

July 2014 Monthly Report



*Town Manager
Russ Martin
928-554-0001*

DEPARTMENT HEAD INFORMATION

<i>Clerk</i>	<i>Debbie Barber</i>	<i>554-0021</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: August 15, 2014
Cc: Department Heads
Re: Manager's report for the period ending July 31, 2014

The following is the Manager's report regarding activities in the month of July 2014:

Alternative Energy:

Public Works staff and myself met with an individual from Chevron Energy Solutions to discuss what seems like numerous opportunities to save on energy. They are working on outlining those opportunities given the information on our energy bills and will be getting back with us on our options. We continue to look for the right ways to save for the long run as there are many different solutions we have learned about over the years.

ACMA:

Attended a couple of days at the Arizona City/Town Managers Association Conference. A couple of items of note included possible ways to adjust staffing levels and timeframes in the building services area. Additional discussions about the Arizona economy and upcoming legislative issues Managers may be facing in their communities. One additional highlight was in the area of social media and the trends there and how to get the community involved from that avenue.

Annexation between Cottonwood/Camp Verde:

Held the first meeting with Cottonwood on this subject. Not a lot of activity to report, however we understand we will be awaiting work being completed by Cottonwood on possible land use before meeting again. They have been made aware of our ongoing General Planning and how we would like to seek continuity with our plan moving forward.

For questions or comments, please contact me at russ.martin@campverde.az.gov or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.

Office of the Town Clerk

Our Vision:

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.



Monthly Report for July 2014 ~

Business Licenses – The Clerk's Office processed 8 new business, 35 renewals, bringing our total business licenses on file to 628. In July 2013. There were 28 Special Events applications for the Cornfest

Liquor Licenses – We processed one new liquor license application.

Special Events – Staff worked with Camp Verde Promotions for Cornfest

Information Requests/Research Hours – Received 10 written requests from Citizens and approximately 27 requests from Council and staff. Approximately 40 staff hours were spent on the requests.

Citizen Complaints – The Clerk's Office received no formal complaints in July. Note: Complaints may have been filed with other departments.

Training –

Customer Assistance – The month of July averaged 34 customer assistance contacts per day with a total of 748 phone calls and visitors for the month.

Meetings – There were six Council meetings in July. We had one amended agenda and two green sheets with additional information. We prepared notices, agendas, packets, minutes, addenda, amendments, green sheets, etc.

Ordinances and Resolutions – We processed four new Resolutions and no Ordinances during July.

Records Management – We have been working with the Department of Library and Archives, and Records Analyst Jerry Lucent-Kirkpatrick has schedule training in Camp Verde on January 20, 2015 for all staff and Council regarding Records Management and Records Request, what the law requires and what are duties as staff and Council are to maintain the records. Please mark your calendar for this training.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

Debbie Barber

Debbie Barber, MMC
Town Clerk

08/01/2014 7:05 AM
 LICENSES: 0002 THRU ZZZZZZZZZZ
 PAID STATUS: ALL
 LIC CODES: ALL

BUSINESS LICENSE LIST
 SORTED BY: LICENSE NUMBER

ORIGINATI
 EFFECTI
 EXPIRATI

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2705	SERV	A TO Z AUTO & CYCLE	A TO Z AUTO & CYCLE 4700 HAYFIELD RD CAMP VERDE, AZ 86322	4700 HAYFIELD R
	COMMENTS:	BL060 - [REDACTED]		
2706	SERV	R.E.W. ROOFING, INC	R.E.W. ROOFING, INC PO BOX 1395 CORNVILLE, AZ 86325	
	COMMENTS:	BL060 - [REDACTED]		
2707	SERV	ELROD FENCE COMPANY, INC	ELROD FENCE COMPANY, INC PO BOX 7319 CAVE CREEK, AZ 85327	
	COMMENTS:	BL060 - [REDACTED]		
2708	SERV	CERTIFIED CONSTRUCTION, LLC	CERTIFIED CONSTRUCTION, LLC PO BOX 55641 PHOENIX, AZ 85078	
	COMMENTS:	BL060 - [REDACTED]		
2709	CONT	BAJA CONSTRUCTION COMPANY, IN	BAJA CONSTRUCTION COMPANY, INC PO BOX 3080 MARTINEZ, DA 94553	
2710	SERV	SQUALA LLC DBA SHERRI MAY & C	SQUAL LLC DBA SHERRI MAY & CO 2909 E. BROADWAY PHOENIX, AZ 85040	
	COMMENTS:	BL060 - [REDACTED]		
2711	CONT	GREG STEVES BUILDERS LLC	GREG STEVES PO BOX 20579 SEDONA, AZ 86341	
	COMMENTS:	BL060 - [REDACTED]		
2712	CONT	TD INDUSTRIES, INC.	TD INDUSTRIES, INC 1702 W 3RD STREET TEMPE, AZ 85281	
TOTAL LICENSES:		8		

Cornfest 2014

Vendor Name	Address	Tax ID #
Sweet Grace Catering	PO Box 1411, Camp Verde, Az 86322	90301072
Children's Party People	737 Peppermint Way, Prescott, AZ. 86305	2776390
Strawberry Silver	HCI Box 1561 Strawberry, Az 85544	none provided
Johnny Rockets	555 Middle Verde Rd, Camp Verde, 86322	████████
Hungary 1 Express	10935 Paradise Rd. Henderson, NV 89052	████████
Betty's Curios	2829 N. Tyndall Ave, Tucson, AZ 85719	████████
Creations by D & J	6998 N. Pinnacle Pass Dr. Prescott V. Az 86315	none provided
Steven's Tropical Sno	475 Navihopi Rd. Sedona AZ 86336	████████
Cutco Cutlery	322 Houghton Ave, Olean, NY 14760	████████
Jo's Spray Tattoo's	125 S. 13th Street, Cottonwood, AZ 86326	none provided
Eureka Old Fashioned Soda	4031 Retail Trail, Gold Canyon, AZ 85118	████████
Origami Owl Custom Jewellery	8370 W. Abbey Lane, Wilhoit, AZ 86332	none provided
The Egg Roll	13828 N. 51st. Ave, Glendale, AZ 85306	████████
Little Toot	PO Box 244, Arlington, AZ 85322	none provided
Brair Patch Boutique	12631 N. 70th St., Scottsdale, AZ 85254	████████
Serenidee Studios	Box 1022, Clarkdale, AZ 86324	████████
Nerium International	6911 W. Voltaire Ave. Peoria, AZ 85381	none provided
Blentaztic Smoothies	6521 S. 22nd Ave, Phx. AZ 85041	████████
Dr's Sweet Tea & Lemonade	18230 W. Havasupai, Casa Grande, Az	none provided
Camp Verde Fire Dept Aux	5615 N. Debbie Lane, Rimrock, AZ 86335	none provided
Flame Propane	624 Industrial Way, Camp Verde, Az 86322	none provided
Birds & Herbs	47 Meander Way, Sedona, AZ 86336	████████
Balloons RX, LLC	Cornville, Az	████████
Verde Smiles	PO Box 1969, Camp Verde, AZ 86322	none provided
Harry Scavey	BOX 422 Camp Verde, Az 86322	████████
VV Habitat For Humanity	PO Box 2515, Cottonwood, Az 86326	none provided
Fannie & Joe Aragon	PO Box 388, Pueblo of Acoma, NM 87034	none provided
Mason's Jeweler's	119 Ft. McDowell, Camp Verde, AZ 86322	none provided

Virginia Jones

From: Michael Showers
Sent: Monday, August 11, 2014 3:30 PM
To: _Department Heads; _Town Council
Subject: June Revenue Driver Report
Attachments: Revenue Report - 14-06.pdf

Our revenue shortage in City Sales Tax though seemingly a significant drop from May is actually \$8,000 over our fiscal year average and just \$9,600 short of budget for the month. All state and county revenues finished at budget or over budget. Our total local tax revenues for the year are \$50,000 higher than last year, ie we have not lost tax revenue. No programs or services were needed to be cut. Final accounting needs to be finished to see if the Town again finished the year with an increase to its general fund balance.

Mike Showers
Finance Director
Town of Camp Verde

(928) 554-0811

Michael.Showers@campverde.az.gov

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Please consider our environment before printing this email. 

Town of Camp Verde

Revenue Drivers

June 2014

Source	Jun-14	In/De %	May-14	Apr-14	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L3YM Avg +/-
City Sales Tax	224,020	-16%	265,357	214,144	216,236	233,660	(209,090)	4,452	43,970 *
State Sales Tax	80,357	1%	79,740	86,742	78,868	76,250	31,416	4,703	7,718
VLT	51,978	0%	52,147	51,565	50,007	47,083	35,084	2,735	2,752
URS	101,053	0%	101,053	101,053	101,076	101,083	(91)	8,521	15,722
Court Fines	12,655	7%	11,797	16,002	17,221	25,000	(93,350)	688	(2,451)
HURF	73,688	4%	70,831	76,684	64,766	62,500	27,196	2,193	2,682
TOTAL	543,750		580,925	546,190	528,174	545,577	(208,834)		

* - City Sales Tax is Last 5 Yr Avg

- FYTD Avg:** Fiscal year-to-date Average. The average monthly amount for this fiscal year.
- Bud/Month:** This year's monthly budget.
- YTD Bud +/-:** Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.
- LYM Avg +/-:** Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.
- L3YM Avg +/-:** Last three years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 3 year's *FYTD Avg* (with the exception of the *City Sales Tax* line which is the last 5 years average).

July 2014 Visitor Traffic

State	Monday	Tuesday	Wed	Thursday	Friday	Saturday	Totals
Arizona	28	43	42	63	70	138	384
Arkansas		3					3
California	7	1	23	10	5	4	50
Colorado		1		2			3
Florida					3		3
Georgia			1			2	3
Illinois			4			4	8
Iowa		2		4	2		8
Kentucky			5				5
Maine					3		3
Mass	1				6		7
Michigan						2	2
Minn			1		1	4	6
Nevada	3	2				2	7
New York		4				2	6
N. C.		2		3			5
Ohio		1					1
Oklahoma			3				3
Oregon	2	3		2	4		11
Penn						4	4
Texas	5	2	2	9	4	4	26
Utah		1	1				2
Washington		2					2
Wisconsin			1				1
Grand Totals	46	67	83	93	98	166	553

Australia			2				2
Austria					2		2
Belguim				4		3	7
Canada			2				2
Denmark						4	4
Germany			3			5	8
Italy			3	2			5
Mexico				8			8
New Zealand		4					4
Norway			3				3
Poland	3						3
Spain					2		2
Switz		4	2	3	2		11
Uk				2	4		6
Grand Totals	3	8	15	19	10	12	67

Visited by 24 different states and 14 countries



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
June 2014**



Training:

- June 10th all employee staff meeting
- June 16-20th Deputy Jennifer Zwak attended General Instructor training
- June 08 & 9th Deputies Dan Jacobs, McClure and Collins attended Reed interview and interrogation

New Hires:

- 2 VIP's added to the program – Janis Watts (79) will be working with the Therapy Dog program, and Jacob Janssen (19)
- June 24th Dustin Richardson was hired as a Deputy

New Assignments:

- School Resource Officer – Deputy Jennifer Zwak was selected after a testing process for the Middle School year of 2014/2015 (the Grant was declined however the School board voted to pay the salary during the 10 month school period)
- Traffic Officer – Deputy Dan Jacobs was selected after a testing process to fill the open position of the traffic officer. He will be assigned to respond to serious/fatal accidents, test DUI equipment, conduct selected traffic enforcement in neighborhoods/schools, coordinate task forces.

