

TOWN OF CAMP VERDE

NOTICE OF INTENT – PROPOSED INCREASE TOWN RATES, FEES, OR SERVICE CHARGES

Pursuant to A.R.S. § 9-499.15 and A.R.S. § 9-511.01, the Town of Camp Verde provides Notice of Intent to adopt new /increased rates, fees and charges for town services.

This Notice of Intent is scheduled to be heard by the Town Council at its meeting on March 25th, 2026 at 5:00 p.m. The Town Council will also hold a public hearing at least sixty days after adoption of the notice of intent on May 27th, 2026, at 5:00 p.m., in which the public may comment on the rates, fees, or service charges. The Camp Verde Town Council will consider adoption of the new rates by resolution after the public hearing on May 27th, 2026. All meetings will be held at 473 S. Main Street, Suite 106, Camp Verde, Arizona.

A copy of this Notice of Intent will be posted on the Town's website with a copy of the Report and data supporting changes to the Town's rates at least thirty days prior to the public hearing.

IF APPROVED BY COUNCIL, THE RATES WILL BECOME EFFECTIVE ON JULY 1ST, 2026.

A copy of the Report and data supporting changes to the Town's rates, may be reviewed at the office of the Town Clerk of the Town of Camp Verde, at 473 S. Main St. during normal office hours, Monday through Thursday, 7:00 a.m. – 5:00 p.m.

Persons wishing to comment on the proposed changes may do so, in writing, prior to the meeting listed above or may testify in person at the meeting. The Town Council may adopt any of the new /increased rates, fees and charges for town services at its meeting.

Dated this 25th day of March, 2026.

TOWN OF CAMP VERDE



Leah Rhodes, Town Clerk

DATE POSTED ON TOWN WEBSITE: 3/26/26, 2026.

PUBLISHED ON 3/26/26 2026 at Town Hall, Bash's NOT LESS
THAN TWENTY DAYS BEFORE THE PUBLIC HEARING DATE

Town of Camp Verde
FY27 Fee Schedule
Proposed

2025-26	2026-27
Approved 5/21/25, Effective 7/1/25	Department Proposed Changes, Effective 7/1/26

Copy/Duplication Fees (All Departments Except Municipal Court)

Duplication Rates	
Black & White (8.5 x 11 or 11 x 17)	\$0.15
Color (8.5 x 11 or 11 x 17)	\$0.65
Large Format (greater than 11 x 17) per page	\$5.00
Recordings on CD (from Clerk's office only)	\$5.00
Jump Drive (for copying records request or other large files)	\$10.00
Public Records Request (per page)	\$1.00
Public Records Electronic Request	No Charge
Commercial Public Records Request	\$45 per hour - \$100 minimum charge

Remove - The Clerk's Department does not provide files on CDs

Clerk's Office

Notary Fees	No Charge	
Publicity Pamphlet	\$200.00	\$400.00 - Publicity Pamphlets involves a significant amount of Clerk and legal time to prepare
Business License Fees		
Business License Fee/Inspection/Setup Fee	\$50.00	
Peddler/Solicitor's License (in addition to \$1,000 Bond & Cost of Background Ck)	25.00 Per day	
Special Event Vendor (Waived for non-profits)	\$25.00 Per Event	Remove - Special Event Fees are handled by the Parks & Recreation Division
Renewal of Existing Current Business License		
Business License Fee (bi -annual)	\$25.00	Change to bi-annual where the \$25.00 would apply to a 2-year license.
Name/Address Change in Addition to Annual Fee	No Charge	Remove from Fee Schedule since there is no charge.
Liquor License Permits		
Application/Posting/Inspection Fee	\$250.00	\$100.00 - Liquor licenses are not overly time consuming and happen relatively infrequently. As such, we are recommending reduction in fee.
Business License (annually) + the following:		
Series 01 through 14 and Series 16 & 17	\$50.00	
One-time Special Event Permit	\$50.00	
Temporary Extension of Premise	\$25.00	Remove - see note below
Permanent or Temporary Extension of Premise	\$50.00	Combine these two and change the fee to \$50.00 for both since they take the same amount of time.

Town of Camp Verde
FY26 Fee Schedule
Effective 7/1/25

Public Works

Site Plan Review	\$250 per applicable sheet (includes first 2 reviews) \$250 per applicable sheet for each subsequent review	
Engineering report reviews (drainage reports, design reports, traffic reports (TIA) soils reports, and others)	\$250.00 per report (includes first 2 reviews) \$250 for each subsequent review	
Construction Plans and Grading Plans (Civil grading and drainage)	\$250 per applicable sheet (includes first 2 reviews) \$250 per applicable sheet for each subsequent review	
As Built Plan Review	\$250.00 per applicable sheet	
Plat Review (Preliminary & Final plat reviews)	\$250 per applicable sheet (includes first 2 reviews) \$250 per applicable sheet for each subsequent review	
Right of Way		
Encroachment permit	\$295.00	
Right of Way Permits (excluding utility companies)	\$70.00	
After the Fact Right of Way Permit	\$150.00	
Miscellaneous Plan Review		
Engineer's Cost Estimate Residential grading plan review (\$100 for entire submittal) Plan revision reviews	\$250.00 per applicable sheet	
Any Additional inspections	\$50.00 per inspection	
Public Improvement Construction Inspection	\$225.00	
Signs		
New Private Road Street Signs (per sign, includes installation)	\$220.00	Change to Cost of the Sign + \$200 for Installation - Signs are very expensive and the current amount charged may not cover cost
Adopt-a-road Street Signs (per sign, includes installation)	\$160.00	Change to Cost of the Sign + \$200 for Installation - Signs are very expensive and the current amount charged may not cover cost

Finance Department

Non Sufficient Funds (NSF) Check Charge	\$13.00	
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Municipal Court

