

June 2013 Monthly Report



*Town Manager
Russ Martin
928-554-0001*

DEPARTMENT HEAD INFORMATION

<i>Clerk</i>	<i>Debbie Barber</i>	<i>554-0021</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: July 10, 2013
Cc: Department Heads
Re: Manager's report for the period ending June 30, 2013

The following is the Manager's report regarding activities in the month of June 2013:

The Town welcomes:

Bruce Girt as the new Commander for the Marshal's Office –Also, we are welcoming the entire staff of our newest Division within the Public Works Department; the Camp Verde Sewer Utility Division.

SR 260:

Great News for the Verde Valley! ADOT has added 66 million dollars of funding for SR260 project from Thousand Trails to I-17 in the Fiscal Year 2016 of the state's Transportation Board's 5-year plan! Now, the hard work begins to ensure that our stakeholder's collaborative efforts nets our desired results. A thanks to those who dedicated their time and efforts to write letters to ADOT showing your support. It still is a couple of years away for actual construction but it has been great working with our other communities, property owners and the County on this very important project.

Arizona State Parks

The Town of Camp Verde has meet with representatives from Arizona State Parks (ASP) relative to Fort Verde State Historic Park ("Park"). The meetings continue and the discussion has led to development of draft of a memorandum of understanding ("MOU") that addresses the following modified partnership:

1. Staff will collaborate with ASP to provide the following in-kind, consolidated services:
 - a. General maintenance of the facility; and
 - b. Utility services including: IT, telephone, and trash, etcetera; and
 - c. Event and sponsorship of community or "free" days.
2. ASP will begin financially contributing to the operations of the Park, again.

All that being said, I want to acknowledge the County Board of Supervisors and specifically Supervisor Chip Davis for their financial contributions over the last several years to help keep the Park open.

Camp Verde Heritage Swimming Pool

The pool has been refurbished with the great work of the Maintenance Staff and their work will lead to an extended the 'life' of this recreational facility and is currently open to the public. We continue to look for ways to extend the season with staff and hope to make this a reality this year. Thanks to Parks and Recreation and the staff at the pool for such a successful start.

Council/Manager Retreat – “Working Together for the Future”

Staff and Council had an opportunity to work together at the 20,000 foot level. Our goal was to obtain a perspective of the larger view/direction of future endeavors for Camp Verde such as:

- *Economic Development boosting businesses to net sustainability and growth – after vetting this matter plan to engage the development community*
- *Long-term water resources strategy/management*
- *The Verde River i.e. balance current uses with future growth*
- *For economic and community development options- discuss process to be a certified Bicycle Friendly Community*
- *Review of Council Policies, Rules and Procedures Manual*
- *Fiscal 13/14 Strategic Objectives within our balanced budget*

Bottom line staff and Council continue to strive to be better and to serve the public better. To do so we are working on a Work Session type pre Council meeting that would allow Council and Staff to interact at a higher level that hope that the public will attend or listen in to get a better understanding of the day to day issues before they come to Council for a final decision.

Camp Verde Sanitary District Payment Drop Box

Please see the new, convenient option in which to make your monthly Camp Verde Sanitary District payment. It is the bronze payment drop box at Town Hall (southwest side of parking lot entrance).

See you all at the Cornfest!

For questions or comments please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.

Office of the Town Clerk

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.



Monthly Report for June 2013 ~

The Lync recording system is up and running and staff is training with Stephen Ashworth on posting the video/audio to the web.

Business Licenses – We processed 9 new business licenses, no Special Event Vendors, and 42 renewals during the month of June, bringing our total business licenses on file to 647.

Liquor Licenses – We processed four Liquor License Applications in June that will come before Council in July.

Special Events – Staff worked with the promoters for Special Events including Corniest, and the American Legion 4th of July Celebration.

Information Requests/Research Hours – We had six in-house (Staff & Council) requests for information requiring 5 hours of research time, and two public requests.

Citizen Complaints – There were no complaints filed in June.

Customer Assistance – The month of June averaged 32 customer assistance contacts per day with a total of 640 phone calls and visitors for the month.

Meetings – There were five scheduled Council meetings in June, for which we prepared notices, agendas, packets, minutes, addenda, amendments, green sheets, etc. We posted one public notice.

Ordinances and Resolutions – We processed five Resolutions and one Ordinances during June.

Records Management – The Clerk's Office staff continues to focus on essential records. We have scanned a majority of our documents and in the process of completing all the Deeds and Easement records. We have received documents from Finance Department to archive, this process includes indexing and marking all boxes stored. Staff has attended additional training webinars put on by the Arizona State Library, Archives, & Public Records division in June.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

Debbie Barber

Debbie Barber, MMC
Town Clerk

06/28/2013 9:37 AM
LICENSES: 0002 THRU ZZZZZZZZZZ
PAID STATUS: ALL
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T
SORTED BY: LICENSE NUMBER

ORIGINATI
EFFECTI
EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2552	SERV	TORQUED N TWISTED	MICHAEL MITCHELL 2285 S SQUAW PEAK RD CAMP VERDE, AZ 86322	873 HOWARDS RD
	COMMENTS:	[REDACTED]		
2553	REST	YAQUI'S TAQUERIA	AURELIA R BUZANI 1748 E APPALOOSA CAMP VERDE, AZ 86322	813 FINNIE FLAT
	COMMENTS:	[REDACTED]		
2554	RENT-C	GLR ENTERPRISES	1110 E MEGHANS RD CAMP VERDE, AZ 86322	725 E HOWARDS R
	COMMENTS:	[REDACTED]		
2555	CONT	PROMETHEUS RENEWABLES INC	RYAN HOLTZ 11950 N US HWY 89 FLAGSTAFF, AZ 86004	
	COMMENTS:	[REDACTED]		
2556	RET	FLAGSTAFF-SEDONA DOG MAGAZINE	2254 N SEQUOIA DRIVE PRESCOTT, AZ 86301	
	COMMENTS:	[REDACTED]		
2557	CONT	CCM MANAGEMENT INC	ROBERT FOWLER PO BOX 4109 CAMP VERDE, AZ 86322	826 N GARNER LN
	COMMENTS:	[REDACTED]		
2558	CONT	COWGILL CONSTRUCTION COMAPNY	KEITH COWGILL 305 MOUNTAIN SHADOWS DR SEDONA, AZ 86336	
2559	REST	FROZEN FUN SHAVED ICE LLC	ANDREW UGDEN 2727 N PRICE RD #43 CHANDLER, AZ 85224	395 S MAIN ST
	COMMENTS:	[REDACTED]		
2560	REST	SEASONED COMFORT FOODS	RON CUNNINGHAM 8725 W MARIPOSA GRANDE PEORIA, AZ 85383	395 S MAIN ST
	COMMENTS:	[REDACTED]		

TOTAL LICENSES: 9

Community Development Monthly Report June 2013



Building

Robert Foreman -- Building Official

Permits



Planning

Michael Jenkins -- Community Development Director

Jenna Owens -- Assistant Planner

Code Enforcement -- Lisa Diacik and Tyler Nixon

**MONTHLY REPORT FOR JUNE
BUILDING DIVISION**

Attended the monthly Safety committee meeting, the July meeting was cancelled due to the 4th of July holiday. Tested out the new Cool-Safe vests for the Streets Department.

