00	\$0.00	\$7,225.49 ✓
ZCPRE	CHILD PASSENGER RESTRAINT FUN No Account on File	\$167.55	\$0.00	\$0.00	\$167.55 ✓
ZDDS	DEFENS. DRIVING DIVERSION FEE No Account on File	\$3,200.00	\$0.00	\$0.00	\$3,200.00 ✓
ZDECJ	DRUG & GANG ENFORCEMENT FINES No Account on File	\$493.76	\$0.00	\$0.00	\$493.76 ✓
ZDEFP	DEFERRED PROSECUTION No Account on File	\$150.00	\$0.00	\$0.00	\$150.00 ✓
ZDNAS	DNA STATE SURCHARGE No Account on File	\$898.77	\$0.00	\$0.00	\$898.77 ✓
ZDVSF	DOM VIOLENCE SHELTER FUND No Account on File	\$70.80	\$0.00	\$0.00	\$70.80 ✓
ZFAR1	FARE FEE SPECIAL COLLECTIONS No Account on File	\$1,379.37	\$0.00	\$0.00	\$1,379.37 ✓
ZFAR2	FARE DELINQUENCY FEE No Account on File	\$525.00	\$0.00	\$0.00	\$525.00 ✓
ZFINE	BASE FINES No Account on File	\$11,911.93	\$0.00	\$0.00	\$11,911.93 ✓

For Beginning Date: 11-01-2013 To Ending Date: 11-30-2013

AGENCY

CODE	AGENCY NAME	RECEIPT AMNT	DISHONORED AMNT	ADJUSTED AMNT	NET AMOUNT
ZFTGS	FILL-THE-GAP SURCHARGE (7%) No Account on File	\$1,076.01	\$0.00	\$0.00	\$1,076.01 ✓
ZJCL	JUDICIAL COLLECT ENHANCE FUND No Account on File	\$353.50	\$0.00	\$0.00	\$353.50 ✓
ZJCLF	JUDIC. COLLECT. ENHANCE. FUND No Account on File	\$2.74	\$0.00	\$0.00	\$2.74 ✓
ZJCS	JUDICIAL COLLECT ENHANCE FUND No Account on File	\$656.50	\$0.00	\$0.00	\$656.50 ✓
ZJCSF	JUDIC. COLLECT. ENHANCE. FUND No Account on File	\$6.33	\$0.00	\$0.00	\$6.33 ✓
ZJF	JAIL (INCARCERATION) FEES No Account on File	\$564.06	\$0.00	\$0.00	\$564.06 ✓
ZLCL	LOCAL COSTS/FEES No Account on File	\$1,198.74	\$0.00	\$0.00	\$1,198.74 ✓
ZMISC	MISCELLANEOUS FEES No Account on File	\$23.93	\$0.00	\$0.00	\$23.93 ✓
ZMSEF	MEDICAL SERVICES ENHANCE FUND No Account on File	\$1,998.53	\$0.00	\$0.00	\$1,998.53 ✓
ZOS1	2011 ADDTNL ASSMT-STATE TRSR No Account on File	\$1,034.99	\$0.00	\$0.00	\$1,034.99 ✓
ZOS11	OFFCR SAFETY EQUIP-MARSHALL No Account on File	\$268.98	\$0.00	\$0.00	\$268.98 ✓
ZOS14	OFFCR SAFETY EQP-YAV APACHE P No Account on File	\$21.77	\$0.00	\$0.00	\$21.77 ✓
ZOS2	2011 ADDTNL ASSMT-CNTY TRSR No Account on File	\$129.35	\$0.00	\$0.00	\$129.35 ✓
ZOS5	OFFCR SAFETY EQUIP-DPS No Account on File	\$226.74	\$0.00	\$0.00	\$226.74 ✓
ZOVF	OVERPAYMENT FORFEITED No Account on File	\$6.00	\$0.00	\$0.00	\$6.00 ✓

