

**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, NOVEMBER 1, 2017 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30 pm.

- 2. Roll Call.** Council Members Jackie Baker, Dee Jenkins, Brad Gordon, Robin Whatley; Vice Mayor Jessie Murdock; and Mayor Charles German were present. Council Member Buck Buchanan appeared telephonically.

Also Present: Town Manager Russ Martin, Town Clerk Judy Morgan, Community Development Director Carmen Howard, Library Director Kathy Hellman, Economic Development Director Steve Ayers, Economic Development Specialist Sebra Choe and Recording Secretary Marie Moore.

3. Pledge of Allegiance

Mayor German led the Pledge of Allegiance.

- 4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

On a motion by Councilor Brad Gordon, seconded by Councilor Dee Jenkins, Council unanimously approved the consent agenda.

Councilor Gordon requested clarification on Item C. Town Manager, Russ Martin, explained that such a situation is common when an individual owns property that has no worth. This particular parcel is donated to the town due to a drainage issue.

a) Approval of the Minutes:

- 1) Work Session – October 11, 2017
- 2) Special “Field Trip” Session – October 18, 2017
- 3) Regular Session – October 18, 2017

b) Set Next Meeting, Date and Time:

- 1) Wednesday, November 8, 2017 at 5:30 p.m. – Work Session
- 2) Wednesday, November 15, 2017 at 6:30 p.m. – Regular Session
- 3) Wednesday, November 22, 2017 at 6:30 p.m. - Council Hears Planning & Zoning – CANCELLED by Resolution 2017-972
- 4) Wednesday, December 6, 2017 at 6:30 p.m. – Regular Session

- c) Possible authorization for the Mayor (or Vice Mayor) to execute required documents to facilitate the donation of parcel 404-15-149, in Verde Lakes Unit 2 subdivision. [Staff Resource: Russ Martin]**

- d) Possible approval of Liquor License Application for Acquisition of Control**

for Jodi L. Vurnovas, Good 2 Go Stores, LLC, located at 1897 Pueblo Ridge Road, Suite A in Camp Verde, Arizona. (Staff Resource: Judy Morgan)

5. Special Announcements and presentations:

None.

6. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

Alex Goetting addressed Council regarding a signage issue, indicating that although he is following ARS § 16-1019, his signs are still being removed and confiscated by the Town of Camp Verde. Goetting questioned if this situation was going to continue to happen and how it would be handled.

Deborah Moody informed Council that Ida Larson, a prominent community member who had been instrumental in the Verde Lakes area has passed away and her services would be held on November 5th, 2017. There will also be a Fire Preparedness and Community Event held at the Verde Lakes Water Company location on November 10th at 6:00pm.

7. Business. Legal action can be taken.

7.1. [Discussion and possible] approval of the Library Posting and Display Policy and Application. [Staff Resource: Kathy Hellman]

Library Director Kathy Hellman spoke about upcoming events, including an Art Contest where the winning participant's entry portraying the Verde Water Way will become part of a coloring book distributed throughout the State of Arizona.

Councilor Dee Jenkins pointed out a spelling error for correction on the manual before publication.

On a motion by Councilor Whatley, seconded by Councilor Jackie Baker, Council unanimously approved the updated version of the POSTING & DISPLAY POLICY and the DISPLAY APPLICATION for inclusion in the Camp Verde Library Policies & Practices manual and publication on the library website.

7.2. Ordinance 2017-A427, An Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending the Town Zoning Map to change the Zoning Classification of an approximately 1-acre parcel, located at 2480 N. Arena Del Loma, APN # 403-19-137, from R1-35 (Residential: Single Family 35,000-Square-Foot Minimum Lot Size) District to RS (Residential and Services [Staff Resources: Carmen Howard]

Community Development Director Carmen Howard briefly explained to Council the necessity for the change in zoning classification per the submitted application. Howard indicated that the ABIDE Maternity Home would like to expand and in order to do so, the change in zoning is required. The location of the property conforms to the General Plan and Howard recommended the approval from Council.

Councilor Jackie Baker questioned the number allowance in the facility. Howard clarified that it is five mothers with five babies, totaling 10 residents and with the additional building; the facility would be able to house an additional 10. Councilor

Baker questioned the well and septic situation on the property and if expansion was feasible with the rules and regulations in place. Howard expressed that she did not have the exact answer but would report to Council with the information. Howard also explained that such issues are regulated through Yavapai County and not the Town of Camp Verde.

Applicant, Michelle Evans extended her appreciation for the Council's consideration of her request. Evans also indicated that the existing septic has been modified in accordance with the possibility of having a second building. Evans spoke of the positive impacts being seen at the facility and the opportunity provided to equip mothers to make changes that may not have been available elsewhere.

On a motion by Councilor Jackie Baker, seconded by Dee Jenkins, Council unanimously approved amending the Town Zoning Map to change the Zoning Classification of an approximately 1-acre parcel, located at 2480 N. Arena Del Loma, APN 403-19-137, from R1-35 (Residential: Single Family 35,000-Square-Foot Minimum Lot Size) District to RS (Residential and Services and providing that this ordinance shall be effective thirty (30) days after its passage and approval according to law.

7.3. Resolution 2017-990, A Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring as a Public Record a certain document filed with the Town Clerk and entitled "amendments to the Planning and Zoning Ordinances and Subdivision Regulations" dated November 1, 2017. [Staff Resource: Carmen Howard]

On a motion by Councilor Baker, seconded by Councilor Whatley, Council unanimously approved the Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring as a Public Record a certain document filed with the Town Clerk and entitled "amendments to the Planning and Zoning Ordinances and Subdivision Regulations" dated November 1, 2017.

