

May 2018 Monthly Report



**Town Manager
Russ Martin
928-554-0001**

DEPARTMENT HEAD INFORMATION

| | | |
|------------------------------|----------------------------|-----------------|
| Town Clerk | Judy Morgan | 554-0021 |
| Finance Director | Mike Showers | 554-0811 |
| Economic Development | Steve Ayers | 554-0007 |
| Interim Marshal | Commander Armstrong | 554-8301 |
| Engineer/Public Works | Ron Long | 554-0821 |
| Magistrate | Paul Schlegel | 554-0031 |
| Librarian | Kathy Hellman | 554-8381 |
| Community Development | Carmen Howard | 554-0054 |
| Risk Management | Carol Brown | 554-0003 |



Office of the Town Clerk May 2018

Note from the Clerk:

Held a Candidate Orientation to review important information for Camp Verde candidates.

Received in Candidate petitions and paperwork: 2 Mayor (1 seat) Candidates and 5 Council (3 seats) Candidates. Election is August 28, 2018.

5 Council meetings held.

Business License 2018

| | Jan | Feb | March | April | May | June | July | August | Sept | Oct | Nov | Dec |
|-----------------|-----|-----|-------|-------|-----|------|------|--------|------|-----|-----|-----|
| New* | 11 | 11 | 13 | 9 | 16 | | | | | | | |
| Renewal notices | 87 | 87 | 85 | 65 | 34 | | | | | | | |
| Total on File* | 858 | 854 | 830 | 799 | 680 | | | | | | | |

*does not include Non Profits or Special Event Vendors

INFORMATION/RECORDS REQUEST 2017 (LIST ON FILE IN CLERK'S OFFICE)

| | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
|-------------------------|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|------------|
| Number of Requests 2018 | 8 | 15* | 16 | 10 | 11 | | | | | | | | 60 |
| Number of Requests 2017 | 6 | 5 | 10 | 6 | 9 | 6 | 6 | 6 | 3 | 4 | 3 | 2 | 51 |
| Number of Requests 2016 | 3 | 3 | 2 | 3 | 9 | 11 | 4 | 4 | 2 | 2 | 3 | 0 | 46 |
| Number of Requests 2015 | 12 | 3 | 8 | 9 | 12 | 15 | 8 | 13 | 7 | 3 | 8 | 4 | 102 |
| Number of Requests 2014 | 12 | 44 | 15 | 13 | 18 | 23 | 13 | 31 | 7 | 3 | 29 | 19 | 217 |

Clerk's Office Overall Revenue and Expense Report Monthly Activity 2017-2018

| | Yearly Budgeted Amount 2017-18 | July | August | Sept | Oct | Nov | Dec |
|----------------|--------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 2017-18 | | | | | | | |
| Revenue | \$21,750 | 1,556.10 | 1,775.00 | 1,650.00 | 2,225.00 | 1,100.00 | 2,133.00 |
| Expense | \$181,515 | 20,013.94 | 13,693.52 | 12,978.05 | 14,005.22 | 13,264.34 | 14,338.61 |

| | Yearly Budgeted Amount 2017-18 | Jan | Feb | March | April | May | June |
|----------|--------------------------------|-----------|-----------|-----------|-----------|-----------|------|
| Revenue | \$21,750 | 1,850.00 | 1,800.00 | 2,727.00 | 2,158.00 | 402.25 | |
| Expenses | \$181,515 | 18,977.17 | 13,086.00 | 13,728.87 | 13,726.66 | 13,377.97 | |

Judy Morgan, Town Clerk



CAMP VERDE MARSHAL'S OFFICE

Monthly Report May 2018



Volunteers in Policing (VIPs):

- VIPs placed the speed sign out on the 260 and local streets to monitor traffic speeds weekly this month.
- VIPs T. Wiggle and N. Lanning, conducted community patrols during the month.

Training:

- April 30-May 4 – Deputy McClure attended an 80-hour Firearms Instructor Certification course hosted by Kingman PD and CVMO now has a fourth firearms instructor.
- May 7-10 – Deputy Rotzler attended a 40-hour Field Training Officer certification training hosted by Prescott PD and is now a training officer for CVMO.
- May 16-17 – Cpl. Baizel and Deputy McClure attended a two-day active shooter/rescue task force training hosted by Prescott PD.
- May 17 – Sgt. Butler attended Social Media Open Source Investigation training hosted by Surprise PD.
- May 29-31 – K-9 Deputy Bowers and his canine partner attended E-Collar training used for K-9 training and search operations.
- May 30 – Deputy Richardson, Sgt. Butler, and Det. Jardine attended alcohol and drug concealment trends training hosted by Matforce.

Patrol:

- May 16 – K-9 Deputy Jeff Bowers participated in a multi-agency K-9 interdiction detail coordinated by Partners Against Narcotic's Trafficking (PANT).
- May 24 & 25 – CVMO conducted a DUI enforcement detail in Town as part of the GOHS grant awarded to CVMO for DUI enforcement.
- May 28 – CVMO conducted a speed enforcement detail in Town as part of the GOHS "STEP" grant awarded to CVMO.

Miscellaneous:

- May 24 – Deputies H. Bower, K. Handis, and D. Murphy graduated from the Northern Arizona Training Academy (Police Academy) after 20 weeks of training and are CVMO's newest deputies.
- May 31 – Internal testing to fill a vacant sergeant position was conducted and one candidate successfully completed the process. Congratulations to Tom Baizel who will be promoted to sergeant effective June 17, 2018.

Coffee with a COP:

- Coffee with a Cop was not held in May due to the Memorial Day Holiday. Next date is June 25 at Thanks a Latte.

May statistics compared to last year

| May | 2017 | 2018 |
|----------------------|------|------|
| Total Calls | 984 | 865 |
| Traffic Stops | 199 | 159 |
| Animal Calls | 67 | 83 |
| Vehicle Burglary | 0 | 0 |
| Residential Burglary | 5 | 5 |
| Criminal Damage | 2 | 2 |
| Domestic Violence | 10 | 13 |



PUBLIC WORKS

MAY, 2018

Engineering:

Ron, Deborah, Dorie, and/or Troy attended the following meetings/conferences

- Ron attended Department Head meeting
- Held Progress meeting with Earth Resources/ Community Park
- Responded to several unhappy residents pertaining to dust from Ball Park Excavation.
- Ron- attended Council Meeting
- Dorie- Attended after Council, Action meeting
- Pre-Bid meeting with Wendel Energy. Discussed Performance contract for upcoming bid, walked building to verify scope of work/items.
- Deb- Completion of CDBG Application, Submitted to Judy
- Created various work orders
- Guard rail on Finnie Flat rd- replaced by Arizona State Contractor-Sub.
- Reimbursement request to ADOT for ESP Grant-Howards Road

Streets:

- Various work orders
- Service the equipment oil changes etc.
- Spray weeds on various locations around town
- Replace signs and delineators
- Mow various road shoulders
- Clean rock from clear creek
- Pour concrete in various locations
- Haul millings from Cordes Junction to the town yard
- Clean road shoulders at Verde lakes area
- Pour concrete ditches on road shoulders
- Clean yard for the ADEQ inspection
- Install electronic speed sign
- Clean the ditches on Arena Del Loma
- The two Belly-Dump Trailers were delivered.