Continued to address the Jack Pot Ranch Arena cover, with meetings, conference calls and working with the consulting engineer I appointed to represent the Town on special inspection reports, comparison of as built with the original plans, and review of the special inspections as they occur. Made a site visit with the consultant and the consulting engineer to the site for preparation of a punch list for the contractor.

Conducted a multi-hour site visit with the Engineers and the Challenge Course Association for a detailed inspection of all the towers for the final of the new zip line course at Out of Africa. Had two pre-development meetings with the developer concerning two new buildings to be erected at the Industrial park on Boyle's way, and the possibility of future buildings. Had two site visits and a meeting with the owner of the old Bolers bar building. Also a meeting with the Rainbow Acres staff concerning the three new residential buildings going up. One final pre-construction meeting with the Marshal and the contractor concerning the new kennel/impound.

Spent four days training with Becky Oium on the permit tech and administrative duties prior to her final day of work on June 14th. Since that date have been performing her job duties with the assistance of Jenna Owens in addition to my regular duties. Worked with the Director on job advertisements for this position. Began the first interviews with applicants on June 27th. Interview panel consisted of Mike Jenkins, Community Development Director, Jenna Owens Assistant Planner, Kristi Gagnon Camp Verde Fire District and myself. Re-scheduled a weeks' planned vacation time and took two days off instead.

Performed 66 Building Inspections, issued 9 business licenses, 7 miscellaneous site visits, 4 postings for the Clerks' Office, Zoning Division and Building Division. Attended 21 meetings, had 47 phone calls and 13 Plan Reviews.



Robert Foreman CBCO
Building Official
Town Safety Officer
Acting Code Enforcement Official

BUILDING MONTHLY REPORT

JUNE 2013	MONTH	FISCAL 12-13YTD	2013 YTD	2012 YTD
PERMITS ISSUED	18	272	208	344
PLAN REVIEWS PERFORMED	13	200	100	223
INSPECTIONS PERFORMED	66	726	343	713
PHONE CALLS RECEIVED	221	3559	1704	3744
CUSTOMERS ASSISTED	82	1379	733	1616
BUSINESS LIC. REVIEWED	9	80	46	75
BUSINESS LIC. INSPECTIONS	1	25	15	20
MISC. SITE INSPECTIONS	7	118	56	138
 <u>BUILDING VIOLATIONS</u>				
DANGEROUS BUILDING	0	4	1	4
STOP WORK ORDER	1	7	2	5
GRADING WITHOUT PERMIT	0	1	0	1

PROJECTS: All

APPLIED DATES: 6/01/2013 THRU 6/30/2013

ISSUED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
20130203	6/03/2013	GOETTING, ALEX	348 MAIN ST S 17	OWNER	WALL SIGN	SIGN
20130204	6/04/2013	PETEFISH, DEVNEE	458 1ST STREET	OWNER	ADMINISTRATIVE REVIEW	SIGN
20130206	6/05/2013	PARK CENTRAL PROPERIES	3100 OLD CHURCH RD	OWNER	RESIDENTIAL ELECTRICAL	ELE-RES
20130207	6/05/2013	YOUNG, CLAYTON	1962 MONTEZUMA HEIGHTS RD	SOLARCITY	RESIDENTIAL ELECTRICAL	ELE-RES
20130208	6/06/2013	VERDE INCOME PARTNERS LLC	2403 PRIVATE DR N	MD	RESIDENTIAL ELECTRICAL	ELE-RES
20130209	6/06/2013	GAMBLE, JAMES & GWENDOL	2446 ARTURO CIR	OWNER	RESIDENTIAL DEMOLITION	DEMO-RES
20130210	6/07/2013	MITCHELL, BARBARA L	2110 VIA LINDA N	ENERGYSAVI	RESIDENTIAL MECHANICAL	MECH-RES
20130211	6/25/2013	CHAMPION, WENDELL	1870 RUSTLER TRAIL	OWNER	RESIDENTIAL ADDITION	02-RES ADD
20130213	6/13/2013	MATHEWS, DARYL	1094 GILBERT WAY N	SOLARONE	SOLAR INSTALLATION	SOLAR
20130214	5/17/2013	THOMPSON, LORENA	1447 POWDER HORN	OWNER	RESIDENTIAL MECHANICAL	MECH-RES
20130215	6/17/2013	JENSON, JANET	153 KACHINA LN	OWNER	RESIDENTIAL MECHANICAL	MECH-RES
20130216	6/17/2013	FERGUSON, ARTHUR	1496 HORSESHOE BEND	OWNER	RESIDENTIAL DEMOLITION	DEMO-RES
20130217	6/18/2013	SELTZER, JACK	4638 CAUGHREN RD	OWNER	RESIDENTIAL PLUMBING	PLB-RES
20130218	6/26/2012	PETRIE, JOHN	581 HITCHING POST DR	OWNER	NEW RESIDENTIAL	01-NEW RES
20130219	6/13/2013	MCDONALD, DENNIS	2842 DIAMOND S ROAD	KB-1	RESIDENTIAL ACCESSORY BUILD	RES ACC
20130220	6/24/2013	JONES, GARY	2223 ARENA DEL LOMA 75	OWNER	COMMERCIAL ELECTRICAL	ELE-COM
20130221	6/25/2013	TOWN OF CAMP VERDE	473 MAIN ST	COWGILLCON	NEW COMMERCIAL	11-NEW COM
20130222	6/27/2013	DALE, ROBERT C. & ECA	434 INDUSTRIAL DR	OWNER	NEW COMMERCIAL	11-NEW COM
20130223	0/00/0000	AYERS, BRENDA	1512 MONTEZUMA HEIGHTS	SOL	SOLAR INSTALLATION	SOLAR
20130224	0/00/0000	MCCANN, MIKE	1000 STOLEN	OWNER	SOLAR INSTALLATION	SOLAR
*** TOTALS ***		NUMBER OF PROJECTS:	20	VALUATION:	312,407.62	FEEES: 7,840.52