Exceptional Incidents:

- MOU completed between CVMO and Verde Valley Water for radio antenna placement at that location for better radio reception in Verde Lakes
- 1 dispatch computer monitor broke after storms and several power surges
- Marshal Gardner volunteered to be on the Steering committee to revise the emergency operations plan for Yavapai County the first meeting was held June 24th in Prescott Valley

Crime Rate for June 2013 compared to June 2014

APRIL	2013	2014
Total Calls	1239	1229
Traffic Stops	213	198
Animal Calls	43	55
Vehicle Burglary's	1	4
Residential Burglary's	3	5
Criminal Damage	20	18
DV Calls	19	10



Public Works July 2014

Engineering:

Ron and/or Troy attended the following meetings/conferences:

- Library
 - Group Meeting on Library Options
- VVTPO
- AWPA Meeting
- Safety Committee Meeting
- SRO260
 - Alvin Stump , Groseta
 - Hunter Contracting
 - Luke Sefton
- WIFA Grant Meeting
- USFS
 - Verde Lakes
 - Airport site
- Meeting with Russ, Carol regarding ROW/Culvert Permits
- Olive Fox regarding Grading Permits
- Meeting w/ Overman to discuss access rd. off of Quarterhorse
- Chevron Energy

Streets:

- Daily work orders
- Assist with Corn Fest
 - Road Barricades and Signage
- Street Improvement
 - Middle Verde Rd. continue to maintain on a weekly basis
- Equipment Maintenance
- Paint over graffiti at Black Bridge
- Continue work at Cliffs Parkway Detention Pond
- Storm damage clean up
-

Stormwater:

- Meeting with ADOT & Forest Service regarding drainage along SR260
- Meeting with USFS regarding Airport Site
- Continue work on
 - Cliffs Parkway Detention Pond
 - Bashas Drainage
- MS4 Training
 - Kick off meeting regarding new Permit
 - Public Education and Outreach

Sewer:

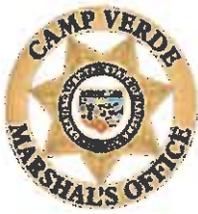
- The Sewer Department welcomes two new staff members, Jerry Tinagero and Joe Calhoun. The extra help was greatly needed.
- Our proposed annual budget was approved.
- We had a lot of emergency call-outs caused by rain and/or power outages.

Maintenance:

- Assisted with Corn Fest
 - Hanging banners
 - Gym set up and tear down for craft fair
 - Keys change over for event
 - Misc. other Work Orders addressing CVP concerns
- Grade, form and pour slab for bus stop behind Burger King
- Main St. – Flags up for 4th of July
- Assist CD with boarding up house and lock ups
- Repairs to Arch Center
- Seasonal Park & Pool Maintenance
- Safety audit at pool
 - Started repair on safety items of concern
- Training Attended
 - Safety Summit
- Monitor front Gym door installations

Parks & Rec:

- Continued to handle requests for facility use at the Community Center as well as the various sports fields.
- Adult Co-Ed Softball with 6 teams is playing until early August.
- Continuing to expand the postings on our Facebook page and to gain more likes.
- Held the fourth Diamondbacks trip of the year on July 18. Registration is ongoing for our next trip August 10.
- Finished the Summer Program trips with trips to Meteor Crater and AZ Science Center. Michael Marshall was on Verde Valley TV discussing the summer trip program as well as other offerings.
- The Heritage Pool has seen about 2000 visitors in July. The second and third round of swim lessons were held with about 90 kids. Aqua Zumba continues to be popular three evenings a week and Water Aerobics is also proving to be popular also and expanded to three mornings a week. Patrons continue to enjoy the expanded hardscape areas. The extended Pool season after August 10 has been finalized and will continue until Sept. 14. Two shifts from the Camp Verde Fire District attended training sessions at the pool and the third shift had to be rescheduled due to weather. This training with the Lifeguard staff has already resulted in equipment & skills updates. The Fire Chief, Medical Director and EMS Nurse manager also attended.
- Continued with Corn Fest planning meetings and assisted at the event.
- Continued with Verde Valley Family Community Calendar development meetings.
- Began planning & scheduling for Fall programming.



**CAMP VERDE MARSHAL'S
OFFICE
Monthly Report
July 2014**



Training:

- July 14, 15 Detective Laura Robinson attended Domestic Violence Conference in Flagstaff
- July 14th Cailin Lizotte attended a Records Management Webinar training
- July 16, 17 Sgt. Oscar Berrelez and Deputy Jeff Bowers attend K-9 trials in Payson
- July 16, 17, 18 Marshal Gardner and Commander Girnt attended the Chief conference in Flagstaff

Volunteers in Policing (VIPs):

- July 4th assisted with the DUI task force – grilled hamburgers/hot dogs for the multi-agency task force
- July 19, 26 VIPs were received training from deputies/sergeants in the areas of crime scene security, radio procedures, traffic control, directing traffic, juvenile transports, taking private property accidents, procedures for handicap tickets. Each volunteer received a certificate of training for their files.

Exceptional Incidents:

- July 8th – deceased male, later identified as Donovan Lomaintewa, the missing male from the Yavapai Nation. The body was located in the field approximately ¼ mile behind the Super 8 hotel. CVMO processed the scene amidst the micro burst down pour which caused multiple CVMO vehicles to get stuck in the mud resulting in the need for help from public works to get the vehicles pulled out. Cause of death was natural causes.

Crime Rate for July 2013 compared to July 2014

APRIL	2013	2014
Total Calls	1466	1223
Traffic Stops	273	180
Animal Calls	66	66
Vehicle Burglary's	0	0
Residential Burglary's	6	16
Criminal Damage	6	16
DV Calls	13	22



Marshal's Newsletter #6

Marshal's Message

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VISION

To become a role model for other law enforcement agencies

We are mid-way into the year and our 2014/2015 budget was just approved. The General Budget for the Town is \$6,476,410. the Marshal's Office budget portion of the general budget is \$2,351,080.

CVMO command staff discussed the budget needs of the department and highlighted three areas as top priorities for budgetary needs within the Marshal's Office.

- The need for additional space for the property/evidence room, a proposal was completed and present to Council to utilize the Teen Center.
- The need for updated dispatch equipment/consoles due to the fact we dispatch for four agencies.
- Wage discrepancies among sworn and civilian CVMO employees to bring them up to where they should be

I am pleased with the outcome of our recommendations to council. As a result the Town was given \$75,000.00 to split among departments to address wage discrepancies. The Marshal's Office received \$25,000.00 to address the wage issues, if you were one of the employees who was way outside of the pay scale, you received a wage compensation increase.

As we move forward through the year we need to be conscientious of the budget and work to conserve where each of us can. Perhaps sitting at various locations in neighborhoods and running radar to be visible rather than just driving through the neighborhoods. Ensuring we are managing our time and flexing out when possible to stretch our overtime.

Thank you to each of you for your continued professionalism when interacting with the citizen's we serve. Every encounter we make with citizen's whether on a traffic stop, as a suspect or a victim, we always have an opportunity to leave a positive impression on the outlook of police officers in general and the Marshal's Office. So don't miss out on those opportunities!

Staff Meeting held on June 10th

There was an all hands staff meeting to make sure we are all on the same page and that you know what expectations I have of each of you. We have accomplished many things over the past 2 1/2 years but we must not forget we work together as a team. Communication is the key and yes we must follow rules.

Some key items we covered in the meeting:

We are a place that people want to come and work for. In order to continue to raise the bar we must continue to push ourselves, step out of our comfort zones, not be afraid to voice opinions, and continually look for ways to improve services both internally and externally. We need to all be reminded that every day is a learning opportunity we should learn from our own mistakes and the mistakes of others. As we move forward as an agency, as a team our goal needs to be focused on working together – bad mouthing, gossiping and being a negative reflection of professionalism will not be tolerated. If anyone has a problem with someone or the way someone handled an issue they need to first go to that person – the way to handle internal problems is to first give the person an opportunity to resolve the issue – if that does not work then the next step should be to go to the next level supervisor.

My goal is to get employee involvement and input on a regular basis– not only with the Policy review, but with ways that we can continue to improve the department - operating processes – develop relationships with our citizens – combat crime – needs of the employees.

And lastly we debriefed several incidents where consideration should be given for officer safety and the safety of others at all times on all calls—Tactical Mindset!

The bottom line is I care about the employees at CVMO - everything we do is to make CVMO the best it can be.

Together we can accomplish great things

The Future of Policing

A generation ago, police departments had traditional responsibilities of responding to reported crimes after the fact. Reactionary response to crime continues today but progressive departments are implementing more proactive strategies to address the ever changing criminal climate and expectations of the citizens it serves.

The Camp Verde Marshal's Office is no different. Community Policing, Directed Patrol, Targeting of Problem Locations, Crime Prevention, Problem-Oriented Policing, Crime Mapping, Crime Analysis, and Regional Task Forces are all current strategies used by CVMO. Each strategy has been and continues to be an effective method in the prevention of or combating crime within Camp Verde.

Two new strategies are on the horizon which will not only support the traditional methods being used today, but will further aid police departments in the deployment of limited resources. Predictive Policing and Intelligence-Led Policing takes data from multiple sources, analyzes the results which is then used to anticipate, prevent and respond more effectively to future crimes. The reality of today is that police managers are faced with ever shrinking budgets while fighting to maintain or expand its crime prevention and detection ability. These identified strategies appear to directly target the future trends of policing and will hopefully benefit Camp Verde.

My goal is to not only tailor the response of the Marshal's office to calls for service but develop the much needed partnerships within the community to deter criminal activity and open the lines of communication in order to provide service geared to the needs of the citizens.