Maintenance:

- Equipment budget meeting
- Complete pool punch list
- Assist Tree Advisory committee
- Assist Parks and Rec to paint pool office
- Locate, and pump septic tank at Butler Park
- Set forms for Butler Park Sidewalk pour
- Set forms for ADA compliant sidewalk at Court.
- Parks
- Maintained irrigation systems
- Fertilize fields
- Mow
- Weed eat
- Pool Maintenance daily

Waste Water:

- Tasked with 84 Blue Stakes for the month.
- Received 4 call outs for plant alarms.
- Continued covering North side of plant with used tarps to decrease chlorine usage and to protect the structures. 1 section of Clarifier left to cover.
- Prepared for and passed Storm Water inspection from ADEQ.
- Replaced Hauler Station TR Muncher blades and auger brushes.
- Refurbished 2 manholes; 7th and Holloman and Finnie Flat.
- Completed parking pad for Gannon tractor and used oil containment area.
- Continued site monitoring with gas meters.
- APS has completed new power lines.
- UV/Filter building work in progress. Bypass piping installed. Awaiting contract to install pad.
- Blower Four has bad motor bearing; out for repair.
- Replaced ram for belt press.

- Inspected work for sewer crossing the road at Montezuma Castle Highway.
- Supplied reuse water to the park from the plant. 3,759,700 gallons this month.



Parks and Recreation:

- Continued to handle requests for facility use at the Community Center, Room 204, sports fields and Room 305.
- Our Day trip program went to the Queen Creek Olive Mill and the Wrigley Mansion this month. Participants are looking forward to the next quarter's list of trips.
- Sport sites online registration software continues to work well and the benefits for us and our users are becoming more apparent.
- Construction continues on the Sports Complex and we have started the design process for the amenities with Kimley-Horn. This will finalize the details of the field construction as well as the timeline for completion.
- Parks & Recreation and Maintenance spent a lot of time and effort during May preparing the Pool to open. In addition to the new roof and air conditioning from Maintenance we painted the office, also with help from Maintenance and had the locker rooms power washed. Summer staff was hired for the Heritage Pool and it opened Memorial Day Weekend. We received assistance from Yavapai College and NACOG this year in training new lifeguards which saved us some money. A significant amount of money was put into repairs to the pool heater with new electronic controls. Unfortunately, the heater circulation pump then failed resulting in no heat for the first

week or so of pool season. In early June the electronic controller for the pool chemical system failed and had to be replaced. This resulted in the pool being closed for a couple days until the new part could be installed and the chemical levels returned to acceptable levels.

- Staff training for summer camp staff was completed the last week of the month and Day Camp opens June 4. We will be receiving Visitors (inspectors) from the American Camp Association on July 5 as part of our accreditation efforts.
- Mike and Shawna attended a workshop day in Cottonwood for river issues sponsored by the Verde Front.

COURT NEWS



Here are some Court stats for your reading enjoyment.....

| CASE TYPE | New Filing & Trans- |
|---------------------------------------|---------------------|
| Section - 1 Misdemeanor | |
| Person | |
| Person-Sex Offenses | <u>0</u> |
| Person-Kidnapping | <u>0</u> |
| Person-Aggravated Assaults | <u>0</u> |
| Person-Other Assaults | <u>3</u> |
| Property | |
| Property-Burglary | <u>0</u> |
| Property-Auto Theft | <u>0</u> |
| Property-Other | <u>3</u> |
| Other | |
| Drug Possession/Paraphernalia | <u>2</u> |
| Weapons | <u>0</u> |
| Public Order | <u>6</u> |
| Interfering With Judicial Proceedings | <u>1</u> |
| Failure to Appear/Misd&CrimTraffic | <u>0</u> |
| Petty Offenses | <u>1</u> |
| Other | <u>8</u> |

| Section - 2 Criminal | |
|---------------------------|----------|
| DUI | |
| Motor Vehicle | <u>2</u> |
| Extreme Motor Vehicle | <u>0</u> |
| Boating/Flying | <u>0</u> |
| Serious Violations | |
| Leaving the Scene | <u>2</u> |
| Reckless Driving | <u>0</u> |
| Racing on Highway | <u>0</u> |
| All Other | <u>0</u> |
| Other Violations | |
| Criminal Speed | <u>2</u> |
| All Other | <u>5</u> |

| Section - 3 Civil Traffic | |
|-----------------------------|-----------|
| Driver License | <u>2</u> |
| Registration | <u>5</u> |
| Insurance | <u>5</u> |
| Speeding | <u>37</u> |
| Excessive Speeding | <u>0</u> |
| Red Light | <u>0</u> |
| Seat Belt | <u>3</u> |
| State DPS Photo Enforcement | <u>0</u> |
| Other Civil Traffic | <u>32</u> |

| Section - 4 Local - | |
|---|------------|
| Parking | <u>0</u> |
| Non-Parking | <u>0</u> |
| Section - 5 Felony | |
| Total Felony | <u>0</u> |
| GRAND TOTAL | 119 |
| Section - 6 Domestic Violence | |
| Felony-Domestic Violence | <u>0</u> |
| Misdemeanor-Domestic Violence | <u>9</u> |
| Section - 7 Special Case Characteristics | |
| Self Represented Litigants | <u>119</u> |
| Interpreter Services Provided | <u>0</u> |

WHAT'S NEW AT CAMP VERDE MUNICIPAL?

-May has been a busy month with attempting to audit past due payments. The court has set over 50 OSC's. OSC's are order to Show Causes where a defendant has an opportunity to address with the judge as to why the Court should not hold them in contempt for failure to pay and or comply with a Court Order.

-Staff attended Skype training for our on line payment options through AJACs (our court case management system) OLCP (On line citation payments)

Lets compare some stats: April numbers

- 52 Criminal Misd. charges filed
9 less than last month (march)
- 58 Civil traffic citations filed (CVMO & YANPD/DPS)
3 MORE than last month (march)
- AZCourtpay.com (LOCP/FARE) monies collected this month \$5789.81

OTHER FUN STUFF THIS MONTH OF MAY.

- Judge preformed 1 weddings this month.
- Judge Ramsey assisted once again on conflict cases for Judge Schlegel

COURT NEWS



Camp Verde Municipal Court monthly newsletter

MAY 2018

Babies on the Bench (Cont..)



Zoey Hollywood, daughter of Kaitlin Hollywood, Nickolas Martinez, son of Dennice Martinez, and Olivia Ward, daughter of Crystal Brown-Ward

Court of Appeals Chief Judge Peter Eckerstrom cradles baby Olivia while Vice Chief Judge Garye Vasquez gets quality time with baby Zoey.



Court of Appeals Judge Garye Vasquez passes the gavel to baby Olivia and her mom, Crystal Brown-Ward.

COURT NEWS



Camp Verde Municipal Court monthly newsletter

MAY 2018

Babies on the Bench

TUCSON – In the halls of justice, the sounds of gurgling and cooing now float through the corridors.