ARS §22-404B		
Minimum Clerk Fee	\$17.00	
Research in Locating a Document	\$17.00	
Record Duplication	\$17.00	
Per Page Fee	\$0.50	
Special Fees		
Injunction Against Harassment	No charge	Remove from Fee Schedule since there is no charge.
Domestic Violence Order of Protection	No charge	Remove from Fee Schedule since there is no charge.
Civil Traffic Default Fee	\$50.00	\$50.00 per charge
Warrant Fee	\$150.00	\$150.00 per warrant issued
Municipal Court Enhancement	\$20.00 per charge	
Court Appointed Counsel Fee	\$25.00 per case	
Deferral fee (\$1.00 - \$500.00)	1.00 - 500.00	\$1.00 - \$500.00 per case

Town of Camp Verde

FY26 Fee Schedule

Effective 7/1/25

Library

Card Replacement	\$3.00	Remove - The Library has not been charging for replacement cards and does not intend to do so.
Equipment Overdue Fees	\$5.00-per day	Remove - Equipment is no longer being circulated.
Non-CV Library Overdue items (inside county)	Varies by Library	
Non-CV Library Overdue items (outside county) (per- day)	\$1.00	
Lost items	Replacement Cost	

Marshal's Office

Vehicle Impound Administrative Hearing	\$150.00	
		\$40.00/hour (\$10.00/15 minute increment) - Increasing the fee is comparable to other jurisdictions and matches the amount of work it takes to review and redact if/where needed.
911 Tapes, Photographs, Audio, Video Files	\$15.00	
Photographs	\$15.00	Combine with line above and increase fee.
Court Ordered Fingerprint Cards	\$10.00	When the Courts order a fingerprint card, CVMO can complete those for a fee.
Local Background Checks	\$10.00	
Training Room Fee for all private and profit organizations		Remove - CVMO does not intend to charge for the use of their training room.
4-8 hours (waived for non-profits.)	\$25.00	
Less than 4 hours (waived for non-profits)	\$15.00	

Town of Camp Verde

FY26 Fee Schedule

Effective 7/1/25

Parks & Recreation

Heritage Pool Fees		
Adults (18 & over)		
Per Visit	\$3.00	
10 Visits	\$25.00	
Season Pass	\$80.00	
Children		
Per Visit	\$2.00	
10 Visits	\$16.00	
Season	\$60.00	
Family Pass (Immediate Family Only)		
10 Visits	\$40.00	
Season - open swim & Family nights only	\$150.00	
Swim Lessons		
Swim Lesson Session (30 minutes/day, 4 days each week, two weeks)	\$30.00 per session	
Pool Rental Fee		
Private Use- Non-commercial up to 44 Participants (Per Hour) Includes 3 Lifeguards	\$90.00	\$100.00/hour - Increase due to staff cost.
Private Use - Non-commercial 45-88 Participants (Per Hour) Includes 4 Lifeguards	\$140.00	\$120.00/hour - Increase due to staff cost.
Private picnic area - when pool is open	\$20/hour	
Reservation Fee	\$100.00	
Pool Specialty Classes		
Adult - 25% of fees to Town/75% to Instructor. Fees to be determined by instructor.	25% / 75%	
Youth - 20% of fees to Town/80% to Instructor. Fees to be determined by instructor.	20% / 80%	
Facility Fees - General		
Class A - Town co-sponsored groups, non-profits, churches, schools, civic groups, government agencies, and organizations or individuals holding an open not-for-profit event.		
Class B - Private events for individuals or groups using the facilities in a clearly not-for-profit manner.		
Class C - Profit making individuals, groups or organizations.		
Class D - Groups meeting ARS 9-500.14 definition about election or policy positions		
Key Cards		
Lost Key Replacement (per key)	\$110.00 per key	
Banner Pole Fee		
Class A	No Charge	
Class B	\$25.00	
Class C & D	Not Allowed	

Parks & Recreation (cont'd)

Gym Tables		With the new policy limiting table use by third-parties, it is recommended that this section be removed
Class A	No Charge	
Class B, C & D first 30 tables	No Charge – Included with Fee	
Class B, C & D over 30 tables	\$5.00 per table over 30	
Chairs (if available)		With the new policy limiting chair use by third-parties, it is recommended that this section be removed
Class A	No Charge	
Class B, C & D first 100 chairs	No Charge – Included with Fee	
Class B, C & D over 100 chairs	\$4.00 per chair over 100	
Meeting Room Fee		We are seeing an increase in use of meeting rooms and these fees have remained the same for years.
Class A	No Charge	
Class B (per hour-2hr min / per day)	\$15 / \$60	\$20.00 / \$80.00 (per hour-2hr min / per day-over 4 hours)
Class C (per hour-2hr min / per day)	\$25 / \$100	\$30.00 / \$120.00 (per hour-2hr min / per day-over 4 hours)
Class D (per hour-2hr Min)	\$25.00	\$30.00 (per hour-2hr min)
Rooms have tables & chairs on an "as available" basis for no additional charge		
Electrical Use Fee		
Park/Ramada - Class A	No Charge	
Park/Ramada - Class B w/Bounce house or Band	\$20.00	
Park/Ramada - Class C	\$20.00	
Park/Ramada - Class D - w/Bounce House, band or equipment	\$20.00	
Field power connection	\$20.00 per power post	
Field Prep Fees (dependent on staff availability; 24-hour cancellation notice required)		
Class A	No charge	
Class B	Softball/Baseball \$25 a field Soccer/Football \$50 a field	
Class C & D	Softball/Baseball \$35 a field Soccer/Football \$60 a field	
Specialty Classes		
25% of fees to Town / 75% to Instructor (adult). Fees to be determined by instructor.	25% / 75%	
20% of fees to Town / 80% to Instructor (youth). Fees to be determined by instructor.	20% / 80%	
Outfield Fencing Fee		
Class A	No Charge	
Class B, C & D	\$75.00 per field	Combining B, C & D since they are all \$75.00
Class C	\$75.00 per field	
Sports Fields: Butler Park & Community Center Fees		
Class A	No charge	
Class B (per hour/per day)	\$15.00 / \$100.00 (per hour/per day)	
Class C (per hour/per day)	\$25.00 / \$150.00 (per hour/per day)	
Class D (per hour-only)	\$25.00 (per hour only)	
Sports Fields: Sports Complex		
Class A	No Charge	
Class B	\$20.00 per hour maximum \$120 per day, per field	
Class C	\$35 per hour per field, maximum \$150 per day, per field	
Class D	\$35 per hour, per field, no max	
Restroom Fee - Class A & B	No Charge - Included w/ field	
Restroom Fee - Class C & D	\$50.00 per day	
Damage deposit	\$300.00 per field	

