

**MINUTES  
WORK SESSION  
MAYOR AND COMMON COUNCIL  
Of the TOWN OF CAMP VERDE  
COUNCIL CHAMBERS · 473 S. Main Street, Room #106  
FRIDAY February 10, 2017 at 8:00 a.m.**

1. **Call to Order**

Mayor German called the meeting to order at 8:00 a.m.

2. **Roll Call**

Mayor Charles German, Vice Mayor Jessie Murdock (8:02a.m.), Councilor Robin Whatley, Councilor Brad Gordon, Councilor Jackie Baker, Councilor Buck Buchanan and Councilor Dee Jenkins.

**Also Present**

Finance Director Michael Showers, Town Manager Russ Martin, Public Works Director Ron Long, Deputy Public Works Director Troy Odell, Risk Manager Carol Brown, Marshal Nancy Gardner and Town Clerk Virginia Jones

3. **Pledge of Allegiance**

Mayor German led the Pledge of Allegiance

4. **Discussion with Town Manager and Finance Director regarding the Town of Camp Verde Capital Improvement Plan for Fiscal Year 2018 Budget.** Staff Resource: Russ Martin & Michael Showers.

Town Manager Russ Martin advised the Mayor and Council that Ron Long, Public Works Director, was present to receive information with respect to CIP. Carol Brown, Risk Manager, requested the Mayor and Council keep in mind that budget proposals and approval, including CIP projects, equipment/vehicle purchases, changes in personnel, have a direct effect on Risk Management's budget with respect to insurance and liability.

Finance Director Mike Showers presented a Community Project handout for the Mayor and Council to review and consider. Mr. Showers advised that this hand out and exercise does not include projects that have already been approved, budgeted for and/or are in progress. Thereafter, the Mayor and Council participated in an exercise to rate and set CIP priorities, major projects (over \$100,000) and minor projects (under \$100,000) five-year CIP project planning. CIP priority rating results:

**MAJOR (Over \$100,000)**

1. Rezzonico Park Development
2. Community Park Development
3. Streets (Heavy) Equipment
  - Streets Equipment
  - Patrol Vehicles CVMO
  - Street Sweeper
  - Maintenance Vehicles
  - Maintenance Equipment
  - Inspections Truck
4. Roads Maintenance Program
5. Community Park Water Supply
6. Town Campus Remodel
7. Road Construction Projects
8. Horseshoe Bend/Dickison Circle Sewer Line Extension
9. Water System Acquisition
10. Gaddis Wash Improvements

11. Major Treatment Plant Maintenance/Completion
12. Verde River Pedestrian Bridge

MINOR (Under \$100,000)

1. Security/Surveillance System
2. Website Development
3. Mobile Data Computers
4. Howards Road Drainage
5. Filter & UV Building  
Treatment Plant Repair
6. Library Landscaping  
GIS System
7. Sign Boards  
Newton Lane Drainage Control

Mr. Showers advised the object today was to create a 5-year plan, keeping in mind the Town's Strategic Plan and advising the Mayor and Council that projects will be adjusted annually, based on priority and funding. Mr. Showers advised that currently the Town's debt ratio is low, but requested the Mayor and Council consider debt, debt payments and revenue sources when considering and discussing 1st year priorities, versus 2, 3, 4, or 5-year completion priorities.

Council discussion: Councilor Gordon stated support for storm water, drainage and roads maintenance, and suggested major projects should take priority over minor projects. Councilor Buchanan stated support for having the order of events being specified by department, like having storm water and drainage problems resolved and complete before completing new roads or road maintenance to avoid having to repeat any projects.

Community Park: Vice Mayor Murdock stated strong support for the Community Park, acknowledging that completion of the Community Park would be a substantial investment, but that completion, with appropriate marketing, of the Community Park would generate tourism, allow the Town to host events, and create revenue, suggesting completing the Community Park should be a priority. Vice Mayor Murdock stated that many residents would be willing to donate or volunteer services if the project was underway, and that potential donors/volunteers lose interest when the project continues to be put on the "back burner" year after year.

Councilors Whatley and Jenkins concur with Vice Mayor Murdock, stating completion of the Community Park should be a priority, that it has the potential to general revenue for the Town, and that the residents would benefit from the park and revenue it could generate, stating the Town already owns the land, and would like to see "hard" figures from staff on the cost of borrowed money to complete the park.