Little Nickolas, Olivia and Zoey – all born within 10 days of each other in January – spend workdays with their parents, staff at the Arizona Court of Appeals, 400 W. Congress St.

These three 4-month-olds represent the inaugural class of a state program, adopted by the court, that allows parents to bring their babies to work for the first six months of their lives.

The parents, staff and judges all deem the program – perhaps the first of its kind for a court – a huge success. Even initial skeptics have been won over. Having babies on board reduces the stress level not just of their parents, but of all employees.

“Having babies around does something to people’s blood pressure – it comes way down,” said Chief Staff Attorney Beth Beckmann, a 29-year veteran of the court. “We know the babies and they know us and we all feel invested in them. The bonding the program has created among all of us has been extraordinary.”

Zoey, who suffers from an atrial ventricular canal defect, was recently hospitalized for complications related to that condition. Her mother, Kaitlin Hollywood, credits the program with permitting her to more quickly notice Zoey’s worsening symptoms than if she had been with different caregivers during the day than in the evening.

The parents say the program has allowed them to be more efficient at work, where they are not distracted by worries about childcare quality. Olivia’s mother, Crystal Brown-Ward, used to routinely check the babycam videos when her first child was in daycare. Now, she has Olivia by her side, worries cast aside.

On the rare occasions when one of the parents has tasks that take them away from their child, a designated staff member steps in as a surrogate caregiver. If one of the babies gets a little fussy, they are immediately taken to a designated sitting room, where the parent can care for the child and continue to work without disturbing anyone. Two of the parents, Brown-Ward and Hollywood, are attorneys who work as law clerks for Vice Chief Judge Gary Vasquez. In July 2017, they simultaneously informed him they were expecting babies in January. They worried about the challenges Judge Vasquez’s chambers might face with both of his law clerks out on maternity leave at the same time. In addition, Nickolas’ mother, Dennice Martinez, part of the court’s team of specialized deputy clerks, notified Clerk of the Court Jeff Handler that she too was expecting a baby in the same month.

The prospect of having three valuable employees on leave for an extended period of time sparked some creative out-of-the-box thinking. The Governor’s Office now allows infants to remain in the workplace under its “Happy Babies” program, which recently was expanded to include seven state agencies. So, the court carefully examined the state’s guidelines and requirements before adopting its program.

The Court of Appeals relies heavily on the legal research and writing skills of its law clerks, said Chief Judge Peter Eckerstrom, noting that the clerks typically are recent top-level law school graduates highly sought after in the private and public sectors. The court resolves 800 cases a year, with law clerks providing indispensable assistance in drafting decisions and opinions.

“As recent law school graduates, our law clerks not only find themselves at a crucial stage of their young legal career, but they simultaneously find themselves at the age when they and their spouses would logically choose to have children,” Eckerstrom observed. “We believe the program has not only enhanced the productivity of our clerks, it has also situated us to recruit and retain talented employees in a context where talent matters.” Judge Vasquez, who together with Beckmann and Hollywood researched and adapted the program for the appellate court, said any initial misgivings before the program’s start have completely evaporated, which he credited to the professionalism and dedication of the law clerks and staff. Vasquez emphasized that enhancing court operations was the primary goal of the program.

“Bottom line, if we didn’t believe that the program would improve the productivity of our court, we wouldn’t do it,” Vasquez said. “And, we don’t pretend it’s a program that would function well in every workplace environment.”

Vasquez also noted an unexpected benefit of the program: improved energy and morale caused by the calming effect little Nickolas, Olivia and Zoey have on the entire workplace.

“People will come to see the babies just because they need that baby fix,” he said. “In drafting our opinions and decisions, the judges and supporting attorneys engage in a collaborative process where egos must be set aside. It is pretty hard to be grouchy after you’ve passed an adorable baby in the hallway.”



CAMP VERDE COMMUNITY LIBRARY

130 Black Bridge Road Camp Verde AZ 86322 | 928-554-8380

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – May 2018
DATE: 6/5/2018
CC: Department Heads, Town Council

Report from Youth Services Librarian, Nadia Torabi: June is officially the start of our Summer Reading



Program! This year, the theme is Libraries Rock! with a focus on music. The children's department is participating in Heifer International's Read to Feed Program. This is a fundraiser where children raise money for livestock for impoverished communities through reading and sponsorship. Our goal is to foster a love for reading in children as they learning that they can make a positive change in the world. Adult readers are encouraged to pass on their love of reading by sponsoring children participants at cents per minute. At the end of the summer, the Friends of Camp Verde Library will sponsor a Scholastic Book Fair for those who participate in our Summer Reading program. Children will get to select items from the fair as prizes for their participation and will pool their raised money together and select which livestock they would like to donate to those communities in need. We will

have 5 ongoing programs through July 20th. Story Time will continue every Wednesday @ 3:00 pm. A new program, Rock Around the World, will be every Thursday evening @ 5:00 pm. Children will learn about different instruments from different cultures around the world each week and will have the chance to make their own take-home versions. Fridays will have two programs. The start of a 6-week program: Fun with Math and Science. This is a parent involved STEM -based program that introduces fundamental concepts of math and science to children 0-5 years old. This program is in line with the Arizona Early Learning Standards for Math and Science and Arizona's School Readiness Framework. Following this program, we will have Movie Matinees @ 2:00 pm, featuring musicals. We will continue with STEAM Time every Saturday @ 1:00 pm, with experiments in sound. Our kick-off is Wednesday @ 6:00 pm, featuring the Jerome Ukulele Orchestra. We are looking forward to a fun summer!

In other news, the Children's Library received an LSTA grant of \$11,400 to setup a Creation Station in the children's room. There are children too young for the Teen Library and too old for our Early Literacy programs that crave hands-on programming for their age group. A lot of the requested programs are hands-on crafting and technology-based activities. These activities are expressed but not limited to arts and crafts, STEM learning, robotics, coding, gardening, cooking, theater, videography, up-cycling and

more. This grant will give us the opportunity to create a space for children to participate in informal learning and explore activities beyond formal education. Watch for more details to come!

Report from Teen Librarian, Zack Garcia: May was fairly uneventful for the teen library, with the exception of planning for the Summer Reading Program. I am particularly excited for this SRP, as the theme is Libraries Rock. I will be teaching a GarageBand program throughout the summer, and for our first hands-on event, building cigar box guitars, we had nearly all the materials donated from Camp Verde Ace Hardware, Scorpion on the Porch, and The Janimal. We also have two exciting live performances planned, one from The Kilted Man and the one from the Jerome Ukulele Orchestra. This summer should be an exciting and memorable one.

Report from Reference & PC Help Librarian, Gerry Laurito: In support of the Adult Summer Reading program, I will introduce the Library's Freegal Music services to patrons on June 13th in at 2:00p in the Center. People are encouraged to bring their own mobile devices and learn how to download the app to gain access to millions of songs through Freegal.

