

MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JANUARY 17, 2018 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:31p.m.

2. Roll Call: Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Dee Jenkins, Councilor Brad Gordon, Councilor Jackie Baker and Councilor Robin Whatley were present. Councilor Buck Buchanan was absent.

Also Present: Town Manager Russ Martin, Town Clerk Judy Morgan, Finance Director Steve Ayers, Commander Armstrong and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Mayor German led the Pledge.

4. Consent Agenda.

a) Approval of the Minutes:

- 1) Regular Session – January 3, 2018
- 2) Work Session – January 10, 2018

b) Set Next Meeting, Date and Time:

- 1) Wednesday, January 24, 2018 at 5:30 p.m. – ~~Council Hears P&Z Matters - cancelled~~

Change to Special Executive Session for town manager contract, with time change from 6:30 p.m. to 5:30 p.m. start time

- 2) Wednesday, January 31, 2018 at 5:30 p.m. – Special/Executive Council Meeting
- 3) Wednesday, February 7, 2018 at 6:30 p.m. – Regular Session
- 4) Friday, February 9, 2018 at 8:30 a.m. – Special Work Session Council/Yavapai College Representatives
- 5) Wednesday, February 14, 2018 at 5:30 p.m. - Work Session

c) Possible discussion, consideration and approval of the Notice of Intent to raise Wastewater Fees and set the public hearing date for March 21, 2018.
[Staff Resource: Russ Martin]

- d) **Possible discussion, consideration and award of separate Job Order Contracts to the seventeen responding contractors in order to provide a variety of Public Works, Streets, Stormwater and General Maintenance Construction Services.** [Staff Resource: Ron Long]
- e) **Possible discussion, consideration and authorization to utilize remaining loan funds from the Water Infrastructure Finance Authority (WIFA) in the amount of \$269,000 in order to purchase and install Nexom Infini-D cloth media disk filters rated at 0.65 MGD with integrated steel tankage as tertiary filtration to complete needed improvements to the wastewater treatment facility as required under the Aquifer Protection Permit (APP) issued by Arizona Department of Environmental Quality (ADEQ) and the intended Re-Use permit for watering the new community park and an additional \$80,000 for the construction of a 24' x 44' Burger Steel building over these proposed filters and the future new UV system so that both the filters and UV system are protected from the elements in a climate controlled building.** [Staff Resource: Troy Odell]
- f) **Possible discussion, consideration and approval of Resolution 2018-997, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing a Salary Equivalent for purposes of computing insurance premium and compensation benefits for volunteers; Supersedes Resolution 2006-710.** [Staff Resource: Carol Brown]

Motion made by Councilor Baker to approve the consent agenda with the noted changes to the meeting schedule for the January 24th session, as presented. Second was made by Councilor Murdock.

Councilor Gordon asked the Manager to clarify item 4c for the public (Possible discussion, consideration and approval of the Notice of Intent to raise Wastewater Fees). Town Manager Russ Martin explained this is a process at the State level, where they require the Town to post a "Notice of Intent" to let people know they are intending to raise wastewater rates, and it is just a matter of process. During the next 60 days it is a good idea for the public to ask questions. On March 21st the public can come and speak about it.

Motion carried unanimously.

5. Special Announcements and presentations.

None

6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

No public comments received.

7. Business. Legal action can be taken

- 7.1. Public Hearing (2nd) for Community Development Block Grant (CDBG) Funding regarding Use of CDBG Funds. Discussion and possible selection of final project with adoption of applicable resolution, Resolution 2018-999,**

a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, authorizing the submission of an application for FY18 State Community Development Block Grant Funds, certifying that said application meets the community's previously identified Housing and Community Development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said application. [Staff Resources: Judy Morgan and Russ Martin]

7.1.1. Staff Report-

Mr. Martin explained that staff has gone through the proper processes. All notices and procedures have been followed and are complete. This is the final phase and the Council must pick a project tonight.

7.1.2 Open Public Hearing.

The Public Hearing was opened at 6:42 p.m.

1. Abide Maternity Home - Income-based Low-income Housing Rentals for Single Women, Mom's and Their Children: One Building, 4 Units. Estimated costs \$365,000.

Applicant Michelle Evans was present. Councilor Gordon asked if their project was selected is there a date when the construction plans would be finalized. Mr. Martin stated that everything would have to be finalized by August. Ms. Evans assured the Council they could meet the timelines for the project.

Mr. Martin read through the remaining projects.

2. Cherry Creek Crossing at Hwy. 279- Bringing up low water crossing and adding a box culvert to fix drainage issues. Estimated costs \$450,000.

3. Access and Drainage Improvements Verde Lakes Drive- Adding Culverts to fix drainage issues. Estimated costs \$425,000.

4. 7th Street Sidewalks- connect the sidewalk on the south side of Walgreens to Holloman Street. Estimated costs \$400,000.

