

April 2018 Monthly Report



**Town Manager
Russ Martin
928-554-0001**

DEPARTMENT HEAD INFORMATION

Town Clerk	Judy Morgan	554-0021
Finance Director	Mike Showers	554-0811
Economic Development	Steve Ayers	554-0007
Interim Marshal	Commander Armstrong	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Paul Schlegel	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Carmen Howard	554-0054
Risk Management	Carol Brown	554-0003



Office of the Town Clerk April 2018

Note from the Clerk:

All Hands Training

Worked with County opening ballot boxes for County Special Election

Posted one Liquor License application

Business License 2018

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	11	11	13	9								
Renewal notices	87	87	85	65								
Total on File*	858	854	830	799								

*does not include Non Profits or Special Event Vendors

INFORMATION/RECORDS REQUEST 2017 (LIST ON FILE IN CLERK'S OFFICE)

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Number of Requests 2018	8	15*	16	10									8
Number of Requests 2017	6	5	10	6	9	6	6	6	3	4	3	2	51
Number of Requests 2016	3	3	2	3	9	11	4	4	2	2	3	0	46
Number of Requests 2015	12	3	8	9	12	15	8	13	7	3	8	4	102
Number of Requests 2014	12	44	15	13	18	23	13	31	7	3	29	19	217

Clerk's Office Overall Revenue and Expense Report

Monthly Activity

2017-2018

	Yearly Budgeted Amount 2017-18	July	August	Sept	Oct	Nov	Dec
2017-18							
Revenue	\$21,750	1,556.10	1,775.00	1,650.00	2,225.00	1,100.00	2,133.00
Expense	\$181,515	20,013.94	13,693.52	12,978.05	14,005.22	13,264.34	14,338.61

	Yearly Budgeted Amount 2017-18	Jan	Feb	March	April	May	June
Revenue	\$21,750	1,850.00	1,800.00	2,727.00	2,158.00		
Expenses	\$181,515	18,977.17	13,086.00	13,728.87	13,726.66		

Training

Attended the All Hands Training

Judy Morgan, Town Clerk

Town of Camp Verde

Revenue Drivers

March 2018

Sources*	Feb-18	In/De %	Feb-18	Jan-18	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	331,350	-2%	337,094	384,887	319,023	284,583	309,967	55,383	77,983
City .65% Increase	64,278	-3%	66,336	74,175	61,387	53,834	67,979	11,974	11,223
State Sales Tax	87,750	1%	86,997	70,272	84,294	88,333	(36,352)	(476)	3,047
VLT	64,008	9%	58,734	63,482	62,502	60,417	18,766	3,045	9,213
URS	115,994	0%	115,994	115,994	115,994	116,667	(6,050)	2,267	10,767
HURF	75,576	5%	72,131	71,042	76,325	76,250	673	(658)	6,682
Sewer User Fees	72,728	2%	71,049	70,906	71,051	70,500	4,958	895	2,562
TOTAL	811,685		808,335	850,759	790,577	750,583	359,940	72,429	121,476

* - The above revenue sources (less HURF) represent approximately **89%** of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

L5YM Avg +/-: Last five years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 5 year's *FYTD Avg*. (L5YM Avg for .65% increase is only 2 year average).



CAMP VERDE MARSHAL'S OFFICE

Monthly Report

April 2018



Volunteers in Policing (VIPs):

- VIPs placed the speed sign out on the 260 and local streets to monitor traffic speeds weekly this month.
- VIPs T. Wiggle, N. Lanning, B. Gatchel, and A. Dickey conducted community patrols during the month.

Training:

- April 2-6 – ACO A. Anthony attended a 40-hour Basic Animal Control Officer Certification hosted by Marana PD and received her ACO Certification.
- April 12-13 – ACO Anthony attended a 16-hour advanced Animal Control Training in Lake Havasu.
- April 16 – Sgt. Butler attended Carfax auto theft investigation training in Phoenix.

Patrol:

- April 6 – CVMO conducted a speed enforcement detail in Town as part of the GOHS “STEP” grant awarded to CVMO
- April 11 – K-9 Deputy Jeff Bowers participated in a multi-agency K-9 interdiction detail coordinated by Partners Against Narcotic’s Trafficking (PANT)

Miscellaneous:

- April 4 – Deputy Rotzler and Communications Specialist Capp represented CVMO at the Verde Valley Job fair along with HR for recruitment.
- April 13 – Sgt. Jacobs and Cpl. Baizel represented CVMO at a multi-agency law enforcement career exposition in Tempe as a recruitment and advertisement event.
- April 21 – Deputy testing – 6 applications were received and 4 candidates showed up for the testing. Three successfully completed testing and were selected to move forward with the interview portions in May.
- April 26 – Dispatcher testing – 4 candidates participated in the testing. 3 successfully completed testing and the single top candidate was selected to move forward with the background process for hiring.
- April 28 – CVMO in conjunction with Matforce held a “Dump the Drugs” event at the Marshal’s office and turned approximately 120 pounds of prescription and non-prescription drugs over to the DEA after the event.

Coffee with a COP:

- Held April 30 at Thanks a Latte

April statistics compared to last year

April	2017	2018
Total Calls	931	881
Traffic Stops	233	238
Animal Calls	39	47
Vehicle Burglary	1	0
Residential Burglary	5	3
Criminal Damage	2	8
Domestic Violence	20	21



**Public Works
April 2018**

Engineering:

Ron, Deborah and/or Troy attended the following meetings/conferences

- Received three quotes for the install of new windows in the Kitchen
- Kimley-Horn meeting to discuss design for Phase I of improvements at Sports Complex
- NACOG Regional Transportation Sub-Committee
- Pre-Construction meeting with Earth Resources: Park infrastructure work
- Met with Steve Ayers and ADOT to discuss transfer of drainage easement at Sports Complex to the Town
- Attended All-Hands meeting
- Out of Africa –re: ingress/egress
- DOT re: Roundabout #4
- Mayor German and Nicole Branson re: Easement on Park land
- Wendel re: solar project and energy projects on campus
- CPR training
- Budget meeting with Council
- Carmen Howard regarding parking issues at ACE
- Hired consultant for Kitchen roof structural inspection
- Kristi Gagnon re: road to Jack Pot Ranch
- Community Development pre-Development meeting
- JACOBS Engineering to discuss B Road

Maintenance:

- Re-roof of the Heritage Pool building
- Assist at Fort Verde State Park
- Pre-Season work at pool for summer season
- Economic Development – First Quarter Tree Grant Review
- Fabricate and mount memorial plaque stands
- Install mini-split AC unit at the Heritage Pool office
- Continue kitchen remodel
- Continue Economic Development Remodel
- Attend All-Hands meeting
- Attend SR-260/cliffs Parkway landscape hand-off from ADOT to Town
- Meet with Wendel on lighting retrofit project
- Repair and remount recycle sign on Apache Trail
- Attend Council budget session
- Crew member attended CPR/AED class
- Attend Open Enrollment
- Change out lighting in dispatch to mitigate eye-strain issues
- Attend Safety Audit
- Attend Equipment Budget meeting
- Prepare park grounds for summer season
- Daily work orders

Parks & Rec:

- Continued to handle requests for facility use at the Community Center, Room 204, sports fields and Room 305. AYSO and Little League are using Butler Baseball and Soccer fields regularly.
- Our Day trip program continued with us also supporting OLLI by providing a bus w/ driver for one of their programs.
- Our 'Sportsites' online registration software appears to be working well. We are having the expected growing pains but overall customers are much happier being able to register and pay from home.
- Construction has started on the Sports Complex which includes work on the walking trail through the RTP Grant. The contract for the next phase of design work has been awarded to Kimley-Horn.
- Most of the summer staff has been hired for the Heritage Pool and the Day Camp. Hiring continues as well as preparation for our American Camp Accreditation for the camp. We have worked extensively on staff and policy upgrades this year in both areas.
- We purchased and Maintenance installed signs on the ramadas at Rezzonico acknowledging the funding from The Nature Conservancy and REI Co-Op. They also installed signs describing the 1,150 foot walkway.