PROJECTS: All
APPLIED DATES: 6/01/2013 THRU 6/30/2013
ISSUED DATES: 0/00/0000 THRU 99/99/9999
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - NEW RESIDENTIAL BUILDING	1	100,000.00	2,389.96
02-RES - RESIDENTIAL ADDITION	1	41,000.00	937.20
04-RES - RESIDENTIAL ACCESSORY BL	1	33,800.00	1,225.78
11-NEW - NEW COMMERCIAL BUILDING	2	31,500.00	936.00
DEMO-RES - RESIDENTIAL DEMOLITION	2	750.00	100.00
ELE-COM - COMMERCIAL ELECTRICAL	1	50.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	4,000.00	150.00
MECH-RES - RESIDENTIAL MECHANICAL	3	30,975.62	150.00
PLB-RES - RESIDENTIAL PLUMBING	1	2,800.00	50.00
SIGN-AFRM - A-FRAME SIGN	1	100.00	10.00
SIGN-WALL - WALL SIGN	1	100.00	20.00
SOLAR - SOLAR INSTALLATION	3	67,332.00	1,821.58
*** TOTALS ***	20	312,407.62	7,840.52

PROJECTS: All

APPLIED DATES: 6/01/2013 THRU 6/30/2013

ISSUED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEs
BLANK - *BLANK*	3	3	174,800.00	4,552.94
B - BUSINESS	2	2	31,500.00	936.00
DEMO-RES - RESIDENTIAL DEMOLITION	2	2	750.00	100.00
ELE-COM - COMMERCIAL ELECTRICAL	1	1	50.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	3	4,000.00	150.00
MECH-RES - RESIDENTIAL MECHANICAL	3	3	30,975.62	150.00
PLB-RES - RESIDENTIAL PLUMBING	1	1	2,800.00	50.00
SIGN-AFRM - A-FRAME SIGN	1	1	100.00	10.00
SIGN-WALL - WALL SIGN	1	1	100.00	20.00
SOLAR - SOLAR INSTALLATION	3	3	67,332.00	1,821.58
*** TOTALS ***	20	20	312,407.62	7,840.52

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 06/01/2013 THROUGH 06/30/2013
ISSUED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***

**Planning & Zoning
Monthly Report** MJ

June 2013

June 07, 2013

- Michael Jenkins and Jenna Owens attended an Arizona Land Use Law workshop in Scottsdale.

June 13, 2013

- Michael Jenkins and Jenna Owens met with Kathy Hellman & Joel Westervelt on the proposed Library Use Permit.

June 17, 2013

- Michael Jenkins and Lisa Diacik attended a Hoarding Task Force meeting in Cottonwood which was attended by several agencies across Arizona.

June 24, 2013

- Michael Jenkins, Robert Foreman & Jenna Owens met with a representative from a construction firm which will be making application for the proposed remodel of McDonald's Restaurant.

June 25, 2013

- Michael Jenkins met with Mr. Rob Witt to follow up on a discussion on a proposed project. Previously Mr. John Bassous, Mr. Rob Witt came in and met with Mr. Russ Martin and Michael Jenkins regarding this project.

Code Enforcement

Two new abatements for June 2013

AMOUNT	Total Cost Per Nuisance Abatement
1	\$ 150.00 Jan.
1	\$ 230.00 Jan.
1	\$ 230.00 Jan.
1	\$ 300.00 Jan
1	\$ 300.00 Jan.
1	\$ 800.00 Jan.
1	\$ 230.00 Feb.
1	\$2000.00 Feb.
1	\$1200.00 Apr
1	\$ 150.00 Apr.
1	\$ 300.00 June
1	\$ 170.00 June



Memorandum

To: Mayor and Council
From: Carol Brown, Risk Manager
Date: July 10, 2013
Cc: Department Heads
Re: Risk Manager's report for the quarter ending June 30, 2013

Per the Town Manager's direction, beginning, July 1, 2013 the Risk Manager will begin providing quarterly activity reports. Only 35% of my salary is allocated to the Risk Manager's budget (65% to Town Manager's budget). However, there is an ever-increasing demand in Risk Management's role to protect the Town's business interests. Below, is a representation of the Risk Manager's tasks and responsibilities:

Obtained Insurance For:

- Town's annual Property and Casualty insurance coverage via Arizona Municipal Risk Retention Pool (AMRRP)/Town's Insurance Carrier
- Camp Verde Sanitary District (additionally verified that CVSD Directors, as an advisory group to Council, are covered under Town's insurance policy as of July 1, 2013).
- New vehicles (leased or purchased)

Attended Meetings/Training:

- 3 Camp Verde Sanitary District meetings - insurance/transition of trusteeship
- Arizona Public Risk Manager's Association training meeting
- AMRRP's Loss Control Committee Meeting (as a member)
- 3 Safety Committee meetings: prepared agenda/reviewed draft minutes/did follow-up
- 3 On-line National Incident Command System Classes
- 2 Advanced Incident Command System Classes at Camp Verde Marshal's Office
- Training – re: arson scene safety/custody, proper communication, and evidence identification
- Chemical Global Harmonizing System (GHS) training
- AMRRP's Loss Control Consultants – Workers' Compensation Experience Modification (e-MOD)
- AMRRP Program Administrator - Sanitary District and events
- Town Manager/Council - Risk Management Budget
- Library Director Kathy Hellman/ Russ Martin/Steve Ayers - Maker Faire
- Representative designing Town website - possible insurance requirements
- American Legion Representative - July 4th Parade insurance requirements
- Cornfest Sponsor – certificate of insurance process
- Jake Teague Memorial Walk-a-thon Sponsor – insurance requirement
- Prosecuting attorney - restitution/damages

- Presentation to all Town employees of the new Chemical Global Harmonizing System: 1) proper labeling; and 2) Safety Data Sheets – collection, processing and electronic and manual storage

Incidents/Claims/Restitution:

Submitted claims for:

- Damages in the amount of \$3,767.44 (less \$1,000 deductible) to the pool lights. Perpetrator(s) unknown at this point in time
- \$35,092.55 loss for signal box and battery backup @ Montezuma Castle Hwy/Finnie Flat Rd. Wrote letter to prosecuting attorney requesting restitution commensurate with value of plea agreement re: damages. Pending: detailed invoicing from vendor, AMRRP's subrogation and final adjudication of case.
- Intentional damage to squad car in the amount of \$451.95. Town received 1st installment for restitution in June 2013
- Workers compensation (4 claims, and 2 incidents)

Risk Management Miscellaneous:

- Negotiated renewal of Carrie (Kelly) Montavon's Prosecutorial Contract
- Updated Council (in writing) - status of litigation/claims/actions
- Corresponded with Southwest Risk Services P & C Litigation Specialist/Liability & Property/Property Claim Supervisor/Attorneys - litigation/claims/actions
- Prepared/presented/obtained Council approval - Reserves/Defense Fund
- Prepared Risk Management Budget
- Trained HR Specialist on processing work-related injuries and illnesses
- Updated the Pandemic Influenza Response Plan for Town Marshal's review
- Updated the Blood-borne Pathogens acknowledgement form
- Facilitated annual, mandated Blood-borne Pathogens training
- Uploaded and indexed Safety Data Sheets (SDS) for obsolete chemicals
- Offered assistance to Cottonwood's HR Dir./Risk Manager when a Molotov-cocktail was thrown into their offices causing extensive damage
- Panic alert buttons - coordinated installation/scheduling of training by Town Marshal for proper use of buttons/responded to Safe Alert Protection 4 times re: unintentional tampering of an alert button
- Purchased safety equipment and medical supplies for Maintenance, CVMO, and Library based on staff's input
- Followed-up supporting doc's for 40 Certificates of Liability/endorsements or Waivers
- Reviewed/revised Emergency Action Plan for the Heritage Swimming Pool
- Processed 1 Personnel Assistance Lifeline (PAL) Program referral
- Reviewed Transcriptionist Contract
- Monthly, checked 4 fire extinguishers and 1 AED
- Paid Risk Management invoices
- Researched Global Harmonizing System Labeling options
- Drafted Risk Management's Arizona's Mandated Essential Records List