Report from Library Director, Kathy Hellman: It may take us longer than we'd like, but eventually, we do finish what we start. A year ago, we started coloring pages from selected coloring books to make the letters to designate our Children's and Teen Libraries. Whomever started the rumor that coloring all those tiny details is relaxing and soothing to frayed nerves probably couldn't color a page to save their life. However, the end results are pleasing, so we're glad we did it (you have to see them in person to get the full effect).



To really keep up with what is going on at the library, don't forget to follow us on Facebook at: <https://www.facebook.com/campverdelibrary>

FUN FACT!

The Friends of Camp Verde Library decided to invest in a new browse-able collection of Popular Books. These are 2nd copies of new bestsellers that have hundreds of holds on them throughout the County. Our NEW Popular Book collection has a 14-day checkout period and cannot be used to fill holds for up to 3 months. They can only be found on the shelf in the lobby at our library. So... if you like to read new best sellers, you may just get lucky enough to find one sitting on the shelf waiting for you.



May 2018

Update from Your Library Director...

What's New...

Featuring...

Children's Library

Teen Library

What Else is Happening?

Update from your Library Director...

"The time has come
 The walrus said
 To talk of many things:
 Of shoes- and ships-
 And sealing wax-
 Of cabbages and kings-
 And why the sea is boiling hot-
 And whether pigs have wings." ~Lewis Carroll (*Through the Looking Glass*)

The time has come, the director said, to talk of many things: of flushing toilets, telephones and summer readings

First, flushing toilets: You may have seen an "Out of Order" sign on the door of a toilet stall or two in past couple of months. The toilets installed in the library are designed to conserve water. There are two ways to flush that help with this. Press the lever down when a little water will do and pull the lever up when more water is needed to flush the matter down the drain. We have placed labels on all the toilets to help you remember which way to move the lever for big flush or little flush.

One more thing regarding our toilets. If you press the lever down and then realize that it was not enough water to flush effectively, it takes a bit to fill the tank back up so you can flush it again. The toilet is not broken. It just isn't ready for another flush. I suggest you step up to the sink, wash & dry your hands, and then go back into the stall to flush the toilet again. If that doesn't work, let us know and we will report the problem toilet to our Town Facilities team.

Now, library phones: The Town and Library have recently migrated to a new phone system. We're not quite there yet, but the plan is to configure the phones so you can see who we are when we call you. Since call logs showed a high volume of missed calls to our main number (554-8380), we decided to go with an automated attendant to route calls to the right individual. Now, when you dial 8380 you will get a list of the following options:

- For questions about your library account press 1
- To speak to someone about using a room press 2
- For help with a reference or computer issue press 3
- To reach the Children's Librarian press 4
- To reach the Teen Librarian press 5
- For Tech Services or Interlibrary Loan press 6
- To reach the Library Director press 7
- To speak to the operator press 0

Finally, summer reading - you talked, we listened: During last year's Summer Reading Program we heard from parents that their children didn't want to sign-up because they felt they had no chance to win a prize. They read all summer and attended the programs but didn't log their reading.

So... **this year we are making BIG changes.** We hope to give children in Camp Verde the opportunity to see that reading can make a difference in the world while also rewarding them for their reading this summer.

1st - Making a Difference: Instead of the traditional reading program sign-up, you can sign your 0-11 year old for [CVCL's Team Page](#) at Heifer International and be part of the **Read to Feed** program. Read to Feed is a reading incentive program that fosters in children a love for reading, a passion to help others, and a motivation to help create a better world. Encourage friends, family members, associates and/or adult library patrons to sponsor your child to read at a penny per minute or more to raise money for a community in need. Details available in the Children's Library.

2nd - Reward for Reading: The **Friends of Camp Verde Library** are sponsoring a Scholastic Book Fair. Each child participating in our summer reading program earns a coupon to pick a book of his/her choosing from a selection of books at the fair at the SRP 2018 Grand Finale. Parents, family members, friends and visitors can help support the Friends when they buy books at the book fair!

SEXUAL HARASSMENT & ASSAULT WORKSHOP

What You Need to Know to Stay Safe

- Learn to protect yourself from physical & psychological harassment.
- Practical tips for dealing with situations at school, work and in personal relationships.
- Learn what you need to know about the law, proper documentation, and when to involve the police.
- Learn Basic Self Defense.

MONDAY, JUNE 11
5:00 PM TO 7:30 PM

Presented by Verde Valley Sanctuary, dedicated to stopping family violence, exploitation, and sexual assault in our community. For more information visit www.VerdeValleySanctuary.org



Presenters

- Lisa Davis, MAMFT, Outreach Director - Verde Valley Sanctuary
- Johannah Rutschow, Victim Advocate - Cottonwood Police Department
- Laura J. Hamblin, JD, SPHR, SCP - Employment Law & H.R. Consulting
- Master Karen Conover - KC's Family Tae Kwon Do

Camp Verde Community Library 554-8380 

What's New...

A Time to Talk: Violence Based Trauma Support Group

Provided by Verde Valley Sanctuary Outreach Services and meeting **weekly on Tuesday from noon to 1:30p in the Key Lime Room.** A safe, open space for survivors of violence and their families to talk about their common experience and enhance coping skills for dealing with trauma. The meeting has a non-judgmental and supportive environment that fosters self-empowerment and emotional healing. This group is open to all individuals who have experienced any form of violence and/or trauma in their lifetime. No registration is necessary. For more information, call 928-634-6255.

Mobile Devices Users Group

You've got it. Now you've got to use it. **Starting Tuesday, May 15 @4:00p** Wendy, PC Helpdesk Library Clerk, will host a users group for people who use all kinds of mobile devices. Bring your Apple iPhone/iPad, Android phone/tablet, Windows phone/tablet or any other mobile device and discover better techniques, helpful tools and more. This is a group for people with mobile devices helping each other by sharing what they know, what they learn and what they want to learn. With so many varieties of devices and operating systems on the market, Wendy cannot be an expert in every single one, but she does understand the underlying principles and loves learning. Join her, learn with her and learn from each other.

Musical Performance by Al Raitano and Bob Grogan

Thursday, May 17 at 5:30p in the 2nd Floor Fireside Room, Entertainer, Al Raitano and Keyboardist, Bob Grogan present a special musical performance.

Al Raitano is a singer, comedian and consummate entertainer. His repertoire includes a wide range of music from the great male singers Frank Sinatra and Tony Bennett, with a healthy dollop of Bobby Darin, Ray Charles, and the music of the great Stan Getz thrown into the mix. An exciting, versatile, international entertainer, Al has performed at some of the finest venues from New York City to Los Angeles and all across the United States as well as in Paris, Canada and Puerto Rico. Winner of NBC's "America's Most Talented Senior," Raitano has also performed on television and in films as an actor, co-starring with Earnest Borgnine in the independent film, Whiplash. Al also had the longest running floor show at The Pointe Hilton Tapatio, and was recently inducted into the Arizona Entertainers Hall of Fame.



Bob Grogan is best known for his group J&B on the Rocks. Bob's love of music has been evident since he was a child, but his life led him in other directions. After serving in the Marines Bob joined the LAPD in 1961. There he worked on major cases including being a primary detective on the hillside Strangler murders. When Bob moved to Sedona in 1991 he went back to his first love: Music. Since then he has played with many singers but claims that "playing keyboards with Al Raitano has been the musical highlight of my career."

