

DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, NOVEMBER 16, 2016 at 6:30 P.M.

1. Call to Order

Mayor German called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor German, Vice Mayor George, Councilors Whatley, Gordon, Baker, Jones-Murdock, German, Councilors-elect Alan "Buck" Buchanan and Dee Jenkins.

Also attending: Town Manager Russ Martin, Town Clerk Virginia Jones, and Recording Secretary Janet E. Turner.

3. Pledge of Allegiance

Mayor German led the pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Council Hears Planning & Zoning Matters – October 26, 2016
- 2) Executive Session – November 2, 2016 (recorded)
- 3) Special Session – November 2, 2016
- 4) Regular Session – November 2, 2016

b) Set Next Meeting, Date and Time:

- 1) Friday November 18, 2016 at 8:00 a.m. – Council Retreat at Camp Verde Community Library
- 2) Wednesday, November 23, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters- Cancelled
- 3) Wednesday, December 7, 2016 at 6:30 p.m. – Regular Session
- 4) Wednesday, December 14, 2016 at 5:30 p.m. – Work Session
- 5) Wednesday, December 21, 2016 at 6:30 p.m. – Regular Session – Planning & Zoning Combined
- 6) Wednesday, December 28, 2016 at 6:30 p.m. – Council Hears Planning & Zoning Matters – Cancelled

c) Possible approval of Intergovernmental Agreement between the Town of Camp Verde and Yavapai County allowing the Town to issue their own permits and perform their own inspections on 2 parcels owned by the Town at the Sewage Treatment Facility. Staff Resource: Troy Odell

d) Possible approval of a Grant Application to ADEQ (Arizona Department of Quality) in the amount of \$74,830.00 for Asbestos Abatement at the old Library Building. Staff Resource: Ron Long and Kathy Hellman

- e) **Possible approval to accept Governor Office of Highway Safety Grant funds in the amount of \$22,937.00.** Staff Resource: Nancy Gardner
- f) **Possible acceptance of \$21,000.00 from the Department of Homeland Security grant for interoperability compatible radios.** Staff Resource: Nancy Gardner

On motion by Vice Mayor George, seconded by Councilor German, Council unanimously approved the Consent Agenda excluding item 4d that was pulled by Mayor German

Mayor German pulled Item 4. d) from the Consent Agenda and Town Manager Martin provided a brief explanation regarding the requirements for the grant application and state assistance for asbestos removal at the old Library building. Martin stated that one of the things the state looks at is you have to do more specific tests to get state assistance. They have been working with ADEQ directly as they have an Asbestos Abatement program, and rather than the \$74,830.00 staff is now asking to substitute that specific amount for "amount necessary" to give authority to move ahead with the asbestos abatement. He added that the state will work with them to fill in that amount and prepare a proper bid, the grant number will be known, and then the grant turn-around time will be "lickety-split" and they can get moving on the project. He cautioned that if they don't start before December 7 then it will be delayed due to other factors.

Councilor Baker inquired about the previously discussed amount of \$102,830, whether that included the \$74,830, and added that she thought the loan for the entire project and related costs were included. Martin replied that yes, it was, but the asbestos abatement was more than expected and this would take about \$75,000 out of the amount discussed the other night.

On motion by Vice Mayor George, seconded by Councilor Gordon, Council unanimously approved the grant application to ADEQ in the amount necessary for asbestos abatement at the old library building.

5. **Special Announcements and presentations:**

- **Presentation of Certificate of Appreciation to Alan "Buck" Buchanan for his service on the Planning & Zoning Commission.**

Mayor German presented a Certificate of Appreciation to Alan "Buck" Buchanan for his service on the Planning & Zoning Commission.

- **Presentation of Certificate of Appreciation, posthumous to Bob Burnside for his service on the Planning & Zoning Commission, accepted by Suzy Burnside.**

Mayor German presented Suzy Burnside with a Certificate of Appreciation posthumously to Bob Burnside for his service on the Planning & Zoning Commission, which was followed by a standing ovation.

- **Presentation of Certificate of Election to Mayor-Elect Charlie German, Councilors-elect Jessie Murdock, Alan "Buck" Buchanan, and Dee Jenkins.**

Town Clerk Virginia Jones presented Certificates of Election to Mayor-Elect Charlie German and

Councilors-Elect Jessie Jones-Murdock, Alan "Buck" Buchanan, and Dee Jenkins.