Parks & Recreation (cont'd)

Concession Stand - Sports Complex		
Class A up to 4 hours	No Charge	Change to no charge for Class A regardless of length of time.
Class A over 4 hours	\$20.00 per day	
Class B	\$40 per 4hr block or \$80 per day	
Class C	\$80 per 4hr block or \$160 per day	
Class D	\$20/hour w/ min \$80	
Damage/Cleaning Deposit Fee	\$200.00	Change to Assessed Post Event as the deposit does not always cover expenses and can be a lengthy process to ensure return of funds when applicable.
Gym Fees		
Class A - less than 100 attending	No Charge	
Class A (per hour-2hr min/per day) - more than 100 attending	\$25 / \$150	
Class B (per hour-2hr min/per day)	\$50 / \$300	
Class C (per hour-2hr min/per day)	\$100 / \$500	
Class D (per hour-2hr min)	\$100/hour	
Cleaning/Damage Deposit Fee - All Classes	\$500.00	Change to Assessed Post Event as the deposit does not always cover expenses and can be a lengthy process to ensure return of funds when applicable.
Gym Floor Preparation Fee		
All Classes	\$75.00	
Park Ramada or Town Ramada Fee		
Class A	No Charge	
Class B	No Charge	
Class C	\$75.00	
Class D	\$15 per hour w/ min \$75	
Kitchen Fee		
Class A	No Charge	
Class B - 4 Hour	\$25.00	
Class B (per day)	\$75.00	
Class C - 4 Hour	\$50.00	
Class C (per day)	\$100.00	
Class D	\$15 per hour w/ min \$100	
Kitchen cleaning fee (if dirty after use)	\$50.00	
Open Container Permit Fee		
All Classes up to 100 people	\$100 per day	
All Classes 101-250 people	\$200 per day	
All Classes over 251 people	\$300 per day	

Town of Camp Verde
FY26 Fee Schedule
Effective 7/1/25

Community Development

Board of Adjustment & Appeals		
Appeal (Refundable if decision over-turned)	\$540.00	\$865.00 - Increase fee to an amount more reflective of staff time it takes to prepare for an appeal.
Variance (Commercial)	\$865.00	See note below
Variance (Residential)	\$540.00	Variances take the same amount of time regardless of it's commercial or residential.
Additional Variance/Same Application	\$60.00	\$270.00 - Increase fee to an amount more reflective of staff time it takes to prepare for a variance (half the cost of a full variance)
General Plan Amendment		
Minor	\$1,840.00	
Major	\$2,200.00	
Map Change for Zoning (ZMC)		
Base Fee (Traditional Rezone)	\$1,840.00	\$2,000.00 - recommending just a flat fee be charged vs. by acre if over 5 acres since it's the same amount of staff time regardless of parcel size.
Each additional acre over 5 acres	\$100/acre up to \$ 25k max	
Rezone to PAD	\$5,000.00	
Each additional acre over 5 20 acres	\$200/acre up to \$25k max	\$100.00 - Decrease per acre rate to \$100.00; unlike rezones, PADs do take more work depending on parcel size since the whole parcel needs a development plan. Increase the additional acres fee to over 20 acres since PADs are automatically required for parcels 20 acres or more.
Land Use Applications		
Administrative Adjustment Permit	\$210.00	
Administrative Adjustment Permit Renewal	\$105.00	
Minor Land Division	\$310.00	
Lot Line Adjustment	\$310.00	
Residential Temporary Use or Dwelling Permit	\$155 / \$55 Renewal	
Commercial Temporary Use or Dwelling Permit	\$215 / \$55 Renewal	
Development Agreement	\$1,000.00	Add + Escrow Deposit - Amount determined by Town Manager based on Project Size - This will allow the Town to charge fees upfront to cover legal and other consultant fees related to the DA
Technical Review Committee Meetings (TRCM)	\$500.00 plus Fire Marshal Review Fee	TRCMs are now taking the place of Development Standard Reviews; recommending flat fee for the meeting and complete review.
Development Standards Review – Commercial/Industrial	\$2,500 plus \$0-10 sq.-ft. over 5000 sq.-ft. (\$15k max) plus Fire Marshal Review Fee	See note above
Development Standards Review – Multifamily, RV, Lodging	\$2,500 plus \$10/unit, RV space or room (\$15k max) plus Fire Marshal Review Fee	See note above
Zoning Verification (previously Verification Letter)	\$260.00	\$310.00 - Increase fee to mirror a Minor Land Division since it's a similar amount of work
Text Amendment to Planning & Zoning Ordinance (Citizen Initiated)	\$1,840.00	\$2,000.00 - Increase fee to mirror a Zoning Map Change since it's a similar amount of work
Subdivision Plats		
Administrative Conceptual Plan Review (Subdivisions)	No Fee – \$0	Remove from Fee Schedule since there is no charge.
Preliminary Plat (for 10 lots or less)	\$2,165 plus Fire Marshall Review Fee	\$1,515.00 - Decrease since preliminary plats do not require as much of a review as finals (swapping fee amount between preliminary and final)
Each lot over 10 lots	\$13.00	
Preliminary Plat (for 10 lots or less) if with a ZMC Plus Fire Fee- Each lot over 10 lots	\$1,080 plus Fire Marshal Review Fee \$13.00	Recommending just two fees - one for a preliminary plat and one for a final plat.
Final Plat (for 10 lots or less)	\$1,515.00	\$2,165.00 - Increase since final plats require more work than preliminary plats (swapping fee amount between preliminary and final)
Each lot over 10 lots	\$13.00	
Amended Plat (for 10 lots or less)	\$905.00	
Each additional lot over 10 lots	\$13.00	