Level 2 Computer Class

Starting Friday, May 25 @9:30a join this 3-week series of computer classes focusing on Microsoft Excel Basic Instruction. Seating is limited. Call 928-554-8380 to register. In this informal class you will learn how to:

1. Create, format and edit basic spreadsheets
2. Use simple formulas
3. Use templates
4. Insert pictures and charts into your document
5. Use and customize ribbons
6. Save files
7. Preview and print your document
8. Create folders for saving files

It is not expected that you use and understand MS Excel for this class, but any spreadsheet experience will be helpful. To better serve those interested in furthering their knowledge of MS Excel, the following requirements will be necessary to attend sessions:

1. Participants must have basic computer knowledge such as using a mouse, finding, navigating and saving documents to folders
2. Finding and opening various computer programs

FEATURING...
FREE Health Screening

Professionals from Northern AZ Healthcare will provide screening for diabetes, cholesterol and blood pressure. This is a non-fasting screening and no appointment is needed.

Get a personal explanation that helps you understand what the numbers mean. Learn lifestyle tips that may help you improve your numbers.

For more details contact NAH at 928-853-0879.

*Know Your Numbers?
Choose Your Lifestyle!*

FREE Health Screening
Thursday, 05/31 @9a-3p

no appointment needed

- diabetes
- cholesterol
- blood pressure



Northern Arizona
Healthcare Foundation

CVCL Camp Verde Community Library 928-853-0879 or 554-8391

CHILDREN'S LIBRARY

Summer Reading
2018

LIBRARIES ROCK!

the **FUN** begins
@Camp Verde
Community Library

June 1st
look for details
in the Children's Library

CVCL Camp Verde Community Library 554-8387

Join us for a Summer-Long Read-A-Thon!

Little kids can do BIG things! Like, helping others in need around the world. Read all summer and earn money to donate to families in other communities. Set a reading goal and ask your family and friends for sponsorship pledges. Join us for our weekly Libraries Rock programs and learn about music from cultures around the world like Ecuador, South America, Australia (Dewey's home), Russia, Africa, and Puerto Rico. At the end of SRP 2018, we will calculate the amount of funds we raised together and select animals and gifts to send to families in need around the world. **Reading more = Helping more!** Kids who participate in SRP 2018 will earn coupons to spend at the Scholastic Book Fair Friday, July 20 through Monday, July 23. For complete details visit the Children's Library or go to our [website](#).

Family Craft Night is Thursday, 05/10 @4:00p

Celebrating our mothers! Join Ms. Nadia in making pop-up cards for Mother's Day.

StoryTime is Wednesdays @3:00p

Encourage a love of reading. Join Ms.Nadia for themed stories and crafts for preschoolers.

- 05/09 Mommies
- 05/16 Chickens
- 05/23 Gardening
- 05/30 Bees

Lego Club is Thursdays @5:00p

Kids and Tweens join Ms. Nadia or Ms. Jamie for new Lego challenges each week.

S.T.E.A.M. Time is Saturdays @1:00p

S.T.E.A.M. Time is an interactive program highlighting science, technology, engineering, art and math themes for elementary school aged kids that meets weekly from 1:00p to 2:30p. S.T.E.A.M. themes focus on a variety of subjects:

- 05/12 LEGO Bridge Challenge
- 05/19 Finger Puppets
- 05/26 Buoyancy: Dancing Raisins

TEEN LIBRARY

Summer Reading 2018 Starts June 1

This year's SRP theme is Libraries Rock! Who doesn't love music?!! Join Zack for a variety of music-themed programs through July 20. Stop by the library and get the details. Sign-up [here](#).

Game Night with Zack - Thursdays

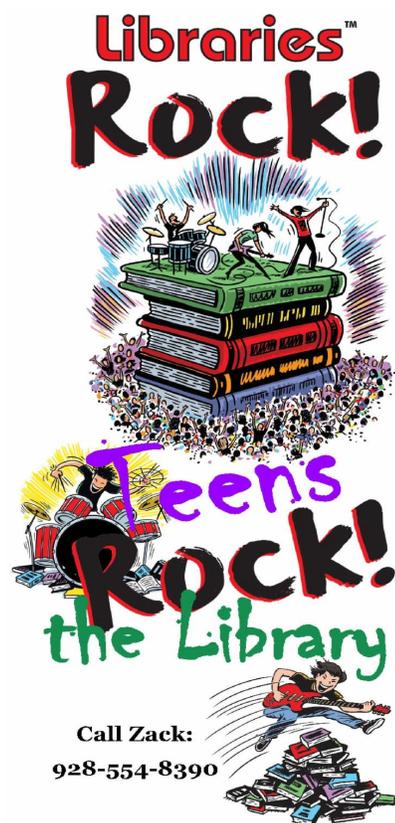
@5:00p Lay aside your tablets & smartphones, close that laptop and join with other teens to play games with Zack.

All-Ages Magic the Gathering (MTG) -

Saturday, 05/26 @12:00p Meet Zack in the Teen Library for a rousing game of MTG!

Camp Verde Youth Council

Teens ages 12-17 are invited to get involved with the Youth Advisory Council. This is your opportunity to make your voice heard among your peers and in your community. See Zack for details about date and time of the next meeting.



What Else is Happening?

We will be CLOSED Monday, May 28 for Memorial Day.

[Click Here](#) to explore details about continuing programs/events like Essential Oils classes, Support groups, Writer's groups, new items, and more...

[Library Calendar of Events](#)