On the next page (pg 4) you will find the total calls for service per officer that were pulled since January of 2014. As you will find a good majority of our calls are cleared dispo 1 (which include business checks/security checks and non-criminal calls where no report is necessary).

The future will focus on additional ways to capture officer activity which will include community policing projects. I will be reaching out to each of you to provide suggestions. I challenge each of you to continue to raise the bar by thinking out of the box and perhaps coming out of your comfort zone to come up with ways to continue to make CVMO be the best it can be.

Commander Bruce Girnt

Deputy Call Totals from January 1—July 21, 2014

Officer		Dispo 1	Closed	CAA	Disp 3	Disp 6	INF Rep.	Dispo 5	OG	Other	Total
Bowers	Total	294	63	49	34	21	20	20	17	36	554
	Percent- age	53.1	11.4	8.8	6.0	3.8	3.6	3.6	3.1	6.5	100
Jackson	Total	431	59	32	24	18	13	13	11	29	630
	Percent- age	68.4	9.4	5.1	3.8	2.9	2.1	2.1	1.7	4.6	100
McClure	Total	470	36	28	23	16	13	13	8	24	631
	Percent- age	74.5	5.7	4.4	3.6	2.5	2.1	2.1	1.3	3.8	100
Munday	Total	461	78	37	63	34	33	28	24	51	782
	Percent- age	59	10	4.7	4.6	4.3	4.2	3.6	3.1	6.5	100
Owsley	Total	301	48	41	25	19	17	15	14	32	512
	Percent- age	58.8	9.4	8	4.9	3.7	3.3	2.9	2.7	6.2	100
Patten	Total	239	50	21	21	14	9	9	8	26	397
	Percent- age	60.2	12.6	5.3	5.3	3.5	2.3	2.3	2	6.5	100
Toporek	Total	324	62	35	31	20	19	14	9	26	540
	Percent- age	60	11.5	6.5	5.7	3.7	3.5	2.6	1.7	4.8	100
Jacobs	Total	324	287	34	26	23	20	16	6	22	758
	Percent- age	42.7	37.9	4.5	3.4	3	2.6	2.1	0.8	2.9	100
Freeman	Total	58	35	11	11	9	9	5	5	22	165
	Percent- age	35.2	21.2	6.7	6.7	5.5	5.5	3	3	13.3	100
Baizel	Total	159	102	32	31	25	17	8	6	20	400
	Percent- age	39.8	25.5	8	7.8	6.2	4.2	2	1.5	5	100

Calls for Service from January—July 2014

In reviewing our calls for service for the past 6 months compared to last year during that time:

- In 2013 there was a steady increase in calls for service. Where as the calls for service in 2014 have started going down since April.
- We have gone out with more suspicious persons in the last 6 months compared to last year. Indicating we are contacting subjects who are out late, in places that rise suspicion which is what we should be doing.
- DV's appear to be on the rise - watch officer safety and backup each other

	JAN 2013	FEB 2013	MAR 2013	APRIL 2013	MAY 2013	JUNE 2013	JULY 2013
Total Calls	1009	949	1164	1089	1124	1239	1466
Traffic Calls	74	176	235	187	211	213	276
Animal Calls	57	41	61	59	58	43	67
Suspicious Calls	68	68	79	83	69	79	85
DV Calls	8	11	15	15	12	19	13
Theft/Burglary Calls	20	19	29	31	35	20	25
	JAN 2014	FEB 2014	MAR 2014	APRIL 2014	MAY 2014	JUNE 2014	JULY 2014
Total Calls	1273	1223	1252	1436	1296	1229	1176
Traffic Calls	142	158	144	230	202	198	183
Animal Calls	50	66	56	51	61	55	59
Suspicious Calls	88	69	79	109	100	121	90
DV Calls	16	17	16	19	12	10	20
Theft/Burglary Calls	33	18	32	20	38	32	20

Crime Scene Investigations (CSI) comes to the Marshal's Office

The Camp Verde Marshal's Office recently hosted a Crime Scene Investigation training for local law enforcement agencies. 9 Camp Verde Marshal employees were interested in attending the class and 4 were selected to attend. All 9 have different backgrounds and experience as dispatchers, property and evidence custodians, police officers, fire science, paramedic, animal control and records. The Marshal's Office is always trying to raise the bar and held the training to improve the quality of investigations currently being conducted. Better investigative efforts and scene investigation will assist in identifying potential crime trends and will help in the successful clearance of pending and future investigations.

The Mobile Crime Scene Academy was provided by Steve McGibbon and Associates. Mr. McGibbon has over 33 years' experience in law enforcement / crime scene investigation and holds a Master's Degree in Forensic Science.

The hands on intensive training included such topics as Crime Scene Management; Recognition, Preservation, & Collection of Evidence; Documentation of a Crime Scene; Photos, Sketches, Notes & Video; Forensic Photography (Day & Night); Bloodstain Pattern Interpretation; Bloodstain Experiments; Fingerprint Development; Footwear and Tire Tracks; Range of Fire and Trajectory Demonstrations for firearms; Ethics, and a Mock Crime Scene Scenario to put into practice what was learned. Congratulations to CVMO's first CSI's "**DJ Caldwell, Dorrie Cronk, David Marshall, and Darby Martin**". There will be opportunities for additional CSI's in the near future.

To date the CSI's have processed several incidents, to include dead bodies, one of which the body was in a field after several days of weather exposure. They have processed burglaries, vehicles, arsons, and a robbery case. Commander Gint is working on creating a response trailer that will be equipped with the necessary items to process a crime scene which will include lighting, Protective wear, a generator, ladders etc.



Exceptional Accomplishments

In January 2014, Councilman, Bruce George refurbished unclaimed bikes from CVMO property and evidence and the bikes were donated to Rainbow Acres



Deputy Jennifer Zwak is selected As the School Resource Officer For the Camp Verde Middle School



Active shooter training was coordinated by Commander Girnt for all surrounding law enforcement agencies on March 12th at the High School - over 60 officers attended



Deputy Dan Jacobs was selected As the Traffic Officer



What's New around CVMO



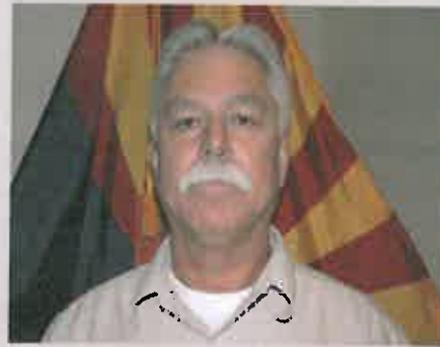
New Hire: Dispatcher—Julie Scott



New Hire: Deputy - Dustin Richardson



Goodbye Sam, best wishes on your move to Texas!



Darrel Newton was promoted to Patrol Sergeant



Sergeant Steve Ganis has been to supervise Criminal Investigations



Sergeant Butler has been supervise the FTO program

Training Received or Scheduled and Goals Accomplished

- January 2014 CVMO supervisors, ACO's etc. attended emergency management training
- April 2014 CVMO hosted an active shooter training for the department and other law enforcement agencies—over 60 officers attended the training.
- Sgt. Darrel Newton completed a report writing manual and submitted it to command staff for review. It has been approved and will be provided for all employees.
- Sgt. Newton and Deputy Patten are working on qualification shoots for pistols and rifles with a completion goal of January 1, 2015.
- October Training will be conducted by Eric Edwards regarding 1st amendment rights.
- In October Spillman will be conducting an Audit of our Spillman program to determine if CVMO is properly using the programs available and identifying areas we can implement programs or change procedure for best use of the equipment.
- General Orders and Operation Orders are being revamped and updated. Employee input are being requested when changes are made to any current policy. The revised policies will be taken before council for approval.
- All CVMO yearly evaluations were completed and are current.
- The uniform committee worked on a CVMO challenge coin and brought it before command staff for approval. The coin was approved and was ordered. It was recommended that all employees/volunteers receive 1 coin and each coin after would be awarded as a merit.
- Dispatch Supervisor, Mary Newton, Patrol Sergeant, Darrel Newton and Records Specialist Cailin Lizotte will attend the Spillman Conference in September, it is held in Utah and The majority of the cost is paid for by Spillman.

Upcoming

- Susan Wason is coordinating a Citizen's Academy and advertising will go out to begin a class in October 2014.
- Dispatch testing is scheduled for August 4th
- The uniform committee is researching medals for the class A uniform
- The installation of the Micro Wave tower and receivers is scheduled for mid August and should improve radio reception in Verde Lakes and by the Casino.
- Homeland Security tentatively approved grant funding for October for \$80,000. for additional radio tower receivers for coverage in the area Of Maverik and the Tribal area in Clarkdale.
- (2014/2015) The Marshal's Office was awarded \$17, 462. in Grant funding from the Governor's Office of Highway Safety for DUI overtime enforcement and to supply a trailer with accident/crime scene equipment.

Volunteers in Policing

CVMO Volunteers in Policing (VIPs) :

- ◆ February VIPs participated in the Maricopa Animal Shelter event
- ◆ March VIPs assisted with the Fall Festival
- ◆ March assisted with security for active shooter training
- ◆ Jacob Jassen and Janis Watts completed their background process and Jacob will work with policing while Janis will work with the Therapy Dog Program.
- ◆ July 4th task force assistance
- ◆ July 18 and 19th assisted with the Corn Fest
- ◆ July 19th and 26th Employees of CVMO conducted training for VIPs in Crime Scene Security, Traffic Control, Radio Procedures, Taking private property accidents, Transporting juveniles
- ◆ VIPs have assisted with securing crime scenes, fires, and assisted with DUI task forces

February 25 th the VIPs added a Therapy Dog program and Gary Blair and Helen Zimmerli certified their dogs through the Pet Therapy Program



Gary Blair and Snickers



Helen Zimmerli and Tassie

2nd ANNAUL AWARDS BANQUET

THE CVMO AWARDS BANQUET WAS HELD ON FEBRUARY 26, 2014
"Department Photo"



"VIP Photo"



Award Recognition for 2013

Awards & Recognition

Telecommunicator of the Year – Susan Wason

Susan has demonstrated all the characteristics that are critical to the achievement of organizational goals and objectives. She taken on the task of conducting the testing process for new hires and is one of the training dispatchers for new dispatchers this past year. Many times she trains more than one person in one day on her regular shift while balancing her own responsibilities and meeting standards. Susan has taken the initiative in several projects in the department which are currently under development, such as revamping and hosting a Citizen's Academy. Not only does she delicately voice concerns within the section, but offers reasonable solutions. Her ideas, proposals and approach are commendable. Finally, Susan is a stellar Telecommunicator. She is clear and concise when dealing with internal as well as external customers. Her positive attitude, dedication, and commitment are a demonstration of departmental values.