For questions or comments please feel free to contact me at: Town Hall or 928.554.0003 or carol.brown@campverde.az.gov



Public Works June 2013

Engineering:

Ron and/or Troy attended the following meetings/conferences:

- Ron continues to work with representatives of the YAN, CATS, Beaver Creek and Clarkdale to discuss possible solutions to public transit in Camp Verde
- NACOG Meetings in Cottonwood and Flagstaff to review planning for regional construction projects
- ADOT State Transportation Board meeting
- Meeting with contractor for FED-X new facility on Cherry Rd

Streets:

- Crew is mowing and pruning the Rights of Way
- Vehicle & Equipment Maintenance
- Daily Work Order for Street Maintenance
- Completed street related storm water/drainage work orders on 3rd street, Finnie Flat and Main Streets
- Cleaned drainage structures in preparation for annual monsoon Rains
- Cleaned up Graffiti on streets, drainage channels and bridges

Stormwater:

- Meetings regarding Drainage issues
 - Verde Lakes
 - Robin Lane
 - Ripple
 - Verde Lake Drive & Hwy 260
 - Resident concerned about drainage 4th Street
- Culvert Inspections for Permits
- State Wide MS4 Summit conference
- Research past plans and reports for Finnie Flats/Cliffs Drainage

WWTP:

- Weekly meeting with Camp Verde Sanitary District to discuss transition
- Survey/ Measure man walks and stairs
-

Maintenance:

- Demo and Cleanout of library annex
- Daily work orders
- Assist on Ground – Mowing setting sprinklers
- Town Ramada concrete grinding of uneven surfaces
- HVAC Filer Changes
- Grounds-Mowing, Weed Eating, working on Sprinkler systems

- Daily Pool maintenance

Parks & Recreation:

- Continued to work with Heritage Festival Committee on the Corn Fest.
- Continued to handle requests for facility use at the Community Center as well as the various sports fields.
- Continued oversight and operation of pool. Completed first session of swim lessons with 50 students. Aqua Zumba has been very popular and is two mornings and two evenings per week. Added Aqua Yoga to pool offerings. Developed a comprehensive pool Emergency Action Plan and began implementation.
- Worked with Library Summer Reading Program to provide space to host James Reid – Juggler Extraordinaire. Will be hosting the Zinghoppers on July 12 as party of Library Summer Reading Program.
- Scheduled bus trips to Diamondbacks games. Latest trip went June 9, next trip is July 7 followed by August 11 and September 15.
- Completed first two Summer Program trips to Phoenix Zoo and Challenger Space Center. Remaining trips are to Wet'n Wild Water Park, Phoenix Children's Museum and Sharlot Hall Museum.
- Jeff Cooper is running a summer Fit Kids Tennis program utilizing the refurbished tennis court and also offering private lessons.
- Adult Co-Ed Softball League is playing two nights per week with 8 teams.
- Purchased an "Umbrella" license from the Motion Picture Licensing Corporation to allow showing of movies at the Community Center Complex.

Continued to improve communication to community by adding additional billboards at Butler Park, Heritage Pool and the Gym as well as updating website and marquee



CAMP VERDE MUNICIPAL COURT

YAVAPAI COUNTY, ARIZONA

473 S. MAIN STREET, SUITE 107, CAMP VERDE, AZ 86322

PHONE: 928-567-6635 FAX: 928-567-9049

**HARRY CIPRIANO
PRESIDING MAGISTRATE**

**VERONICA PINEDA
COURT SUPERVISOR**

Manager's Report

Reporting month: JUNE 2013

Week of May 3-7

- Court had 13 scheduled Initial Appearance/Arraignments on Criminal/Crm.trfc./civil trfc
- Court had 26 scheduled Pretrial conferences – criminal /criminal trfc cases
- Court had 4 Bench Trials scheduled
- Court had 9 Order to Show Cause hearings with 1 pymnt review
- Court had 4 Civil traffic hearings scheduled for both DPS and CVMO

Week of May 10-14

- Court had 39 scheduled Initial Appearance/Arraignments on Criminal/Crm.trfc./civil trfc
- Court had 31 order to show cause for Failure to pay
- Court had 1 initial appearance juvenile)
- **Veronica attended her 2nd ICM – ACE prgm conference- phoenix**
- Court had 5 Order to Show cause for failure to pay (FTP) and failure to comply(FTC)
- Court had 1 scheduled Jury Trial

Week of May 17-21

- Court had 12 scheduled Initial Appearance/Arraignments on Criminal/Crmnl.trfc./civil trfc
- Court had 2 scheduled out of state pleas-due
- **Judge Cipriano performed 1 wedding**
- Court had 25 scheduled Order to Show Cause (OSC) for Failure to pay/comply
- Court had 3 scheduled payment/counseling review's
- **Veronica met with Teri Munn with the Administrative Office of the Courts (AOC) for the court operational review initial on-site meeting**
- The Court did not have any scheduled PTC or Trial this week as the prosecutor was on vacation
- The Court worked on the DPS Criminal history project and worked on Court ordered enforcement project

Week of May 24-28

- Court had 64 scheduled initial appearance/arraignments both civil traffic and criminal and criminal traffic
- **Judge Cipriano attended the Annual Judicial College – phoenix**
- **Veronica finished with preparation of the RFI-for the Court operational review**



ARIZONA STATE TREASURER'S OFFICE
1700 West Washington, Phoenix, Arizona 85007-2812
(602) 604-7800 FAX: (602) 542-7176

STATE REMITTANCE REPORT

Report Period: JUNE 2013
 Date: JULY 3, 2013
 Depositor Code # 6332
 Depositor Name: CAMP VERDE MUNICIPAL COURT
 Address: 473 SOUTHMAIN STREET, SUITE 107
CAMP VERDE AZ 86322

Prepared By: VERONICA PINEDA
 Title: COURT SUPERVISOR
 Phone #: 928-554-0033- DIRECT NUMBER

negative amounts are not to be used on this form

(contact this Office for guidance regarding negative entries)

