

**MINUTES  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S MAIN STREET, SUITE 106  
CAMP VERDE, ARIZONA  
WEDNESDAY, APRIL 5, 2017 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

**1. Call to Order**

Mayor German called the meeting to order at 6:30 p.m.

**2. Roll Call**

Mayor Charles German, Vice Mayor Jessie Murdock, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Jackie Baker, Councilor Buck Buchanan and Councilor Dee Jenkins.

**Also Present**

Town Manager Russ Martin, Marshal Nancy Gardner, Library Director Kathy Hellman, Risk Manager Carol Brown, Community Development Director Carmen Howard, Town Clerk Virginia Jones and Recording Secretary Lynn Riordan.

**3. Pledge of Allegiance**

Mayor German led the Pledge of Allegiance.

**4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a. Approval of the Minutes:**

- Special Session – March 15, 2017
- Executive Session – March 15, 2017 (recorded & sealed)
- Regular Session – March 15, 2017

**b. Set Next Meeting, Date and Time:**

- Wednesday, April 12, 2017 at 5:30 p.m. – Work Session
- Friday, April 14, 2017 at 8:00 a.m. – Work Session
- Wednesday, April 19, 2017 at 6:30 p.m. – Regular Session
- Friday, April 21, 2017 at 8:00 a.m. – Work Session
- Wednesday, April 26, 2017 at 6:30 p.m. – Council Hears Planning & Zoning Matters

**c. Possible approval of Resolution 2017-974. A Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving amended improvement requirements to Final Plat 2006-04 for the purpose of improving drainage conditions by adjusting easements, removing sidewalk requirements, allowing construction of the required block buffer wall prior to development of a lot on certain subdivision in the 'Northeast Industries Commerce Park Industrial Subdivision', located on Boyles Way, near the intersection of S. Boyles Way and E. Howards Road, that consists of approximately 15.86 acres. Staff Resource: Carmen Howard and Troy Odell**

**d. Possible approval to apply for a no match grant through the Governor's Office of Highway Safety Grant funds for three (3) separate areas, Speed enforcement \$8,000.00, DUI enforcement \$6,000.00 and a Speed trailer \$10,482.00 with a total of \$24,482.00. Staff Resource: Nancy Gardner**

**e. Possible approval for Council Member Buck Buchanan to travel to Boulder Colorado to attend WaterNow Alliance Annual Summit on April 20-21, 2017.**

**f. Possible approval of Resolution 2017-973, a Resolution of the Mayor and Common Council**

**of the Town of Camp Verde, Yavapai County, Arizona, superseding resolution 98-403, 99-426, 99-432, 2000-447, 02-538, 03-568, 08-745, 08-751, and 2009-766 establishing Town Council Policies, Rules, and Procedures for Council and all Town Boards, Commissions and Committees**

On a **motion** by Councilor Gordon, seconded by Councilor Baker, the council unanimously voted to approve the Consent Agenda, except items 4.e and 4.f which were pulled for discussion at the request of Councilor Baker.

After discussion, on a **motion** by Councilor Baker, seconded by Councilor Jenkins, the council unanimously voted to approve the Consent Agenda, items 4.e and 4.f.

**Discussion:** Item 4.e - Councilor Baker and Councilor Jenkins stated concerns regarding the lack of information and history about WaterNow Alliance, costs for travel out of state, and inquiring if there was a water resources summit or conference that could be attended within the state that perhaps addressed water issues that were more focused on Arizona. Councilor Buchanan explained the fast growing WaterNow Alliance is a national organization, co-op with National League of Cities and Towns that currently meet annually in different cities each year – this Alliance is a resource for sustainable water solutions. Councilor Buchanan read the Alliance mission statement and advised that he is hopeful to return with substantial information, resources and contacts that may assist Camp Verde in resolving water issues including resources for grant funds.

Councilor Gordon stated support for Councilor Buchanan to attend this conference, advising that information at the WaterNow Alliance conference will also include legal issues with respect to water rights, and advising that Tony Gioia initially was going to attend this conference, but due to a scheduling conflict, had requested the Councilor Buchanan attend.

Item 4.f – Councilor Baker stated concerns with Section 15-10, stating the Town could not enforce violations, specifically ethical violations, with respect to elected officials including Council Members, and advising this verbiage may appear to be misleading or confusing. Town Clerk, Virginia Jones, advised that pursuant to Arizona Revised Statutes, and upon the advice of legal counsel clarification of this matter is outlined in Section 15.10.2A.