Waste Water Treatment Plant

- Tasked with 82 Blue Stakes for the month.
- Received 2 call outs for plant alarms.
- Commenced covering North side of plant with used tarps to decrease chlorine usage and to protect the structures.
- Continued site monitoring with gas meters.
- Worked with JR Pooler on sewer line expansion rate structure.
- APS has completed laying conduit for new power lines.
- UV/Filter building work in progress. Bypass piping installed. Awaiting contract to install pad.
- Blower Four has bad motor bearing; out for repair.
- Belt Press Auger needs replaced.
- Jetting and cleaning in progress.
- David Richardson is off Light Duty after his vehicle was hit by construction vehicle.
- Supplied reuse water to the park from the plant. 1,760,300 gallons this month. Saving the contractor's approximately \$210,000 dollars at 12 cents a gallon. And protecting Camp Verde's aquifer by using reuse water instead of well water

Streets:

- Work at the new sports complex clearing brush
- Build berms for water retention at the new park
- Use front end loader to separate dirt from the brush at the new park
- Burn piles of brush at the new park
- Start digging pond and hauling material at the new park
- Rip the ground and remove root balls and roots at the new park
- Haul brush from the new park to the sewer plant
- Shuttle trucks to and from Chandler for repairs
- Mow various road shoulders
- Grade old 279
- Grade Middle Verde Road
- Do various work orders
- Install several new signs
- Repair several damaged signs
- Re-install signs that had been blown over by the strong winds
- Patch pot holes on various roads
- Repair road shoulders on various roads
- Do culvert permits

COURT NEWS



Camp Verde Municipal Court monthly newsletter

NOVEMBER 2017

Once upon a time....



WHAT'S NEW AT CAMP VERDE MUNICIPAL?

—happy anniversary !!! this month the Court celebrated one year in our new home. New beginnings with lots of change to come . E-citations project is evolving every day– better and better.

-Valerie has been working on auditing court files for OSC/ warrants.

-Nina, the new safety officer for the court attended her first meeting.

All staff attended the All-hands team building meeting April 11.

- Camp Verde will soon be up on the virtual tours for courts on azcourthelp.org

All staff attended open enrollment

Statistical Highlights from April 2018

- 52 Criminal Misd. charges filed
9 less than last month
- 58 Civil traffic citations filed (CVMO & YANPD/DPS)
3 MORE than last month
- AZCourtpay.com (LOCP/ FARE) monies collected this month \$5789.81
- 7 petitions filed-Order of Protection/ Injunction against harassment
- Judge performed 2 weddings this month.
- Judge Ramsey assisted on conflict cases for Judge Schlegel

CAMP VERDE MUNICIPAL COURT

MONTHLY REPORT

DESCRIPTION	JULY 2017	AUGUST 2017	SEPTEMBER 2017	OCTOBER 2017	NOVEMBER 2017	DECEMBER 2017	JULY THROUGH DEC 2017	JANUARY 2018	FEBRUARY 2018	MARCH 2018	APRIL 2018
MISDEMEANOR & CR TRAFFIC FTA	31	31	26	37	48	32	205	34	20	49	36
DUI	4	2	8	7	5	6	32	0	4	8	4
SERIOUS TRAFF	0	1	0	0	1	0	2	0	1	0	3
CRIMINAL TRAFF	7	3	8	4	2	0	24	4	17	4	9
MISDEMEANORS SUBTOTAL	42	37	42	48	56	38	263	38	42	61	52
CIVIL TRAFFIC	42	77	86	37	80	88	410	122	101	55	58
HARASSMENT INJUNCTION	22	1	2	5	2	4	36	4	1	4	5
ORDER OF PROTECTION	1	1	2	1	3	2	10	2	0	2	2
TOTAL FILINGS	107	116	132	91	141	132	719	166	144	122	117
IA/ARR IN CUSTODY	30	31	23	29	14	0	127	0	0	0	
ATTY RESTITUTION	328.13	506.38	164.11	346.90	414.34	260.22	2020.08	283.52	392.90	548.06	623.82
LCL ORD FEES (Default/Warrant etc)	1392.43	1893.11	1550.89	1481.57	2159.88	2404.29	10882.17	2809.53	4571.41	3012.88	2929.57
LCL CRT ENHANCEMENT	1267.98	1487.64	1564.34	1552.67	1416.49	1825.03	9114.15	2433.36	2456.31	2477.83	2027.01
JCEF TO TOWN	178.14	225.38	225.16	261.20	184.84	115.53	1190.25	217.70	265.63	270.17	255.34
CVMO ADDL EQP\$13	162.91	149.02	172.10	196.30	189.37	210.98	1080.68	222.42	284.55	255.30	221.22
DPS ADDL EQP \$13	13.82	30.92	25.67	12.30	12.46	2.64	97.81	12.10	1.29	10.85	13.68
YAV CTY JAIL/ADD FEE	274.27	364.13	294.27	367.34	204.32	396.67	1901.00	318.07	484.76	373.51	474.70
MVD/ADOT/ADD FEE	0.00	0.00	0.00		4.00	0.00	4.00	0.00	0.00	0.00	0.00
COTTONWOOD ADD EQP FEE								4.00	0.00	0.00	0.00
CAMP VERDE CODE ENFORCMENT										0.18	0.00
ROC ADDL EQP FEE	0.00	0.38	0.41	0.41	0.81	0.00	2.01	1.38	0.62	0.00	0.00
YAN TRIBAL POLICE	19.79	17.94	17.15	15.44	18.10	16.28	104.70	280.83	15.07	16.00	281.44
STATE TREAS.	13634.75	15471.63	12917.27	14833.50	15956.67	12489.11	85302.93	14303.10	16898.97	17827.25	16766.51
TOWN TREAS.	10427.82	12043.57	11323.09	12686.04	12010.30	11730.68	70221.50	13886.72	18296.50	15241.89	14002.68
TOTAL CHECK	25979.48	29790.61	26539.46	29925.20	29997.36	26786.92	169019.03	31679.68	38703.70	36472.98	34042.58

CAMP VERDE MUNICIPAL COURT
MONTHLY TRANSMITTAL

Date: May 11, 2018
 From: Camp Verde Municipal Court

Reporting Month: APRIL 2018

Check #: 5880

Total Amount of Check: \$34,042.58

RECEIVED AND ALLOCATED TO BELOW ACCOUNTS BY _____

REVENUE ACCOUNT NUMBER

01-300-40-413000	\$30,915.19
Fines/Fees/Forfeitures- before the check requests below	
01-300-40-431000	\$623.82
Court Apt-Atty. Reimbursement	
05-310-40-413100	\$255.34
Local JCEF Fund	
05-330-40-413300	\$2027.01
Court Enhancement Fund	
19-601-40-413000	
Camp Verde Marshal's Safety Equip. Fund	\$221.22
19-540-40-413000	
Camp Verde Code Enforcement Sfty Equip fund	\$0.00

CHECK REQUEST

Summary of Checks that need to be written to County Treasurer, Law Enforcement Agencies and the State Treasurer

VENDOR #	AGENCY	AMOUNT	ACCOUNT#
002693	Yavapai Apache Nation Police Dept. Fines & Safety Eqpt. & suspended plates fee	\$281.44	01-300-40-413000
000087	Yavapai County Jail & Addtl Fee \$1 Fund	\$474.70	01-300-40-413000
000117	Arizona State Treasurer	\$16,766.51	01-300-40-413000
003583	Arizona Department of Public Safety Equipment Fund	\$13.68	01-300-40-413000
003572	Motor Vehicle Division Refund Unit	\$0.00	01-300-40-413000
001014	Registrar of Contractors Safety Equipment Fund	\$0.00	01-300-40-413000
003313	Cottonwood Police Dept Safety Equipment Fund	\$0.00	01-300-40-413000

