

**MINUTES
WORK SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
FRIDAY, AUGUST 11, 2017 at 9:00 A.M.**

1. Call to Order

Mayor German called the meeting to order at 9:00 a.m.

2. Roll Call

Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Brad Gordon, Councilor Dee Jenkins, Councilor Robin Whatley, Councilor Jackie Baker and Councilor Buck Buchanan were present.

Also Present

Town Manager Russ Martin, Town Clerk Judy Morgan, and Recording Secretary Lynn Riordan were present.

3. Pledge of Allegiance

Mayor German led the Pledge of Allegiance.

4. Agenda Items for Discussion. No action to be taken.

4.1. Review and discuss Investment Grade Energy Audit Findings and possibly give direction to move forward on projects identified for future Council formal consideration. [Staff Resources: Russ Martin]

Town Manager Russ Martin announced the Investment Grade Audit by Wendel has been completed. A copy of the Audit has been provided to each council member. Mr. Martin advised this audit is an energy savings plan, and environment friendly, and many of the recommendations will pay for themselves over time. Each section of the audit has recommendations, some that will show operational savings immediately, others with savings over time, and a few that were not recommended at this time. Mr. Martin advised that he concurred with the majority of the recommendations and stated that many of the capital improvements needed to realize these energy and operational costs savings are improvements that the Town would need to consider in the near future, through Wendel and the energy investments, or through another source.

At the request of council, Mr. Martin advised this audit was for council to review and consider, and this matter would be placed as a formal Agenda item at a later date, after he, and the finance director, have secured funding, interest rates, and can research potential federal and USDA grant funding (including "green" incentive funding). Mr. Martin also stated he would be meeting with APS regarding the current rate structure for different Town Departments, including the new library, before making any capital improvement recommendations to the Council.

NOTE: A copy of the Investment Grade Audit by Wendel is available in the Clerk's Office and on the Town of Camp Verde website.

4.2. Review and discuss Town Manager sample contracts for future consideration. [Staff Resources: Russ Martin]

Mr. Martin provided a "multiple choice" contract that was formatted after contracts used by similar sized Arizona towns and cities. The proposed (sample) contract has been presented to streamline the work needed to draft an acceptable

contract. This proposed (sample) contract appears to be easy to understand and is straight forward, is intended to be easy for the public to understand and provide transparency, and can be modified and/or formatted to fit the Town of Camp Verde. Mr. Martin advised that the Town Attorney had reviewed the sample contract and was ready to make recommendations for a final draft, pending suggestions/questions from the Mayor and Council. Mayor German advised he was not prepared to make any decision with respect to selecting a contract format for the Town Manager (or other positions), but recommended that two or more of the council members form an informal committee to discuss options and format.


It was the consensus of the Council, with Councilor Baker opposing, to have the Mayor and Councilor Jenkins create an informal committee to include one or more outside parties from the League of Arizona Cities and Towns, NACOG, or a neighboring community to work on finalizing a neutral draft of the contract, have it reviewed by the Town Attorney, and then place it as a formal Agenda Item for negotiation between the Town Manager and the Council.

5. Adjournment.

Mayor German, with no objection from Council, pronounced the meeting adjourned at 10:30 a.m.



Mayor Charles German



Attest: Judy Morgan, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on August 11, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7th day of September, 2017.



Judy Morgan, Town Clerk