**5. Special Announcements and presentations:**

- **Proclamation Declaring April as Fair Housing Month**
- **Proclamation Declaring April as RiverFest Month**
- **Proclamation Declaring April as Go Blue for CASA Month**
- **Proclamation Designating April 21, 2017 as PowerTalk 21 Day**
- **Proclamation Declaring April 9-15, 2017 as National Library Week**
- **Proclamation Declaring April 23-29, 2017 as National Volunteer Week**

Mayor German so proclaimed April as Fair Housing Month, April as RiverFest Month, April as Go Blue for CASA Month, April 21, 2017 as PowerTalk 21 Day, April 9-15, 2017 as National Library Week, and April 23-29, 2017 as National Volunteer Week

**6. Call to the Public for Items not on the Agenda.**

Carol Brown, Risk Manager, addressed the Mayor and Council advising the Town employees have caused the Town to receive an EMOD rating of .74, which reflects the Town employees are doing a great job and are serving the community at approximately 26% safer than most other government agencies. This excellent service provided by Town employees saves the Town \$20,000-\$30,000 in insurance rates each year.

Phoebe Hatch, Bread of Life Mission, addressed the Mayor and Council advising the Hunger No More dinner and auction will be held April 28, 2017 at Cliff Castle Casino.

Howard Parrish, Camp Verde Calvary, addressed the Mayor and Council advising the Camp Verde Calvary has been representing the Town since 1958. Mr. Parrish provided a hand out for Council to review reflecting all of the events the Calvary attends. Town Manager, Russ Martin, advised the Calvary members represent the Town at their own expense, except the Town provides liability insurance for the Calvary.

**7. Presentation by Richard L Heath regarding an update on the NAU Campus in Prescott Valley.**

Richard Heath, NAU Executive Director, gave a presentation regarding the NAU Campus in Prescott Valley which was established in 2010. Mr. Heath advised that NAU currently supports 4 undergraduate degree programs, has an excellent relationship with Prescott College and Yavapai College, and has hopes to expand services to meet the needs of the community. Mr. Heath advised that NAU will continue working with, and coordinating with, other organizations like Emery Riddle, NACOG and Goodwill to provide workable schedules and quality education to increase skills and economic development in Arizona, and NAU will be looking into providing education services in the Verde Valley in the areas of Business, Healthcare and Hospitality. Mayor German advised that the Town and local businesses would be interested in providing internships for NAU and Yavapai College students.

**8. Discussion, consideration and possible approval of Memorandum of Understanding between the Town of Camp Verde and the Camp Verde Business Alliance. Staff Resource: Steve Ayers**

On a motion by Councilor Gordon, seconded by Councilor Buchanan, the council voted to approve and enter into a Memorandum of Understanding between the Town of Camp Verde and the Camp Verde Business Alliance effective upon approval of CVBA insurance acquisition and coverage, with Councilor Baker voting nay.

**Discussion:** Russ Martin, Town Manager, advised this MOU will formalize and culminate the relationship between the Town and the Business Alliance, meets the goals of Focus Future, and create transparency. At the request of Councilor Jenkins, Mr. Martin explained the purpose of IGA's (Intergovernmental Agreement) and MOU's (Memorandum of Understanding), and the partnership and benefits of signing agencies, and establishing specific purposes. Mr. Martin also advised that the MOU does not immediately have any monetary requirements to, or from, the Town and any expenditures resulting from any MOU will require an approved budget item and/or Council approval. Councilor Baker stated opposition to executing the MOU at this time, stating concerns that Camp Verde Business Alliance does not yet have a substantial membership, has not been established for an extended period of time, does not have a history to refer to, and the MOU may cause a conflict with Camp Verde Promotions. Councilor Baker stated she has attended Camp Verde Business Alliance and supports their mission, but believes a MOU is premature.