Time Extensions	\$325.00	\$100.00/month not to exceed 6 months - Recommended decreasing this fee since some extensions are needed for reasons outside of the applicants control
Community Facilities District	As determined by the Town Manager	

Community Development (cont'd)

Planned Area Development (PAD)		
Final Site Plan PAD Review	\$1,000 plus Fire Marshal Review Fee	
Major Amendment	50% of Rezone to PAD Fee plus Fire Marshal Review Fee	
Minor Amendment	\$500.00	\$1,000.00 - Increase due to the time it takes to complete a PAD amendment regardless of whether it's major or minor.
Use Permits		
Open Space Uses	\$1,840 plus Fire Marshall Review Fee	
Residential Uses	\$1,840 plus Fire Marshall Review Fee	
Commercial (C1 & C2)	\$1,840 plus Fire Marshall Review Fee	
Heavy Commercial/Industrial Uses (C3, PM, M1, M2)	\$1,840 plus Fire Marshall Review Fee	
Mobile/Manufactured Home Parks (for 10 spaces or less)	\$1,840 plus Fire Marshall Review Fee	
Each additional space up to 100 spaces	Plus \$20 / space up to 100 spaces	
Each additional space over 100 spaces	Plus \$13 each additional space	
RV Parks	\$1,840 plus Fire Marshall Review Fee	
Cost per space up to 100 spaces	\$17.00	
Each additional space over 100 spaces	\$13.00	
Mining (5 acres or less)	\$1,080.00	
Each additional acre up to 50 acres	Plus \$60 / acre up to 50 acres	
Each additional acre over 50 acres	Plus \$13 / additional acre	
Continuance of Hearing		
Before Advertising (Applicants Request)	\$165.00	
After Advertising (Applicants Request)	\$325.00	
Sign Permits		
Zoning Clearance	\$110.00	
Building Review	\$65.00	
Illuminated	\$80	
	Note: Each Permit Includes up to (2) Signs, plus \$30 for each additional Sign. Includes up to (2) Inspections.	
Flags / Banners	No Fee	
A Frame Sign	No Fee	
Mural	\$55.00	
Miscellaneous		
Abandonments and/or Reversion to Acreage	\$1,840 plus Fire Marshall Review Fee	
Address Change	\$25.00	
Street Name Change (Citizen Initiated)	\$540.00	
Underground Utilities Exemption	\$215.00	
Wireless Communication		
Administrative Review	\$540.00	
Applications requiring Special UP towers less than 99'	\$1,945.00	
Towers 100 to 199'	\$2,270.00	
Towers 200' and above	\$2,920.00	
Zoning Clearance for Building Permits		
Residential single family dwelling (includes Manufactured and Factory-Built/Modular Buildings)	\$190.00	
Residential remodel \ Accessory structure	\$90.00: Up to two (2) Accessory Structures plus \$30 for each structure thereafter	

Community Development (cont'd)

Zoning Clearance for Building Permits (Cont'd)		
Commercial Remodel \ Accessory structure	\$110.00: Up to two (2) Accessory Structures plus \$30 for each structure thereafter	
New Commercial (includes Factory-Built/Modular Buildings)	\$325.00	
Investigation Fee (Installing accessory structure, sign, fence, outdoor lighting, or other structures requiring zoning clearance or conducting activities requiring a land use permits without an authorized permit)	Equal to the cost of the Zoning Clearance Fee and/or Land Use Fee	
THE VALUE OR VALUATION OF A BUILDING OR STRUCTURE FOR THE PURPOSE OF DETERMINING PERMIT AND PLAN REVIEW FEES WILL BE ESTABLISHED USING THE BUILDING VALUATION DATA (BVD) CONTAINED IN THE INTERNATIONAL CODE COUNCIL BUILDING SAFETY JOURNAL PUBLISHED ANNUALLY IN FEBRUARY. THIS DOCUMENT IS AVAILABLE FOR PUBLIC INSPECTION IN THE TOWN OF CAMP VERDE OFFICE OF COMMUNITY DEVELOPMENT, AUTHORITY TO DETERMINE VALUE PER PROVISIONS OF ADOPTED CODES.		
GRADING PERMIT FEES		
50 Cubic Yards or Less	\$62.00	
51 to 100 Cubic Yards	\$83.00	
101 to 1,000 Cubic Yards	\$105.00	
1,001 to 10,000 Cubic Yards	\$215.00 for the first 1,000 Cubic Yards plus \$16.50 for each additional 1,000 Cubic Yards	
10,001 to 100,000 Cubic Yards	\$375.00 for the first 10,000 Cubic Yards plus \$65.00 for each additional 10,000 Cubic Yards	
100,001 Cubic Yards or More	\$990.00 for the first 100,000 Cubic Yards plus \$55.00 for each additional 10,000 Cubic Yards	
BUILDING PERMIT FEES		
Total Valuation		
NOTE: Unless otherwise noted, the fees listed below are utilized to establish Valuation (cost of construction including labor and materials) to be used in calculating permit fees and do not reflect the actual cost of the permit.		
\$1.00 TO \$500.00	\$47.00	
\$501.00 TO \$2,000.00	\$47.00 for the first \$500.00 plus \$4.25 for each additional \$100.00 or fraction thereof	
\$2001.00 to \$25,000.00	\$108.00 for the first \$2,000.00 plus \$16.50 for each additional \$1,000.00 or fraction thereof	
\$25,001 to \$50,000.00	\$476.00 for the first \$25,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof	
\$50,001.00 to \$100,000.00	\$784.00 for the first \$50,000.00 plus \$9.25 for each additional \$1,000.00 or fraction thereof	
\$100,001.00 to \$500,000.00	\$1,217.00 for the first \$100,000.00 plus \$7.25 for each additional \$1,000.00 or fraction thereof	
\$500,001.00 to \$1,000,000.00	\$3,997.00 for the first \$500,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof	
\$1,000,001.00 and up	\$6,982.00 for the first \$1,000,000.00 plus \$5.25 for each additional \$1,000.00 or fraction thereof	