8. Public Hearing Agenda. Public hearing, discussion and possible action.

8.1. Public Hearing, Discussion and Possible Recommendation to the Town Council for Ordinance 2017-A428, An Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference a certain document filed with the Town Clerk entitled "Amendments to the Planning and Zoning Ordinances and Subdivision Regulation dated November 1, 2017", amending Section 102B, Non-Conforming Uses and Structures; Section 103, Definition of Terms; Section 203, Use Districts; Section 204, Use District Regulatory Criteria; Section 301, Exceptions to Yard and Height Requirements; Section 303, Home Occupations; Section 306, Mobile/Manufactured Home Parks (MHP & RV Parks); Section 312, Shipping Containers; Section 403, Off-Street Parking and Loading; and Section 405, Outdoor Lighting", of the Town of Camp Verde Planning and Zoning Ordinances and Subdivision Regulations. [Staff Resource: Carmen Howard]

8.1.1. Staff Comments.

Community Development Director Carmen Howard briefly explained the code amendments necessary to the lighting ordinance to achieve the dark skies designation, clarification made to storage usages and requirements, building separation distances, fence height requirements and parking standards, as well as the requirement of a license for vacation rentals, which follows state law and has been vetted by the Town Attorney.

Economic Development Director Steve Ayers spoke of the Dark Skies Designation and that the process has been discussed, codes amended and rules followed for approximately 20 years.

Economic Development Specialist Sebra Choe explained to Council that the application for the Dark Skies Designation is approximately 90% complete, and is currently lacking a description of events taken place within the Town regarding Dark Skies, pictures with captions, the addition of a new light policy, measurements of sky quality and a maintained log regarding mitigated lighting. Choe explained that currently they have 67 letters of support from the community and business owners for the designation.

8.1.2. Public Hearing Opened.

Mayor German opened the Public Hearing at 7:01 p.m.

Ralph Nye strongly expressed his support toward passing the Dark Sky Ordinance and receiving the Dark Skies designation. Nye shared pictures of the constellations comprised in the Milky Way galaxy taken from his home in Lake Montezuma with a restored antique telescope. Nye expressed the importance of maintaining the rare view and spoke of the need to shield lights, and the potential issues that the construction of State Route 260 and upcoming development could pose.

8.1.3. Public Hearing Closed.

Mayor German declared the Public Hearing Closed at 7:13 p.m.

8.1.4. Council Discussion.

No further discussion took place.

On a motion by Vice Mayor Jessie Murdock, seconded by Councilor Jackie Baker, Council unanimously approved Ordinance 2017-A428, An Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference a certain document filed with the Town Clerk entitled "Amendments to the Planning and Zoning Ordinances and Subdivision Regulation dated November 1, 2017", amending Section 102B, Non-Conforming Uses and Structures; Section 103, Definition of Terms; Section 203, Use Districts; Section 204, Use District Regulatory Criteria; Section 301, Exceptions to Yard and Height Requirements; Section 303, Home Occupations; Section 306, Mobile/Manufactured Home Parks (MHP & RV Parks); Section 312, Shipping Containers; Section 403, Off-Street Parking and Loading; and Section 405, Outdoor Lighting", of the Town of Camp Verde Planning and Zoning Ordinances and Subdivision Regulations.

9. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)

None.

10. Council Informational Reports.

Councilor Jackie Baker apologized for not making the Halloween Trunk or Treat event but was happy to hear how successful it was. She attended NACOG on the 26th of October and wanted to remind the community of Home Weatherization Program and Transportation assistance available and the Town will need to look into the opportunities as well.

Councilor Brad Gordon attended the Nature Conservancy and toured Hauser Farms and the top of the hill overlooking the new park. He listened to speakers regarding conversation of the Verde River and they are currently working with the Forest Service and private companies to move forward with the thinning projects. Gordon attended Coffee with a Cop and handed out candy at the Halloween Trunk or Treat event.

Vice Mayor Jessie Murdock thanked the staff and other Council members for working at the Trunk or Treat Main Street event; she was able to enjoy the event with her family. She also expressed her gratitude toward Randy McDonald and McDonald Brother's Construction who brought a loader decorated for the event and handed out candy they personally purchased.

Councilor Robin Whatley concurred with Vice Mayor Murdock.

Councilor Dee Jenkins attended the Bread of Life Banquet, briefly attended the Nature Conservancy event during her lunch break and also handed out candy at the Trunk or Treat Main Street event.

Mayor Charlie German extended a thank you to staff for helping with the Halloween event and all the community members who participated as well. There were 41 sign-ups, but more than that showed up to support the event. He attended the Bread of Life Dinner where the Town of Camp Verde was recognized with a plaque, which is on display for the public.

Councilor Buck Buchanan congratulated the Town on a successful event for the Trunk or Treat and had no other input.

11. Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin reminded Council to report to the gym at 11:45 to serve lunch to the staff on Thursday, November 2nd; and the Town Christmas Party has been tentatively set for December 16, 2017.

12. Adjournment

The meeting adjourned at 7:27 pm.



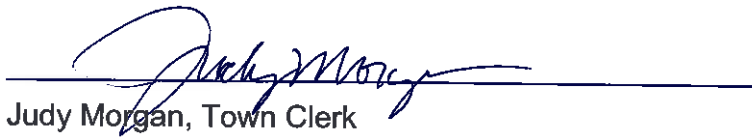
Mayor Charles German


Attest: Town Clerk Judy Morgan

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during Council Meeting of the Town Council of Camp Verde, Arizona, held on November 1, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 16th day of November, 2017.


Judy Morgan, Town Clerk