APRIL 2018

	Column ID	1	2	3	4	5
LINE ID	CASE TYPE	Begin Pending		New Filing	Transfer In	Reopenec
		Active	Inactive			
	Section - 1 Civil					
A	Small Claims	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
B	Forcible Detainer / Eviction Action	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
C	Tort	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
D	Contract	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
E	Debt-Seller Plaintiff	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
F	Other Civil	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
G	Total Civil Complaints	0	0	0	0	0
	Section - 2 Domestic Violence & Harassment Petitions					
A	Civil Emergency Order of Protection	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
B	Civil Order of Protection	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>
C	Injunction Against Harassment	<u>5</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>0</u>
D	Injunction Against Workplace Harassment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Section - 3 Special Case Characteristics					
A	Self Represented Litigants	<u>7</u>	<u>0</u>	<u>5</u>	<u>0</u>	<u>0</u>
B	Interpreter Provided	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ed Jurisdiction Courts

START DATE : 4/1/2018 END DATE : 4/30/2018

6	7	8	9	10	11	12
Reactivated	Terminations		Placed on Inactive Status	Statistical Correction		End Period
	Entry of Judgment	Reopened		Active	Inactive	Active
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			0
0	0	0	0			0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			0
<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>			2
<u>0</u>	<u>3</u>	<u>0</u>	<u>0</u>			5
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			0
<u>0</u>	<u>5</u>	<u>0</u>	<u>0</u>			7
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			0

13
ending
Inactive
0
0
0
0
0
0
0
0
0
0
0
0
0
0

Limited Jurisdiction Courts
Misdemeanor, Criminal And Civil Traffic Caseload Summary
CAMP VERDE MUNICIPAL COURT - 1354

START DATE : 4/1/2018 END DATE :4/30/2018

Misdemeanor Criminal and Civil Traffic Caseload Summary by Charge		INCOMING				OUTGOING		
		Column ID	1	2	3	4	5	6
LINE ID	CASE TYPE	New Filing & Transfers In	Reopened	Reactivated	Total Charges Incoming	Terminations		
						Entry of Judgment	Default Judgment	Reopened
Section - 1 Misdemeanor								
Person								
A	Person-Sex Offenses	0	0	0	0	0	0	0
B	Person-Kidnapping	0	0	0	0	1	0	0
C	Person-Aggravated Assaults	0	0	0	0	0	0	0
D	Person-Other Assaults	7	0	2	9	12	0	0
Property								
E	Property-Burglary	0	0	0	0	0	0	0
F	Property-Auto Theft	0	0	0	0	0	0	0
G	Property-Other	8	0	0	8	4	0	0
Other								
H	Drug Possession/Paraphernalia	1	0	0	1	3	0	0
I	Weapons	0	0	0	0	0	0	0
J	Public Order	14	0	2	16	12	0	0
K	Interfering With Judicial Proceedings	0	0	0	0	1	0	0
L	Failure to Appear/Misd&CrimTraffic	2	0	0	2	1	0	0
M	Petty Offenses	0	0	0	0	4	0	0
N	Other	4	0	0	4	8	0	0
Section - 2 Criminal Traffic								
DUI								
A	Motor Vehicle	2	0	2	4	2	0	0
B	Extreme Motor Vehicle	2	0	1	3	2	0	0
C	Boating/Flying	0	0	0	0	0	0	0
Serious Violations								
D	Leaving the Scene	1	0	0	1	1	0	0
E	Reckless Driving	1	0	0	1	1	0	0
F	Racing on Highway	0	0	0	0	0	0	0
G	All Other	1	0	0	1	2	0	0
Other Violations								
H	Criminal Speed	2	0	0	2	0	0	0

I	All Other	<u>7</u>	<u>0</u>	<u>3</u>	10	<u>6</u>	<u>0</u>	<u>0</u>
Section - 3 CivilTraffic								
A	Driver License	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>
B	Registration	<u>4</u>	<u>0</u>	<u>0</u>	4	<u>9</u>	<u>2</u>	<u>0</u>
C	Insurance	<u>1</u>	<u>0</u>	<u>0</u>	1	<u>3</u>	<u>1</u>	<u>0</u>
D	Speeding	<u>25</u>	<u>6</u>	<u>0</u>	31	<u>27</u>	<u>6</u>	<u>6</u>
E	Excessive Speeding	<u>3</u>	<u>0</u>	<u>0</u>	3	<u>2</u>	<u>0</u>	<u>0</u>
F	Red Light	<u>2</u>	<u>0</u>	<u>0</u>	2	<u>0</u>	<u>0</u>	<u>0</u>
G	Seat Belt	<u>2</u>	<u>0</u>	<u>0</u>	2	<u>1</u>	<u>0</u>	<u>0</u>
H	State DPS Photo Enforcement	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>
I	Other Civil Traffic	<u>21</u>	<u>2</u>	<u>0</u>	23	<u>20</u>	<u>6</u>	<u>2</u>
Section - 4 Local - Non Criminal Ordinances								
A	Parking	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>
B	Non-Parking	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>
Section - 5 Felony								
A	Total Felony	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL		110	8	10	128	122	15	8
Section - 6 Domestic Violence								
A	Felony-Domestic Violence	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>
B	Misdemeanor-Domestic Violence	<u>13</u>	<u>0</u>	<u>0</u>	13	<u>10</u>	<u>0</u>	<u>0</u>
Section - 7 Special Case Characteristics								
A	Self Represented Litigants	<u>109</u>	<u>8</u>	<u>10</u>	127	<u>115</u>	<u>15</u>	<u>8</u>
B	Interpreter Services Provided	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>	<u>0</u>	<u>0</u>

By Charge

8	9
Placed on Inactive Status	Total Charges Outgoing
0	0
0	1
0	0
1	13
0	0
0	0
1	5
0	3
0	0
2	14
0	1
0	1
0	4
1	9
2	4
2	4
0	0
0	1
0	1
0	0
0	2
0	0

6	12
0	0
0	11
0	4
0	39
0	2
0	0
0	1
0	0
0	28
0	0
0	0
0	0
15	160
0	0
1	11
14	152
0	0

**Limited Jurisdiction Courts
Other Proceedings Held Summary Report**

CAMP VERDE MUNICIPAL COURT - 1354

START DATE : 4/1/2018 END DATE : 4/30/2018

Line ID	Other Proceedings Held
	Section - 1 Trials
A	Misdemeanor/FTA Jury Trials Held
B	Misdemeanor/FTA Court Trials Held
C	Criminal Traffic/FTA Jury Trials Held
D	Criminal Traffic/FTA Court Trials Held
E	Civil Jury Trials Held
F	Civil Court Trials Held
G	Civil Forcible Detainer/Eviction Action Court Trials Held
	Section - 2 Hearings and Initial Appearances
H	Civil Traffic Hearings Held
I	Felony, Misdemeanor and Criminal Traffic Initial Appearances
J	Felony Preliminary Hearings Held
K	Small Claims Hearings Held/Defaults
L	Small Claims Hearings Held/Defaults before Volunteer Hearing Officer
M	Order of Protection-Hearings Held to Revoke or Modify Order
N	Injunction against Harassment-Hearings Held to Revoke or Modify Order
O	Juvenile Hearings Held
	Section - 3 Special Proceedings
P	Fugitive Complaints Filed
Q	Search Warrants Issued

No. of Events
<u>0</u>
<u>1</u>
<u>0</u>
<u>2</u>
<u>0</u>
<u>0</u>
<u>0</u>
<u>0</u>
<u>1</u>
<u>1</u>
<u>0</u>
<u>0</u>
<u>0</u>



ARIZONA STATE TREASURER'S OFFICE
 1700 West Washington, Phoenix, Arizona 85007-2812
 (602) 604-7800 FAX: (602) 542-7176