Community Development (cont'd)

Other Building Fees		
Investigation Fee (Building without a permit)	Equal to the cost of the Building Permit Fee and Building Plan Review Fee	
Inspection Outside of Normal Business Hours	\$100.00 Per Hour/1 Hour Minimum*	
Re-Inspection Fee (After 2 failed inspections)	\$80.00 Per Inspection	
Miscellaneous Inspection Fee (Inspection fee for which no fee is specifically indicated*)	\$80.00	
Building Plan Review Fee	65% of Bldg Permit Fee	
Master Building Plan Review Fee (First Floorplan Review)	65% of Bldg Permit Fee	
Master Building Plan Review Fee (Each additional Floorplan Review under same approved plan)	\$180.00	
Additional Plan Review (After Two Failed Plan Reviews OR As Required By Changes, Additions, Alterations Or Revisions To Plans)	\$65.00 / Hour - 1 Hour Minimum*	
Plan Review Fee for Prefabricated Sheds Not Exceeding 500 Square Feet	\$100.00	
Expedited Permit Review Fee	Cost of External Review OR Double the Building Plan Review Fee if Review Completed Internally	Approval of expedited plan review and whether it is done internally or externally is at the Development Services Director discretion.
Outside Plan Review Or Inspection (For Use Of Outside Consultants and/or Fire Marshal Plan Reviews, Inspections, Or Both**)	Actual Cost**	
Building Permit Application Extension Fee (One Time Extension)	\$25.00	
Building Permit Extension Fee (One Time Extension)	\$25.00	
Building Permit Extension Fee With Completed Inspections	\$50.00/month not to exceed 6 months	We are looking to be able to extend a building permit if the project is having active inspections completed since sometimes, projects run into unexpected delays.
Temporary Issuance Fee (Residential Certificate of Occupancy)	\$300.00	\$300 1st 3-Months, \$300 2nd 3-Month Period, \$600 for Each 3-Month Period Thereafter up to 18 months, w/ Approval of the Building Official.
Temporary Issuance Fee (One Time Commercial Certificate of Occupancy)	\$500.00	\$500 1st 3-Months, \$500 2nd 3-Month Period, \$750 3rd 3-Month Period, \$1,000 4th 3-Month Period, \$1000 a Month Thereafter up to 18 months w/Approval of the Building Official; Double the Initial Temporary Issuance Fee for Moving in Without a Temporary Certificate of Occupancy.
NOTE: *Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. **Actual costs include administrative and overhead costs.		
Deposits For Building Permit Applications		
Commercial Projects	Equal To Building Plan Review Fees	
	Plus Engineer Plan Review Fees	
	Plus Fire Plan Review Fees	
	Plus Sanitary Plan Review Fees	
	Plus Zoning Clearance Fees	
New Single/Multi-Family Residence	Equal to Building Plan Review Fee (\$250 is non refundable if the application is cancelled/withdrawn before plan review)	
Residential Projects Less Than \$5,000.00	\$25.00	
Residential Projects \$5,000.01 to \$10,000.00	\$80.00	
Residential Projects \$10,000.01 to \$25,000.00	\$100.00	
Residential Projects \$25,000.01 or More	Equal to Building Plan Review Fee (\$250 is non refundable if the application is cancelled/withdrawn before plan review)	
NOTE: Deposits are due at the time of submittal and are NON REFUNDABLE.		

Community Development (cont'd)

Refunds		
Building Plan Review Fees (Once Plan Review Has Begun)	No refund	
Project Cancellation/Withdrawal (Before Permit Has Been Issued)	Retain Deposit	
Issued Building Permits (One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)	Retain \$50.00 or 25%, Whichever is greater	
Issued Over The Counter Building Permits (One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)	Retain \$25.00 or 25%, whichever is greater.	
Valuation Data		
Residential		
New Single and Multi-Family Residences, Mobile/Manufactured Homes	(Excludes Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Detached and Attached Accessory Buildings/Structures	Applicant's Valuation OR Calculated Valuation Using the Value(s) Listed in This Fee Schedule, Whichever Is Greater	
Detached Residential Accessory Buildings/Structures		
Barn (Pole, Wood, Metal, or Masonry) (per sq ft)**	\$25.00	
Shade/Mare Motel (per sq ft)**	\$30.00	
Greenhouse (per sq ft)**	\$21.00	
Storage Building (Shed) (Over 200 sq ft) (per sq ft)**	\$25.00	
Carport (per sq ft)**	\$19.00	
Gazebo/Ramada (per sq ft)**	\$32.00	
Covered Deck Elevated (per sq ft)**	\$30.00	
Open Deck Elevated (per sq ft)**	\$30.00	
Enclosed Porch Under Existing Roof Cover (per sq ft)** (habitable)	\$100.00	
Stairs (per sq ft) (regardless of square footage)	\$14.00	
Attached Residential Accessory Buildings/Structures		
Greenhouse (per sq ft)**	\$21.00	
Storage Building (Shed) (per sq ft)**	\$25.00	
Carport (per sq ft)**	\$19.00	
Balcony (per sq ft)**	\$25.00	
Covered Patio at Grade Level (per sq ft)**	\$25.00	
Covered Deck Elevated (per sq ft)**	\$30.00	
Open Deck Elevated (per sq ft)**	\$30.00	
Screened Porch Under Existing Roof Cover (per sq ft)**	\$10.00	
Enclosed Porch Under Existing Roof Cover (per sq ft)** (habitable)	\$80.00	
Pre-Fab Canvas/Metal Awning (Engineered) (per sq ft)**	\$8.00	
Stairs (per sq ft)	\$14.00	
**PLUS ANY UTILITIES INSTALLED		
NOTE: Where no additional floor area or roof coverage is created, such as the conversion of a patio or garage to habitable space, the valuation shall be determined as the difference in valuation between the two occupancies plus utilities, unless otherwise noted.		