| | Mar-18 | Mar-18 | % change | YTD-FY18 | YTD-FY17 | % change |
|---|--------------|---------------|---------------|----------------|----------------|--------------|
| In-Library Uses | | | | | | |
| Traffic Count | 4,543 | 4,273 | 6.3% | 86,527 | 78,358 | 10.4% |
| New Cards Issued | 61 | 101 | -39.6% | 964 | 1,230 | -21.6% |
| Public Computer Sessions | 1,375 | 1,656 | -17.0% | 15,510 | 17,383 | -10.8% |
| Early Literacy Computer Use | 165 | 93 | 77.4% | 1,676 | 626 | 167.7% |
| Requests for Computer Help | 111 | 127 | -12.6% | 1,218 | 1,400 | -13.0% |
| Reference Questions | 143 | 168 | -14.9% | 1,902 | 1,813 | 4.9% |
| Study Room Uses | 29 | n/a | | 557 | n/a | |
| Study Room Use - Hours | 78 | n/a | | 1,202 | n/a | |
| Study Room Use - People Served | 51 | n/a | | 827 | n/a | |
| Community Room Uses | 62 | n/a | | 438 | n/a | |
| Community Programs Attendance | 515 | n/a | | 3,476 | n/a | |
| Total In-Library Use | 6,398 | 6,418 | -0.3% | 107,797 | 100,810 | 6.9% |
| Library Programs | | | | | | |
| Adult Programs | 20 | 39 | -48.7% | 147 | 299 | -50.8% |
| Adult Program Attendance | 225 | 452 | -50.2% | 1,871 | 2,744 | -31.8% |
| Children's Programs | 13 | n/a | | 193 | n/a | |
| Children's Program Attendance | 34 | n/a | | 1,407 | n/a | |
| Teen Programs | 8 | n/a | | 94 | n/a | |
| Teen Program Attendance | 73 | n/a | | 707 | n/a | |
| Total Library Program Attendance | 332 | 922 | -64.0% | 3985 | 3679 | 8.3% |
| Circulation | | | | | | |
| Items Checked Out | 4,319 | 5,070 | -14.8% | 55,427 | 49,088 | 12.9% |
| Items Checked In | 4,527 | 5,156 | -12.2% | 57,627 | 53,047 | 8.6% |
| Renewed Items | 717 | 305 | 135.1% | 9,430 | 7,689 | 22.6% |
| Total Circulation | 9,563 | 10,531 | -9.2% | 122,484 | 109,824 | 11.5% |
| Circulation Areas of Interest | | | | | | |
| Audio Books | 199 | 199 | 0.0% | 2,583 | 2,029 | 27.3% |
| Playaway MP3 Books | 94 | 112 | -16.1% | 1,116 | 1,071 | 4.2% |
| DVDs & Movies | 1,660 | 1,988 | -16.5% | 22,022 | 18,397 | 19.7% |
| eBooks | 390 | 337 | 15.7% | 3,988 | 3,845 | 3.7% |
| Laptops & iPads | 3 | 3 | 0.0% | 52 | 54 | -3.7% |
| Large Print | 318 | 325 | -2.2% | 3,356 | 2,735 | 22.7% |
| Magazines | 111 | 121 | -8.3% | 1,098 | 965 | 13.8% |
| Spanish Material | 8 | 7 | 14.3% | 208 | 68 | 205.9% |
| Children's Material | 798 | 826 | -3.4% | 11,682 | 11,814 | -1.1% |
| Teen's Material | 607 | 1,836 | -66.9% | 7,720 | 6,348 | 21.6% |
| Transits, HOLDS & InterLibrary Loans | | | | | | |
| HOLDS Filled | 914 | 876 | 4.3% | 10,368 | 7,815 | 32.7% |
| Transit Items Sent & Received | 1,574 | 1,426 | 10.4% | 17,482 | 14,303 | 22.2% |
| CVCL ILL Items Going Out | 26 | 23 | 13.0% | 176 | 221 | -20.4% |
| ILL Items for CVCL Patrons | 11 | 6 | 83.3% | 90 | 37 | 143.2% |
| Total Transit, HOLDS & ILL Activity | 2,525 | 2,331 | 8.3% | 28,116 | 22,376 | 25.7% |
| Library Volunteers | | | | | | |
| Number of Volunteers | 32 | 30 | 6.7% | 378 | 417 | -9.4% |
| Number of Hours Given | 597 | 542 | 10.1% | 6,287 | 7,158 | -12.2% |
| Average Hours/Volunteer | 18.7 | 18.1 | 3.3% | 16.6 | 17.2 | -3.1% |
| Collection & Development | | | | | | |
| New Kids & Teen Material Added | 97 | 97 | 0.0% | 570 | 509 | 12.0% |
| New Books Added | 260 | 175 | 48.6% | 1,465 | 1,334 | 9.8% |
| New Audio-Visual Material Added | 59 | 205 | -71.2% | 449 | 734 | -38.8% |
| Total Items Added | 319 | 380 | -16.1% | 1914 | 2068 | -7.4% |

| Mending & Donations | | | | | | |
|-------------------------------------|-------|--------|--------|--------|---------|--------|
| Items Mended or Repaired | 260 | 94 | 176.6% | 1,382 | 691 | 100.0% |
| Donations Processed | 2,846 | 1,462 | 94.7% | 16,101 | 10,726 | 50.1% |
| Donations Cataloged | 111 | 141 | -21.3% | 716 | 1,262 | -43.3% |
| Online Public Access Catalog | | | | | | |
| OPAC Searches | n/a | 25,183 | | n/a | 151,359 | |

**Community Development Director's
Monthly Report
May 2018**

The CD Director met with various departments and citizens to discuss various potential development projects, potential code amendments and general interdepartmental coordination. The Silverado project is back in play with multiple developers interested in picking up the project. The 400+ high end RV Park is in the PAD Final Site Plan review process and detailed plans go to Planning Commission for recommendation to Council in June. The developer plans on breaking ground in July. Council will review the development agreement relating to this project along with the development plan. These reviews should be on the Council agenda in June. A developer has been in talks with the CD Department about a large parcel of land to be developed with homes and commercial. CD has meet with developers relating to more multi-family units, and a commercial subdivision.

Staff continues to bring forth code amendments to correct, simplify and clarify the Zoning Ordinance (an evolving process). An amendment in the works relates to removing Vacation Rental requirements from Home Occupations which requires a short term rental to get a business license. An opinion by the State Attorney General has found that requiring short term rentals to acquire a business license violates State law. The Town Council will be reviewing an Agri-tourism Use Permit (Equestrian Events) in May which will go to Council in June.

The CD Director continues to work with and guide staff to accomplish the department goal of excellent customer service and streamlined processes. Community Development has a new permitting software which will go live on July 2nd. Staff believes this will help with efficiencies throughout the building division.

MONTHLY REPORT FOR MAY 2018
BUILDING DIVISION

Had several phone calls with the Assistant Director of the Office of Manufactured Housing regarding the installation of electrical pedestals/panels for Manufactured Homes. Conferred with the Grand Canyon Chapter of AZBO, the Registrar of Contractors & the International Association of Electrical Inspectors. Further discussion will be held at the annual AZBO business meeting in July with the other two chapters. For now Camp Verde will continue to require licensed electrical contractors to perform this work.

Building staff attended AZBO training classes in Prescott during the week of April 30th through May 4th. Had a meeting with the C.D. Director, Senior Planner & the owner of the new Animal Sanctuary regarding new construction. Had a site meeting with the P & Z Commission members, C.D. Director, Senior Planner & the property owners at Nashwa Farms regarding the condition of structures & infrastructure installed without permits. The permits have been issued & repair inspections will be called for.

Met with the C.D. Director & owner of Jackpot Ranch regarding a reduction in scope of an issued Building Permit. Met with the Assistant Public Works Director regarding some grading at Cherry Creek Rd. Attended the AZBO Chapter meeting in Flagstaff. Spent a day with the Assistant Public Works Director & ADEQ staff doing an MS-4 Audit. Met with the Senior Planner, property owner & his Engineer regarding a development of 25+- small homes in the 500 to 800 sq. ft. range. Had a meeting with the C.D. Director & a Director of a home for young ladies and a possible expansion of operations. Met with a potential applicant for an assisted care home.

Completed 51 building inspections, 19 residential plan check reviews, 5 commercial plan check reviews, 49 phone calls, 13 meetings, 12 miscellaneous site inspections, 4 miscellaneous postings, 5 business licenses issued, 1 Dangerous Building.