DESCRIPTION	STATUTE (ARS #)	AMOUNT
FINES & FEES		
Confidential Inter Fund	08-135; 12-284.03A8	<u>ZCIF</u>
Juvenile Family Counseling	08-263C	<u>ZJFC</u>
Victim's Rights - Juvenile	08-418; 41-191.08	<u>ZVRJF</u>
AHCCCS	11-292	<u></u>
JCEF-Filing Fees	12-284.03A7; 22-281C1;	<u></u>
	22-404C1	<u>3.26</u>
JCEF - Time Payment	12-116B	<u>580.76</u>
JCEF - Diversion Fee	12-114	<u></u>
JCEF- Probation Assessment	12-114.01	<u>3039.30</u>
DNA Penalty Assessment	12-116.01C, J	<u>922.78</u>
2011 Add'l Assmnt(**see below)	12-116.04C	<u>1165.43</u>
(**State Treas use only)		<u></u>
	50% GITEM	50% PSEF
Confidential Address Fund	12-116.05	<u>16.91</u>
Domestic Violence	12-116.06, 12-284.03A2	<u>68.85</u>
Drug Prevention Res Center	12-284.03; 41-2402H	<u>ZDGEF</u>
Child Abuse	12-284.03A3	<u>ZDVCA</u>
Sex Offender Assessment	13-3824	<u>ZSOMF</u>
Anti-Racketeering Fund	13-811B; 13-2314.01	<u>ZARF2</u>
Drug & Gang Enforce Acct	13-811C; 41-2402	<u>473.89</u>
Community Punishment		<u></u>
Program Drug Fines	13-821; 12-299	<u>ZCPP</u>
Technical Registration Bd	13-3423	<u>ZTECH</u>
Citizens Clean Election Fund	16-949D; 16-954C	<u>1513.01</u>
Game & Fish - Wildlife	17-313A	<u>ZGF</u>
AZ Lengthy Trial Fund	21-222	<u>ZALTF</u>
Alternative Dispute	22-281C2; 12-135;	<u></u>
Resolution Fund	12-284.03A5	<u>ZADR</u>
Mining Fees	27-208D	<u></u>
Child Passenger Restraint	28-907C	<u>102.08</u>
DPS - Civil Penalty	28-2533C; 28-4139	<u>ZSLPD</u>
DUI Abatement Fund	28-1304; 28-1382, 3	<u>ZDUJA</u>
Civil Penalties (Gen. Fund)	28-737; 28-876; 28-2416;	<u></u>
	32-1166, 44-1799.81	<u>ZSTAT.ZACAF.ZBULK</u>
AZ Highway Fines (HURF)	28-5438F; 28-2533C	<u>ZHRF1.ZHRF3</u>
Victim Comp/Assistance	31-411F; 31-466B	<u></u>
Registrar of Contractors	32-1107; 32-1124	<u>53.68</u>
MSEF Penalty Assessment	36-2219.01; 12-116.02F	<u>1967.02</u>
CJEF Penalty Assessment	41-2401; 12-116.01	<u>7111.08</u>
Arson Detection Reward Fund	41-2167	<u>ZADRF</u>
FTG Penalty Assessment 7%	41-2421J; 12-116.01B	<u>1059.09</u>
Prison Const & Ops Fund	41-1651; 5-395.01A4	<u>1253.41</u>
Dept of Law - Crim. Cases	41-2421E4	<u>REMITTED BY SUPREME</u>
		<u>COURT & COURT OF APPEALS ONLY</u>

DESCRIPTION	STATUTE (ARS #)	AMOUNT
FINES & FEES (continued)		
DUI, OUI Assessment	5-395.01; 5-396, 7; 28-1381-3;	<u></u>
(public safety equip fund)	28-8284, 6-8; 41-1723	<u>960.00</u>
FARE General Services Fee		<u></u>
FARE Delinquent Fee		<u>480.39</u>
FARE Special Collections Fee		<u>1001.63</u>
FARE Installment Fee		<u></u>
Constable Ethics Fund	11-445 (80%)	<u></u>
Constable Ethics Fund	11-445 (20%)	<u></u>
Photo Enforcement Fee	41-1722	<u></u>
Photo Enforcement Process Serving Fee		<u></u>
GITEM	41-1724/ 11-1051	<u></u>
OTHER FINES & FEES (describe and indicate ARS #)		
		<u></u>
		<u></u>
TAXES		
Prior Year Real Property	42-208	<u></u>
Personal Property	42-208	<u></u>
County Education District	15-991.01A	<u></u>
Property-Min School Tax	15-992B, C	<u></u>
State Water Banking	48-3715.03; 45-2425	<u></u>
C.A.W.C.D.	48-3715	<u></u>
Groundwater Replenishment	48-3773.A3; 48-3772	<u></u>
Annual Membership Dues	48-3779	<u></u>
OTHER TAXES (describe and indicate ARS #)		
		<u></u>
		<u></u>
90/10 REVENUE		
Mobile Home Relocation	33-1476.03 (90%)	<u></u>
Mobile Home/Ins. & Cost	33-1476.03 (10%)	<u></u>
TOTAL AMOUNT REMITTED:		
By Check		<u></u>
By Cr Advice (Wire)		<u></u>
TOTAL		<u>\$21,772.57</u>
FOR STATE TREASURER USE ONLY		

NOTES:

Certain funds are required to be remitted to the State Treasurer directly, while others are to be remitted to other entities; i.e., county treasurer, city treasurer, etc. Only use this form to remit funds to the Arizona State Treasurer as required by Arizona Revised Statutes (A.R.S.). For all other remittances, please check with your city or county. Form TRE 102A is to be used by counties for required detailed information. Please keep a copy of this report for your records.

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: June 2013

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	13	3	72	88
Filed	10	1	19	30
Transferred In	0	0	0	0
SUBTOTAL	23	4	91	118
Transferred Out	0	0	0	0
Other Terminations	0	1	16	17
TOTAL TERMINATIONS	0	1	16	17
Statistical Correction	0	0	0	0
Pending End of Month	23	3	75	101

*A.R.S. 28-551 (if misdemeanor), -652,-653,-664,-665,-693,-702. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
218	0	0	218	0	2	2	0	216

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: **1** Criminal Traffic/FTA Jury Trials Held: **0**

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
331	225	0	556	0	14	206	220	0	336

Civil Traffic Hearings Held: **4**

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	Trans In	TOTAL	TOTAL	TOTAL
40	0	40	40	40

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: June 2013

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	533	18	0	551	0	27	27	0	524
Failure to Appear (Non-Traffic)	1	0	0	1	0	0	0	0	1
TOTAL	534	18	0	552	0	27	27	0	525

TRIALS HELD

Misdemeanor Court/FTA Trials Held: **0**

Misdemeanor/FTA Jury Trials Held: **0**

FELONY

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
1	0	0	1	0	0	0	-1	0

Felony Preliminary Hearings Held: **0**

Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **38**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: June 2013