B J Davis, President of CVBA (Camp Verde Business Alliance) addressed the Mayor and Council, addressed concerns, and advised that liability insurance will be provided to the Town (MOU will only become effective upon liability insurance acquisition), advised that Steve Ayres, Economic Development Director, has stated he would like to have the MOU executed and looks forward to accepting help from, and working with, CVBA, tasks and goals will be set to support business in Camp Verde, and, although there is no money value assessed at this time, if there is monetary considerations in the future associated with activities resulting from the MOU, a budget item will be requested or placed on the Agenda for Council approval. Councilor Gordon stated support for the Camp Verde Business Alliance and the MOU, stating the CVBA supports and encourages communication between businesses, and between businesses and government. Mr. Davis advised the next CVBA meeting is scheduled April 27, 2017, wherein APS will have a representative present to answer questions regarding the proposed rate hike. Carol Brown, Risk Manager, stated she would like to work with CVBA to help them acquire the appropriate insurance coverage. Vice Mayor Murdock stated support for CVBA and for the MOU, advising CVBA has stepped forward to participate in promoting the Town and Focus Future, offering a great opportunity for a partnership with the Town. Councilor Buchanan advised that he would be joining CVBA personally, and supports the MOU.

**9. Discussion, consideration and possible direction to staff relative to proposed legislation by the 53<sup>rd</sup> State Legislature.**

Town Manager Russ Martin advised he has provided each Council Member with a written update on the proposed legislation, encouraging Council Member to contact legislators regarding diverting funds from cities and towns to Universities, Bill 1329 regarding fire flow regulations (which passed in the Senate, but not in the House), and proposed legislation the which could limit the Town's ability to collect assessments on undeveloped (commercial) property, therefore, eliminating funding for current and future/planned infrastructure (sewer). Mr. Martin explained the current tax assessment and usage formula for the sewer infrastructure and usage, and stating the Town does not have the ability to pay for the current sewer infrastructure debt service without being able to collect on assessments on undeveloped/vacant land.

**10. Public for items not on the agenda.  
None.**

- 11. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

**Councilor Baker** advised she attended the Welcome Home Vietnam Veteran's Remembrance in Cottonwood; worked at the Spring Heritage Festival; stated great appreciation for the volunteers; and will continue to attend CVBA meetings. Councilor Baker, in light of the state of events worldwide and the immense crises that other people, communities, and countries are dealing with daily, with great emotion, reminded the Council, Staff and public to be grateful that we live in this community.

**Councilor Gordon** advised that he attended the CVBA meeting and expects that they will grow and expand; was a gate keeper at the Pecan and Wine Festival; attended the OLLI open house which was a great success (and had great food), attended "Coffee with a Cop"; and attended the Verde Front (water resource and research) Meeting.

**Vice Mayor Murdock** advised she participated in the March a Mile for Hunger; attended the Spring Heritage Festival; and attended the Little League opening ceremonies, stating the necessity for, and substantial community support for, development of parks and recreation specifically ball fields.

**Councilor German** thanked Councilor Baker for attending the Welcome Home Vietnam Vet event in Cottonwood and thank Vice Mayor Murdock for participating in the March a Mile for Hunger event.

**Councilor Jenkins** advised that she volunteered at the Wine and Pecan Festival and attended the MattForce Meeting today.

**Councilor Buchanan** advised that he and Town Manager Russ Martin visited DK Ranch as a potential site for expanded college course sites (veterinary school, etc.) and he attended the Verde Valley Advocacy Coalition meeting (transportation issues for elderly and disabled residents).

**Councilor Whatley** advised she attended the Welcome Home Vietnam Veteran's Remembrance in Cottonwood and noted that Camp Verde would be hosting their next event.

- 12. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin requested Council members advise of any comments they have with respect to the final park design as it is going forward to the finishing stages. Mr. Martin also requested, of Council and the public, to please advise APS of any down or slapping lines. Mr. Martin advised that APS spends a great deal of time looking for the exact location of problem lines, and would greatly benefit by having citizen notify them of exact problem locations, enabling them to respond faster to power outages and potentially eliminate future power outages. Councilor Jenkins advised that she believes APS keeps stats and records and may be able to give information on the areas that suffer the greatest power outages.

Mr. Martin advised that there are four Town vacancies, three which will not be advertised or filled at this time (1 in CVMO, 1 in the Building Department and 1 in WW Treatment Drafting), due to budget restraints, noting that currently revenues are slightly below anticipated, however as revenues increase, these positions may be filled.

13. **Adjournment.** Mayor German, with no objection from Council, pronounced the meeting adjourned at 8:04 p.m.

  
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Charles German, Mayor

  
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Lynn Riordan, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on April 5, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20<sup>th</sup> day of April, 2017.

  
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Virginia Jones – Town Clerk