STATE REMITTANCE REPORT

Report Period:	<u>Apr-18</u>	Prepared By:	<u>VERONICA PINEDA</u>
Date:	<u>04/05/2018</u>	Title:	<u>Court Supervisor</u>
Depositor Code #	<u>6332</u>	Phone #:	<u>928-554-0033</u>
Depositor Name:	<u>CAMP VERDE MUNICIPAL COURT</u>		
MAILING Address:	<u>473 S MAIN STREET</u>	<i>negative amounts are not to be used on this form</i>	
	<u>CAMP VERDE MUNICIPAL COURT</u>	(contact this Office for guidance regarding negative entries)	

DESCRIPTION	STATUTE (ARS #)	AMOUNT	DESCRIPTION	STATUTE (ARS #)	AMOUNT
FINES & FEES			FINES & FEES (continued)		
Confidential Inter Fund	08-135; 12-284.03A8	_____	Dept of Law - Crim. Cases	41-2421E4	_____
Juvenile Family Counseling	08-263C	_____			
Victims's Rights - Juvenile	08-418; 41-191.08	_____	DUI-Public Safety Equip Fd	28-1381-3;28-8284.6-8	328.40
Victim's Rights Enforcement	12-116.09; 41-1722	123.90	BUI-Law Enf Boat Safety Fd	5-323;5-395.01,.03	_____
AHCCCS	11-292	_____		28-1381-3;28-8284.6-8	_____
JCEF-Filing Fees	12-284.03A7; 22-281C1;	_____	FARE General Services Fee		_____
	22-404C1	13.04	FARE Delinquent Fee		653.31
JCEF - Time Payment	12-116B	463.73	FARE Special Collections Fee		2293.19
JCEF - Diversion Fee	12-114	_____	FARE Installment Fee		_____
JCEF - Probation Assessment*	12-114.01	1351.61	Constable Ethics Fund	11-445 (80%)	_____
DNA Penalty Assessment	12-116.01C, J	612.42	Constable Ethics Fund	11-445 (20%)	_____
2011 Add'l Assmnt (**see below)	12-116.04C	528.83	GITEM	41-1724/11-1051	_____
(*State Treas use only)		_____	OTHER FINES & FEES (describe and indicate ARS#)		
	50% GITEM	_____			_____
Confidential Address Fund	12-116.05	128.56			_____
Domestic Violence	12-116.06, 12-284.03A2	135.34			_____
Drug Prevention Res Center	12-284.03; 41-2402H	_____	TAXES		
Child Abuse	12-284.03A3	_____	Prior Year Real Property	42-208	_____
Sex Offender Assessment	13-3821, 3824	_____	Personal Property	42-208	_____
Anti-Racketeering Fund	13-811B; 13-2314.01	_____	County Education District	15-991.01A	_____
Drug & Gang Enforce Act	13-811C; 41-2402	833.92	Property-Min School Tax	15-992B,C	_____
Community Punishment		_____	State Water Banking	48-3715.03; 45-2425	_____
Program Drug Fines	13-821; 12-299	_____	C.A.W.C.D.	48-3715	_____
Technical Registration Bd	12-116.08; 13-3423	30.00	Groundwater Replenishment	48-3773.A3; 48-3772	_____
Citizens Clean Election Fund	16-949D; 16-954C	1066.40	Annual Membership Dues	48-3779	_____
Game & Fish Wildlife	17-313A	_____	OTHER TAXES (describe and indicate ARS #)		
AZ Lengthy Trial Fund	21-222	_____			_____
Alternative Dispute	22-281C2; 12-135;	_____			_____
Resolution Fund	12-284.03A5	_____	90/10 REVENUE		
Mining Fees	27-208D	_____	Mobile Home Relocation	33-1476.03 (90%)	_____
Child Passenger Restraint	28-907C	_____	Mobile Home /Ins. & Cost	33-1476.03 (10%)	_____
DPS - Civil Penalty	28-4139C	_____			_____
DUI Abatement Fund	28-1304; 28-1382, 3	_____			_____
General Fund/(includes	28-737; 28-876; 28-2416;	_____			_____
Civil Penalties)	32-1166, 44-1799.81,	_____	TOTAL AMOUNT REMITTED:		
	41-1722	_____	By Check		\$16,766.51
AZ Highway Fines (HURF)	28-5438F; 28-2533C	_____	By Cr Advice (Wire)		_____
Victim Comp/Assistance	31-411F; 31-466B	_____			_____
Registrar of Contractors	32-1107; 32-1124	50.00			_____
MSEF Penalty Assessment	36-2219.01; 12-116.02F	1448.91	TOTAL		\$16,766.51
CJEF Pentalty Assessment	41-2401; 12-116.01	5271.79			_____
Arson Detection Reward Fund	41-2167	_____			_____
FTG Penalty Assessment 7%	41-2421J; 12-116.01B	746.51			_____
Prison Const & Ops Fund	41-1651; 5-395.01A4	686.65			_____

NOTES:
 *In Maricopa County Limited Jurisdiction Courts only, these monies are remitted to the county treasurer rather than the state.
 These funds are not collected by courts

FOR STATE TREASURER USE ONLY



CAMP VERDE COMMUNITY LIBRARY

130 Black Bridge Road Camp Verde AZ 86322 | 928-554-8380

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report – April 2018
DATE: 5/7/2018
CC: Department Heads, Town Council

Report from Library Director, Kathy Hellman: In April, I attended the RAIN Grant Retreat in Bisbee (where I did their 1,000 steps – twice). RAIN, Rural Activation and Innovation Network, is an Innovation in Development project supporting informal STEM education in rural communities. Besides having funds to provide mini-grants to local organizations, the RAIN project has a research component intended to build a base of knowledge on how to best engage and empower rural communities in local, place-base informal STEM education that may be applicable in other regions. There are currently four regions participating in the RAIN grant with the Verde Valley being one of the four. After one year involved in the project, we are finally beginning to make sense of the required processes and have even begun awarding grants to applicants.

Report from Youth Services Librarian, Nadia Torabi: In May, we continue our regular programming: Story Time, LEGO Club, STEAM Time, Movie Matinee, and Family Craft Night. As the school year winds down, I get requests to introduce elementary classes to the library and to Dewey, our bearded dragon. With summer coming, we are busy preparing for our Summer Reading Program 2018: Libraries Rock.

Report from Reference & PC Help Librarian, Gerry Laurito: I placed an order of about \$600 worth of e-books and audiobooks through Overdrive. This is part of our network commitment which I am learning more about as I get more involved with the YLN e-Materials Committee. We tweaked the days we offer beginning computer to monthly on the first Wednesday of the month. I am also working to put together three sessions on writing résumés. I will demonstrate the library's job search and résumé writing resources, a representative from Yavapai College will talk about what to include in a resume and what to leave out, and a Representative from Goodwill Industries will show their about online tools for constructing a resume.

Report from Teen Librarian, Zack Garcia: In April, the newly formed Youth Advisory Council introduced itself to the community. On April 18, YAC appeared before the Camp Verde Town Council to introduce members and to give an outline of the group's goals to improve the community. Then, on April 21, three members

of YAC and two volunteers worked at the joint Town of Camp Verde and Yavapai Apache Nation Earth Day Celebration. YAC helped setup tables and chairs, and helped to run the check in desk. On May 4 I demonstrated the 3D Printer at the Verde Valley SciTech table at the Verde Valley Fair. During the demo, I actively printed while explaining the steps involved in model creation with printed items on display. May is the final month before our Summer Reading Program begins, so I will be making final touches to programs and gathering supplies. Also, on May 15, I will be a part of the Senior Exit Panel at Camp Verde High School.

Report from Circulation Librarian, Alice Gottschalk: We heard a lot of great comments back regarding the volunteer appreciation luncheon we hosted at the library. That's what it's all about: a few hours of fun for volunteers who give so many hours of hard work all year long to help us.

To really keep up with what is going on at the library, don't forget to follow us on Facebook at:
<https://www.facebook.com/campverdelibrary>

FUN FACT!