Community Development (cont'd)

Residential Alteration/Remodel Of Existing Structure	Applicant's Valuation OR Calculated Valuation Using the Value(s) Listed in This Fee Schedule, Whichever Is Greater	
Enclose Exterior Wall Opening (per sq ft)**	\$20.00	
Add or Remove Interior Partition (includes utilities) (per sq ft)	\$30.00	
Install Window or Sliding Glass Door (per sq ft)**	\$12.00	
Install Exterior Siding (per sq ft)**	\$9.00	
Plaster/Stucco Interior/Exterior (no structural changes) (per sq ft)**	\$9.00	
Add Stone or Brick Veneer (no structural changes) (per sq ft)**	\$18.00	
**PLUS ANY UTILITIES INSTALLED		
NOTE: Where no additional floor area or roof coverage is created, such as the conversion of a patio or garage to habitable space, the valuation shall be determined as the difference in valuation between the two occupancies plus utilities, unless otherwise noted.		
Commercial (New Building)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Commercial Accessory Buildings/Structures (New)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Commercial Alteration/Remodel of Existing Structure (Tenant Improvements)	Valuation Based on Bid Price Provided by a Licensed Commercial Contractor, Plus Applicable Plan Review Fees	
Demolition of Any Existing Structure (Residential or Commercial)		
Up To Two (2) Structures On Same Assessor's Parcel Number	\$90.00	
More Than Two (2) Structures On Same Assessor's Parcel Number	\$90.00 For the First Two (2) Structures plus \$30.00 For Each Structure Thereafter	
Fireplace/Free Standing Stove/Inserts (Other than New Construction)		
Concrete or Masonry	\$415.00 (Includes Plan Review)	
Block/Retaining Wall		
(Measured from bottom of footing to top of wall; Retaining Walls over 4' require engineered plans) (Length x Height = Sq Footage)		
Retaining Wall: (CMU, Concrete, Brick, Manufactured Unit, Rock/Stone, Etc) (per sq ft)	\$20.00	
Block Wall: (Fence Or Free Standing Wall; No Retaining/Surcharge) (per sq ft)	\$15.00	
Other Fences or Free-Standing Walls (Note: Fences over 7' are not allowed on all parcels and are subject to the provisions of the currently adopted Planning & Zoning Ordinance.)		
Wood, Chainlink, Wire, Wrought Iron	Valuation Based on Bid Price Provided by a Licensed Contractor or \$10.00 a LF, Whichever is Greater. Plus Applicable Plan Review Fees	
Gabion Walls (per LF)	Valuation Based on Bid Price Provided by a Licensed Contractor or \$19.50 a LF, Whichever is Greater. Plus Applicable Plan Review Fees	
Roof Structure Replacement (includes demo, trusses, rafters, sheeting and roofing material) (utilities not included)	Applicant's Valuation OR \$16.00 a Sq.Ft. Whichever Is Greater	

Community Development (cont'd)

Community Development (cont'd)		
Shell Building	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Definition of Shell Building: A shell building is defined as a building for which HVAC, lighting, suspended ceilings, plumbing and electrical systems, partition layouts and interior finishes are not shown on the plans and for which NO SPECIFIC USE or TENANT has been noted. A separate permit with plans for tenant improvements will be required at a later date for completion of a shell building. A "Shell Only" building may include a fire extinguishing system as needed for fire protection requirements and minimal electric for lighting (house panel only) and main under slab sewer drain (not to include fixtures) along with slab floor. Warehouses and industrial buildings shall not be considered as a shell building. NO Certificate of Occupancy shall be issued for any building permitted as a SHELL BUILDING under this definition.		
Swimming Pool/Spas		
In Ground Pool (Includes Utilities)	Applicant's Valuation OR \$60.00 a Sq.Ft. Whichever Is Greater	
In Ground Spa or Whirlpool (Includes Utilities)	Applicant's Valuation OR \$3500.00 Whichever Is Greater	
On/Above Ground Pool (Pre-fabricated, Flat Fee, Utilities Included)	\$90.00	
On/Above Ground Spa (Flat Fee, Utilities Included)	\$90.00	
Above Ground Water Tank (Over 5,000 Gallons)		
Residential	\$105.00 Flat Fee, Plus Fire Fees	
Commercial	\$540.00 Flat Fee, Plus Fire Fees	
UTILITIES/EQUIPMENT		
New Construction or Addition		
Plumbing (per sq. ft)	\$4.50	
Electrical (per sq. ft)	\$3.50	
Mechanical (per sq. ft)	\$3.50	
Single Permit, Plans Required (electric, plumbing, mechanical)	Applicant's Valuation OR Cost Per Sq. Ft. Listed Above Whichever Is Greater	
Residential Over the Counter Permits		
Electrical	\$90.00	
Mechanical	\$90.00	
Plumbing	\$90.00	
Building	\$90.00	
"Combo (Any Combination Of The Above)"	\$90.00 Flat Fee Plus \$30.00 For Each Added Over The Counter Permit (Includes Two (2) Inspections)	
Commercial Over the Counter Permits		We are seeking to allow for OTC permits for commercial in addition to residential
Electrical	\$90.00	
Mechanical	\$90.00	
Plumbing	\$90.00	
Building	\$90.00	
Solar Installation, Battery Energy Storage Systems (BESS), Wind Turbines, Generators		
Residential - Up to 15kwh AC/DC	\$206.00 Flat Fee for all Systems up to 15kwh AC/DC Plus Zoning & Fire Marshal Plan Review Fees.	
Commercial - Up to 15kwh AC/DC	\$206.00 Flat Fee for all Systems up to 15kwh AC/DC Plus Zoning & Fire Marshal Plan Review Fees.	
Residential - Over 15kwh AC/DC	Systems Over 15kwh will be Calculated Using 20% of Applicant Valuation or \$2.75/watt, Whichever is Greater, Plus Building, Zoning & Fire Marshal Plan Review Fees.	
Commercial - Over 15kwh AC/DC	Systems Over 15kwh will be Calculated Using 20% of Applicant Valuation or \$2.75/watt, Whichever is Greater, Plus Building, Zoning & Fire Marshal Plan Review Fees.	