Robert Foreman CBCO
Building Official

BUILDING MONTHLY REPORT

| MAY 2018 | CURRENT MONTH | PREVIOUS MONTH | 2017-2018 FY | |
|--------------------------------|----------------------|-----------------------|---------------------|----|
| PERMITS ISSUED | 28 | 33 | 584 | |
| PERMITS FINALED | 16 | 37 | 500 | |
| PLAN REVIEWS PERFORMED | 24 | 16 | 359 | |
| INSPECTIONS PERFORMED | 51 | 59 | 1270 | |
| PHONE CALLS RECEIVED | 320 | 210 | 6716 | |
| BUSINESS LICENSES REVIEWED | 5 | 7 | 226 | |
| BUSINESS LICENSE INSPECTIONS | 0 | 0 | 18 | |
| MISCELLANEOUS SITE INSPECTIONS | 12 | 9 | 211 | |
| <u>BUILDING VIOLATIONS</u> | | | | |
| Dangerous Building | 1 | 1 | 9 | |
| Stop Work Order | 0 | 1 | 7 | |
| Grading Without Permit | 0 | 0 | 7 | |
| Miscellaneous posting | 4 | | 7 | 19 |

MISCELLANEOUS:



Monthly Report

Code Enforcement

May 2018

The Community Development Department is dedicated to serving the public and keeping the residence living in Camp Verde safe. Building a structure can be a challenge whether one is adding a garage to their home or building a shop. We always encourage that when a person decides to build or alter a structure they do so with a licensed contractor and a permit.

In the month of May, the department has discovered that structures such as Tuff Sheds and Weather Built structures are being made to be occupied, rented and resided in. We consider these structures to be an accessory dwelling unit and require such structures to be permitted and meet the international building code standards (I.B.C 2012). Code Enforcement has begun to locate these dwelling units and ensure they are up to code and properly inspected.

We do not currently require individuals to obtain a business license if they choose to rent a room in a home on Air B&B or similar sights, however we do regulate the construction and altering of a structure especially if its intent is to be a dwelling. The overall intent is to insure safety and compliance in the Town limits. Code Enforcement and the Community Development department will continue to investigate and locate these dwellings and ensure they meet code and are considered safe.

Monthly Report for Planning & Zoning Items

Month/Year: May 2018

Zoning Clearances Completed:

Residential: 20

Commercial: 3

Zoning Verifications: 1 Pending

Administrative Reviews: 1 Final Site Plan and 1 Dev Stand Rev Pending

Minor Land Divisions/Lot Line Adjustments: 2

Temporary Use Permits: 1

Zoning Map Change: 0

Use Permits: 1

Text Amendments: 1 approval; 1 Pending

Board of Adjustment Meetings: 0

Planning Commission Meetings: 1 and 1 Field Trip

PZC Items to Town Council: 2

Ordinances/Resolutions Adopted: 1

Business Licenses received: 8 Business Licenses approved: 6

Training/Webinars: 6

Other Meetings: 5; also attended 2 fairs for a booth on GIS Awareness

Phone Calls Processed: 177

06/01/2018 8:14 AM

PROJECT VALUATION AND FEE REPORT

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 5/01/2018 THRU 5/31/2018

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

| PROJECT | ISSUE DATE | NAME | LOCATION | CONTRACTOR | DESC |
|----------|------------|-----------------------------|---------------------------|------------|------|
| 20180170 | 5/01/2018 | WILLOWS INVESTORS | 1487 HORSESHOE BEND DR 34 | OWNER | RESI |
| 20180171 | 5/03/2018 | MANIFEE, LEONARD | 3160 ZACHARY LANE | OWNER | FENC |
| 20180172 | 5/03/2018 | LIZOTTE, FRANCEL | 695 BEAVER DRIVE | KILBY&SONS | RESI |
| 20180173 | 5/03/2018 | FRANKLIN, VEARL | 1463 POWDER HORN RD | LYON&SONMO | MANU |
| 20180174 | 5/03/2018 | FRANKLIN, VEARL | 1463 POWDER HORN RD | CVELECTRIC | RESI |
| 20180175 | 5/03/2018 | MUNDAY, TRAVIS | 639 HIGHLINE LANE | 277662 | SOLA |
| 20180176 | 5/03/2018 | VALDEZ, JESUS | 3588 RIPPLE RD | GUERRAMOB | MANU |
| 20180177 | 5/03/2018 | VALDEZ, JESUS | 3588 RIPPLE RD | RAYBURNELE | RESI |
| 20180179 | 5/04/2018 | CHURCH, AARON | 1863 COUNTRY LANE | OWNER | RESI |
| 20180181 | 5/07/2018 | HINES, SHIRLEY | 3855 CLINTON LANE | OWNER | NEW |
| 20180182 | 5/07/2018 | HINES, SHIRLEY | 3855 CLINTON LANE | RAYBURNELE | RESI |
| 20180183 | 5/07/2018 | LIZOTTE, FRANCEL | 695 BEAVER DRIVE | KILBY&SONS | RESI |
| 20180184 | 5/07/2018 | ABEND, JENNIFER | 263 HOLLAMON LANE | OWNER | NEW |
| 20180185 | 5/08/2018 | FLORES, VIVIAN | 3381 MARY WAY | OWNER | TEMP |
| 20180186 | 5/08/2018 | ZANT, INGE | 1625 SULLIVAN LN | AZFIRESPRI | FIRE |
| 20180187 | 5/08/2018 | RICHARDSON, PAUL | 3140 GOLD DRIVE | ACCURATE H | MANU |
| 20180188 | 5/08/2018 | RICHARDSON, PAUL | 3140 GOLD DRIVE | RAYBURNELE | RESI |
| 20180189 | 5/15/2018 | PINEDA, CRUZ | 3365 RIPPLE RD | JTC FRAMIN | RESI |
| 20180190 | 5/14/2018 | DUNCAN, LUCIENNE | 1395 RIO VERDE LANE | KILBY&SONS | RES- |
| 20180191 | 5/09/2018 | RED MOON DEVELOPMENT & CONS | TBD WILSHIRE BLVD | OWNER | ZONI |
| 20180192 | 5/10/2018 | MANSUR, ROYS | 2301 QUARTERHORSE LANE | PRESCOTT | NEW |
| 20180193 | 5/10/2018 | ROSANE, RANDY | 2157 SCHAEFFER LN | OWNER | RESI |
| 20180194 | 5/10/2018 | REEVES, DEBBIE | 3552 CENTER LN | OWNER | RESI |
| 20180195 | 5/10/2018 | WIERTZEMA FAMILY REV TRUST | 3500 MAHONEY RD | OWNER | COMM |

