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**DRAFT MINUTES**  
**TOWN OF CAMP VERDE**  
**REGULAR SESSION**  
**MAYOR AND COUNCIL**  
**473 S. MAIN STREET, SUITE 106**  
**WEDNESDAY, MARCH 7, 2018 at 6:30 P.M.**

**1. Call to Order**

Mayor German called the meeting to order at 6:30 pm.

- 2. Roll Call.** Council Members Jackie Baker, Buck Buchanan, Dee Jenkins, Brad Gordon, Robin Whatley; Vice Mayor Jessie Murdock; and Mayor Charles German were present.

**Also Present:** Town Manager Russ Martin, Town Clerk Judy Morgan, Commander Brian Armstrong, Library Director Kathy Hellman and Recording Secretary Marie Moore.

**3. Pledge of Allegiance**

Mayor German led the Pledge of Allegiance.

- 4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

- 1) Work Session – February 14, 2018
- 2) Regular Session – February 21, 2018

**b) Set Next Meeting, Date and Time:**

- 1) Friday, March 9, 2018 at 8:00 a.m. – Budget - Day 2 of CIP Development (cancelled)
- 2) Wednesday, March 14, 2018 at 5:30 p.m. – Work Session
- 3) Wednesday, March 21, 2018 at 6:30 p.m. – Regular Session
- 4) Wednesday, March 28, 2018 at 6:30 p.m. – Council Hears P&Z Matters
- 5) Wednesday, April 4, 2018 at 6:30 p.m. - Regular Session

On a motion by Councilor Gordon, seconded by Councilor Baker, Council unanimously passed the Consent Agenda with the correction of b1 cancelled.

**5. Special Announcements and presentations.**

No special announcements or presentations were heard.

- 6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

Bruce George read letter to Council regarding the buffer disagreement with the new

community Sports Complex Park. Mr. George indicated that he lives in the neighborhood where construction is taking place and feels that now is the time to develop and would like to see everyone think of the greater good of the community and stop being petty. Mr. George spoke of the increased home values that the completion of the park will bring to the surrounding homes and also expressed that it is his hope that once the current lawsuit is dismissed, the Plaintiff's will be required to pay all litigation costs as well as attorney fees for the Town.

## **7. Business. Legal action can be taken.**

### **7.1. Public Hearing followed by discussion, consideration and possible approval of a Class 13 (In-State Farm Winery) Liquor License Application for Merkin Enterprises Inc./Merkin Vineyards located at 4626 Old Highway 279, Camp Verde, AZ. [Staff Resource: Judy Morgan]**

#### **7.1.1. Staff Comments**

Town Clerk, Judy Morgan informed Council that the Town received no comments nor complaints and the application was posted for the required 20-day period.

#### **7.1.2. Public Hearing Open**

The Public Hearing was opened at 6:36 p.m. No comments were made to Council.

#### **7.1.3. Public Hearing Closed**

Mayor German declared the Public Hearing Closed at 6:36 p.m.

#### **7.1.4. Council Discussion**

On a motion by Councilor Baker, seconded by Councilor Gordon, Council unanimously approved a Class 13 (In-State Farm Winery) Liquor License Application for Merkin Enterprises Inc./Merkin Vineyards located at 4626 Old Highway 279, Camp Verde, AZ.

### **7.2. Public Hearing followed by discussion, consideration and possible approval of a Class 13 (In-State Farm Winery) Liquor License Application for Four Eight Wineworks, Inc./Four Eight Wineworks located at 4626 Old Highway 279, Camp Verde, AZ. [Staff Resource: Judy Morgan]**

#### **7.2.1. Staff Comments**

Town Clerk, Judy Morgan informed Council that the Town received no comments nor complaints and the application was posted for the required 20-day period.

#### **7.2.2. Public Hearing Open**

The Public Hearing was opened at 6:37 p.m. No comments were made to Council.

#### **7.2.3. Public Hearing Closed**

Mayor German declared the Public Hearing Closed at 6:37 p.m.