5. Utility Extension- get utilities across Verde River. Economic Development. Estimated costs \$500,000.

6. Verde Lakes Park and Fire Protection- add in infrastructure to the park. Estimated costs \$445,000.

Mr. Martin stated that of the 5 Town-driven applications staff's top picks would be, #1 the 7th Street Extension and #2 would be either Verde Lakes Drive or the Cherry Creek Crossing.

Council Members deliberated on what were their top choices.

Councilor Baker- Her first choice would Cherry Creek Crossing because it seems more important than ever to have the access and her second

pick would be the 7th Street Sidewalk Project.

Councilor Gordon- His first choice would be Cherry Creek Crossing at Hwy 279 and his second choice would be the 7th Street Sidewalk Project.

Vice Mayor Murdock- agrees with Councilor Gordon. Her first choice would be Cherry Creek Crossing and her second choice would be the 7th Street Sidewalk Project.

Councilor Jenkins- Her first choice would be Cherry Creek Crossing and her second choice would be the 7th Street Sidewalk Project. She would hope to work with the Yavapai Apache Nation on the Cherry Creek Crossing Project.

Mayor German- His first choice would be the Cherry Creek Crossing on Hwy 279. His second choice would be the 7th Street Sidewalk Project.

Councilor Whatley- Her first choice would be Cherry Creek Crossing on Hwy 279 and her second choice would be the Verde Lakes Project.

Mr. Martin wanted to clarify that staff was only recommending their top picks of "their staff proposed projects" and not the totality of all the projects listed.

Councilor Baker asked if there was additional money available for the Cherry Creek Crossing Project to finish the project. Mr. Martin stated the scope of the project could be done in phases.

Councilor Gordon wanted to communicate to the representative from the Abide Maternity Home Project that their project is important but they have to consider all the tax payers. This project doesn't affect the community as much as these other projects will.

Councilor Baker stated that it used to help when Council could choose more than one project. She appreciates the work Abide does for the community and all the work it took to apply for the grant.

Mayor German echoes this as well. The community is behind their efforts and he was disappointed they could only choose one project.

7.1.2. Close Public Hearing.

Mayor German asked the audience if there was any further public comment or input. There was none. The public hearing was closed at 7:17pm

7.1.3. Council Discussion

Councilor Whatley stated that it sounded like all Council Members wanted the Cherry Creek Crossing on Hwy 279 as the number one project and the 7th Street Sidewalk Project as the second choice.

A motion was made by Vice Mayor Murdock to approve Resolution 2018-999, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, authorizing the submission of an application for FY18 State Community Development Block Grant Funds,

certifying that said application meets the community's previously identified Housing and Community Development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said application for Project #1 to be Cherry Creek Crossing on Hwy 279 and alternative project to be 7th Street Construction of Sidewalks. Second was made by Councilor Baker. **Motion** carried unanimously.

7.2. Discussion regarding combining two regional coalitions (Homeless Coalition Committee and Mental Health Coalition Verde Valley) and possible appointment to one or both groups once decided. [Resource: Councilor Brad Gordon; Mayor Charles German]

Town Clerk Judy Morgan stated the Homeless Coalition Committee is a separate committee from the Mental Health Coalition Committee. She only spoke with the Homeless Collation, and would need to contact the Mental Health Coalition for their contact information.

Councilor Gordon stated that he understood that even though they are separate, the Mental Health Coalition cooperates with the Homeless Coalition. There is one representative from the Homeless Coalition that attends the Mental Health Coalition Meeting. Their goal is to create a one stop shop for people in need. Councilor Gordon doesn't think there needs to be a representative at the Mental Health Coalition Committee Meeting.

Councilor Gordon will be the representative and Councilor Baker will be the alternative, attending only the Homeless Coalition Committee Meeting unless they find a representative is needed to attend both meetings.

8. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

There were no comments from the Public.

9. Council Informational Reports.

Councilor Baker- the MATFORCE Stand with Me, Be Drug Free contest is coming up. She will have more information as soon as it is emailed to her.

Councilor Gordon- Attended the Verde Front Leadership Council Meeting and was updated on trails.

Councilor Whatley- Attended the 7th Annual Martin Luther King Jr. Celebration that was held in Camp Verde. She wanted to give kudos to Chandler Plant, the 7th grader who heads up the celebration.

Mayor German- Attended the 7th Annual Martin Luther King Jr. Celebration that was held in Camp Verde. He also attended the Cottonwood Council Meeting where they recognized DeDe Ewald, a reading teacher from Cottonwood Oak Creek School District, for being a volunteer for 38 years. A meeting hall in the new library is now named after her. The Mayor would like to have the Chino Water Project Presentation given at the February 14th Council Meeting.

Councilor Jenkins and Vice Mayor Murdock did not have anything to report.

10. Manager/Staff Report.

Town Manager Russ Martin spoke on the Meeting with Yavapai Apache Nation about water issues, scheduled for January 31st.

11. Adjournment

Mayor adjourned the meeting at 7:39 p.m.


Mayor Charles German


Attest: Town Clerk Judy Morgan

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Council Meeting of the Town Council of Camp Verde, Arizona, held on January 17, 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8th day of February, 2018.


Judy Morgan, Town Clerk