Supervisor of the Year – Mary Newton

Mary wears many hats and has worked countless hours in 2013. Mary Newton was assigned to assist as a part time human resource assistant in July of 2013. In this capacity she is responsible for the management of the hiring processes for the town, personnel files and liaison to the human resource director. Mary is the telecommunications supervisor, where she has had to cover shifts and work the radio while continuing to fill openings.

Mary is the Spillman System Security officer for CVMO, she creates programs conducts audits and gives recommendations for department procedural processes pertaining to Spillman. Mary has been instrumental with completing the project of implementing and getting the Mobile Data Computers functional. In addition to all of her assigned duties Mary wrote a grant to the Department of Homeland Security for upgraded antennas, a microwave tower etc. and the grant was partially granted in the amount of \$120,311. this will benefit our radio reception with officers within the Camp Verde jurisdiction. Mary demonstrates true professionalism when representing the department.

Awards Continued

Civilian Employee of the Year – Cailin Lizotte

Cailin has done an outstanding job of participating in the accomplishments of organizational, departmental and workgroup goals and objectives this past year. She sets the tone of professionalism as she is often the first contact for those who come into the Marshal's Office. She was responsible for recruiting, testing and training the new record clerk ensuring accurateness and comprehension for precise performance. With the assistance of Technology Services, Cailin demonstrated her technical skills and resourcefulness by implementing procedures and programs which aid in improving efficiency and time management within her area as well as the department, by working with other members of the department to ensure UCR and Spillman documentation is accurate. She consistently goes above and beyond her expectations addressing concerns and solutions, anticipating long range goals for her section. She is a valuable asset to this department and as such is deserving of this award.

Uniformed Officer of the Year – Officer Jeff Bowers

Jeff has shown dedication to the position of a Canine Officer, the Marshal's Office and being a team player this past year by his strong willingness to assist others by offering to cover shifts during his days off and by staying late or coming in early. In addition, he stepped up to the demanding and tireless position of being a new K9 handler. Jeff's dog, Claymore was a young Malinua shepard with little training. Jeff has demonstrated the commitment it takes to train a service dog and gone to many trainings as well as worked with neighboring agencies to ensure his dog certified and up to the standards necessary to utilize in a public setting. Jeff has not only worked to train himself and Claymore, he took the foundation that previously was in place and has revamped policy, uniform, patches and documentation to ensure the K9 unit is being professionally and soundly run. Jeff works continuously to improve all areas of police work he is involved in to include traffic stops, highway interdiction, officer backups, working with SWAT to name a few. Jeff sets the example of working to make the CVMO a professional and respected organization by the other law enforcement entities and the Community.

Awards Continued

Exemplary Employee Award – Detective Sergeant Stephen Butler

During the past year, Sergeant Butler has demonstrated the "Exemplary" Employee Conduct" by working hard to carry out the Vision, Mission and Values of the Camp Verde Marshal's Office. Steve demonstrates leadership by working toward raising the standards, working side by side others, mentoring and coaching others. He diligently strives to produce quality work and to complete the many tasks of the day; often being pulled away from one assignment to a higher priority assignment. Steve comes to work every day with a positive attitude, never complaining, and is always willing to help where ever he is needed. Through his diligent work, he has demonstrated that he is truly deserving of this award.

Exemplary Employee Award – ACO / Code Enforcement Officer Lisa Diacik

During the past year, Lisa has demonstrated the "Exemplary" Employee Conduct" by working hard to carry out the Vision, Mission and Values of the Camp Verde Marshal's Office. Lisa truly walks and talks customer service, through her actions on a daily basis. Lisa not only works to find solutions for problems she encounters both in animal control and code enforcement, but she works to educate the community, deputies and volunteers to ensure they too are first trying to educate citizens prior to taking enforcement action with animal and town code violations.

Lisa makes herself available 24/7 and will often call when she is off to see if her co-worker needs anything. She is committed to ensuring quality service is always a priority in everything she does.

Lisa is working to become part of a critical response for animals who become victims of a disaster. She writes a bi-monthly article for the Journal to share tips on being a responsible pet owner to the community. She has taken time to talk kids at a local elementary school. She headed a program for hoarding and is working to find assistance to those who find themselves homeless due to unsafe and unfit living conditions associated with the illness.

Lisa is a person who thinks of others first, gives of her time and knowledge and is never above being willing to learn something new. She is truly deserving of this award as she sets the example.

Awards Continued

Team Recognition Award- Fatal Accident Investigation

Commander Bruce Girnt	Deputy Clint Jackson
Sergeant Stephen Butler	Volunteer Bill Gatchell
Dispatcher Jason Toogood	Volunteer Paul Aldridge
Deputy Russell Grover	CSI Darby Martin
Deputy Darrel Newton	Deputy Jennifer Zwak
Deputy Jeff Patten	

On December 2013, officers responded to a reported accident involving a semi-truck and a passenger vehicle. Upon their arrival they observed the horrific collision that had occurred and taken one life, a second life would be taken within the week to come.

The professional demeanor displayed by the officers who initially responded should be commended for their professional demeanor, compassionate attitude and all the while handling a very intense incident.

Everyday I have the opportunity to observe the great work done by the employees of the Marshal's Office - I take pride in day to day calls for service, tasks, job functions handled by each of you and the extra steps taken on a regular basis to ensure the citizens we serve are treated fairly and respectfully. It takes everyone to maintain the reputation CVMO has earned by the community, other law enforcement agencies and the prosecuting attorneys.

Good Job,
 Marshal Gardner

Mission, Vision and Values

MISSION STATEMENT

"A Marshal's Office whose employees feel valued, working together in partnership with other law enforcement entities to be a model of excellence in policing; and embraces the community by delivering the highest level of professionalism."

VISION

Our vision is to become a role model for other law enforcement agencies.

VALUES

The values represent the basis for Marshal's Office employees to follow. They define certain actions and expectations of employees.

ACCOUNTABILITY

All members of the Marshal's Office are accountable for their actions in accordance with the mission.

HONESTY

Employee integrity and honesty is an expectation of the Marshal's Office and is vital to gaining the respect of the citizens we serve.

EMPLOYEE INVOLVEMENT

Employees are encouraged and expected to be involved in the organizational decision making and research. Employees should feel comfortable providing their input and if they are unhappy with a process they should work to come up with a solution rather than complaining.

CUSTOMER SERVICE

We strive to exceed the expectations of our internal and external customers. This is accomplished, in part, through timely follow-up, courteous service, and having mutual respect and compassion for all those with whom we interact.

PROFESSIONALISM

We will strive to make the organization more professional, we recognize the importance of providing services in a professional manner. The manner in which we interact with others is professional, the work product is professional, and our appearance is professional.

TEAMWORK

There is no difference in terms of organizational importance regarding "sworn" or "civilian" positions. All members of the Marshal's Office will work to accomplish the same goals. We will support each other and work to reduce crime, educate the public and provide a synergy that creates an atmosphere of cohesiveness.

COMMUNICATION

Fostering an environment where there is an exchange of information between employees of the Marshal's Office and the citizens we serve. Communicating ways to improve processes rather than creating an atmosphere of dissension and negativity.

Mission:

A Marshal's Office whose employees feel valued, working together in partnership with other law enforcement entities to be a model of excellence in policing; and embraces the community by delivering the highest level of professionalism."

Accountability
Honesty
Customer Service



Professionalism
Teamwork
Employee Involvement

August - December Birthdays

Important Dates

Aug:

3rd - Darby Martin, 4th - Darrel Newton,
19th - Jeff Bowers

Sept:

7th - Susan Wasson, 11th - Mike Toporek,
30th - Debbie Hughes

Nov:

3rd - Cailin Lizotte, 8th - Oscar Berrelez,
28th - Mary Newton

Dec:

2nd - DJ Caldwell, 12th - Jason Toogood,
13th - Steve McClure,
22nd - Lana Stine

August 5th - National Night out
October 31st - Halloween on main street
December 20th - tentative date for town Christmas party

**Next Town Observed Holiday:
Labor Day, September 1, 2014
Veteran's Day, November 11, 2014
Thanksgiving, November 27, 28, 2014**



CAMP VERDE MUNICIPAL COURT

YAVAPAI COUNTY, ARIZONA

473 S. Main Street, Suite 107, Camp Verde, AZ 86322

Phone: 928-567-6635 Fax: 928-567-9049

Harry Cipriano
Presiding Magistrate


Veronica Pineda
Court Supervisor

Manager's Report

Reporting month: July 2014

Highlights of the month: We would like to welcome Lauren Waite; our newest member to join the Court family. Lauren will work at the post-adjudicated desk. Lauren's main focus will be on monitoring the court orders, and monitoring the monthly payments and compliance, along with eventually learning all processes of the Court. So, if you see a new face around the Town complex, let Lauren know that you are excited about her joining our team; I know we are!

The Court has been pretty quiet with our adjusted calendar for the next couple months. Big thank you to CVMO for accommodating us with the schedule change also to Judge Neil and Judge Ramsey for filling in during this time of transition. Judge Howe will assist the Court during the months September and October and we are so appreciative of the assistance.

The Yearly requirement for COJET (Committee on Judicial Education and Training) has been fulfilled by all employees. This year the Courts were mandated back to the 16hr yearly requirement. We have fulfilled this requirement; great job ladies.

Getting down to business:

- The Court had 123 scheduled Initial appearances/Arraignments for civil traffic, criminal traffic and criminal misdemeanor for the month of July.
- The Court had 15 scheduled Order to Show Cause hearings for failure to pay or Failure to Comply/Pay set for the month.
- The Court had 1 scheduled bench trial for the month
- The Court had 40 scheduled Pretrial Conferences/ sentencings with and without attorneys.
- The Court had 3 scheduled civil traffic hearings with officers from the Camp Verde Marshals Office/ DPS and YANPD.

RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
0D ST DRUG ENFRMNT FIN	\$8,188.74	\$10,508.19	\$0.00	\$2,319.45
0F BASE FINE	\$71,389.29	\$87,288.24	\$4,176.09	\$11,722.86
0H SUSP LICENSE PLATE	\$4,733.93	\$5,754.24	\$0.00	\$1,020.31
OK STATE CHILD RBSTRAIN	\$250.30	\$264.42	\$0.00	\$14.12
OR STATE REG CONTRACTOR	\$915.25	\$1,000.00	\$0.00	\$84.75
OS 1999 SURCHARGES 77PC	\$62,734.99	\$78,487.70	\$4,510.53	\$11,242.18
OX HURF REGISTRATION	\$300.00	\$300.00	\$0.00	\$0.00
1A DV SHELTER ASSMNT	\$2,583.61	\$2,900.00	\$63.39	\$253.00
1S 2012 SURCHARGES 83PC	\$64,941.88	\$83,448.55	\$3,481.71	\$15,024.96
1X 2011 ADDTNL ASSMNT	\$7,066.49	\$8,413.88	\$232.27	\$1,115.12
2D ST DRUG ENFRMNT FIN	\$12,403.97	\$16,975.00	\$1,432.69	\$3,138.34
2F BASE FINE	\$138,252.10	\$161,913.79	\$7,841.67	\$15,820.02
2H SUSP LICENSE PLATE	\$11,335.81	\$12,250.00	\$0.00	\$914.19
2J WORK ZONE FINE	\$108.88	\$108.88	\$0.00	\$0.00
2K STATE CHILD RESTRAIN	\$559.96	\$559.96	\$0.00	\$0.00
2R STATE REG CONTRACTOR	\$480.92	\$552.78	\$0.00	\$71.86
2S 2002 SURCHARGES 80PC	\$129,184.54	\$156,180.02	\$11,467.46	\$15,528.02
2V 2002 PROBAT SURCHRG	\$4,327.29	\$5,145.00	\$305.94	\$511.77
2X HURF REGISTRATION	\$713.76	\$900.00	\$0.00	\$186.24
4D PRE 9/95 DRUG FINE	\$2,064.70	\$2,064.70	\$0.00	\$0.00
4F PRE 9/95 BASE FINE	\$20,334.96	\$20,893.98	\$321.65	\$237.37
4S PRE 9/95 SURCHARGES	\$10,544.74	\$10,863.40	\$183.35	\$135.31
5B 59% SURCHARGE	\$5,879.34	\$5,889.66	\$0.00	\$10.32
6D ST DRUG ENFRMNT FIN	\$750.00	\$750.00	\$0.00	\$0.00

Yavapai County Treasurer
 Town of Camp Verde
 Local Court Enhancement
 State Treasurer
 Victim Restitution

16,434.05
 604,534.44
 63,566.12
 919,511.60
 9,135.75
 30,243.88

***** REPORT TOTALS *****				
RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
6E PROB SURCH 2006	\$3,056.53	\$3,527.90	\$176.87	\$294.50
6F BASE FINE	\$25,619.25	\$26,857.74	\$380.43	\$857.46
6R STATE REG CONTRACTOR	\$719.96	\$887.50	\$0.00	\$167.54
6S 1996 SURCHARGES	\$15,577.70	\$16,430.34	\$237.54	\$615.10
7A ARSON DETECTION FUND	\$252.14	\$252.14	\$0.00	\$0.00
7D ST DRUG ENFRMNT FIN	\$14,487.66	\$21,654.04	\$726.88	\$6,439.50
7E ST DRUG ENFRMNT FIN	\$16,122.87	\$17,136.20	\$829.94	\$183.39
7F BASE FINE	\$135,128.72	\$168,817.08	\$8,796.16	\$24,892.20
7H SUSP LICENSE PLATE	\$6,020.54	\$6,273.73	\$2.13	\$251.06
7K STATE CHILD RESTRAIN	\$483.26	\$508.84	\$0.00	\$25.58
7R STATE REG CONTRACTOR	\$240.88	\$1,005.68	\$0.00	\$764.80
7S 2007 SURCHARGES 84PC	\$62,693.11	\$80,161.30	\$5,587.97	\$11,880.22
7W OVERWEIGHT	\$840.00	\$840.00	\$0.00	\$0.00
7X HURF REGISTRATION	\$381.60	\$428.31	\$0.00	\$46.71
9D ST DRUG ENFRMNT FIN	\$250.00	\$250.00	\$0.00	\$0.00
9E PROBATION ASSESSMENT	\$14,482.88	\$17,584.43	\$751.10	\$2,350.45
9F BASE FINE	\$8,316.91	\$8,587.02	\$62.94	\$207.17
9H SUSP LICENSE PLATE	\$300.00	\$300.00	\$0.00	\$0.00
9K STATE CHILD RESTRAIN	\$61.92	\$100.00	\$0.00	\$38.08
9S 1999 SURCHARGES	\$6,056.22	\$6,314.80	\$86.88	\$171.70
9X HURF REGISTRATION	\$119.00	\$300.00	\$0.00	\$181.00
A7 ATTORNEY REIMBURSMENT	\$25,697.99	\$32,182.60	\$718.59	\$5,766.02
B1 BOND - THIS CRT	\$316.00	\$795.00	\$158.00	\$321.00
C3 CONFIDENTIAL ADDR ASSM	\$2,283.61	\$2,600.00	\$63.38	\$253.01

***** REPORT TOTALS *****				
RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
FE COURT ENHANCEMENT FEE	\$3,543.66	\$3,564.90	\$17.71	\$3.53
CR BAD CHECK DISHON FMT	\$109.00	\$109.00	\$0.00	\$0.00
CJ CJEF SURCHARGE	\$138.34	\$277.56	\$129.48	\$9.74
D ST DRUG ENFRMNT FIN	\$1,447.99	\$1,447.99	\$0.00	\$0.00
D9 DRUG LAB REMEDIATN	\$270.00	\$270.00	\$0.00	\$0.00
DF DEFAULT FEE	\$56,485.17	\$57,035.00	\$400.00	\$149.83
DU DUI EXTREME/AGGRAV	\$10,636.24	\$11,000.00	\$0.00	\$363.76
EN CT ENHANCEMENT FEE	\$20,845.90	\$22,104.80	\$908.09	\$350.81
FI BAAF FINE	\$9,238.62	\$9,635.67	\$297.16	\$99.89
FM FEES - MISC	\$17.00	\$34.00	\$0.00	\$17.00
HA HARASSMENT	\$10.00	\$15.00	\$0.00	\$5.00
JF INCARCERATION FEE	\$9,367.56	\$13,820.00	\$24.94	\$4,427.50
K1 FARE FEE SPEC COLL	\$229,081.80	\$292,430.52	\$55,082.30	\$8,266.42
K2 FARE DELINQUENCY FEE	\$66,447.43	\$67,344.65	\$313.61	\$583.61
LC LOCAL COST	\$1,000.00	\$1,000.00	\$0.00	\$0.00
MS MSEF - 13%	\$41.56	\$81.00	\$36.58	\$2.86
OP ORDER OF PROTECTION	\$5.00	\$5.00	\$0.00	\$0.00
P4 PRIS CONSTR OP FUND	\$64,825.96	\$74,760.60	\$353.12	\$9,581.52
PE PUB DEFENDER FEES	\$524.25	\$825.00	\$31.39	\$269.36
R not cv mini RESTIT	\$555.67	\$555.67	\$0.00	\$0.00
RJ RESTITUTION - LJ	\$28,971.67	\$41,017.34	\$5,378.70	\$6,666.97
RT not cv RESTIT - TRUST	\$716.54	\$2,527.82	\$1,611.28	\$200.00
TE TIME PNT 24 - JUDGE	\$416.00	\$416.00	\$0.00	\$0.00
TE TIME PNT 312 - JUDGE	\$1,729.75	\$1,752.00	\$12.00	\$10.25

***** REPORT TOTALS *****				
RECEIVABLE	BALANCE DUE	ADJUSTMENTS (+)	ADJUSTMENTS (-)	PAYMENTS
T3 TIME PMT 131 0000	\$25,288.42	\$25,680.00	\$128.40	\$267.12
TR TRUST - ATTY FEE	\$525.05	\$525.05	\$0.00	\$0.00
W WARRANT FEE	\$111,880.53	\$121,800.80	\$8,833.94	\$1,086.33
WR WATER RIGHTS FEE	\$8.00	\$8.00	\$0.00	\$0.00
X1 CT ENH FUND 83PC	\$23,053.65	\$23,387.40	\$146.40	\$187.31
X5 XTRA DUI ASSMT	\$17,810.08	\$20,250.00	\$16.81	\$2,423.11
X8 PUBLIC SAFETY EQUIP	\$58,884.10	\$64,000.00	\$288.95	\$4,826.95
GRAND TOTAL	\$1,643,425.84	\$1,944,887.81	\$126,606.42	\$174,855.55

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: July 2014

CRIMINAL TRAFFIC				
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	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	29	4	63	96
Filed	11	0	13	24
Transferred In	0	0	0	0
SUBTOTAL	40	4	76	120
Transferred Out	0	0	0	0
Other Terminations	13	1	7	21
TOTAL TERMINATIONS	13	1	7	21
Statistical Correction	0	0	0	0
Pending End of Month	27	3	69	99

*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
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Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
225	0	0	225	0	6	6	0	219

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC									
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Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
228	140	0	368	0	9	155	164	0	204

Civil Traffic Hearings Held: 3

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
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Filed	34	Trans In	0	TOTAL	34
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LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: July 2014

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	533	35	0	568	0	26	26	0	542
Failure to Appear (Non-Traffic)	0	1	0	1	0	1	1	0	0
TOTAL	533	36	0	569	0	27	27	0	542

TRIALS HELD

Misdemeanor Court/FTA Trials Held: **1** Misdemeanor/FTA Jury Trials Held: **0**

FELONY								
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
	1	0	0	1	0	0	0	1

Felony Preliminary Hearings Held: **0** Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **26**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB- TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: July 2014

CIVIL COMPLAINTS			
Small Claims	Forecible Detainer/ Eviction Action	Other Civil	TOTAL
(a)	(b)	(c)	(d)
Pending 1st of Month	0	0	0
Filed	0	0	0
Transferred in	0	0	0
SUBTOTAL	0	0	0
Transferred Out	0	0	0
Other Terminations	0	0	0
TOTAL TERMINATIONS	0	0	0
Statistical Correction	0	0	0
Pending End of Month	0	0	0

Small Claims Hearings Held/Defaults: 0 Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0 Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
---	--	--	--	--

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	0	0	0	0
Harassment	1	1	0	1

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT			
--	--	--	--

Order of Protection: 0 Injunction Against: 1

SPECIAL PROCEEDINGS/ACTIVITIES			
---------------------------------------	--	--	--

Peace Bond Complaints Filed: 0 Fugitive Complaints Filed: 0

Juvenile Hearings Held: 0 Search Warrants Issued: 3

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report
Month/Year: July 2014

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	132
Serious Violations	11
All Other Violations	576
TRAFFIC TOTAL	719

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	736
CRIMINAL TOTAL	736

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376



Signature of the Judge/Magistrate (or designee)