CIVIL COMPLAINTS				
	Small Claims (a)	Foreible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: **0** Civil Court Trials Held: **1**

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: **0** Civil Jury Trials Held: **0**

DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
---	--	--	--	--

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	5	3	2	5
Harassment	0	0	0	0

HEARINGS HELD TO REVCKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT			
--	--	--	--

Order of Protection: **0** Injunction Against: **0**

SPECIAL PROCEEDINGS/ACTIVITIES			
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Peace Bond Complaints Filed: **0** Fugitive Complaints Filed: **0**

Juvenile Hearings Held: **0** Search Warrants Issued: **6**

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report

Month/Year: June 2013

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	122
Serious Violations	9
All Other Violations	574
TRAFFIC TOTAL	705

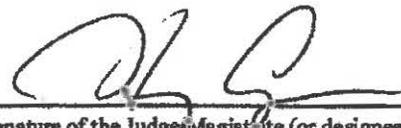
CRIMINAL WAREANTS OUTSTANDING

Felony	0
Misdemeanor	682
CRIMINAL TOTAL	682

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376



Signature of the Judge/Magistrate (or designee)

Veronica Pineda

Name of Preparer

July 3, 2013

Date of Preparation

MONTHLY REVENUE REMITTANCE REPORT

CAMP VERDE MUNICIPAL COURT - JUNE 2013

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	16.91 ✓
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,513.01 ✓
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$7,111.08 ✓
Child Restraint - 28-907C	ZCPRF	\$102.08 ✓
Drug & Gang Enforcement - 13-811C	ZDECJ	\$473.89 ✓
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$922.78 ✓
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$68.85 ✓
FARE Fee Special Collections (18%)	ZFAR1	\$1,001.63 ✓
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$480.39 ✓
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$1,059.09 ✓
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$580.76 ✓
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$3.26 ✓
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$1,967.02 ✓
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$1,165.43 ✓
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$1,253.41 ✓
Probation Surcharge 2008 - 12-114.01 (\$10.00)	ZPRS6	\$82.08 ✓
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$2,955.77 ✓
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$1.47 ✓
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$960.00 ✓
Registrar of Contractors	ZRCA	\$53.88 ✓
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	
SUBTOTAL - STATE REVENUE Remitted to City Finance		\$21,772.57

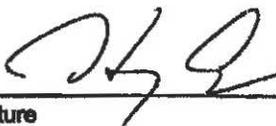
2013.30 ✓

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$438.35
2011 Add'l Assessmnt \$1 ~JP Crts 12-116.04E GL#3-900-40-35196	ZOS2	\$145.65
SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance		\$584.00 ✓
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$312.24 ✓
2011 Officer Safety Equip - MVD/ADOT	ZOS6	\$4.00 ✓
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	\$0.22
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 19-601-40-413000	ZOS11	\$238.93 ✓
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$27.32 ✓
SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance		\$582.71
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P. 01-300-40-431000	ZATT,ZATTT & ZREIM	\$945.83
Confidential address- ARS 12-116.04	ZCAA2	\$0.89
Defensive Driving School Fee - 28-3396	ZDDS	\$3,120.00
Deferred Prosecution Fees	ZDEFP	\$500.00
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$11,234.47
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$70.82
Local Costs/Fee Warrant Default Fees	ZLCL	\$1,024.00
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$46.33
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$641.45
Bank Fees -From Ckbk/prev mon bank statement		
Bank Fee - Checks Ordered		
SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000		\$17,583.79
Court Enhancement Fee	ZCEH	\$3,793.51
SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330		\$3,793.51
LOCAL Time Payment JCEF - 12-116	ZJCL	\$312.73
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$1.41
SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100		\$314.14
Total Revenue		\$44,630.72 <i>Re</i>

MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT		
Carried Forward from Previous Month		0.00
Received During Current Month	ZOVR back to/for from Def	0.00
Disbursed During Current Month	9517	0.00
Balance at End of Current Month		0.00
RESTITUTION REPORT		
Carried Forward from Previous Month		\$0.00
Escheated / stale dated		
Received During Current Month	5901 ZREST	\$1,166.57
Disbursed During Current Month	5003	(\$1,166.57)
Balance at End of Current Month		\$0.00
BOND REPORT		
Bonds Carried Forward from Previous Month		\$5,166.00
Bonds Received During Current Month	ZBND	\$6,311.29
Bonds Forfeited During Current Month	Pg 3 Total	(3,119.85)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	(\$1,553.85)
Bonds Refunded During Current Month	5079	(\$763.00)
Bonds Balance at End of Current Month: open bonds		\$6,040.59
TOTAL PASS THROUGH MONIES		\$6,040.59

I, Hon. Harry Cipriano, Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

June-13



 Signature

7-9-13

 Date

**FISCAL YEAR 2013
FIRST HALF**

CAMP VERDE MUNICIPAL COURT							
MONTHLY REPORT-FISCAL YEAR 2013							
DESCRIPTION	JULY 2012	AUGUST 2012	SEPTEMBER 2012	OCTOBER 2012	NOVEMBER 2012	DECEMBER 2012	JULY THROUGH DEC 2012
MISDEMEANOR & CR TRAFFIC FTA	38	48	33	43	33	20	215
DUI	12	19	11	14	7	7	70
SERIOUS TRAFF	0	3	0	0	0	0	3
CRIMINAL TRAFF	16	22	14	15	21	20	108
MISDEMEANORS SUBTOTAL	66	92	58	72	61	47	396
CIVIL TRAFFIC	112	162	187	122	119	130	832
HARASSMENT INJUNCTION	4	1	2	3	2	7	19
ORDER OF PROTECTION	0	2	1	0	1	3	7
TOTAL FILINGS	182	257	248	197	183	187	1254
IA/ARR IN CUSTODY	33	44	48	50	39	29	243
ATTY RESTITUTION	1126.55	1699.98	1351.27	1696.84	1131.91	1210.11	\$ 8,216.66
LCL ORD FEES (Default/Warrant etc)	1631.94	1664.61	1699.54	1991.26	1610.56	1685.78	\$ 10,283.69
LCL CRT ENHANCEMENT	3744.95	2787.73	2582.20	3535.49	2083.62	2092.54	\$ 16,826.53
JCEF TO TOWN	316.45	335.08	262.28	320.43	310.44	334.24	\$ 1,878.92
CVMO ADDL EQP\$13	90.83	90.61	123.81	112.45	63.30	90.59	\$ 571.59
DPS ADDL EQP \$13	379.74	294.60	263.31	456.09	295.10	237.70	\$ 1,926.54
YAV CTY JAIL/ADD FEE	372.45	774.67	614.24	405.40	467.70	590.23	\$ 3,224.69
MVD/ADOT/ADD FEE	6.01	0.00	4.00	8.00	0.00	4.00	\$ 22.01
ROC ADDL EQP FEE							
YAN TRIBAL POLICE	4.53	0.54	4.92	4.00	4.24	0.49	\$ 18.72
STATE TREAS.	23454.32	23288.20	19147.00	25860.65	17842.44	17906.34	\$ 127,498.95
TOWN TREAS.	19465.25	17599.42	14185.22	17109.70	11244.97	12054.92	\$ 91,659.48
TOTAL CHECK	47834.53	45170.85	37186.98	47812.21	32311.81	33311.05	\$ 243,627.43