For Beginning Date: 11-01-2013 To Ending Date: 11-30-2013

AGENCY

CODE	AGENCY NAME	RECEIPT AMNT	DISHONORED AMNT	ADJUSTED AMNT	NET AMOUNT
ZPCOF	PRISON CONSTRUCTION AND No Account on File	\$1,260.60	\$0.00	\$0.00	\$1,260.60 ✓
ZPRS6	PROB SURCH 2006 No Account on File	\$34.04	\$0.00	\$0.00	\$34.04
ZPRS9	PROBATION ASSESSMENT No Account on File	\$2,633.06	\$0.00	\$0.00	\$2,633.06 ✓
ZPRSU	PROBATION SURCHARGE (\$5.00) No Account on File	\$16.87	\$0.00	\$0.00	\$16.87
EPSEF	PUBLIC SAFETY EQUIPMENT FUND No Account on File	\$937.20	\$0.00	\$0.00	\$937.20 ✓
ZPUBZ	PUBLIC DEFENDER FEES No Account on File	\$106.69	\$0.00	\$0.00	\$106.69 ✓
ZREST	RESTITUTION No Account on File	\$280.00	\$0.00	\$0.00	\$280.00 ✓
ZSLPC	DSPLY SUSP PLATE (CITY POLICE) No Account on File	\$500.65	\$0.00	\$0.00	\$500.65 ✓
ZSLPD	DSPLY SUSP PLATE (DPS) No Account on File	\$118.58	\$0.00	\$0.00	\$118.58 ✓
Total.		\$56,731.05	\$0.00	\$0.00	\$56,731.05

2683.7

ZBND 11,046.19
ZPRST 280.00
45,404.26

Court Management System

Fee Report - Bond Transfer

For Beginning Date: 11-01-2013

To Ending Date: 11-30-2013

AGENCY CODE	AGENCY NAME	AMOUNT
ZBND	BOND POSTED - THIS COURT	\$866.00
Total. . .		\$866.00

Court Management System

Fee Report - Bond Forfeiture/Conversion

For Beginning Date: 11-01-2013

To Ending Date: 11-30-2013

AGENCY CODE	AGENCY NAME	FINANCIAL ACCT	NET AMOUNT
ZATT	ATTORNEY FEE REIMBURSEMENT		\$600.00



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
November 2013**



Staffing:

- David Marshal was hired as a new Dispatcher
- DJ Caldwell was hired as a new Animal Control/Control Enforcement Officer
- Andrea Ramirez was hired as a part-time receptionist (occurred in Oct.)

Projects/events:

- Received \$3,500.00 in Grant money from the 100 Club to purchase 4 replacement Tasers for patrol
- Received notification from Homeland Security that a Grant for \$105,000.00 was issued to CVMO for Micro-wave/voting system and radio tower equipment. This will cover the majority of the cost of the equipment for better radio reception in certain areas in Camp Verde and will make a huge impact on reception. *An additional \$75,000. will be sought in grant funding for the remaining equipment.*
- Deputy Dave Freeman was selected as School Resource Officer for the Middle School and began his assignment on November 1st.

VIPs:

- November 9, 2013 - VIPs and members from the Marshal's Office participated in a clean-up of Highway 260.
- November 12, 2013 Debbie Ray (Avondale VIP Coordinator) presented information regarding "a Therapy Dogs program" – VIP Helen Zimmerli is leading the program to implement a Therapy Dog program to the VIP program.

Criminal Activity:

- November 2, 2013 Fatal accident occurred on Hwy 260 in front of the Chevron station. Involved a semi and 4 door Toyota, the driver died at the scene and the passenger died at the hospital as a result of injuries sustained during the accident. Support was provided to the Marshal's Office by DPS.
- Animal Control vehicle's gas tank was punctured while it was parked at the animal impound (\$450.00 of damage occurred).

Crime Rate for November 2012 compared to November 2013:

November	2012	2013
Total Calls	1006	1580
Traffic stops	128	226
Animal Calls	42	70
Criminal Damage	5	10
DV Calls	12	12
Theft/Burglary	19	19



Public Works November 2013

Engineering:

Ron and/or Troy attended the following meetings/conferences:

- NACOG Water Quality Advisory Committee
- NACOG Transportation Study
- AWPA Meeting
- Meeting with Forest Service
- Safety Committee Meeting
- Meet with NAU Engineering regarding Community Park
- Science Festival Meeting
- Pre-Submittal Conference JOC RFQ
- Tour of Waste Water Plant- Peoria
- Library Construction Committee Meeting
- Meet with Rain for Rent Filtration Systems

Streets:

- Crew is mowing and pruning the Rights of Way
- Vehicle & Equipment Maintenance
- Daily Work Order for Street Maintenance
- Continued working on storm water/drainage work orders Cleaning drainage structure, ditches and detention ponds due to annual monsoon Rains