Veronica Pineda

Name of Preparer

August 7, 2014

Date of Preparation

CAMP VERDE MUNICIPAL COURT

MONTHLY TRANSMITTAL

Date: August 7, 2014

REPORTING PERIOD: July1-July31, 2014

From: Camp Verde Municipal Court

Check #: 5408

Amount of Check: \$ 38,442.39

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY

[Signature] 8/8/14

REVENUE ACCOUNT NUMBER

01-300-40-413000	\$33,926.65
Fines/Fees/Forfeitures (before check requests below)	
01-300-40-431000	\$1250.47
Court Appt'd Atty. Reimburse.	
05-310-40-413100	\$234.36
Local JCEF Fund	
05-330-40-413300	\$2857.47
Court Enhancement Fund	
19-601-40-413000	\$173.44
Camp Verde Marshal's Safety Equip. Fund	

CHECK REQUESTS

Checks that need to be written: Cty. Treasurer, Law Enforcement Agencies and State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. Fines & Safety Eqpt.	\$6.48	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee \$1 Fund	\$1,085.57	01-300-40-413000
000117	Arizona State Treasurer	\$19,650.01	01-300-40-413000
003583	Arizona Department of Public Safety Equipment Fund	\$288.47	01-300-40-413000
003572	Motor Vehicle Division Refund Unit	\$0.00	01-300-40-413000

JULY 2014

CAMP VERDE MUNICIPAL COURT

MONTHLY TRANSMITTAL

Date: August 13, 2014

REPORTING PERIOD: July1-July31, 2014

From: Camp Verde Municipal Court

Check #: 5408 Amount of Check: \$ 38,442.39

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY _____

REVENUE ACCOUNT NUMBER

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003572	Motor Vehicle Division Refund Unit	\$0.00	01-300-40-413000

JULY 2014

CAMP VERDE MUNICIPAL COURT
MONTHLY REPORT

DESCRIPTION	JULY 2014	AUGUST 2014	SEPTEMBER 2014	OCTOBER 2014	NOVEMBER 2014	DECEMBER 2014	JULY THROUGH DEC 2014	JANUARY 2015	FEBRUARY 2015
MISDEMEANOR & CR TRAFFIC FTA	35						35		
DUI	11						11		
SERIOUS TRAFF	0						0		
CRIMINAL TRAFF MISDEMEANORS	63						63		
SUBTOTAL	109	0	0	0	0	0	109		
CIVIL TRAFFIC	140						140		
HARASSMENT INJUNCTION	1						1		
ORDER OF PROTECTION	0						0		
TOTAL FILINGS	250	0	0	0	0	0	250	0	0
IA/ARR IN CUSTODY	26						26		
ATTY RESTITUTION	1250.47						\$ 1,250.47		
LCL ORD FEES (Default/Warrant etc)	869.01						\$ 869.01		
LCL CRT ENHANCEMENT	2857.47						\$ 2,857.47		
JCEF TO TOWN	234.36						\$ 234.36		
CVMO ADDL EQP \$13	173.44						\$ 173.44		
DPS ADDL EQP \$13	288.47						\$ 288.47		
YAV CTY JAIL/ADD FEE	1085.57						\$ 1,085.57		
MVD/ADOT/ADD FEE	0.00						\$ -		
ROC ADDL EQP FEE	0.00						\$ -		
YAN TRIBAL POLICE	6.48						\$ 6.48		
STATE TREAS.	19650.01						\$ 19,650.01		
TOWN TREAS.	14146.59						\$ 14,146.59		
TOTAL CHECK	38442.39	0.00	0.00	0.00	0.00	0.00	\$ 38,442.39	0.00	0.00

TOTAL FRINGS AN

MARCH 2015	APRIL 2015	MAY 2015	JUNE 2015	JANUARY THROUGH JUNE 2015	TOTAL FISCAL YR 2015	Inc/Dec FY 14 TO FY 15	TOTAL FY 14 (Jul 13-Jun 14)	Inc/Dec FY 13 TO FY 14	TOTAL FY 13 (Jul 12-Jun 13)
				0	35	-92%	415	2%	407
				0	11	-91%	128	0%	128
				0	0	-100%	14	-13%	16
				0	63	-64%	173	-23%	226
				0	109	-85%	730	-6%	777
				0	140	-92%	1844	-15%	2164
				0	1	-95%	19	-37%	30
				0	0	-100%	27	35%	20
0	0	0	0	0	250	-90%	2620	-12%	2991
				0	26	-94%	406	-20%	507
				\$ -	\$ 1,250.47	-91%	\$ 14,472.21	-5%	\$ 15,188.68
				\$ -	\$ 869.01	-96%	\$ 20,907.22	-4%	\$ 21,773.48
				\$ -	\$ 2,857.47	-93%	\$ 39,890.16	1%	\$ 39,413.33
				\$ -	\$ 234.36	-94%	\$ 3,890.47	-3%	\$ 4,004.65
				\$ -	\$ 173.44	-94%	\$ 2,742.93	52%	\$ 1,804.36
				\$ -	\$ 288.47	-90%	\$ 3,024.91	-24%	\$ 3,980.82
				\$ -	\$ 1,085.57	-88%	\$ 8,947.98	25%	\$ 7,130.78
				\$ -	\$ -	-100%	\$ 40.00	-35%	\$ 62.01
				\$ -	\$ -	-100%	\$ 1.74	34%	\$ 1.30
				\$ -	\$ 6.48	-100%	\$ 1,470.69	1501%	\$ 91.84
				\$ -	\$ 19,550.01	-94%	\$ 307,572.30	8%	\$ 284,289.84
				\$ -	\$ 14,146.59	-94%	\$ 221,122.78	4%	\$ 213,580.63
0.00	0.00	0.00	0.00	\$ -	\$ 38,442.39	-93%	\$ 588,703.96	6%	\$ 554,359.56

D COLLECTIONS-FIVE YEAR TREND

Inc/Dec FY 12 TO FY13	TOTAL FY 12 (Jul 11-Jun 12)	Inc/Dec FY 11 TO FY12	TOTAL FY 11 (Jul 10-Jun 11)	Inc/Dec FY 10- FY 11	TOTAL FY 10 (Jul 09-Jun 10)	DESCRIPTION
4%	393	-28%	545	15%	472	MISDEMEANOR & CR TRAFFIC FTA
41%	91	-11%	102	40%	73	DUI
0%	16	45%	11	-79%	52	SERIOUS TRAFF
-49%	441	5%	421	-16%	502	CRIMINAL TRAFF
-17%	941	-13%	1079	-2%	1099	MISDEMEANDRS SUBTOTAL
5%	2057	13%	1822	130%	791	CIVIL TRAFFIC
-21%	38	23%	31	29%	24	HARASSMENT INJUNCTION
-26%	27	-16%	32	0%	32	ORDER OF PROTECTION
-2%	3063	3%	2964	52%	1946	TOTAL FILINGS
15%	442	0%	444	1%	441	IA/ARR IN CUSTODY
12%	\$ 13,521.82	32%	\$ 10,237.25	-20%	\$ 12,736.35	ATTY RESTITUTION
16%	\$ 18,722.40	16%	\$ 16,140.89	44%	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
-12%	\$ 44,584.65	28%	\$ 34,769.20	52%	\$ 22,896.94	LCL CRT ENHANCEMENT
-12%	\$ 4,539.68	16%	\$ 3,910.25	26%	\$ 3,109.40	JCEF TO TOWN
60%	\$ 1,130.42	NA				CVMO ADDL EQP\$13
19%	\$ 3,352.33	NA				DPS ADDL EQP \$13
8%	\$ 6,595.25	-5%	\$ 6,925.71	-3%	\$ 7,167.68	YAV. CTY JAIL FEES
15%	\$ 53.99	NA				MVD/ADDT/ADD FEE
NA						ROC ADDL EQP FEE
-67%	\$ 278.10	3%	\$ 270.00	-13%	\$ 311.25	YAN TRIBAL POLICE
-19%	\$ 349,348.21	18%	\$ 295,231.95	19%	\$ 248,081.20	STATE TREAS.
-27%	\$ 293,400.56	21%	\$ 241,591.94	27%	\$ 190,774.09	TOWN TREAS.
-21%	\$ 703,283.19	21%	\$ 582,699.05	23%	\$ 472,340.56	TOTAL CHECK

CAMP VERDE COMMUNITY LIBRARY MONTHLY REPORT

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – July
DATE: 8/8/2014
CC: Department Heads

The Library's Summer Reading Program ended with an awards ceremony, a hotdog dinner and an evening of learning about stargazing and then looking through Verde Valley Astronomy Club telescopes. 119 kids 0-11 years old and 33 teens participated in the program and events throughout June and July. Youth Services Librarian, Dianna Manasse, did an outstanding job planning, organizing, presenting, accompanying, encouraging, etc. kids of all ages to *Fizz, Boom, Read!*



Kids competed for prizes, receiving encouragement along the way from parents, grandparents, Miss. Dianna and Dashing Dewey, the Bearded Dragon. We also want to recognize participation from Camp Verde Parks and Recreation, Mike Marshall, Camp Verde Sewer and Sanitation, Jan Grogan, and Camp Verde Fire District, Kristi Gagnon. Thank you for your help and support! We're already thinking about next year and making plans for another successful SRP.

Camp Verde Community Library is one of the few in Yavapai County that planned adult summer reading program events and programs. Library Specialist, Gerry Laurito, provided opportunities to learn about digital photos, to go on a blind date with a book, to try a new genre, to experience a new format, to play a game in the library as well as to participate in many of the family events we had planned. 28 adults attended programs, read/listened/watched, completed quizzes and competed for prizes

donated by local businesses: Thanks A Latte, Tire Pro, Simplicity Salon, Dollar General, Sweet Grace Emporium, Flower Shop, and Babe's Roundup.

Camp Verde Community Library worked with the Yavapai-Apache Nation Workforce Investment Act Case Administrator, Nadine Kwail to provide an opportunity for Anna Young to work at the library through the month of July. Anna was part of the Nation's Summer Youth Program and received compensation through the program. She performed a variety of tasks including sorting children's program supplies, cleaning old labels off of books, sweeping our patio and using a weed list to cull old large print books to make room for new ones. Under Dianna and Alice's tutelage, Anna made a valuable contribution to us and we contributed to her personal growth as well. Thank you, Anna!



At the July 16 Council Meeting, Council directed staff to continue to make the adjustments to the Library plans and specs as recommended by the Library planning committee. Architect, Joel Westervelt, is making the revisions in preparation for plan resubmittal to the Town Building Department in 5-6 weeks.

At the end of July, Ann Kirkpatrick's office put out a press release announcing Camp Verde Community Library's nomination for the 2015 National Medal for Museum and Library Service. The nomination is a great honor. The community should be proud of its library and we will follow-up on this opportunity to be recognized nationally by submitting the requisite letters and documentation.