The toilets in our new library are designed to conserve water. They provide two flushing options: a BIG flush and a LITTLE flush. Most people are used to pressing the handle down to flush the toilet. Pressing down gives a LITTLE flush and pulling up gives a BIG flush. We have added labels next to the handles on the lids of the tank to help users remember which way to move the lever to adequately flush the toilet.



April 2018

Update from Your Library Director...

What's New...

Featuring...

Children's Library

Teen Library

What Else is Happening?

Update from your Library Director...

April is for Celebrating Libraries & Volunteers

April 8-14: National Library Week is a national observance sponsored by the American Library Association (ALA) and libraries across the country each April. It is a time to celebrate the contributions of local libraries, librarians and volunteers and to promote literacy in our community.

History: From Wake up and Read to Libraries Lead

National Library Week 2018 marks the 60th anniversary of the first event, sponsored in 1958. In the mid-1950s, research showed that Americans were spending less on books and more on radios, televisions and musical instruments. Sound familiar? Concerned that Americans were reading less, the ALA and the American Book Publishers formed a nonprofit citizen's committee to

- encourage "people to read in their increasing leisure time"
- improve "incomes and health"
- develop a "strong and happy family life"

In 1957, the committee developed a plan for National Library Week based on the idea that once people were motivated to read, they would support and use libraries. With the cooperation of ALA and with help from the Advertising Council, the first National Library Week was observed in 1958 with the theme "Wake Up and Read!" This 2018 theme is "Libraries Lead."

April 15-21: Volunteers

Volunteering has been around even longer than libraries and National Library Week. Camp Verde Community Library was started by volunteers and continues to thrive due to volunteerism today. Library volunteers don't just sit around and read books at the front desk. Our team of volunteers is

trained to help with many skilled and technical tasks that are critical to operations at the library. Library volunteers learn to navigate the library computer system to help people find books and place holds. They issue library cards and handle fines, check material in and out, answer questions and give directions. Volunteers put books, music, DVDs, etc. back on the shelf where they belong so we can find them again. Some volunteers stock and run the Book Nook, raise funds, run the Friends of the Library, and, most of all, smile and greet everyone who walks through the doors.

Volunteers are a key component to the library's success and we hope that we, in turn, can provide a pathway to people seeking to meet their personal goals in volunteering. People volunteer for many different reasons. Some are interested in learning new job skills. Some say they just love libraries, books and reading. Others want to make a positive impact in the lives of others. Some want to keep their minds sharp and bodies active. Some feel the desire to give back to others as they were given to in the past. Some want to get out of the house and interact with real people on a regular basis. Others just want to have fun. And, some are even convinced to try volunteering by family members who are sure they need something meaningful to do with their time.

Whatever reasons lie behind the act of volunteering it is a gift of time, knowledge, energy and empathy that we do not take for granted. We appreciate each and every volunteer for more than the time they give and money they save us. We like them for themselves and the unique diversity they bring to our library team.

You are invited to stop by the library during open hours April 16-21 to say, "thank you, we appreciate what you do," to a volunteer during Volunteer Appreciation Week. While there, visitors are encouraged to ask a volunteer what they like most about volunteering at the library or why they started volunteering in the first place.

“MUSIC IN THE STACKS”
THE CAMP VERDE COMMUNITY LIBRARY
WITH RAY SEALING, LESLIE & LARRY LATOUR,
MIKE McREYNOLDS, JO BERGER,
& MATT FABRITZ



THURSDAY, APR. 12TH, 5:30PM, FREE, 554-8380

What's New...

ABCs of Taking Better Photographs Returns

Would you like to know how to improve the results you get with your digital camera? **Starting Thursday, April 26 at 3:00p**, Camp Verde Bugle staff reporter/photographer, **Bill Helm**, will teach a series of hands-on classes about taking better photographs.

The ABCs of Taking Better Photographs is a fun, interactive class that will help you get to know your camera and become more creative in your photography.. Bring your camera and your camera's instruction manual, and learn not only about photography but to better understand your camera. Discover editing tips and learn how to use photo-editing software. Learn how to email and post photos online.

Following the class, stay for the monthly meeting of the Verde Valley Photographic Society, where members critique each other's work, discuss photography and plan and execute photographic gallery exhibits.

Matforce/CVMO Presents: How to Recognize & Identify Drug Use

Tuesday, April 24 @5:30-6:30p A FREE class for parents, educators, professionals and anyone interested in:

- learning the types of drugs that youth are abusing today
- determining if a youth is under the influence of a drug or drugs other than alcohol or the combined influence of alcohol and other drugs, or suffering from some injury or illness that produces similar signs to alcohol/drug impairment
- identifying the broad category or categories of drugs inducing the observable signs and symptoms of impairment
- hearing a personal story of recovery from meth addiction

McDonald's Hiring Event

Thursday, April 26 @3:00p-5:00p McDonald's Area Supervisors partner with the Cottonwood Career Center to hold a hiring event in the lobby at the Library. With many positions to fill in Camp Verde, Cottonwood and Sedona, this is an excellent opportunity to be hired.

Camp Verde Business Alliance Meetings

CVBA, a group of people joining forces to help the Town of Camp Verde (and beyond) build sustainable economic prosperity meets monthly at the library. Their meetings include teaching, advising, and learning opportunities laced with networking and sharing prospects. Join them Monday, April 23 for two excellent classes FREE.

@4:30p-5:45p Business Legal Structure Class taught by Business Specialist, Kathryn Bazan, covers:

- Selecting the right legal entity for your business
- Taxation/ how you get paid/your liability depending on your legal structure
- Types of Legal Entities: Sole Proprietor (DBA or Trade Name) LLC, C-Corp, S-Corp, B-Corp, Non-Profit Corp
- Protecting Intellectual Property
- AZ Trade Names, AZ Trademarks

@6:00p Down to Business, Answering the Questions Local to Camp Verde, by Commercial Real Estate Agent, Pete Roulette, covers:

- Purchase or Lease Commercial Property?
- Finding Commercial Property in Camp Verde
- Determine Zoning you need for business
- Find the business Property allowable use

Arizona Conservation Corps Recruiting Event

Thursday, May 3 @4:00p-6:00p Arizona Conservation Corps operates programs across Arizona engaging individuals and strengthening communities through service and conservation. Programs promote personal growth, experiential learning and an ethic of natural resource stewardship while

incorporating the guiding principles of community, dedication, challenge, integrity and FUN! If you are a 17-18-year old, see what positions are open and find out if you want to participate.

FEATURING...

Adult Learn Center

Did you know the [Adult Learn Center](#) is in the Library? The office and classroom are to the right as soon as you walk in the front door. Office hours are 9:00a - 2:00p Monday-Thursday with classes held all four nights for your convenience. The Adult Learn Center offers

- GED Preparation
- English Language services
- U.S. Citizenship classes
- training in basic computer and workplace skills



CAMP VERDE
The Place in the Verde Valley for Adults to Get Their GED or Acquire English Language Skills