6. Call to the Public for items not on the Agenda.

- Citizen Fred Patton addressed the Council regarding the noise ordinance, inquired what constituted "emergency services hours", and cited incidents of trash pickups occurring between 3-4 a.m., mowing in early morning hours, and so forth.
- Nikki Miller, representing Camp Verde Promotions, thanked Vice Mayor Bruce George and Councilor Carol German for their work on the Council. She thanked Vice Mayor George for his help and contributions in many labor projects over the years; and conveyed her appreciation to Councilor German for how instrumental she was with contacts and who to get in touch with in order to achieve the things they wanted to do. She also pointed out how Carol always listened to her constituents and expressed hope that the incoming Council members will also listen to those who voted them in.

7. Honorable Judge Paul Schlegel will administer Oaths of Office to the newly elected officials, followed by the seating of the new Council Members.

The Honorable Judge Paul Schlegel administered the Oaths of Office to the newly elected officials: Councilors-Elect Jessie Jones-Murdock, Alan "Buck" Buchanan, Dee Jenkins, and Mayor-Elect Charlie German. The new Council members took their seats.

8. Presentation of plaques of appreciation to Carol German and Bruce George in appreciation for their service.

Mayor German called Carol German and Bruce George to the floor to receive plaques of appreciation; both were greeted with standing ovations. German thanked all citizens for the opportunity to serve and congratulated all newly elected officials. George stated it had been an honor to service his community and that he planned to continue helping out where he could.

9. Discussion, consideration and possible appointment of a Vice Mayor for a two-year term. Staff Resource: Mayor and Council

Councilor Gordon made a motion to nominate Councilor Jessie Jones-Murdock as Vice Mayor, Councilor Whatley seconded, and Council unanimously voted in favor of appointing Jones-Murdock as Vice Mayor for a two-year term. Mayor German asked Councilor Jones-Murdock if she would consider and accept the position. Councilor Jones-Murdock accepted the appointment to as Vice Mayor of the Council.

10. Discussion, consideration and possible appointment of Council members as Town Representatives and alternate to various boards, committees, and organizations. Staff Resource: Mayor and Council

On motion by Vice Mayor Jones-Murdock, seconded by Councilor Baker, Council unanimously approved the 2016-2017 Council-Committee Assignments as follows with the addition of the Verde Front.

2016-2017 COUNCIL-COMMITTEE ASSIGNMENTS
Council Meeting 11/16/2016 (after New Officers are seated)

COMMITTEES	2016-2017	MEETING TIME	MEETING PLACE	CONTACT PERSON
CV Fire District	Gordon/ Baker	3rd Wednesday At 9:30 A.M.	417 S. Main - Training Room http://www.campverdefire.org	Robin Cook 567-9401 Ext 102
CV Schools Education Foundation	<i>Clerk will call Mary Hudson</i>	Quarterly, as needed	CVUSD 410 Camp Lincoln Rd.	Mary Hudson 567-8008
Yavapai College Governing Board	Buchanan/ Baker	2nd Tuesday at 1:00 p.m	See attached	Karen Jones Exec Asst 928-776-2307
Liaison to Yavapai-Apache Nation	Mayor German/ Baker	Thursday at 9:00 a.m.	2400 W Datsi Street	Karla Reimer 567-1003 (Call weekly to verify meeting)
Intergovernmental Associations/Meetings	All Council		Community Rotation	
NACOG Regional Council	Baker/Mayor German - Appointed on 9/17/2016	Quarterly -- 4th Tuesday at 10:00 a.m.	High Country Conference Center	928-774-1895
VVREO	Murdock/ Gordon	Quarterly -- Friday at 10:00 a.m.	YC Board Room -- 6th Street Cottonwood	634-8100
League Resolutions Committee	Mayor German	Annually	League of Cities & Towns Conference	Ken Strobeck Exec Director
Arizona Municipal Risk Retention Pool (elected position only)	Baker	Every other month	Phoenix	
Verde Valley Transportation Org.	Long/Buchanan	Every other month	Cottonwood	
Verde Valley Transit Committee	Buchanan	Monthly		Jason Kelly
VV Water Users Liaison	Gordon/ Buchanan	As needed	As needed	As needed
Middle Verde Water Advisory (was VVAC)	<i>Clerk will check to see if active</i>	3rd Wednesday at 2:00 p.m.	YC Board Room -- 6th St -- Cottonwood 1015 Fair Street-Prescott	
Verde Valley Homeless Coalition	Baker/ Gordon			
Mental Health Coalition-Verde Valley (added 9/23/15)	<i>Gordon</i>	Monthly		
Verde Front	Mayor German/ Gordon	Quarterly	Cottonwood Rec Center	

11. Call to the Public for items not on the agenda.

None.