Councilor Baker concurred cautiously, preferring the Community Park project be done in stages, stating concerns that the park and potential use and events might be in competition with Cottonwood's facilities and services, and suggesting that the Town request donations/volunteers to complete the park in stages.

Councilor Gordon stated he supports the Community Park Project, but would rather any large debt service be used to acquire water companies, and does not want to jeopardize any funding that could be allocated to infrastructure or sewer expansion.

Councilor Buchanan stated financial concerns with taking on such a large project for a small town, taking on substantial debt without having solid project costs and recovery estimates, and without knowing which direction the economy will be going over the next 5 to 10 years.

Mayor German stated he understands the community's frustration with the continued delay of the Community Park Project and suggested that staff present actual figures on current debt services and potential funding sources, costs, and recovery.

Water System Acquisition: Mr. Showers advised that the Town currently does not have the funding to acquire the Water Systems, but that, at the direction of Council, staff would be looking into funding for this acquisition within the next 2 to 5 years.

Rezzonico Park: Councilor Baker stated strong support to allocate funds and complete Rezzonico Park, stating it has been sitting without completion for too long.

Councilor Buchanan concurred, stating public conception is negative when the Town has not completed any visible projects (library landscaping, Rezzonico Park), the Town needs to finish some smaller visible projects before taking on new large projects.

Road Maintenance: Mr. Showers advised the Town already has a 5-year roads maintenance program in progress that has made great strides in the past fiscal year, stating the Town has \$640,000 in HURF funding and the maintenance program will continue as planned. Mr. Showers advised that the road maintenance program and new road construction was somewhat dependent on storm water drainage and county funding.

Verde River Pedestrian Bridge: Councilor Whatley stated completion of the Verde River Pedestrian Bridge should not be a priority at this time, as the Town needs to complete parks and roads first. Mr. Showers advised there were time-lines and deadlines/limitations if Council wants to pursue this project.

Consensus: (Note: This consensus shows only the consensus of the majority of council members, some council members may not have concurred on certain line items or have concurred cautiously, to set CIP priorities and allocate funds to those projects or research/inquire about funding sources for those projects):

- Community Park Development
- Rezzonico Park \$150,000 (partial funding from donations/volunteers/Old Guys)
- Horseshoe Bend/Dickison Sewer Extension (funding from WW reserves, connection fees, and/or WIFFA financing)
- Major Treatment Plant (funding from WW reserves, connection fees, and/or WIFFA financing)
- Filter and UV Building (funding from WW reserves, connection fees, and/or WIFFA financing)
- Treatment Plant Repairs (funding from WW reserves, connection fees, and/or WIFFA financing)
- Howards Road and Newton Road (partial funding from Yavapai County)
- Gaddis Wash (partial funding from Yavapai County)
- Library Landscaping (partial funding from donations/volunteers/Old Guys)
- Community Park Water Supply
- Town Campus Remodel (complete in stages by staff vs contracted) – safety and/or code issues to be priority
- Gym (make usable 1<sup>st</sup> year, completion year 2-3-4-5 as funding is available) complete in stages by staff vs contracted
- Heavy Road Equipment, Maintenance Equipment, CVMO Vehicles (actual costs and term financing estimates)
- Website, Security/Surveillance and GIS (look into financing and re-prioritize annually)

Marshall Gardner addressed the Mayor and Council requesting funding to change the Camp Verde Marshal's Office name to Camp Verde Police Department, stating the costs are minimal (approximately \$17,765.00). Marshall Gardner advised that there is a public misconception (and even some misconception within the Town Government)

that the Marshall's Office is not a Police Department, when in actuality, it is the same with the same authorities, therefore she is requesting authority and funding for changing the CVMO to CVPD.

Mr. Showers requested the Mayor and Council review the provided handouts and the 5-year Strategic Plan to stay on track with this budget process.

5. **Adjournment.**

Without objection, the Mayor adjourned the meeting at 11:15 a.m.



Charles German, Mayor



Lynn Riordan, Transcriptionist

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on February 10, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 2 day of March, 2017.



Virginia Jones-Town Clerk