Stormwater:

- MS4 Permit
 - 2 Software Demos
 - Submitted MS4 Annual Report
- Culvert Inspections for Permits
- Meet with Verde Lake Resident regarding flooding issues

Maintenance:

- Quarterly and Bi-Weekly Safety Meetings
- Working on respiratory medical exams and fit testing
- Attended Mandatory Sexual Harassment training
- Set up and Tear Down for all special events, room rentals etc.
- Put up Christmas Lighting on street light poles, town building
- Approve parking at CVMO
- Remove Flags for Veteran day

- Installed Rezzonico Park Sign Frame
- Cleaned up town building and areas due to Graffiti
- Pre work for new gym door installation
- Monthly Park maintenance
- Daily work orders

Parks & Recreation:

- Continued to handle requests for facility use at the Community Center as well as the various sports fields.
- Continued with Grasshopper Basketball 1st – 4th grade Division with 75 kids playing. Playoffs and finals scheduled for the first week in December.
- Began registration for Grasshopper Basketball 5th – 8th grade Division. Games are scheduled to begin Jan. 11.
- Last of free health lectures “Bereavement & Grief” held Nov. 19.
- Held the third of four scheduled Free Family Movie nights in conjunction with Community Library. Poor weather may have effected attendance with only about 15 attendees.
- Continued planning for Christmas Craft bazaar and Parade of Lights for December 7.
- Due to a family emergency, Parks & Rec Coordinator Michael Marshall was out of the office much of the month. Linda Peterson and Jon Caballero stepped up and carried much of the load during November.

**Town of Camp Verde
Public Works Department
November
Monthly Report**

Project	Status
Administration Projects: (Admin. Staff)	
Job Order Contracting	SOQ Due Dec. 5th, Choosing Selection Committee
Smart Phones	On Hold Until FY15
CIP FY 15	Prepare Updated Draft 5-Year CIP for Staff and Council Approval Needing to get with Russ Martin to set dates.
Facebook Account for Public Works	Still in the research stage
Grants *	
*FEMA Disaster Mitigation	Application has been submitted
*CDBG Street Improvements (new pavement and other improvements) in "Old Town" between Holoman and Arnold Streets.	Staff prepared estimates and have held 1st Public Meeting
*Complete PARA Grant	Study complete; final report received preparing council presentation
*HSIP Sign Replacement Phase I	\$75,000 of signs have been ordered
*HSIP Sign Replacement Phase II	Will receive funding for this in 2018

**Town of Camp Verde
Public Works Department
November
Monthly Report**

Project	Status
Work with USFS to Obtain Permits to do Drainage Improvements on FS Land *	
*Verde Lakes	Ron & Troy meet with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting Infrastructure on Forest Service Land.
*Middle Verde Road	Ron & Troy meet with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
* McCracken Lane	Ron & Troy meet with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.
*Overlook Acres/Shea Lane	Ron & Troy meet with Judy Adams & Amina Sena from Forest Service regarding several areas in Camp Verde that are impacted by stormwater runoff from Forest Land. We are requesting a blanket permit to make repairs . Linda will be scheduling a follow up meeting with Nicole Branton Red Rock District Ranger to discuss the areas and plans to resolve problems with runoff from Forest Service Land impacting private property. And requesting a blanket permit to maintain exiting infrastructure on Forest Service Land.