FISCAL YEAR 2013
FIRST HALF

JANUARY 2013	FEBRUARY 2013	MARCH 2013	APRRIL 2013	MAY 2013	JUNE 2013	JANUARY THOUGH JUNE 2013
51	22	22	33	46	18	192
12	11	3	16	6	10	58
4	4	1	2	1	1	13
34	24	14	14	13	19	118
101	61	40	65	66	48	381
235	253	199	194	226	225	1332
2	2	2	2	3	0	11
0	2	4	0	2	5	13
338	318	245	261	297	278	1737
45	43	44	47	47	38	264
907.74	851.11	1791.32	1312.77	1163.25	945.83	\$ 6,972.02
1754.33	2960.76	2223.35	1623.41	1903.94	1024.00	\$ 11,489.79
3061.61	4395.49	4363.50	3688.54	3284.15	3793.51	\$ 22,586.80
303.81	394.36	469.20	370.90	273.32	314.14	\$ 2,125.73
108.79	175.17	216.78	260.64	232.46	238.93	\$ 1,232.77
303.08	419.98	435.27	296.36	287.35	312.24	\$ 2,054.28
812.89	886.11	571.96	471.06	580.07	584.00	\$ 3,906.09
24.00	4.00	4.00	4.00	0.00	4.00	\$ 40.00
		0.64	0.22	0.22	0.22	
14.30	10.52	6.31	6.02	8.65	27.32	\$ 73.12
25135.72	28722.83	30729.85	24372.98	26056.94	21772.57	\$ 156,790.89
17349.37	23529.02	25658.57	19889.45	17910.95	17583.79	\$ 121,921.15
47113.57	58537.48	62456.08	49360.17	48634.11	44630.72	\$ 310,732.13

FISCAL YEAR 2013
FIRST HALF

TOTAL FILINGS AND COLLECTIONS-THREE YEAR TREND

TOTAL FISCAL YR 2013	Inc/Dec 2012 to 2013	TOTAL FISCAL YR 2012	Inc/Dec 2011 to 2012	TOTAL FISCAL YR 2011	Inc/Dec 2010 to 2011	TOTAL FISCAL YR 2010	DESCRIPTION
407	4%	393	-28%	545	15%	472	MISDEMEANOR & CR TRAFFIC FTA
128	41%	91	-11%	102	40%	73	DUI
16	0%	16	45%	11	-79%	52	SERIOUS TRAFF
226	-49%	441	5%	421	-16%	502	CRIMINAL TRAFF
777	-17%	941	-13%	1079	-2%	1099	MISDEMEANORS SUBTOTAL
2164	5%	2057	13%	1822	130%	791	CIVIL TRAFFIC
30	-21%	38	23%	31	29%	24	HARASSMENT INJUNCTION
20	-26%	27	-16%	32	6%	32	ORDER OF PROTECTION
2991	-2%	3063	3%	2964	52%	1946	TOTAL FILINGS
507	15%	442	0%	444	1%	441	IA/ARR IN CUSTODY
\$ 15,188.68	12%	\$ 13,521.82	32%	\$ 10,237.25	-20%	\$ 12,736.35	ATTY RESTITUTION
\$ 21,773.48	16%	\$ 18,722.40	16%	\$ 16,140.89	44%	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
\$ 39,413.33	-12%	\$ 44,584.65	23%	\$ 34,769.20	52%	\$ 22,896.94	LCL CRT ENHANCEMENT
\$ 4,004.65	-12%	\$ 4,539.68	16%	\$ 3,910.25	26%	\$ 3,109.40	JCEF TO TOWN
\$ 1,804.36	60%	\$ 1,130.42	NA				CVMO ADDL EQP\$13
\$ 3,980.82	19%	\$ 3,352.33	NA				DPS ADDL EQP \$13
\$ 7,130.78	0%	\$ 6,595.25	-3%	\$ 6,925.71	-3%	\$ 7,167.68	YAV. CTY JAIL FEES
\$ 62.01	15%	\$ 53.99	NA				MVD/ADOT/ADD FEE
\$ 91.84	-67%	\$ 278.10	3%	\$ 270.00	-13%	\$ 311.25	YAN TRIBAL POLICE
\$ 284,289.84	-19%	\$ 349,348.21	18%	\$ 295,231.95	19%	\$ 248,081.20	STATE TREAS.
\$ 213,580.63	-27%	\$ 293,400.56	21%	\$ 241,591.94	27%	\$ 190,774.09	TOWN TREAS.
\$ 554,359.56	-21%	\$ 703,283.19	21%	\$ 582,699.05	23%	\$ 472,340.56	TOTAL CHECK

June 2013 Camp Verde Community Library (CVCL) Use Statistics

	Jun-13	Jun-12	% change	YTD-FY13	YTD-FY12	% change
In-Library Uses						
Traffic Count	2,483	2,058	20.7%	27,766	25,831	7.5%
New Cards Issued	87	26	234.6%	664	438	51.6%
Public PC Use	593	402	47.5%	6,757	n/a	
Items Used In-Library	290	138	110.1%	7,935	3,578	121.8%
Total In-Library Use	3,453	2,624	31.6%	43,122	29,847	44.5%
Circulation						
Items Checked Out	3,325	3,649	-8.9%	41,255	50,799	-18.8%
Items Checked In	3,543	3,821	-7.3%	48,932	54,455	-10.1%
Staff Renewed Items	179	243	-26.3%	3,281	4,794	-31.6%
Patron Renewed Items	387	550	-29.6%	6,766	7,987	-15.3%
Total Circulation	7,434	8,263	-10.0%	100,234	118,035	-15.1%
Circulation Areas of Interest						
Audio Books	153	84	82.1%	1,205	794	51.8%
DVDs & Videos	606	666	-9.0%	6,819	6,941	-1.8%
eBooks	188	97	93.8%	2,296	1,285	78.7%
Large Print	193	194	-0.5%	2,419	2,803	-13.7%
Magazines	197	n/a		2,837	n/a	
Kids & Teens Material	1,234	993	24.3%	12,723	14,157	-10.1%
Collection Development & Reference						
Reference Questions	244	105	132.4%	1,925	1,256	53.3%
New Books Added	119	36	230.6%	959	1,490	-35.6%
New Audio-Visual Material Added	86	1	8500.0%	323	226	42.9%
Total Items Added	205	37	454.1%	1282	1716	-25.3%
Transits & HOLDS						
HOLDS Filled	669	712	-6.0%	8,211	10,036	-18.2%
HOLDS Cancelled	114	100	14.0%	1,154	1,600	-27.9%
HOLDS Expired on Shelf	50	11	354.5%	605	337	79.5%
YLN Library Items Brought to CVCL	618	724	-14.6%	7,775	9,727	-20.1%
CVCL Items Sent to YLN Libraries	503	719	-30.0%	6,673	13,386	-50.1%
Total Transits & HOLDS Activity	1,954	2,266	-13.8%	24,418	35,086	-30.4%
InterLibrary Loans						
CVCL Items Going Out	28	n/a		372	n/a	
Items for CVCL Patrons	11	n/a		102	n/a	
Total InterLibrary Loan Activity	39			474		
Library Programs						
Adult Programs	6	1	500.0%	61	46	32.6%
Adult Program Attendance	85	6	1316.7%	617	1,005	-38.6%
Youth Programs	15	2	650.0%	143	80	78.8%
Youth Program Attendance	297	35	748.6%	1,441	1,743	-17.3%
Total Library Program Attendance	403	44	815.9%	2262	2874	-21.3%
Library Volunteers						
Number of Volunteers	22	16	37.5%	231	n/a	
Number of Hours Given	327	312	4.8%	3,443	2,884	19.4%
Average number of Hours/Volunteer	14.8636363636	19.5		14.9047619047619		
Online Resource Use						
Online Public Access Catalog Searches	3,428	3,557	-3.6%	37,887	n/a	