Community Development (cont'd)

MISCELLANEOUS EQUIPMENT		
Fire Alarm		
Commercial	Applicants valuation or \$3.50 a sq.ft. whichever is greater; \$375 max, plus Fire Marshal Fees.	
Residential	Applicants valuation or \$1.50 a sq.ft. whichever is greater; \$375 max, plus Fire Marshal Fees.	
Kitchen Type I or II Hood System	Applicant's Valuation OR \$6000.00, Whichever Is Greater, Plus Fire Marshal Fees	
Fire Suppression		
Commercial	Applicants valuation or \$1.50 a sq. ft., Whichever is greater plus Fire Marshal Fees.	Add in Maximum \$375.00
Residential	Applicants valuation or \$1.50 a sq. ft., Whichever is greater plus Fire Marshal Fees.	Add in Maximum \$375.00
Commercial/Residential Retrofit	Applicants valuation or \$2.50 a sq. ft., Whichever is greater, plus Fire Marshal Fees.	Add in Maximum \$375.00
Tower New Installation	Valuation Based on Bid Price Provided by a Licensed Commercial Contractor, Plus Applicable Plan Review Fees	
Co-Locate Existing Tower		
Up to \$6,000	\$180.00, Plus Applicable Plan Review Fees	
\$6,001 or More	Valuation Based on Bid Price Provided by a Licensed Commercial Contractor, Plus Applicable Plan Review Fees	
Mobile / Manufactured Housing Permits		
NOTE: Designated Fees below (*) are established by the Arizona Department of Fire, Building and Life Safety Office of Manufactured Housing and adopted by the Town of Camp Verde through intergovernmental agreement pursuant to Arizona Administrative Code (A.A.C.) §R4-34-501 and §R4-34-801.		
Manufactured Housing Skirting (No Retaining/Surcharge)(per linear foot)	\$10.00 per every 10 linear feet.	
Residential Manufactured Home Set*	See OMH Fee Schedule (Includes Three (3) Inspections)	
Residential Manufactured Home - Plan Review	\$180.00	
Residential Factory Built/Modular Building*	See OMH Fee Schedule (Includes Three (3) Inspections)	
Residential Factory Built/modular - Plan Review	\$180.00	
Commercial Factory Built/Modular Building*	See OMH Fee Schedule (Includes Three (3) Inspections)	
Commercial Factory Built/Modular Building - Plan Review	\$180.00	
Code Enforcement Fees		
Civil Hearing Fee	\$50.00	
Animal Shelter		
Impound Fee —where any of the following exist: 1) a current license pursuant to section 11-1008 exists or 2) animal has been sterilized and implanted with microchip or 3) a veterinarian determines that a medical contraindication exists	\$30.00	\$50.00/day - Impound fee should be charged anytime an animal is being held given the cost it takes to support that animal.
Impound Fee —where any of the following don't exist: 1) a current license pursuant to section 11-1008 exists or 2) animal has been sterilized and implanted with microchip or 3) a veterinarian determines that a medical contraindication exists	\$50.00	Remove - Impound fee should be charged anytime an animal is being held given the cost it takes to support that animal and as such, is combined with the fee above.
Additional Fee per night	\$40.00	Removing since there is no criteria outlining why an additional fee would be charged; all impoundments will be charged at flat rate of \$50.00/day
Animal License Fees		
Altered Dog	\$12.00	
Unaltered Dog	\$24.00	
Licensing late fee each month Jan 31 each year	\$5.00	
NO LICENSE WILL BE ISSUED WITHOUT PROOF OF RABIES VACCINATION.		

Town of Camp Verde
FY26 Fee Schedule
Effective 7/1/25

Wastewater Fees		
Monthly User Fees		
Single family residence, Apartments	As of 1/1/25: \$4.10 per UPC discharge fixture unit As of 1/1/26: \$4.75 per UPC discharge fixture unit	As of 1/1/26: \$4.75 per UPC discharge fixture unit As of 1/1/27: \$4.85 per UPC discharge fixture unit
Commercial	As of 1/1/25: \$6.35 per UPC discharge fixture unit As of 1/1/26: \$7.35 per UPC discharge fixture unit	As of 1/1/26: \$7.35 per UPC discharge fixture unit As of 1/1/27: \$7.50 per UPC discharge fixture unit
All other	As of 1/1/25: \$4.10 per UPC discharge fixture unit As of 1/1/26: \$4.75 per UPC discharge fixture unit	As of 1/1/26: \$4.75 per UPC discharge fixture unit As of 1/1/27: \$4.85 per UPC discharge fixture unit
Residential Connection Fees		<i>NOTE: Town staff will seek a Fee Schedule amendment once the Willdan Financial Review study of sewer capacity fees are completed</i>
Single family residence	\$1,750.00	
Multiple family residence	\$1,750.00 per residential unit	
New Residential Subdivisions	\$1,750.00 per lot	
Commercial Connection Fees		
Hotels, motels, resorts, lodges, hospitals, nursing homes & supervisory care facilities	\$350.00 per room	
(Rooms equipped with kitchen facilities shall be treated as single-family residential units)	\$1,750.00 per room	
Retail	\$.25 per square foot, \$1,750.00 minimum	
Office	\$.50 per square foot, \$1,750.00 minimum	
Restaurant, Bar	\$30.00 per seat	
Warehouse, Manufacturing	\$.25 per square foot, \$1,750.00 minimum	
Inspection Fees		
Single family residence	\$150.00	
After Hours Inspections (in lieu of standard inspection fees)	\$250.00/hour; 2 hour minimum	Some projects call for after hours inspections of Utilities and we'd like to be able to charge fees for those.
All other	\$150.00 per hour (2 hour minimum)	
Plan Review	-\$78.00 per hour (1 hour minimum)	Plan review cost is covered under the new TRCM fee
Other Fees		
Late Fee	\$10.00	
Account Transfer Fee	\$35.00	
Availability Fee	\$50 per month	
Return Check Fee	\$13.00	
Reconnection Fee	\$1,750.00 plus actual costs incurred by Town	
Annexation Fees	Actual cost incurred by Town	
Plan Review Fees	Actual cost incurred by Town	Plan review cost is covered under the new TRCM fee
Septage Fees	\$0.16 per Gallon	\$0.21 per gallon - Mirrors what other jurisdictions charge
Rate for Vac Truck	\$200/hr.	
Hourly Rate for Utilities Staff	\$40/hour per Employee	
Broken Hauler Station Card	Free if broken card returned, otherwise \$25.00	
Lost Hauler Station Card	\$25.00	
Reclaimed Water (per 1,000 gallons) except Town Facilities	\$2.50 (\$0.0025/gallon)	Seeking to make Town facilities (i.e.: the Sports Complex) exempt from this fee
RV Park Waste Disposal Fee	\$100/month	This is the fee we are seeking to charge for any RV park that allows users to dump waste at their sites.
Septic Tank and Vault contents for users within the current District (This vault fee will only apply until the user is connected to the sewer system).	\$0.01 per gallon	