**Town of Camp Verde
Public Works Department
November
Monthly Report**

Project	Status
Engineering & Project Management: (Engineering Staff)	
Rezzonico Park *	
*Design Cul-De Sac at the End of Black Bridge Road	In Design stage
*Pedestrian Bridge over the Verde River (connecting Rezzonico Park to the Town owned land on the North side of the river)	Staff has met with Water Co and Unisource to discuss funding to installing a pedestrian bridge that would be located on the old abutments of the original "Black Bridge" Pedestrian bridge to be similar in construction to the original bridge. Bridge would also support utilities that need to cross the Verde River. (Water, Sewer, & Unisource Gas)
Community Park	
*USFS Access Easement	Waiting for approval from Forest Service on final map. Quit Claim Deed has been recorded from Sewer to Town. Forest Service to write description. Obtain final permit.
*NAU Engineering Capstone Project; Entry Road & Grading Plans	NAU Engineering students have completed Road design and drainage plan, will be presenting it to Ron on Dec 6th.
*Hydrology Study	Ron - to work on new scope of work for Hydrology Study Troy will start Application for reclaimed water irrigation use
Tri-Intersection of Main, Finnie Flat & Montezuma Castle Highway *	
*Design Improvements (Hire Consultant)	Funding for construction is in FY 2015, preparing to start design work
Finnie Flat Sidewalk *	
*Design Improvements (80% Plans)	Plans have been submitted to ADOT
*Acquire ROW	Deborah -working with Bashas for purchase of ROW
*Construction	ADOT advises combined projects may be posted for bid in summer 2014
SR 260 Access Management Plan I-17 to Thousand Trails *	
*Select Access/Intersections Locations	7 Intersection for access to/from SR-260 (6 in CV) have been selected.
*Prepare IGA with ADOT	ADOT working on IGA will all VV Stakeholders
SR 260 Round-a-bout at Industrial/Goswick Way *	
*Project Design & Construction	Design & Construction by ADOT
*Prepare IGA with ADOT	Ron- IGA has been returned to ADOT for final board approval
Sewer Utility Shop *	
*Design Foundation/Slab for Metal Building	Working with Russ, Mike Showers, Troy and Jan to go to Council regarding WIFA Funds Agenda Item Dec. 18th
*Hire Contractor	Working with Russ, Mike Showers, Troy and Jan to go to Council regarding WIFA Funds Agenda Item Dec. 18th
Downtown Parking Lots *	

Town of Camp Verde
Public Works Department
November
Monthly Report

Project	Status
*East Hollamon Street; grading & pavement/Permeable Surface	Paving Project on hold while researching other types of parking surfaces.
*West Hollamon Street; Install a drainage Scupper	Will be placed on Street Maintenance project list.
*Parking Lot and ramps at Administration Building	Quotes given to Risk Management
*Install Shade Structures with Solar Collectors in Town parking lots.	Work with APS to see if there are any incentives for the Town to do this type of project. Looking for Grant Opportunities or possible CIP Project
Public Parking Signage (directional & Identification signage to help visitors find our parking lots)	Linda waiting on proofs, street crew will install once we receive signs

**Town of Camp Verde
Public Works Department
November
Monthly Report**

Project	Status
Personnel:	
Hire Street Supervisor	Stacy Perry will be introduced to council Dec 11
Training *	
*Traffic Signal Operations Specialist (TSOS) certification	Will be assigning to Street Crewmember
*Certifications for Spraying Herbicides (Street Supervisor)	Will be assigning to Street Crewmember
Facilities; Improvements & Maintenance:	
New Library Building *	
*Provide Project Management Services for the Design, Biding, Construction, Budget and Billings	We have received the following for review-Plans, CV Community Library Specs, Geotechnical Evaluation, Drainage Report and Calculations.
Public Works 300 Building *	
*Replace Gym Doors	Scheduled to be installed
*New Paint	project is 90% complete Michael is working with volunteers to complete
*Remodel PW Entry & Counter	Will be scheduled for later in FY 13/14
Pool *	
*FY 14 CIP Improvements	Mike Marshal to begin planning and preparing a Scope of Work
Senior Center	
Assist Senior center With Town Funded Improvements	Meet with Senior Center, we have list of request in process of getting quotes to determine which projects can be completed with allocated funds.
Town Grounds; Improvements & Maintenance: (Maint. & Engineering Staff)	
Remove Trees Near historical Society	Completed
Damaged Gate @ Maintenance Yard	Completed
Parks: (Parks, Maint. & Engineering Staffs)	
Community Park Improvements	
Construct Gravel Entry Road	Forest Service permit is required prior to any work start- Preliminary Design
Rezzonico Park Improvements *	
*Install Perimeter Fence	Phase 1 completed
*Install Signage	Fabricated sign structure has been completed. Michael is working on rules and researching type /size of sign needed
River walk *	
*South side	Deb will be setting up meeting for Steve Ayres to meet with Archer and George