Be sure to follow our library blogs:
<http://cvcltalk.wordpress.com>
<http://cvcltab.wordpress.com>

To really keep up with what is going on at the library, don't forget to like us on Facebook at <https://www.facebook.com/campverdelibrary>

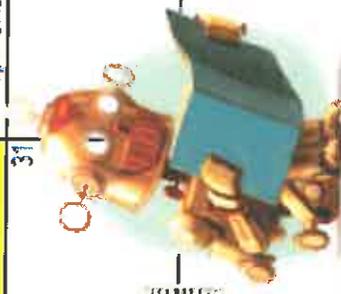


JULY 2014

SUMMER READING EVENTS CALENDAR

Phone: 928 554-8380
 Open: TUE-THU 8:30a-7:00p
 FRI-SAT 8:30a-3:30p

SUN	MON	TUE	WED	THU	FRI	SAT
5 7am Playaway Walkabout	6 7am Playaway Walkabout	7 10am Dance Play	8 10am Explore the Human Skeleton w/ASU Professor: Erin Harper	9 4 p.m. Teen Game Day	10 LIBRARY CLOSED INDEPENDENCE DAY	11 10am TAB Meeting 11am Story Time 11am Melted Crayon Art
12 7am Playaway Walkabout	13 7am Playaway Walkabout	14 5pm Play the Liebrary Game w/Gerry	15 10 a.m. Be a Scientist	16 10am Fieldtrip to Camp Verde Sewer & Sanitation Site	17 10am Post Digital Photos to Facebook 11:30am PC Assist 1pm eReader Help	18 10am TAB Meeting 11am Story Time
19 7am Playaway Walkabout	20 7am Playaway Walkabout	21 10am VV Caregivers Coalition Presents 1pm FREE Movie Maxinee Meet the Robinsons	22 10 a.m. Story Time	23 6pm SRP Grand Finale Stargazers Cookout at Camp Verde Ramada & Soccer Field	24 10am PC Assist 1pm eReader Help 6:30pm See the Movie Gravity	25 10am TAB Meeting 11am Story Time 11am Melted Crayon Art Extinguisher Demo
26 7am Playaway Walkabout	27 7am Playaway Walkabout	28 10pm VV Caregivers Coalition Presents	29 10 a.m. Story Time	30 10am Geek Talk WMC Librarian 11:30am PC Assist 1pm eReader Help	31 10am TAB Meeting 11am Story Time Celebrating: Batman Day!	



SPAZZA READ

WWW.CVZAZ.ORG/government/library
 130 Black Bridge Road | Camp Verde AZ 86323
CAMP VERDE COMMUNITY LIBRARY
 good company lives w/ books...

July 2014 Camp Verde Community Library Use Statistics

	Jul-14	Jul-13	% change	YTD-FY15	YTD-FY14	% change
In-Library Uses						
Traffic Count	5,627	2,586	117.6%	5,627	2,586	117.6%
New Cards Issued	59	48	22.9%	59	48	22.9%
Public PC Use	1033	644	60.4%	1033	644	60.4%
Wireless Use	<i>working on getting this information</i>					
Items Used In-Library	331	343	-3.5%	331	343	-3.5%
Total In-Library Use	7,050	3,621	94.7%	7,050	3,621	94.7%
Circulation						
Items Checked Out	163	4,038	-96.0%	4,163	4,038	3.1%
Items Checked In	4,350	4,074	6.8%	4,350	4,074	6.8%
Renewed Items	789	304	159.5%	789	304	159.5%
Total Circulation	5,302	8,416	-37.0%	9,302	8,416	10.5%
Circulation Areas of Interest						
Audio Books	133	179	-25.7%	133	179	-25.7%
DVDs & VHS	1,102	811	35.9%	1,102	811	35.9%
eBooks	247	196	26.0%	247	196	26.0%
Youth eBooks	81	n/a		81	n/a	
Large Print	154	193	-20.2%	154	193	-20.2%
Magazines	209	261	-19.9%	209	261	-19.9%
Kids & Teens Material	1,669	1,407	18.6%	1,669	1,407	18.6%
Collection Development & Reference						
Reference Questions	172	210	-18.1%	172	210	-18.1%
New Kids & Teen Material Added	68	99	-31.3%	68	99	-31.3%
New Books Added	137	129	6.2%	137	129	6.2%
New Audio-Visual Material Added	41	98	-58.2%	41	98	-58.2%
Total Items Added	178	227	-21.6%	178	227	-21.6%
Transits & HOLDS						
HOLDS Filled	687	692	-0.7%	687	692	-0.7%
Transit Items Sent & Received	n/a	1,156		n/a	1,156	
Total Transits & HOLDS Activity	687	1,848	-62.8%	687	1,848	-62.8%
InterLibrary Loans						
CVCL Items Going Out	34	57	-40.4%	34	57	-40.4%
Items for CVCL Patrons	12	26	-53.8%	12	26	-53.8%
Total InterLibrary Loan Activity	46	83	-44.6%	46	83	-44.6%
Library Programs						
Adult Programs	19	6	216.7%	19	6	216.7%
Adult Program Attendance	52	38	36.8%	52	38	36.8%
Adult Program Hours	14	11	27.3%	14	11	27.3%
Youth Programs	25	15	66.7%	25	15	66.7%
Youth Program Attendance	512	323	58.5%	512	323	58.5%
Youth Program Hours	73	44	65.9%	73	44	65.9%
Programs Off-Site	7	n/a		7		
Total Library Program Attendance	564	361	56.2%	564	361	56.2%
Library Volunteers						
Number of Volunteers	29	22	31.8%	29	22	31.8%
Number of Hours Given	601	327	83.8%	601	327	83.8%
Average number of Hours/Volunteer	20.7241379	14.8636363	39.4%	20.7241379	14.8636363	39.4%
Mending & Donations						
Items Mended or Repaired	81	n/a		81	n/a	
Donations Processed	878	n/a		878	n/a	
Donations Cataloged	46	n/a		46	n/a	

Community Development Monthly Report July 2014



Building

Robert Foreman – Building Official

Permits

Kendall Welch – Permit Technician and Emily Diver – Permit Technician



Planning

Michael Jenkins – Community Development Director

Jenna Owens – Assistant Planner

Code Enforcement – D.J. Caldwell & Lisa Diacik

BUILDING MONTHLY REPORT

July 2014	CURRENT MONTH	PREVIOUS MONTH	2014-2015 FY
PERMITS ISSUED	23	25	23
PERMITS FINALED	20	N/A	20
PLAN REVIEWS PERFORMED	11	20	11
INSPECTIONS PERFORMED	109	96	109
PHONE CALLS RECEIVED	402	282	402
BUSINESS LICENSES REVIEWED	1	4	1
BUSINESS LICENSE INSPECTIONS	0	0	0
MISCELLANEOUS SITE INSPECTIONS	14	8	14
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	3	2	3
Stop Work Order	0	1	0
Grading Without Permit	0	0	0

MISCELLANEOUS:

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 7/01/2014 THRU 7/31/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20140171 02-RES ADD	7/10/2014 5/28/2014	LANGLEY, JIMMY DOW RESIDENTIAL ADDITION	1684 FORT APACHE ROAD 02-RESADD - RESIDENTIAL ADD	KILBY&SONS OWNER	RESIDENTIAL ADDITION 40,000.00	02-RES ADD 920.53
20140188 11-NEW COM	7/01/2014 6/19/2014	GOLDSTREAM REAL ESTATE LLC NEW COMMERCIAL BUILDING	4850 HAYFIELD DRAW ROAD B - BUSINESS	T&TREFR OWNER	NEW COMMERCIAL 8,487.00	11-NEW COM 429.44
20140190 04-RES ACC	7/02/2014 6/23/2014	DARO STAUFFER, RACHELLE LOU RESIDENTIAL ACCESSORY BLD	2058 MONDALE LANE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 9,000.00	RES ACC 300.96
20140191 02-RES ADD	7/01/2014 6/24/2014	JENSEN, MELVIN RESIDENTIAL ADDITION	1707 FARRISH LANE 02-RESADD - RESIDENTIAL ADD	OWNER OWNER	RESIDENTIAL ADDITION 10,000.00	02-RES ADD 1,020.52
20140192 SOLAR	7/02/2014 7/07/2014	HOWELL, WILLIAM SOLAR INSTALLATION	255 SUNLAND DRIVE SOLAR - SOLAR INSTALLATION	SOLARCITY OWNER	SCLAR INSTALLATION 17,365.50	SOLAR 483.06
20140198 FENCE	7/21/2014 0/00/0000	TOWN OF CAMP VERDE FENCE	34 MOSER LANE FENCE - FENCE	OWNER OWNER	FENCE 4,400.00	FENCE 0.00
20140199 SOLAR	7/02/2014 7/16/2014	WHITTEN, CARMEN SOLAR INSTALLATION	707 PONY CIRCLE SOLAR - SOLAR INSTALLATION	OWNER OWNER	SOLAR INSTALLATION 20,422.50	SOLAR 553.16
20140200 SOLAR	7/03/2014 7/07/2014	MILLER, LEONARD SOLAR INSTALLATION	676 HIGHLINE LANE SOLAR - SOLAR INSTALLATION	SOLARCITY OWNER	SOLAR INSTALLATION 14,471.25	SOLAR 414.56
20140201 ELE-RES	7/02/2014 7/02/2014	WILLIAMS, GORDON KEITH RESIDENTIAL ELECTRICAL	1855 MONDALE LANE ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 475.00	ELE-RES 50.00
20140204 FENCE	7/10/2014 7/09/2014	WILKINSON, JO ANNE FENCE	4489 CAUGHAN ROAD FENCE - FENCE	FENCE OWNER	FENCE 6,000.00	FENCE 35.00
20140205 DEMO-RES	7/09/2014 7/09/2014	COOPER, WILLIAM RESIDENTIAL DEMOLITION	4150 CLEAR CREEK DRIVE DEMO-RES - RESIDENTIAL DEMO	RCHOMES&DE OWNER	RESIDENTIAL DEMOLITION 2,000.00	DEMO-RES 50.00
20140206 MECH-RES	7/14/2014 7/14/2014	GUSTIN & ASSOCIATES LLC RESIDENTIAL MECHANICAL	81 HEAD STREET MECH-RES - RESIDENTIAL MECH	MALIBU OWNER	RESIDENTIAL MECHANICAL 5,000.00	MECH-RES 50.00
20140207 04-RES ACC	7/21/2014 7/14/2014	WILKINSON, MALCOLM & JO ANNE RESIDENTIAL ACCESSORY BLD	4489 CAUGHAN ROAD RES - RESIDENTIAL ACCESSORY	FENCE OWNER	RESIDENTIAL ACCESSORY BUILD 4,000.00	RES ACC 185.46
20140208 13-COM REM	7/30/2014 7/15/2014	CHURCH PROPERTIES LLC COMMERCIAL REMODEL	4900 HAYFIELD DRAW ROAD COMREM - COMMERCIAL REMODEL	SOUTHWESTT OWNER	COMMERCIAL REMODEL 18,000.00	13-COM REM 802.11
20140209 SOLAR	7/22/2014 0/00/0000	DUGAN, JAY SOLAR INSTALLATION	1183 WILD HORSE DRIVE SOLAR - SOLAR INSTALLATION	OWNER OWNER	SOLAR INSTALLATION 26,811.70	SOLAR 678.89
20140210 FB/MOD	7/22/2014 7/16/2014	COOPER, WILLIAM FACTORY BUILT/MODULAR	4150 CLEAR CREEK DRIVE FB/MOD - FACTORY BUILD MODU	RCHOMES&DE OWNER	FACTORY BUILT/MODULAR HOME 45,000.00	FB/MOD 385.00