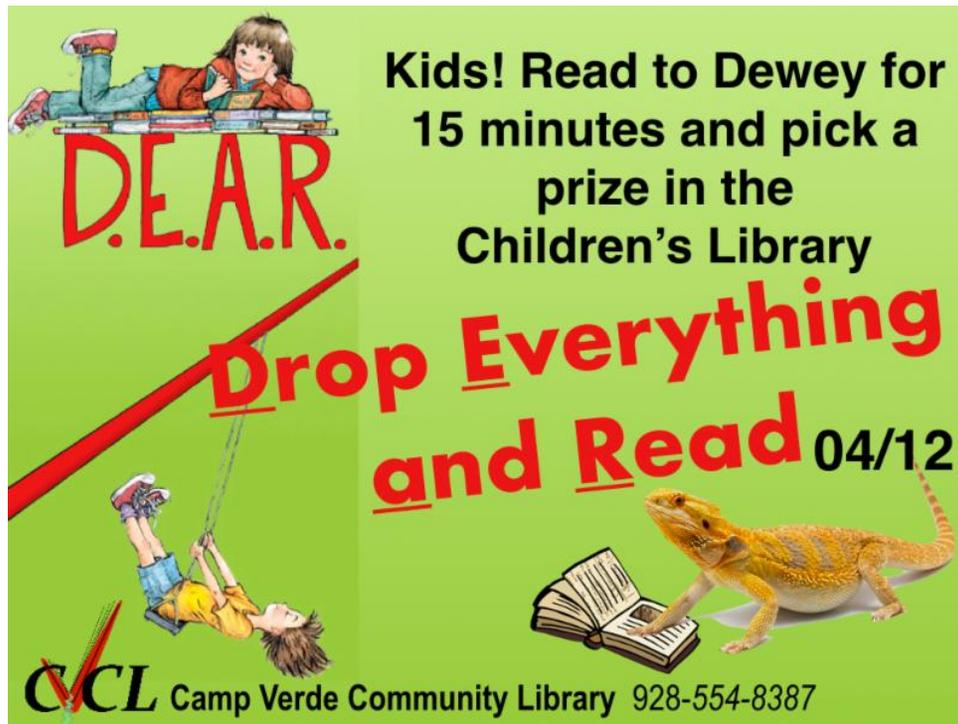
ADULT LEARN CENTER

Offering Financial Skills Classes

4-Week Series Begins
Thursday, 04/26 @6p-8p
928-554-8398

Meet at Camp Verde Head Start, 353 Apache Trail

CHILDREN'S LIBRARY



Celebrate National Library Week with Us!

During National Library Week, April 9-14, we are hosting a library scavenger hunt for children to learn the Dewey Decimal and catalog system. Those who turn in the correct answers will be put into a drawing to win a prizes! 3 Winners will be announced on April 17th. Prizes will be books.

Children's Librarian, Nadia Torabi, is pleased to announce the addition of a collection of new **VOX Books**, the world's first audio books that live in print books. VOX™ Books are designed to encourage reluctant readers by capturing their attention, removing the stress of not knowing the words, and making learning and literacy development fun. VOX™ Books will be available for children to checkout or use in the library.

Additionally, library staff created a reading corner where kids and caregivers are encouraged to sit together and enjoy a book or two. On **D.E.A.R. Day (Drop Everything and Read Day)**, April 12, children who sit and read silently to themselves or aloud to Dewey for 15 minutes can pick a prize from a treasure box in the Children's Library. See Ms. Nadia for details or call 928-554-8387.

Family Craft Night is Thursday, 04/26 @4:00p

The family that crafts together, laughs together. Crafting and laughing are excellent ways to build strong bonds and release tension. Celebrate Spring by making birdseed ornaments to hang in your trees and feed the birds.

Bilingual StoryTime is Monday 04/30 @3:00p

Let's celebrate El día de los niños/El día de los libros (Day of the Child/Day of the Book) during bilingual Story Time this month.

StoryTime is Wednesdays @3:00p

Encourage a love of reading. Join Ms. Nadia for themed stories and crafts for preschoolers.

- 04/11 The Tiniest Seed
- 04/18 The Very Hungry Caterpillar
- 04/25 Birds

Lego Club is Thursdays @5:00p

Kids and Tweens join Ms. Nadia or Ms. Jamie for new Lego challenges each week.

S.T.E.A.M. Time is Saturdays @1:00p

S.T.E.A.M. Time is an interactive program highlighting science, technology, engineering, art and math themes for elementary school aged kids that meets weekly from 1:00p to 2:30p. S.T.E.A.M. themes focus on the environment:

- 04/14 Learn about the Water Cycle
- 04/21/ Celebrate Earth Day
- 04/28 Are you part of the Food Chain?

Friday Movie Matinee (Parents' Time Out) May 04 @2:00p - 4:00p

Parents, sign your 6-11 year-old child/children in at the Children's Library with Ms. Nadia for a movie matinee. Take time out, run errands or do something for yourself for a couple of hours while we entertain your kids. May 4 we will show the movie **Wonder**. Popcorn is served FREE. Candy and soda are for sale to benefit the Friends of Camp Verde Library.

FIRST THINGS FIRST

It is said that children are made readers in the laps of their parents

Camp Verde (April 09, 2018) - A [new video](#) designed to show parents easy tips for reading with their babies is now available from First Things First. The video offers ways parents can help their baby develop language skills from the day they are born. When a young child hears words and language, the brain develops important connections needed to learn how to read. Reading with a baby is also a great opportunity to build a strong and healthy relationship between parent and child.

Every Spring classrooms across the nation host reading events for elementary school children. But early literacy starts way before a child reaches a classroom. It begins before babies can talk and continues as they become toddlers and preschoolers. In fact, studies have linked the number of words children know at ages 3 and 4 to their reading comprehension levels in third and fourth grade. Reading daily with children starting at birth helps them learn new words.

First Things First offers families help to grow early language and literacy skills starting from birth. In addition to the video, there's an early [literacy page](#) on the [FTF website](#). Here parents and families

can find ways to build a child's brain, lists of favorite age-appropriate books and more ways to make reading 20 minutes a day a family habit.

Another great resource to help families instill a love of reading in their children can be found through [Read On Arizona](#), an FTF partner that engages communities in supporting early literacy for kids birth to 8 years old. Read on Arizona offers resources and tools such as [Smart Talk](#), which encourages parents to have quality back-and-forth conversations with your baby. Though babies can't talk, they can still communicate with caring adults in their lives - through eye contact, facial expressions, smiles and crying.

For babies, a quality conversation starts with talking to them during everyday moments, such as meal time, baths and diaper changes. Families can help foster early language and literacy skills in many ways, beginning by reading everyday with babies from the day they are born.

TEEN LIBRARY

Game Night with Zack - Thursdays @5:00p

Lay aside your tablets & smartphones, close that laptop and join with other teens to play games with Zack.

All-Ages Magic the Gathering (MTG) - Friday, 04/28 @12:00p

Meet Zack in the Teen Library for a rousing game of MTG!

Camp Verde Youth Council

Teens ages 12-17 are invited to get involved with the Youth Advisory Council. This is your opportunity to make your voice heard among your peers and in your community. See Zack for details about date and time of the next meeting.

What *Else* is Happening?

[Click Here](#) to explore details about continuing programs/events like Essential Oils classes, Support groups, Writer's groups, new items, and more...

[Library Calendar of Events](#)

STAY CONNECTED

[LIKE us on Facebook](#)

Camp Verde Community Library, 130 Black Bridge Road, Camp Verde, AZ 86322

5/7/2018

See What's Happening @CVCL This Month

[SafeUnsubscribe™ {recipient's email}](#)

[Forward this email](#) | [Update Profile](#) | [About our service provider](#)