Town of Camp Verde
FY26 Fee Schedule
Effective 7/1/25

Water Fees

Monthly Usage Charge			
5/8" x 3/4" Meter	As of 1/1/25: \$31.95 As of 1/1/26: \$34.85	As of 1/1/26: \$34.85 As of 1/1/27: \$35.90	
1" Meter	As of 1/1/25: \$67.30 As of 1/1/26: \$73.35	As of 1/1/26: \$73.35 As of 1/1/27: \$75.55	
1 1/2" Meter	As of 1/1/25: \$75.00 As of 1/1/26: \$165.00	As of 1/1/26: \$165.00 As of 1/1/27: \$169.95	
2" Meter	As of 1/1/25: \$235.50 As of 1/1/26: \$256.70	As of 1/1/26: \$256.70 As of 1/1/27: \$264.40	
3" Meter	As of 1/1/25: \$248.95 As of 1/1/26: \$271.35	As of 1/1/26: \$271.35 As of 1/1/27: \$379.50	
4" Meter	As of 1/1/25: \$302.75 As of 1/1/26: \$330.00	As of 1/1/26: \$330.00 As of 1/1/27: \$339.90	
6" Meter	As of 1/1/25: \$470.95 As of 1/1/26: \$513.35	As of 1/1/26: \$513.35 As of 1/1/27: \$528.75	
8" Meter	As of 1/1/25: \$807.35 As of 1/1/26: \$880.00	As of 1/1/26: \$880.00 As of 1/1/27: \$906.40	
Gallonge Charge Per 1000 gallons			
up to 5,000 gallons	As of 1/1/25: \$3.90 As of 1/1/26: \$4.25	As of 1/1/26: \$4.25 As of 1/1/27: \$4.40	
5,001 to 10,000 gallons	As of 1/1/25: \$4.65 As of 1/1/26: \$5.05	As of 1/1/26: \$5.05 As of 1/1/27: \$5.20	
10,000 to 50,000 gallons	As of 1/1/25: \$6.40 As of 1/1/26: \$7.00	As of 1/1/26: \$7.00 As of 1/1/27: \$7.20	
50,001 gallons and above	As of 1/1/25: \$8.10 As of 1/1/26: \$8.85	As of 1/1/26: \$8.85 As of 1/1/27: \$9.10	
Service Line and Meter Installation Charges			
5/8" Meter	\$600.00		
1" Meter	\$700.00		
1 1/2" Meter	\$850.00		
2"Meter	\$1,305.00		
3" Meter	Cost		
4" Meter	Cost		
6" Meter	Cost		
8" Meter	Cost		
Service Line and Meter Installation Charges (cont')			
Hydrants (Non-Refundable)	Cost		
Use of hydrants and/or hydrant meters for residential, commercial or construction customers	\$200.00 plus a \$1,500.00 refundable deposit		
Relocation of hydrant meter	\$100.00		
Inspection Fees			
Single family residence	\$150.00		
After Hours Inspections (in lieu of standard inspection fees)	\$250.00/hour; 2 hour minimum	Some projects call for after hours inspections of Utilities and we'd like to be able to charge fees for those.	
All other	\$150.00 per hour (2 hour minimum)		
Plan Review	-\$78.00 per hour (1-hour minimum)	Plan review cost is covered under the new TRCM fee	

Water Fees (cont'd)**Capacity Fees****In-Town**

Fire Service Connection	\$10.00
5/8" Meter	\$4,000.00
3/4" Meter	\$4,000.00
1" Meter	\$8,277.00
1 1/2" Meter	\$15,405.00
2" Meter	\$23,958.00
2 1/2" Meter	\$36,788.00
3" Meter	\$46,767.00
4" Meter	\$72,427.00
6" Meter	\$143,706.00
8" or Greater (Compound, Class I)	\$229,240.00
8" or Greater (Turbine, Class I)	\$400,308.00

Out-of-Town

All above meter sizes	150% of In-Town Capacity Fees
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Service Charges

Establishment	\$50.00
Establishment - After Hours	\$75.00
Reconnection Fee	\$50.00
Reconnection (After Hours)	\$75.00
NSF Check	\$13.00
Meter Reread (Waived if original incorrect)	\$40.00
On-site Meter Test (Waived if faulty)	\$100.00
Pull & Send Meter Testing (Waived if faulty)	Cost of Testing
Reestablishment (within 12 months)	Minimum Tariff of non- usage months
Deferred Payment (per month)	1000.00%
Late Payment Penalty (per month)	1000.00%
Moving Customer Meter (At customers request)	Cost
Service Call (changed from "Temporary Turn Off")	\$50.00
Service Call (After Hours) (changed from "Temporary Turn Off (After Hours)"	\$75.00
Hourly Rate for Utilities staff Work	\$40/hr. per employee
Civil Penalties - Unauthorized Turn-on / Turn-off / Tampering	\$100.00 per offense plus any part damages