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 7/01/2014 THRU 7/31/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20140211 PLB-RES	7/16/2014 7/16/2014	FAULKNER, JESSE & CANDRA RESIDENTIAL PLUMBING	244 HOLLAMON STREET PLB-RES - RESIDENTIAL PLUMB	PLUMBING OWNER	RESIDENTIAL PLUMBING 350.00	PLB-RES 50.00
20140212 PLB-RES	7/21/2014 0/00/0000	ROUGEMONT, BEVERLY J RESIDENTIAL PLUMBING	190 CLIFF HOUSE DRIVE PLB-RES - RESIDENTIAL PLUMB	OWNER OWNER	RESIDENTIAL PLUMBING 400.00	PLB-RES 50.00
20140213 ELE-COM	7/22/2014 7/22/2014	FORT VERDE LLC COMMERCIAL ELECTRICAL	671 FOURTH STREET ELE-COM - COMMERCIAL ELECTR	OWNER OWNER	COMMERCIAL ELECTRICAL 4,400.00	ELE-COM 50.00
20140214 04-RES ACC	7/23/2014 7/23/2014	RICHARDS, CONNIE RESIDENTIAL ACCESSORY BLD	86 MARGIE LANE RES - RESIDENTIAL ACCESSORY	OWNER OWNER	RESIDENTIAL ACCESSORY BUILD 4,350.00	RES ACC 0.00
20140215 ELE-RES	7/23/2014 7/23/2014	SAFFLES, ROBERT & ANDREA RESIDENTIAL ELECTRICAL	1756 RUSTLER TRAIL ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 1,200.00	ELE-RES 50.00
20140216 MECH-COM	7/24/2014 7/24/2014	A GREENER DAY RECYCLING COMMERCIAL MECHANICAL	1581 BOYLES WAY MECH-COM - COMMERCIAL MECHA	OWNER OWNER	COMMERCIAL MECHANICAL 1,500.00	MECH-COM 50.00
20140222 ELE-RES	7/31/2014 7/31/2014	PROPER, ELIDA RESIDENTIAL ELECTRICAL	1443 ROUNDUP RD ELE-RES - RESIDENTIAL ELECT	OWNER OWNER	RESIDENTIAL ELECTRICAL 1,800.00	ELE-RES 50.00
*** TOTALS ***		NUMBER OF PROJECTS: 23		VALUATION:	245,332.95	FEE: 6,659.49

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 7/01/2014 THRU 7/31/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
02-RES - RESIDENTIAL ADDITION	2	50,000.00	1,941.05
04-RES - RESIDENTIAL ACCESSORY BL	3	17,350.00	486.42
11-NEW - NEW COMMERCIAL BUILDING	1	8,487.00	429.44
13-COM - COMMERCIAL REMODEL	1	18,000.00	802.11
DEMO-RES - RESIDENTIAL DEMOLITION	1	2,000.00	50.00
ELE-COM - COMMERCIAL ELECTRICAL	1	4,400.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	3,375.00	150.00
FB/MD - FACTORY BUILT/MODULAR	1	45,000.00	385.00
FENCE - FENCE	2	10,400.00	35.00
MECH-COM - COMMERCIAL MECHANICAL	1	1,500.00	50.00
MECH-RES - RESIDENTIAL MECHANICAL	1	5,000.00	50.00
PLB-RES - RESIDENTIAL PLUMBING	2	750.00	100.00
SOLAR - SOLAR INSTALLATION	4	79,070.95	2,130.47
*** TOTALS ***	23	245,332.95	6,659.49

PROJECTS: ALL

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 7/01/2014 THRU 7/31/2014

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEES
02-RESADD - RESIDENTIAL ADDITION	2	2	50,000.00	1,941.05
B - BUSINESS	1	1	8,487.00	429.44
COMREM - COMMERCIAL REMODEL	1	1	18,000.00	802.11
DEMO-RES - RESIDENTIAL DEMOLITION	1	1	2,000.00	50.00
ELE-COM - COMMERCIAL ELECTRICAL	1	1	4,400.00	50.00
ELE-RES - RESIDENTIAL ELECTRICAL	3	3	3,375.00	150.00
FB/MOD - FACTORY BUILD MODULAR	1	1	45,000.00	385.00
FENCE - FENCE	2	2	10,400.00	35.00
MECH-COM - COMMERCIAL MECHANICAL	1	1	1,500.00	50.00
MECH-RES - RESIDENTIAL MECHANICAL	1	1	5,000.00	50.00
PLB-RES - RESIDENTIAL PLUMBING	2	2	750.00	100.00
RES - RESIDENTIAL ACCESSORY BUILDING	3	3	17,350.00	486.42
SOLAR - SOLAR INSTALLATION	4	4	79,070.95	2,130.47
*** TOTALS ***	23	23	245,332.95	6,659.49

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 07/01/2014 THROUGH 07/31/2014
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: YES
COMMENT CODES: None

*** END OF REPORT ***

MONTHLY REPORT FOR JULY 2014
BUILDING DIVISION

No Safety Committee meeting was held due to the July 4th holiday. Quarterly Safety Audit was conducted at the Heritage Pool. Mike Dumas and David Russell from Maintenance, Debbie Cordova from the Court, Mike Marshal from Parks and Recreation, Carol Brown Risk Manager, Kristi Gagnon from the Camp Verde Fire District and myself conducted the Safety Audit.

Held two meetings with the owner of a property with an uncompleted residence, built with alternative construction methods (Earth House) and his architect. The last permit had expired in 2002 with no inspections. The meetings were productive and it appears that the home owner will be able to open a new permit and finish the residence.

Was called out by the Marshals Office and PANT to a residence on Clinton, and after inspection condemned the structure as unsafe and secured it from entry. Working with the property owner to resolve the issue.

Held several site visits with Troy O'Dell at the Maverik project, and certificate of completion was issued on July 31st, 2014. Held a meeting with the Staff and Mayor.

Held several meetings and phone conversation with representatives of a local property owner, Community Development and Public Works staff concerning an unpermitted grading project. Held one final meeting at the property location with Ron Long, Steve Ayers, myself and the property owners. An agreement was reached but at some point the owners changed their mind. Held one final meeting with Ron Long, Troy O'Dell, Steve Ayers, Vicki Lewis (Yavapai Flood), Mike Jenkins, Kendall Welch, Emily Diver and Town Manager Martin to resolve this. The issue remains un-resolved at this juncture, and the property is scheduled to be given a Stop Work order on August 7th, and the owners have been notified of same.

On Saturday July 19th, Kendall Welch and I attended all day training hosted by Yavapai County and given by the California Office of Emergency Services. The training was the Post Disaster Safety Assessment Program. We were both certified as FEMA Post Disaster Evaluators and Coordinators. This would make us available to other jurisdictions in Arizona and California for emergency assistance, and also make their Evaluators available to us in case of an emergency. While Evaluators work as volunteers and are not paid by the jurisdictions they assist in an emergency, the local jurisdiction is generally responsible for travel, food and accommodation expenses.

Was called out by the Marshal's Office and Yavapai County Probation to a residence on Ripple Rd. After inspection residence was posted as unsafe. Held meetings and phone calls with Community Development Staff, Marshal Gardner and Probation Officers during the following week in regard to this property. Issue is unresolved at this point, but the residence is secured against entry.

Also received complaints on an uncompleted property on Echo Circle with expired permits. Held meetings with the property owner and he is working with the town on resolving it. In Addition Code Enforcement received complaints on an abandoned manufactured home on Dinky Creek. Held meetings with the heirs of the owner and they are seeking title so that they may demolish the structure.

Completed Kendall Welch's one year evaluation, and Emily Diver attended training in Buckeye for Permit Technician. She expects to test for her certification in September.

Completed 109 building inspections, 8 residential plan check reviews, 3 commercial plan check reviews, 143 phone calls, 23 meetings, 14 misc. site inspections, 14 misc. postings, 1 business license's, 6 transmittals, posted three dangerous buildings and processed 1 Special Event application.



Robert Foreman CBCO
Building Official/Town Safety Officer.

**Planning & Zoning
Monthly Report**

July 2014

MJ

July 1, 2014

Mike Jenkins and Jenna Owens met with customer Mr. Paul Overman, Scott Canty – Yavapai-Apache Attorney General, Kristi Gagnan – Camp Verde Fire District Marshal and Chief Keller to discuss access to Mr. Overman’s property. Adequate all weather access is required for emergency response vehicles.

July 08, 2014

Jenna Owens met with Mr. John Bassous to discuss a possible land division on property located on parcel 402-22-019H near I-17 and State Route 260.

July 08, 2014

Jenna Owens attended a meeting in Cottonwood with Mr. Russ Martin and Mr. Steve Ayers to discuss State owned land located near Steve Corey. The discussion was held with Mr. Daniel J. Lueder, Cottonwood Development Services General Manager, Berrin Nejad, Cottonwood Community Development Manager and Mr. Curt Johnson Senior Vice President of CVL Consultants.

July 09, 2014

Mike Jenkins, Robert Foreman, Emily Diver and Troy Odell met with Mr. Jeff Orvitts to discuss adequate access to his property.

Code Enforcement

AMOUNT	Total Cost Per Nuisance Abatement

Total

Budgeted Amount \$6,000.00, balance \$6,000.00

Code Enforcement:

Total Complaints:	5
Violations Found:	5
Violation Not Found:	0
Cases Closed:	4
Abatements	0

Other statistics for the month

Zoning Clearances Residential:	8
Zoning Clearances Commercial:	2