PROJECTS: All
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2018 THRU 5/31/2018
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

| PROJECT | ISSUE DATE | NAME | LOCATION | CONTRACTOR | DESC |
|----------------|------------|----------------------------|----------------------|------------|------|
| 20180196 | 5/11/2018 | WIERTZEMA FAMILY REV TRUST | 3500 MAHONEY RD | OWNER | RESI |
| 20180197 | 5/11/2018 | DICKINSON, ZEBEDIAH | 3054 OLIVE LN | OWNER | RESI |
| 20180198 | 5/15/2018 | MORROW, STEVEN | 703 S SGT WOODALL LN | OWNER | SOLA |
| 20180199 | 5/16/2018 | LEACH, `MARSHA | 920 BUFFALO | OWNER | RESI |
| 20180200 | 5/17/2018 | BUX, ROCIO | MULTIPLE LOTS | OWNER | MINO |
| 20180201 | 5/17/2018 | TOWN OF CAMP VERDE | 290 APACHE TRAIL | OWNER | COMM |
| 20180202 | 5/17/2018 | TOWN OF CAMP VERDE | 1213 GARNER LN | OWNER | ZONI |
| 20180203 | 5/17/2018 | VERDE FENCEPOST LLC | 1133 WILSHIRE BLVD | OWNER | GRAD |
| 20180204 | 5/21/2018 | TOWN OF CAMP VERDE | 1000 STATE ROUTE 260 | OWNER | SOLA |
| 20180205 | 5/21/2018 | BARTON, RONALD | 82 WALKER RD | JERICHOCON | RESI |
| 20180206 | 5/22/2018 | MESA, IGNACIO | 4053 STATE ROUTE 260 | OWNER | NEW |
| 20180207 | 5/22/2018 | FENDER, JOHN & TERI | 498 2ND ST | OWNER | RESI |
| 20180208 | 5/22/2018 | CURTIS, DAVID | 2363 SUNSET DRIVE | OWNER | RESI |
| 20180209 | 5/22/2018 | RIFE, JOSEPH | 3707 PRESERVE DR | OWNER | RESI |
| 20180210 | 5/22/2018 | COOK, TONY | 2075 GLENROSE DRIVE | OWNER | NEW |
| 20180211 | 5/23/2018 | KAT INVESTMENTS LLC | 3375 WREN DR | RCHOMES&DE | MANU |
| 20180212 | 5/23/2018 | DENEEN, KEVIN | 1860 DOUGS PARK | OWNER | MINO |
| 20180213 | 5/24/2018 | CAMP VERDE HOSPITALITY LLC | 340 GOSWICK WAY | OWNER | COMM |
| 20180214 | 5/29/2018 | FIRST ASSEMBLY OF GOD | 918 STATE ROUTE 260 | TIERRAVERD | COMM |
| 20180215 | 5/31/2018 | HANSEN, HARRY | TBD | OWNER | ZONI |
| 20180216 | 5/31/2018 | RELADYNE, LLC | 4850 HAYFIELD DRAW | OWNER | ZONI |
| 20180217 | 5/31/2018 | FRISCH, JESSICA | 2190 SQUAW PEAK RD | OWNER | RESI |
| 20180218 | 5/31/2018 | MARSHALL, PATRICIA | 3840 NORTHERN AVE | OWNER | RESI |
| *** TOTALS *** | | NUMBER OF PROJECTS: | 47 | VALUATION: | 2,1 |

PROJECTS: All
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 5/01/2018 THRU 5/31/2018
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

*** SEGMENT RECAP ***

| PROJECT SEGMENT - DESCRIPTION | # OF SEGMENTS | VALUATION | |
|-----------------------------------|---------------|--------------|----|
| 01-NEW - RESIDENTIAL SINGLE FAMIL | 4 | 890,000.00 | 13 |
| 02-RES - RESIDENTIAL ADDITION | 7 | 127,900.00 | 4 |
| 03-RES - RESIDENTIAL ALTER/REMODE | 1 | 5,300.00 | |
| 04-RES - RESIDENTIAL ACCESSORY | 5 | 91,000.00 | 2 |
| 11-NEW - COMMERCIAL BUILDING | 1 | 50,000.00 | 1 |
| 12-COM - COMMERCIAL ADDITION | 2 | 328,000.00 | 5 |
| DEMO-RES - RESIDENTIAL DEMOLITION | 3 | 350.00 | |
| ELE-COM - COMMERCIAL ELECTRICAL | 1 | 2,400.00 | |
| ELE-RES - RESIDENTIAL ELECTRICAL | 5 | 2,400.00 | |
| FENCE - FENCE | 1 | 700.00 | |
| FIRE - FIRE SPRINKLER | 1 | 8,000.00 | |
| GRADING - GRADING | 1 | 0.00 | |
| MH - RES - MANUFACTURED HOME | 4 | 183,500.00 | 2 |
| ROOF-COM - DNU - COMMERCIAL ROOF | 1 | 17,135.00 | |
| SOLAR - SOLAR INSTALLATION | 3 | 463,256.00 | |
| Z-MINOR - MINOR LAND DIVISION | 2 | 0.00 | |
| Z-TEMPUSE - TEMPORARY USE | 1 | 0.00 | |
| Z-VERIF - VERIFICATION NON-CONFOR | 1 | 0.00 | |
| Z-ZONING - ZONING REVIEW | 2 | 0.00 | 1 |
| ZC - ZONING CLEARANCE | 20 | 1,800.00 | |
| *** TOTALS *** | 66 | 2,171,741.00 | 34 |



Risk Management Memorandum

To: Mayor and Council
From: *CB* Carol Brown, Risk Manager
Date: *CB* June 10, 2018
Cc: Department Heads/Safety Committee
Re: Risk Manager's Monthly Report ending May 31, 2018 (Snapshot only)

Attended Meetings/Trainings:

- Council regular and e-session
- Webinar
- Interview Panel (review apps)
- Department Head (2)
- Safety Officer (3)
- After action Council meeting
- CPR training/coordinated
- Tour of rodeo arena/223 acres
- Vendor Sitmatic Chairs
- Town Prosecutor

Incidents/Claims/Restitution/Collections

- 2 Workers' Compensation claims – e-mail to EEs on how to avoid bites from animals

Risk Management Highlights:

- Legal: coded attorney invoice; **updated:** Facilities Use Agreement (FUA) template w/Attorney changes and sample of consultant certificate of insurance agreement; **prepared:** closing check off sheet for room #106, cyber liability policy, resolution, ordinance, staff report - requested Letter of Intent for property purchase extension, waiver and memorandum of understanding (MOU) for use of bucking chutes & paneling, **reviewed:** Mountain Mojo Group Agreement, Town Insurance Policy, Cyber Risk/Security Compliance, IT GIS Data License Final, new phone system, joint stipulation of parties, Town Code alcohol policy as it relates to Town sponsorship/hosting on and off Town premises 'Attorney Reporter' for current best legal practices; and revised exhibitor insurance requirements
- Processed 10 certificates of insurance
- Sought reimbursement for damages to guardrail and from mold in facility; and policy/procedure relative to securing a revolver/gun in a storage locker
- Completed Annual Illness/Injury Tracking Application (ITA) reports electronically
- Responded to inquiry about mechanical bull at Town event
- Researched solution for soiled artificial turf and vaccine for humans to prevent employees from getting rabies from animals
- Populated employee/volunteer review of Bloodborne Pathogens (BBP) course and follow-up info.
- Provided support to front desk w/o May 28th

For questions or comments regarding this report, please feel free to stop by my office or contact me at 928.554.0003/carol.brown@campverde.az.gov