12. Council Informational Reports.

- Councilor Whatley attended the grand opening of the new Library and felt it was surreal, "Am I really

in Camp Verde? This is amazing!" Walking through the doors, she was hit with the sound of singing from the Camp Verde High School Choir and they sounded like angels. She thought it was a great opening ceremony and remarked, "The new library is awesome."

- **Councilor Gordon** attended the library breakfast, but was unable to stay for the grand opening. He also attended the ribbon-cutting ceremony for the Verde Valley Military Service Park at Garrison Park in Cottonwood on Veterans' Day, Friday, November 11.
- **Councilor Buchanan** attended an informational meeting on Wednesday morning at the Sedona Campus of Yavapai College updating results from the Verde Valley Forum held last month. Buchanan commented that the people behind it and supporting it are very, very good leaders and he thinks it will result in a good outcome.
- **Mayor German** also attended the Library grand opening, echoed Councilor Whatley's remarks regarding the wonderful acoustics and commented that for a moment he thought he was in Heaven. He also attended the ribbon-cutting ceremony for the Verde Valley Military Service Park in Cottonwood on Veterans' Day and was astounded with the service flags that surrounded the U.S. flag. He joked that applause was received when he declined to speak.

On Tuesday, November 15, he attended a meeting with other Arizona elected officials to discuss the need to re-educate and make everyone aware of how critical the watershed is and to promote procedures and best practices to preserve the Salt and Verde Rivers. Phoenix Mayor Greg Stanton and Mayor German gave the closing remarks for the meeting, which was hosted by the Nature Conservancy at the Pointe Hilton in Phoenix.

- **Councilor Baker** attended the Library's grand opening and shared comments she heard from guests such as the Mayors of Cottonwood and Sedona on how wonderful it was for Camp Verde to keep working toward the goal of a new library and that people around the Verde Valley recognized the effort. Baker stated she also attended the ribbon-cutting ceremony for the Military Service Park in Cottonwood and noted how inspiring it was and how businesses around the Verde Valley chipped in to help with whatever was needed.
- **Vice Mayor Jones-Murdock** attended Library's grand opening and commented that she was very happy with it and proud of it, "It's wonderful."
- **Councilor Jenkins** attended the Library's grand opening as well as the breakfast. She shared that her employer, Quintus Inc., contributed to it and stated he would be very pleased it opened. She noted that there's a lot of cars in the parking lot so it is being used. She expressed her desire to attend the ribbon-cutting ceremony for the Military Service Park but was unable to as she attended the funeral of Dick Cook, founder of Quintus, Inc.

13. **Manager/Staff Report.**

Town Manager Martin reported there will be an all hands meeting on November 30 for all staff that will start at 11 a.m. He asked the Council to attend and help serve the staff and to wear a name tag if possible; lunch will be served at 11:30 a.m. There will also be training before and after the lunch and all offices involved will be closed during that time. He added that it was a combination of Thanksgiving celebration but included training.

Martin stated since they are turning 30 this year they would like to do something in the parade that is on December 10. He asked for ideas and directed those interested in reindeer games to contact the Town Clerk's office. Vice Mayor Jones-Murdock asked if the Town was doing a float or something else. Martin replied, "Exactly, those sound like great topics of conversation." He would like a little committee to form to discuss options of what to do.

Another upcoming event is the Employee/Town Christmas party on December 17. He said invitations will be sent out and it will be held at the new Library starting about 5:30 p.m. with dinner served by 6 p.m.

- 13A. DISCUSSION AND CONSULTATION WITH THE TOWN ATTORNEY REGARDING CURRENT AND PENDING LITIGATION, FOLLOWED BY POSSIBLE DIRECTION TO STAFF.** Note: Council may vote to go into Executive Session pursuant to ARS §38-431(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body. ARS§38-431.03(A)(4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid to resolve litigation. Staff Resource: Russ Martin.

On motion by Councilor Gordon, seconded by Councilor Baker, Council voted unanimously to go into Executive Session. Mayor German recessed the meeting to Executive Session at 7:26 p.m. Meeting resumed at 7:40 p.m. No action was taken.

14. Adjournment

Mayor German, with no objection from Council, pronounced the meeting adjourned at 7:40 p.m.

Charlie German, Mayor

Janet E. Turner, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the during the Regular Session of the Town Council of Camp Verde, held on November 16, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2016

Virginia Jones, Town Clerk