Sent by library@campverde.az.gov in collaboration with



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	Mar-18	Mar-18	% change	YTD-FY18	YTD-FY17	% change
In-Library Uses						
Traffic Count	8,306	8,360	-0.6%	81,984	74,085	10.7%
New Cards Issued	76	108	-29.6%	903	1,129	-20.0%
Public Computer Sessions	1,431	1,481	-3.4%	14,135	15,727	-10.1%
Early Literacy Computer Use	153	74	106.8%	1,511	533	183.5%
Requests for Computer Help	122	174	-29.9%	1,107	1,273	-13.0%
Reference Questions	123	201	-38.8%	1,759	1,645	6.9%
Study Room Uses	53	n/a		528	n/a	
Study Room Use - Hours	110	n/a		1,124	n/a	
Study Room Use - People Served	65	n/a		776	n/a	
Community Room Uses	49	n/a		376	n/a	
Community Programs Attendance	414	n/a		2,961	n/a	
Total In-Library Use	10,211	10,398	-1.8%	101,399	94,392	7.4%
Library Programs						
Adult Programs	8	39	-79.5%	127	260	-51.2%
Adult Program Attendance	86	359	-76.0%	1,646	2,292	-28.2%
Children's Programs	18	n/a		180	n/a	
Children's Program Attendance	171	n/a		1,373	n/a	
Teen Programs	7	n/a		86	n/a	
Teen Program Attendance	74	n/a		634	n/a	
Total Library Program Attendance	331	721	-54.1%	3653	3679	-0.7%
Circulation						
Items Checked Out	4,476	4,371	2.4%	51,108	44,018	16.1%
Items Checked In	4,684	5,310	-11.8%	53,100	47,891	10.9%
Renewed Items	839	706	18.8%	8,713	7,384	18.0%
Total Circulation	9,999	10,387	-3.7%	112,921	99,293	13.7%
Circulation Areas of Interest						
Audio Books	188	157	19.7%	2,384	1,830	30.3%
Playaway MP3 Books	88	65	35.4%	1,022	959	6.6%
DVDs & Movies	1,671	1,596	4.7%	20,362	16,409	24.1%
eBooks	213	322	-33.9%	3,598	3,508	2.6%
Laptops & iPads	4	2	100.0%	49	51	-3.9%
Large Print	298	271	10.0%	3,038	2,410	26.1%
Magazines	134	84	59.5%	987	844	16.9%
Spanish Material	10	7	42.9%	200	61	227.9%
Children's Material	923	826	11.7%	10,884	10,988	-0.9%
Teen's Material	626	789	-20.7%	7,113	4,512	57.6%
Transits, HOLDS & InterLibrary Loans						
HOLDS Filled	982	876	12.1%	9,454	6,939	36.2%
Transit Items Sent & Received	1,556	1,413	10.1%	15,908	12,877	23.5%
CVCL ILL Items Going Out	20	21	-4.8%	150	198	-24.2%
ILL Items for CVCL Patrons	7	7	0.0%	79	31	154.8%
Total Transit, HOLDS & ILL Activity	2,565	2,317	10.7%	25,591	20,045	27.7%
Library Volunteers						
Number of Volunteers	41	48	-14.6%	346	387	-10.6%
Number of Hours Given	565	852	-33.7%	5,690	6,616	-14.0%
Average Hours/Volunteer	13.8	17.8	-22.4%	16.4	17.1	-3.8%
Collection & Development						
New Kids & Teen Material Added	42	21	100.0%	473	412	14.8%
New Books Added	139	57	143.9%	1,205	1,159	4.0%
New Audio-Visual Material Added	17	29	-41.4%	390	529	-26.3%
Total Items Added	156	86	81.4%	1595	1688	-5.5%

Mending & Donations							
Items Mended or Repaired	263	90	192.2%	1,122	597	87.9%	
Donations Processed	975	1,236	-21.1%	13,255	9,264	43.1%	
Donations Cataloged	25	90	-72.2%	605	1,121	-46.0%	
Online Public Access Catalog							
OPAC Searches	n/a	26,270		n/a	110,742		
Library Website							
Sessions	2,500	n/a		29,200	n/a		
Users	1,900	n/a		21,100	n/a		

**Community Development Director's
Monthly Report
April 2018**

The CD Director met with various departments and citizens to discuss various potential development projects, potential code amendments and general interdepartmental coordination. The Silverado project has hit the skids and did not close escrow as planned. The property owners are looking for a new developer to pick up the project. The 400+ high end RV Park is in the PAD Final Site Plan review process where the detailed plan will go to the Planning Commission for recommendation to Council. These reviews should be on the PZ & Council agendas in June. CD has meet with developers relating to more multi-family units, a commercial subdivision and a mixed use development.

Staff continues to bring forth code amendments to correct, simplify and clarify the Zoning Ordinance (an evolving process). An amendment in the works relates to changing the allowed zoning district for Medical Marijuana Grow Facilities has been reviewed by P & Z and will be on the agenda for Council to review in May. They are currently allowed first in our C-3 district. There are numerous large highway fronting C-3 properties that would allow the use by a matter of right at this time. Staff is bringing forth an amendment to allow MM Grow first in M-1. The Town has very limited highway fronting M-1 properties, M-1 is generally off the highway. Additionally, Staff is recommending allowing dispensaries starting in the C-3 zoning district rather than C-2 (ie. Main Street). CD has an application for Agri-tourism (Equestrian Events) which will be reviewed by P & Z and Council in May.

The CD Director continues to work with and guide staff to accomplish the department goal of excellent customer service and streamlined processes.



Monthly Report

Code Enforcement

April 2018

In the month of April Code Enforcement was tasked by Russ Martin the Town Manager to assist in the gathering of statistics from citizens whom reside from Maryvale to Arnold and between 7th street down to 4th street. The Town needed to know how many people lived in a household and the combined income of those individuals living in the residence.

Addresses were pulled randomly from 122 possibilities and 108 were selected to interview. Code Enforcement Specialist Manny Romero and Building Inspector John Rivero visited 108 homes and acquired data to qualify the Town for the Community Development Block Grant. The Federal grant will help fund sidewalks, lighting and drainage improvements around the 7th street and Hollamon area.

Now that the task is complete Code Enforcement gears up to take on the summer challenges of Code Compliance in our Town. We will be especially watchful for fire dangers and ensuring to educate our citizens on how to be fire wise and practice safe prevention measures.

- Total abatement money used for the month of April = **0**
- Total number of abatement projects = **0**
- Total public complaints for April = **4**
- Total Violations in April =**20**
- Cases opened in April by Code Enforcement: **16**
- Cases closed in April **18**
- Prosecution requests: **1**
- Citations: **0**

Monthly Report for Planning & Zoning Items

Month/Year: April 2018

Zoning Clearances Completed:

Residential: 21

Commercial: 2

Zoning Verifications: 0

Administrative Reviews: 0

Minor Land Divisions: 0

Temporary Use Permits: 1 Approved, 1 Pending

Zoning Map Change: 1 Approved; 1 PAD Site Plan Rev Pending

Use Permits: 1 Pending

Text Amendments: 1

Board of Adjustment Meetings: 0

Planning Commission Meetings: 1

PZC Items to Town Council: 1

Ordinances/Resolutions Adopted: 1

Business Licenses received: 5

Business Licenses approved: 5

Training/Webinars: 4

Other Meetings: 3

Phone Calls Processed: 244

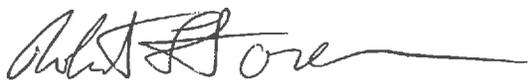
MONTHLY REPORT FOR APRIL 2018
BUILDING DIVISION

Met on site with a local business to resolve a minor traffic issue. Attended the Department Head meeting on behalf of the C.D. Director. Attended a predevelopment meeting for some new proposed duplexes and apartments. Met with a property owner trying to sell her houses that had been built without permits.

Attended the All Hands meeting. Attended a P&Z meeting on behalf of the C.D. Director. Met with the Public Works Director concerning a road that had started construction without permits. Met with a local business owner concerning a nuisance issue with dust & a drainage issue. Conferred with the C.D. Director and Public Works Director on resolving the issues. Attended a Town Council meeting. Met with a local property owner and his architect concerning converting a carport permit into a commercial building permit.

Met with the C.D. Director & Town Manager concerning the Office of Manufactured Housing & proposed changes in rules for setting these units, the OMH wanted to institute. Talked to a local contractor about possible alternative materials to achieve the required fire blocking between parking garages and living units for his duplexes. Met with the Senior Planner and a local couple concerning drainage & nuisance issues with a neighbor.

Completed 59 building inspections, 15 residential plan check reviews, 1 commercial plan check reviews, 59 phone calls, 19 meetings, 9 miscellaneous site inspections, 7 miscellaneous postings, 7 business licenses issued, 1 Dangerous Building.



