

**(Corrected) MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JUNE 7, 2017 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Brad Gordon, Councilor Dee Jenkins (by telephone), Councilor Jackie Baker and Councilor Buck Buchanan were present. Councilor Robin Whatley was absent.

Also Present

Town Manager Russ Martin, Marshall Nancy Gardner, Community Development Director Carmen Howard, Economic Development Director Steve Ayres, Finance Director Michael Showers, Public Works/Wastewater Troy O'Dell, Town Clerk Virginia Jones, and Recording Secretary Lynn Riordan.

3. Pledge of Allegiance

Mayor German led the Pledge of Allegiance.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Work Session – May 17, 2017
- 2) Regular Session – May 17, 2017

b) Set Next Meeting, Date and Time:

- 1) Friday, June 16, 2017 at 8:00 a.m. - Work Session
- 2) Wednesday, June 21, 2017 at 6:30 p.m. – Regular Session
- 3) Wednesday, June 28, 2017 at 6:30 p.m. – Council Hears Planning & Zoning

c) Possible approval of Liquor License Application for Acquisition of Control for Andrea Dahlman Lewkowitz-Walgreen Arizona Drug Company located at 475 W Finnie Flat Road in Camp Verde, AZ.

On a **motion** by Councilor Gordon, seconded by Councilor Baker, the Council unanimously voted to approve the Consent Agenda.

5. Special Announcements and presentations:

- **Proclamation declaring June 30, 2017 in Memory of the Granite Mountain Hotshots**

Mayor German proclaimed June 30, 2017 in memory of the Granite Mountain Hotshots.

6. Call to the Public for Items not on the Agenda.

None.

7. Presentation and update by Verde Valley Archaeology Center Executive Director Ken Zoll
Economic Development Director Steve Ayres addressed the Mayor and Council advising the estimate for

construction of the road into the Homestead property (designated for Verde Valley Archaeology Center) was \$350,000; Mr. Ayres advised that the Town has \$75,000 budgeted to start this project and with the recently acquired \$24,000 grant from Arizona Game & Fish and \$250,000 grant from the Arizona Commerce Authority, the project is fully funded. Mr. Ayres introduced Ken Zoll, Director of the Verde Valley Archaeology Center. Mr. Zoll gave a power point presentation (annual report) that included past history, membership, current events, future events, water line construction and costs, burial permits, and plans and funding for the Homestead Archaeology site buildings, trail, garden and archaeological sites. Mr. Zoll recognized Camp Verde's Old Guys, stating their on-going support, and labor for trail construction, was greatly appreciated. Mr. Zoll advised VVAC has obtained a grant from the National Park Service (for trail construction), a personal donation for the garden construction, and additional grants have been applied for to help fund the buildings and parking area. Mr. Zoll stated appreciation for the Town's on-going support.

7A. Discussion, consideration and possible approval of a revised job description for the position of Code Enforcement Officer to more accurately reflect the job requirements and duties for this position. Staff Resource: Carmen Howard

On a motion by Councilor Baker, seconded by Councilor Gordon, the Council unanimously voted to approve the requested revised job description for the position of Code Enforcement Officer.

Carmen Howard addressed the Mayor and Council requesting that the revised job description be approved before the current opening is advertised to correctly reflect the position.

8. Discussion, consideration and possible approval of the FY 18 debt levy certification to Yavapai County for \$688,195, acting as the Trustee to the Camp Verde Sanitary District. Staff Resource: Michael Showers

On a motion by Councilor Gordon, seconded by Councilor Baker, the Council unanimously voted to approve the FY 2017-18 debt levy certification to Yavapai County for \$688,195, acting as Trustee to the Camp Verde Sanitary District.

Finance Director Michael Showers addressed the Mayor and Council advising this is an annual "housekeeping" matter, the amount reflected is the principal and interest on the outstanding sanitary district loan; there are no new changes from last year; the property tax obligation is 3.06 per hundred dollars and is based upon property value; the Town is certifying the amount as trustee to the Camp Verde Sanitary District.

9. Discussion, consideration and possible authorization to award contract to the lowest, responsible bidder to install 665 linear feet of a future 8" force main within the ADOT State Route 260 Highway Improvements. Bid Opening was on Monday, June 5, 2017. Staff Resource: Ron Long

On a motion by Councilor Gordon, seconded by Councilor Baker, the Council unanimously authorized and award a contract to J Banicki Construction (in the approximate amount of \$315,000 + applicable taxes) to construct 8" force main per the plans and specifications, excluding the first Item #2 (Drawing No. C3) and Item #6 (Drawing No. C6) as stated within the specifications.

Council Discussion. As requested by Council, Troy O'Dell advised the Town received two bids with the lowest bid being \$405,765. Russ Martin advised the Town anticipated the costs being \$250,000, and the lowest bid being \$405,765, staff is suggesting work be prioritized to reach approximately \$250,000 at this time, removing items First #2, Second #2 and #6, with the remainder being considered next year. At the request of Councilor Baker, Mr. O'Dell advised that large difference between the bids was due to anticipation of work being done while the ADOT trenches were open rather than having to bore under the new highway after completion of the ADOT road work. Mr. Martin advised the Town would be using reserve funds to complete this project.

Break 8:02 p.m. – 8:09 p.m.

10. **Discussion, consideration and possible approval of the FY18 special assessment levy of \$252,390 for annual payments against the Camp Verde Sanitary District's USDA notes, acting as the Trustee to the Camp Verde Sanitary District.** Staff Resource: Michael Showers

On a **motion** by Councilor Buchanan, seconded by Councilor Baker, the Council unanimously voted to approve the FY 2017-18 special assessment levy of \$252,390 for annual payments against the Camp Verde Sanitary District's USDA notes, acting as Trustee to the Camp Verde Sanitary District.