JUNE 2013
Library Events Calendar

Phone: 928 554-8380
Open: TUE-THU 8:30a-7:00p
FRI-SAT 8:30a-3:30p

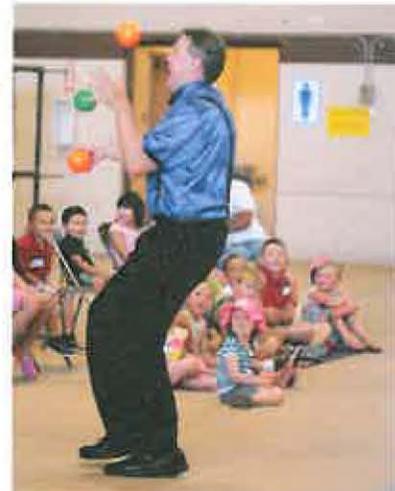
SUN	MON	TUE	WED	THU	FRI	SAT
						1 11 a.m. Story Time
2	3	4 SRP Kickoff Event Juggler, James Reid 2 p.m. Open Book Club	5 10 a.m. Story Time 12 p.m. Brown Bag Lunch 5 p.m. Computer Class	6 9 a.m. CVLE Book Sale 10 a.m. Bicycle Safety w/Ms. Sue 4 p.m. Teen Game Day	7 1 p.m. eReader Help 1 p.m. Author Talks ~Amber Polo	8 11 a.m. Story Time
9	10	11 10 a.m. Dance Play	12 10 a.m. Story Time 5 p.m. Computer Class	13	14 1 p.m. eReader Help 1 p.m. Author Talks ~John Jenkins	15 11 a.m. Story Time
16	17	18	19 10 a.m. Story Time 5 p.m. Computer Class	20 10 a.m. VV Archaeology Center - Digging in the Desert	21 1 p.m. eReader Help 1 p.m. Author Talks ~Steve Ayers	22 11 a.m. Story Time
23	24	25	26 10 a.m. Story Time 5 p.m. Computer Class	27 4 p.m. Teen Arts & Crafts Day	28 1 p.m. eReader Help 1 p.m. Author Talks ~Richard Corey	29 11 a.m. Story Time
30						www.cvaz.org/government/library 130 Black Bridge Road Camp Verde AZ 86322 CAMP VERDE COMMUNITY LIBRARY good company always welcome...

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – June 2013
DATE: 7/9/13

CC: Department Heads

The Library kicked off the Summer Reading Program (SRP) on June 4 with Juggler, James Reid in the CV Gym, thanks to participation from Mike Marshall, CV Parks & Recreation. Library staff registered children, tweens, teens and adults to participate in the 2013 SRP. The Library has seen a lot of action centered around children's programs, tween/teen activities and weekly author talks for adults this month. By the end of June we had 50 children, 13 teens and 9 adults registered for and participating in Summer Reading Programs – a CVCL record!



The Town's Planning and Zoning Department worked on behalf of the Library to present a Use Permit request to the Planning and Zoning Commission and then to the Town Council. Due to Mike Jenkins and Jenna Owens's professional and invaluable assistance, the Use Permit was granted so site design and building plans can now proceed. Studies done during this process led the building design team (special thanks to Joel Westervelt) to create traffic flow around the new library that will attempt to decrease the traffic on Black Bridge Road. The main entrance to the new building will be at the intersection of Montezuma Castle Highway and Moser Lane.

The building at 33 W Moser Lane tested positive for asbestos and Library Director, Kathy Hellman selected Damage Control, LLC out of Mesa to handle asbestos abatement. Procedures to safely remove and dispose of asbestos containing materials will commence in mid-July. Along with the asbestos abatement, the permit to demolish the building is also going forward. Under the direction of Mike

Dumas, the Town's maintenance crew has salvaged many items from inside the building and disposed of a lot of trash. Mike's crew has also arranged to have the propane tank moved and the power pole taken down.

Camp Verde Library Endowment held their first sale in their new location at Rio Verde Plaza. The preparation, planning and perspiration put into this project by many dedicated volunteers paid off. Sales for the day topped \$700.00.

CVCL now offers patrons the opportunity to receive HOLD, pre-overdue and overdue notices via text messaging. The Yavapai Library Network implemented the option for YLN libraries wishing to participate. Patrons may ask to use this free service by contacting any library staff member in person or by phone.



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
June 2013**



Staffing

- June 23, 2013, CVMO Welcomes Bruce Girt as the new Commander. Bruce comes to CVMO from Showlow Arizona with 33 years of Law Enforcement experience with different Arizona agencies



Deployment of Mobile Data Terminals Completed:

- June 30, 2013 MDC Tough books deployment completed; the new Tahoe's equipped with these data terminals are now being fully utilized in the field.



Miscellaneous:

- June 11, 2013 CVMO hosted multi agency NIMS 400/800 certification training
- June 30, 2013 Dispatching IGA completed with Jerome and Clarkdale Police Department, CVMO will begin dispatch services for these agencies on July 1, 2013
- CVMO assist the Tribal Nation with an ongoing federal homicide investigation.
- Construction began on the new animal control facility located on Industrial Dr.

Crime Rate for June 2013 compared to June 2012:

May	2012	2013
Total Calls	939	1000
Traffic stops	149	224
Animal Calls	86	42
Criminal Damage	15	19
DV Calls	13	17
Theft/Burglary Calls	15	15