Robert Foreman CBCO
Building Official

BUILDING MONTHLY REPORT

APRIL 2018	CURRENT MONTH	PREVIOUS MONTH	2017-2018 FY
PERMITS ISSUED	33	37	556
PERMITS FINALED	37	31	484
PLAN REVIEWS PERFORMED	16	24	335
INSPECTIONS PERFORMED	59	79	1219
PHONE CALLS RECEIVED	210	297	6396
BUSINESS LICENSES REVIEWED	7	13	221
BUSINESS LICENSE INSPECTIONS	0	0	18
MISCELLANEOUS SITE INSPECTIONS	9	19	199
<u>BUILDING VIOLATIONS</u>			
Dangerous Building	1	1	8
Stop Work Order	1	1	7
Grading Without Permit	0	0	0
Miscellaneous posting	7	8	15

MISCELLANEOUS:

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/02/2018 THRU 4/30/2018

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: OPENED, ,

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESC
20180118	4/02/2018	BROOKS, LONNIE	4125 CLEAR CREEK DRIVE	OWNER	FENC
20180119	4/02/2018	STOTESBERY, MARK & CATHRYN	2380 SQUAW PEAK RD	OWNER	NEW
20180120	4/03/2018	THOMPSON, FLOYD	573 INDUSTRIAL DRIVE	RAYBURNELE	COMM
20180121	4/03/2018	ANDERSON, DAVID	1873 SUMMIT VIEW CIRCLE	JIM MIDKIF	INGR
20180122	4/05/2018	RICKS, HEATHER	255 FORT MCDOWELL PLACE	OWNER	ZONI
20180123	4/09/2018	EDWARDS, JAMES	315 GROSETTA DRIVE	OWNER	RESI
20180124	4/09/2018	FREEMAN, DAVE AND REGINA	2160 VERDE WEST DR	OWNER	FENC
20180125	4/10/2018	FERGUSON, JENNIFER	3833 OLD CHURCH RD.	OWNER	NEW
20180126	4/10/2018	GUNNELL, GWEN	434 MAIN ST 3	OWNER	WALL
20180127	4/11/2018	OUT OF AFRICA WILDLIFE PARK	403-15-003N	OWNER	GRAD
20180128	4/11/2018	HAWK, PAUL	365 4TH ST	CVELECTRIC	RESI
20180129	4/11/2018	VERDE VALLEY ARCHAEOLOGY CE	NA HOMESTEAD PRKY	OWNER	TEMP
20180131	4/16/2018	EVANS, MICHAEL	1574 BRONCO DR	OWNER	RESI
20180132	4/16/2018	EVANS, MICHAEL	1574 BRONCO DR	OWNER	RESI
20180134	4/17/2018	REAY, VICTORIA & JOHN	1155 VAIL RD	OWNER	RESI
20180139	4/18/2018	TIERRA VERDE HOLDINGS LLC	1773 JESSICA WAY	TIERRAVERD	NEW
20180140	4/19/2018	BROGDON, TEL & CHRISTINA	967 SAYLA LN	OWNER	RESI
20180141	4/23/2018	TOWN OF CAMP VERDE	646 1ST ST	PURSOLAR	COMM
20180160	4/24/2018	ROSANE, RANDY	2157 SCHAEFFER LANE	OWNER	RESI
20180161	4/25/2018	ADAIR, MICHAEL	873 GARNER LANE	277662	SOLA
20180162	4/25/2018	REAY, VICTORIA	1155 VAIL RD	CUS WATER	INGR
20180163	4/25/2018	HARBESON, JOSEPH	3883 MOCKINGBIRD LN	OWNER	MANU
20180164	4/25/2018	HARBESON, JOSEPH	3883 MOCKINGBIRD LN	OWNER	RESI
20180165	4/26/2018	GREEN VALLEY MHP LLC	2223 ARENA DEL LOMA	OWNER	MONU

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PROJECT VALUATION AND FEE REPORT

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/02/2018 THRU 4/30/2018

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: OPENED, ,

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESC
20180167	4/26/2018	SPOO, RANDY AND PAM	1390 RIO VERDE LANE	SOLARCITY	SOLA
20180168	4/26/2018	SALYERS, DANNY & JEANETT	2663 OLD CHURCH RD	OWNER	RESI
20180169	4/30/2018	MOORE, DOUGLAS & SANDE	2961 ASPEN WAY	OWNER	RESI
*** TOTALS ***		NUMBER OF PROJECTS:	27	VALUATION:	1,3

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PROJECT VALUATION AND FEE REPORT

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/02/2018 THRU 4/30/2018

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: OPENED, ,

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	
01-NEW - RESIDENTIAL SINGLE FAMIL	3	825,000.00	11
02-RES - RESIDENTIAL ADDITION	1	50,000.00	1
04-RES - RESIDENTIAL ACCESSORY	6	47,699.00	1
ELE-COM - COMMERCIAL ELECTRICAL	2	2,450.00	
ELE-RES - RESIDENTIAL ELECTRICAL	3	1,050.00	
FENCE - FENCE	2	2,595.00	
GRADING - GRADING	1	200,000.00	
MH - RES - MANUFACTURED HOME	1	25,000.00	
POOL-IN - IN GROUND SWIM POOL	2	48,000.00	1
SIGN-MONU - SIGN - MONUMENT	1	600.00	
SIGN-WALL - SIGN - WALL	1	95.00	
SOLAR - SOLAR INSTALLATION	2	33,234.00	
Z-TEMPUSE - TEMPORARY USE	1	0.00	
ZC - ZONING CLEARANCE	18	90,095.00	
*** TOTALS ***	44	1,325,818.00	18

05/02/2018 9:45 AM

PROJECT VALUATION AND FEE REPORT

PROJECTS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

ISSUED DATES: 4/02/2018 THRU 4/30/2018

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: OPENED, ,

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS
BLANK - *BLANK*	18	18
02-RESADD - RESIDENTIAL ADDITION	0	1
ELE-COM - COMMERCIAL ELECTRICAL	2	2
ELE-RES - RESIDENTIAL ELECTRICAL	3	3
FENCE - FENCE	0	2
GRADING - GRADING	1	1
MH - MANUFACTURED HOME	0	1
POOL-IN - IN GROUND POOL	0	2
R-3 - RESIDENTIAL ONE/TWO FAMILY	0	3
RES - RESIDENTIAL ACCESSORY BUILDING	0	6
SIGN-MONU - MONUMENT SIGN	0	1
SIGN-WALL - WALL SIGN	0	1
SOLAR - SOLAR INSTALLATION	2	2
Z-TEMP - TEMPORARY USE PERMIT	1	1
*** TOTALS ***	27	44

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: Opened, ,
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
ISSUED RANGE FROM: 04/02/2018 THROUGH 04/30/2018
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***



Risk Management Memorandum

To: Mayor and Council
From: Carol Brown, Risk Manager
Date: May 10, 2018
Cc: Department Heads/Safety Committee
Re: Risk Manager's Monthly Report ending April 30, 2018 (Snapshot only)

Obtain/Delete Insurance:

- Trailer

Attended Meetings/Trainings:

- Safety Committee
- All hands training
- E.D.D. re: Historic Jail Tour business
- AZPRIMA
- Commander – Emergency Operations
- Budget presentation to Council
- Department Head (2)
- Safety Officer (3)
- Health insurance open enrollment
- After action Council meeting
- CPR training/coordinated
- Telephonic mtg. w/AMRRP's Sr. Loss Control Consultant
- Risk Mgmt. monthly meeting with Town Manager
- Council regular and e-session
- Loss control audit/report

Incidents/Claims/Restitution/Collections

- Closed Workers' Compensation claim from December 2017

Risk Management Highlights:

- Legal: coding of attorney invoice, reviewed: vote center agreement, Yavapai College FUA, agreement and letter of interest for property purchase/5 iterations of a proposed settlement and prepared staff report
- Processed 20 certificates of insurance
- Ordered Personal Protective Equipment (PPE) for crews
- Oriented 2 employees to Risk Mgmt.
- Researched options to reduce policy premiums

For questions or comments regarding this report, please feel free to stop by my office or contact me at 928.554.0003/carol.brown@campverde.az.gov