#### **7.2.4. Council Discussion**

On a motion by Councilor Buchanan, seconded by Councilor Baker, Council unanimously approved a Class 13 (In-State Farm Winery) Liquor License Application for Four Eight Wineworks, Inc./Four Eight Wineworks located at 4626 Old Highway 279, Camp Verde, AZ.

**7.3. Request for approval to amend the FY2018 Budget to take some current part-time employees in the library, records and maintenance to full-time requiring an additional \$32,000 in expenses this year. [Staff Resource: Russ Martin, Kathy Hellman, Brian Armstrong, Mike Dumas]**

Town Manager Russ Martin explained to Council that the Town is well ahead of schedule with increased sales tax revenue and with the coverage of grant money, is confident that the budget can handle the transition and additional expenses associated with moving the indicated employees into a full-time position. Martin did express to Council that this will have an effect on the next fiscal year budget that they will need to take into consideration, as he does not want to offer a temporary full-time position to these employees, but a permanent full-time position.

Councilor Dee Jenkins questioned if the figures that were provided for the budget of next year are the current wage rates. Russ Martin indicated that they are conservative numbers based off of the current rates. Councilor Jenkins questioned the overall increase the Town would be facing and if the rate is increased, would the Town budget be able to handle it. Russ Martin expressed that the Town can handle the increase.

Mayor Charles German questioned if the Finance Department and Russ Martin were confident that the increase in revenue would be sustainable after the construction of Hwy 260 is complete. Russ Martin indicated that the increases in sales tax that are being collected are from new businesses, not an increase of current businesses, as well as an increase in RV parks that was not anticipated.

Councilor Gordon indicated that he has historically been skeptical and critical of the library but has been pleased with seeing the parking lot full all of the time and trusts Russ's management ability and how things will be handled if the revenue increase doesn't maintain.

On a motion by Councilor Baker, seconded by Councilor Gordon, Council unanimously approved to amend the FY2018 Budget to take some current part-time employees in the library, records and maintenance to full-time requiring an additional \$32,000 in expenses this year.

**8. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

None

**9. Council Informational Reports.**

Councilor Buchanan stated he was in an accident recently and commended the local Fire Department and Marshal's office for their assistance in the matter. Buchanan also stated he had family recently visit town that are in the construction industry and how impressed they were with how clean the Highway 260 Construction site is.

Councilor Jenkins commended Commander Armstrong on the awards ceremony at the Marshals office.

Councilor Baker expressed her appreciation and enjoyment of the awards ceremony as well. She agreed on the cleanliness of the Highway 260 construction site.

Councilor Gordon attended the archeology open house and expressed his appreciation for the art work displayed as well as praised Commander Armstrong for a great job at the awards ceremony.

Vice Mayor Murdock thanked the Marshal's office for their public service to the community and enjoyed the awards ceremony.

Mayor German indicated he enjoyed the awards ceremony as well.

### **10. Manager/Staff Report**

Town Manager Russ Martin indicated that the Mayor will be attending a hearing on Friday, March 9<sup>th</sup>, 2018 at 9 a.m. in reference to the lawsuit to stop construction of the Sports Complex Park.

Martin also indicated that as of 3:00 p.m., Town Marshal, Nancy Gardner is on intent to terminate. Monday, March 12, 2018, will be the deadline to speak with her regarding the termination notice and or receive a resignation from her. Gardner has the opportunity to use a third party regarding the situation, which could extend the situation, but she will no longer be on paid leave after that point. All staff have been notified of the situation and the DPS investigation report is public record. Russ Martin firmly expressed that any employees named in the report be left alone regarding the situation.

### **11. Adjournment**

The meeting adjourned at 6:55 p.m.

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Mayor Charles German

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Attest: Town Clerk Judy Morgan

### **CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during Council Meeting of the Town Council of Camp Verde, Arizona, held on March 7, 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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Judy Morgan, Town Clerk