Finance Director Michael Showers addressed the Mayor and Council advising this is an annual "housekeeping" matter, the amount reflected is the principal and interest on the outstanding sanitary district loan; there are no true changes from last year; this information and Agenda item is for transparency and for public information.

11. **Discussion, consideration and possible approval of contract with Judge Paul A Schlegel for a 2 year period beginning July 1, 2017 through the 30th day of June 2019 in the amount of \$104,000 per year.** Staff Resource: Judge Schlegel

Mayor German **directed** Mr. Martin to offer Judge Schlegel a two-year contract per "status quo", based on the consensus of the Council.

Town Manager Russ Martin advised Judge Schlegel was not present. Mr. Martin advised the current contract was \$72,000 per year for a part-time judge (28 hours per week) which is already included in the proposed 2017-18 budget.

Public Comment: Bruce George addressed the Mayor and Council stating the Court was doing a good job but opposed increasing the Judge's hours and salary, stating the population in Camp Verde and the number of cases the Court handles has not increased and does not warrant the requested changes.

Council Discussion: Councilor Baker stated although she appreciates the Judge's work and believes the Court is doing a good job, she opposes the requested increase. The Town just completed a CIP project for the Court which grants them the opportunity to be more efficient, eliminated a part-time position in the Court, and anticipates the other Town employees will not be receiving a COLA increase this year, the substantial increase for the Judge is not warranted. Councilor Gordon stated, with revenues being flat, he concurred with Councilor Baker that the increase for the Judge is not warranted at this time. Councilor Jenkins, stating that the Finance Director and Manager has worked hard to present a balanced budget, she could not support the requested increase for the Judge until Court case numbers and revenues increase. Vice Mayor Murdock concurred, stating she did not want to throw money at collecting old Court debt until the Court presents a plan for collecting the old debt and presents successful results.

12. **Discussion, and possible direction from Council regarding an opportunity to extend our payments against the unfunded pension liability for an additional ten (10) years.** Staff Resource: Michael Showers

Council **directed** Mr. Showers to decline the opportunity to extend payments against the unfunded pension liability for an additional ten (10) years based on the consensus of the Council.

Council Discussion: Mayor German advised that he received an email from Ken Strobeck regarding the opportunity to extend payment, which was forwarded to Michael Showers. Russ Martin advised that most communities state-wide were rejecting the offer and stated the Town was trying to get this debt paid earlier, rather than later. Mr. Martin advised he did not believe this would provide any true benefit to the Town. Mr. Shower advised that accepting this opportunity to extend the payments provides little benefit to the Town, and

potentially could cost the Town more money in the long run.

13. **Discussion, consideration and possible approval of agreement to finance Computers, Mobile Computers for Marshal's Vehicles, Networking, Security and Building Access Software and Hardware for 3 years from Cisco.** Staff Resource: Russ Martin

On a **motion** by Councilor Gordon, seconded by Councilor Baker, the Council unanimously voted to approve and authorize the Town Manager to sign and execute the contract with Cisco to finance Computes, Mobile Computers for CVMO vehicles, networking security and building access software and hardware for 3 years.

Council Discussion: Town Manager Russ Martin advised that this will be included in the proposed FY 2017-18 budget; it is necessary to keep the equipment and security up to date; the Town is currently working on a 3-year plan to update all necessary IT equipment and services, including CVMO, phones, and security. This proposed contract is Phase I.

14. **Discussion, consideration and possible direction to staff relative to proposed legislation by the 53rd State Legislature.**

Russ Martin advised Council that he is submitting a "my Turn" to the newspaper regarding the Legislative actions.

15. **Call to the Public for items not on the agenda.**
None.

16. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Mayor German advised that he attended and spoke at the Flag raising at Montezuma Well, and thanked Councilor Baker for standing in for him at the Flag raising sponsored by the American Legion.

Vice Mayor Murdock advised she attended the open house at Rockin' River Ranch State Park; she met the candidates for Town Clerk; and she stated she was excited about Mr. Zoll's presentation and the archaeological society progress on the Homestead property. Vice Mayor Murdock stated the Town is establishing a good reputation.

Councilor Baker stated she enjoyed attending the Flag raising sponsored by the at the American Legion

Councilor Gordon advised that he attended Coffee with a Cop; he attended the National Forest Service Meeting; met the candidates for the Town Clerk position and was pleased with the selection of the new Town Clerk, and he also attended the open house at Rockin' River Ranch State Park. Mr. Gordon advised that some of the neighbors to Rockin' River Ranch State Park were complaining about the development of the park, however, it is much more desirable to have a State Park as a neighbor than have an 800 home development.

Councilor Jenkins had no report.

Councilor Buchanan stated appreciation for the Camp Verde Business Alliance and Camp Verde Promotions as they are doing a great job for the Town; he has volunteered as a bus captain for students in the Yavapai College program which is showing great attendance and success, advising that enrollment for the first session this June exceeded all of last year's attendance.

17. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin advised a press release would be sent out tomorrow regarding the new Town Clerk who is scheduled to begin work on July 3, 2017; all Council members have been registered for the Arizona League of Cities and Towns conference; and the work session scheduled for June 16 will begin with a "field trip" on site tour of the Town's wastewater facility recommending that Council members meet at Town Hall at 7:45 a.m. on Friday for this event, thereafter the work session will proceed at Town Hall at approximately 9:30 a.m. Mr. Martin stated hopes that this on-site tour will be educational for staff and Council with respect to CIP needs and proposed projects.

Adjournment. Mayor German, with no objection from Council, pronounced the meeting adjourned at 8:55 p.m.



Charles German, Mayor



Lynn Riordan-Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on June 7, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22 day of June, 2017.


Virginia Jones- Town Clerk