**Town of Camp Verde
Public Works Department
November
Monthly Report**

Project	Status
Sewer Utility; Improvements & Maintenance (Sewer Utility & Engineering Staffs)	
Head Works Bi-Pass	Re-designing due to change Troy is working with ADEQ for permit to construct.
Septic Hauler Intake/Grinder Pump	Out for bid Pending Dec. 18th
UV System Upgrade/Improvement	Troy; preparing PS&E.
Sand/Cloth Filter	Troy & Marshall visited PV WWTP decided to go with Cloth filters
Construct New Shop	Working with Russ, Mike Showers, Troy and Jan on getting Council Approval Dec. 18th Council Agenda Item
Draining Beds	Troy; preparing PS&E. Dec 18th Council Agenda Item
Automatic D.O. Probe	Troy; preparing PS&E. Dec 18th Council Agenda Item
Locate possible sites in CV for future WWTPs to purchase in advance of need.	As Town grows/develops additional WWTP sites will be needed finding good potential locations for future WWTPs is important before the good sites are developed.
Streets; Improvements & Maintenance: (Streets & Engineering Staffs)	
Yellow Star Thistle; determine where and when the herbicide needs to be sprayed.	This will be completed by the Street Crew.
Striping; Crosswalks, Turning lanes, & Reflectors (Sole contractor in the Verde Valley that does street striping and pavement markings 7 is very difficult to schedule typically we have to re-schedule work several times before it is completed)	Completed, There are a few areas that need re striped Quarterhouse, Murdock left turn lane
Traffic Counts for HMPS	Stacy to be trained and will be responsible for performing work.
Construct Transit Stop	Ron preparing PS&E
Annual Crack Seal Program	Street crew to perform work. Typically done in the fall and or the spring months due to temperature restrictions.
Order & install bus Stops	Install Bus Stops @ Bashas' & Goswick Way.
Install Bicycle "Share the Road" signage & street markings.	Will be completed this FY.
Install Guardrails along 7th Street (this is a non- budgeted project not in the 5-Year CIP)	Vehicle left 7th Street and nearly came to rest on a residential home, crew cleared ROW. Ready to install guardrail.
PW Yard Office and Maintenance Facility *	
*Install Sewer Line	Will have scheduled and completed before end of 2013
*Install Heaters in maintenance Facility	Needing to get quotes need to get with Stacy to find out what they would like in shop areas
*Improve Security @ PW Yard	Due to past and recent break-ins into Town properties the security needs to be improved by adding lighting, cameras, & additional fencing.
* Fuel Tank	Received quote from Carter Oil, waiting for Fire Marshal on set back , then will submit to Community Development for approval

**Town of Camp Verde
Public Works Department
November
Monthly Report**

Project	Status
Storm Water; Improvements & Maintenance: (Streets, Maint. & Engineering Staffs)	
Finnie Flat Drainage Phase II	
*Preparing for Law Suit	Insurance Company preparing legal defense, staff assisting with information as requested.
*Cliffs Parkway Detention Basin and Outlet Culverts	Troy; preparing PS&E
*Drop Inlet Channel Behind Bashas'	Troy; preparing PS&E
*Improve Drainage on Entry Road to Out Post Town Homes/Tierra Verde Plaza	Topographic Survey Completed on problem area. Troy: preparing PS&E
Verde Lakes	
Verde Lakes Drive Drainage Improvements (Culvert Replacement)	Will work with Street Supervisor to bring this project.
Gaddis Wash *	
*Design Improvements	Ron & Troy meet with George Reeves and Archer they have determine where to construct the entry road into the yard. Prepare PS&E for improvements.
*Channel Improvements; Box culverts @ Industrial Drive crossing & @ entrance to yard, & reconstruct channel.	Street crew will construct improvements when PS&E is ready. Requesting quotes for culverts
Diamond Creek Subdivision *	
*Remove Silt damn and repair	Completed
*Determine Status of Detention Pond	Staff is researching ownership & need to set up meeting Mr. Perry
Miscellaneous Drainage Projects	
Re-Construct Detention Basin next to Pool & Skate Park	May use JOC - not eligible to use HURF funding
Convert Privately Owned Drainage easements in Verde Lakes to Town Drainage easements for maintenance purposes.	most of the drainage easements in Verde lakes are privately owned after the HOA dissolved. These easements need to be converted to Town drainage easements to allow public funded maintenance to occur.
Stormwater Presentation	
* Presentation to Council	Will be presenting to Council Dec. 11th
Projects waiting to be assigned	
Engineering Standards	60% Complete on hold until higher priority project are completed.
Public Improvement Ordinance	On Hold
Stormwater Ordinance	On Hold
Drainage Master Plan, Update	On Hold
Encroachment Easements on Main Street	On Hold
Establish a Trash Collection Franchise in CV	On Hold