

**(Corrected) MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JANUARY 8, 2020 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Charles German, Vice Mayor Dee Jenkins, Councilor Bill LeBeau, Councilor Robin Whatley, Councilor Joe Butner and Councilor Buck Buchanan are present. Councilor Jesse Murdock ~~and~~ ~~are~~ ~~is~~ absent.

Also Present

Town Manager Russ Martin, Deputy Town Clerk Virginia Jones, Town Clerk Cindy Pemberton and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Mayor German led the Pledge.

Mayor German took a Point of Personal Privilege and asked for a moment of silence for the passing of Teresa Goodwin, Clerk of the Court, and Community Member Kevin Hauser.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) November 20, 2019 Regular Session
- 2) December 4, 2019 Special Session
- 3) December 4, 2019 Regular Session

b) Set Next Meeting, Date and Time:

- 1) Wednesday, January 15, 2020 Regular Session
- 2) Wednesday, February 5, 2020 Regular Session
- 3) Wednesday, February 19, 2020 Regular Session

c) Possible approval of Resolution 2020-1033, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona

Setting the 2020 Meeting Dates and Times for meetings of the Council and all Commission/Committees, and superseding Resolution 2018-1016. (Staff Resource: Cindy Pemberton)

- d) **Approval and possible adoption of 2020 Policy Statement that authorizes the Mayor (as the Town's Chief Elected Official), to support or oppose bills introduced during Legislative Sessions when they affect the Town's interest and require an immediate response. (Town Code Section 2-2-4F).** (Staff Resource: Cindy Pemberton)
- e) **Possible approval of Resolution 2020-1034, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing Hours of Operations, Superseding 2019-1018**

Councilor Butner would like to pull Item D for discussion. **Motion** made by Councilor LeBeau to approve the consent agenda with the exception of Item D. Second was made by Councilor Whatley. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, LeBeau, Butner and Buchanan approving.

Councilor Butner stated he is in favor of Item D but would like clarification. He said Policies and Procedures states that we go to Town Council and get a vote of approval from the majority of the Council. Mayor German feels that we already do this. Councilor Butner wants it to be clear. Councilor Whatley said if you look at the agenda item, at the end, it states: "and require an immediate response." That is the qualifier." Town Manager Martin stated this usually happens when it deals with legislative issues only. Councilor LeBeau suggested adding that the Council be notified as soon as practical if a letter is written without the majority vote. Mr. Martin stated that is standard practice for them.

Motion made by Councilor Whatley to approve Item 4.D. Second was made by Councilor Butner. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors Whatley, LeBeau, Butner and Buchanan approving.

5. **Special Announcements and presentations.**

- **5.1. Proclamation declaring January 26-February 1, 2020 as Camp Verde School Choice Week.**

Mayor German read the proclamation and declared it so.

- **5.2. Presentation by Camp Verde Marshal's Office to Appoint Staff Member to Administrative Lieutenant**

Marshal Rowley swore in the new Administrative Lieutenant Steven Butler. He thanked the Town of Camp Verde, his family and friends for their support.

6. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** *Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))*

Carol German gave an update on what's been happening with Yavapai College concerning a centralized Career and Technology Education Center. She has met with the president of the college to express the need for it to be centrally located to benefit Camp Verde and the entire eastern side of Verde Valley. They have toured a couple of buildings but they need partners that would be willing to support this type of thing. The President hosted a luncheon with several developer and key employers in the valley. After the luncheon the college sent their financial person, IT person and building personnel to meet with one of the building owners. They will meet with the other building owner later this month. Ms. German may come back and ask the Council to write resolution or a letter in support of having it centrally located. Ms. German met with the Verde Valley High School Principals and Superintendents and explained why this is important to have it centrally located.

Alice Morton spoke about noise throughout the Verde Lakes Subdivision. She has contacted the Code Enforcement Office and the Marshall's Office but feels she has been giving conflicting answers. She gave additional documents to the clerk.

Bruce George The Tax Aid Service will be at the Senior Center offering free tax help for anybody. They are there Tuesday, Wednesday, Thursday and Saturday mornings. They will be at the Library Tuesday evenings. They will help with individual taxes only, not businesses.

7. **Business - Legal action can be taken**

7.1. Possible approval of Ordinance 2020-A451, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Town Code Article 6-1 Animal Control and Licensing, Section 6-1-12 Penalty. (Staff Resource and Presenter: Russ Martin/Corey Rowley)

Council Members were given information in their packet and had no questions about this item. **Motion** made by Councilor Whatley to approve Ordinance 2020-A451, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Town Code Article 6-1 Animal Control and Licensing, Section 6-1-12 Penalty. Second was made by Vice Mayor Jenkins. Councilor Whatley is glad to see this move forward and mentioned the incredible volunteers that help out. **Motion** carried unanimously with Mayor German, Vice Mayor Jenkins, Councilors LeBeau, Butner and Buchanan approving.

7.2. Possible appointment of 1 member to the Planning & Zoning

Commission for a term that expires January 2023.

Town Manager Russ Martin stated this position has been advertised and now has a re-appointment opportunity. Councilor Butner wanted to ask the applicant some questions. Councilor Butner asked applicant Bruce George his name, address and asked about him serving on the Town of Camp Verde Planning and Zoning Board, the Town of Camp Verde Board of Appeals and the Planning and Zoning Board for Yavapai County. Mr. George answered all of Councilor Butner's questions. Councilor Butner handed out copies of a legal complaint in which applicant Bruce George knew nothing about. Town Manager Martin called for a recess.

Recess: 6:59pm

Reconvene: 7:05pm

Town Manager Russ Martin stated that Mr. George has withdrawn his application at this time. Councilor Butner would like the legal paperwork to become part of the public record. Councilor Whatley-asked if this is legal. Mr. Martin asks that the meeting move on. Councilor Whatley the Town Manager was blindsided and added that Councilor's need to apprise the Manager of items *before* they are blindsided. She said shows a lack of decorum and courtesy and is a character assassination. Councilor Butner replied that this is not a character assassination and will not apologize for the situation. He again stated he would like to make sure the paperwork is part of the public record.

8. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

No public comments.

9. Council Informational Reports. *These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.*

Councilor Butner- toured the new rodeo grounds.

Vice Mayor Jenkins- attended the Christmas Craft Fair in December put on by the Parks and Rec. Department, the Town Christmas Party put on by the Public Works Department, the CVMO Community Committee Meeting and the NACOG workforce Development Board for the County in Prescott.

Councilor Whatley- also toured the Rodeo Arena area and attended the CVMO Citizen's Committee Meeting. She announced that there is *Wild and Scenic Film Festival* scheduled at the Phillip England's Center for the Arts this Saturday.

Mayor German- attended the NACOG Council on Aging Meeting in Flagstaff. He also stated that he needs more documentation before he can sign some of the checks for the Rodeo Arena. They need to have a better breakout.

10. **Manager/Staff Report** *Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.*

Town Manager Russ Martin:

- Thanked the Public Works Department for the Christmas Party. He also thanked Brian for stepping up.

Mayor German introduced the new Town Clerk Cindy Pemberton.

Councilor Buchannan asked when can the Council expect an update on Rodeo Arena. Mr. Martin said there will be an update at the next Council Meeting.

Councilor Whatley asked when are the bids due in for the park. Mr. Martin said next month.

11. **Adjournment**

Mayor German adjourned the meeting at 7:20 p.m.



Mayor Charles German



Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on January 8, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 6 day of February, 2020.



Cindy Pemberton, Town Clerk