MINUTES

TOWN OF CAMP VERDE
COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 26, 2016 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor German called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Charlie German, Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Jessie Jones-Murdock, Councilor Brad Gordon, Councilor Jackie Baker and Councilor Carol German.

Also Present
Town Manager Russ Martin, Councilor Elect Dee Jenkins, Economic Development Director Mike Jenkins, Economic Development Director Carmen Ogden, Town Clerk Virginia Jones and Recording Secretary Jennifer Shilling.

3. **Pledge of Allegiance**
Mayor Charlie German led the Pledge.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Special Session October 19, 2016
      2) Executive Session October 19, 2016 (Recorded)
      3) Regular Session October 12, 2016
      4) Regular Session September 7, 2016 Corrected
   b) **Set Next Meeting, Date and Time:**
      1) Wednesday, November 2, 2016 at 5:30 p.m. Executive Session
      2) Wednesday, November 2, 2016 at 6:30 p.m. Regular Session
      3) Wednesday, November 9, 2016 Work Session – Cancelled
      4) Wednesday, November 16, 2016 at 6:30 p.m. Regular Session
      5) Wednesday, November 23, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters

Councilor German wants to pull the minutes for the September 7, 2016 meeting. She pointed out on page 5 in the 2nd paragraph; it should read Jackie Baker and not Jack Baker. **Motion** was made by Councilor German to approve the Consent Agenda with the correction made to the September 7, 2016 meeting minutes. Second was made by Councilor Jackie Baker. Council unanimously approved the Consent Agenda.

5. **Special Announcements and presentations: NONE**

6. **Call to the Public for Items not on the Agenda: NONE**

7. **Quarterly Reports from Planning & Zoning Commission and Board of Adjustments and Appeals.**

Assistant Planner, Kendal Welch, gave the Board of Adjustment quarterly report stating the BOA only met once this last quarter. The only item on the agenda was a presentation made by Community Development Director, Mike

Jenkins on non-conforming uses to refresh the BOA on the Planning and Zoning Ordinance.

Community Development Director, Mike Jenkins gave the Planning and Zoning Quarterly Report, stating the Commission only had one meeting on September 8th for the election of officers to fill the vacant seat.

8. **Discussion, consideration and possible approval or Resolution 2016-970, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting Final Plat 20160328 for the purpose of developing the 'Castle Heights' Subdivision, which is a twelve (12) lot, residential subdivision, located on parcel 404-18-181E, near the intersection of North Arena Del Loma Road and North Montezuma Castle Highway, that consists of approximately 20.92 acres.** Staff Resource: Mike Jenkins

Community Development Director, Mike Jenkins stated the Castle Heights final plat Subdivision has been found to be in conformance with the preliminary Plat which is a requirement of the Planning and Zoning Ordinance. All reviews have been completed and are in compliance with the requirements. Staff is recommending approval.

Representative Jim Binick stated they have worked with staff and have submitted the final plat and are requesting approval to move forward with the project.

Motion was made by Councilor Gordon to approve Resolution 2016-970, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting Final Plat 20160328 for the purpose of developing the 'Castle Heights' Subdivision, which is a twelve (12) lot, residential subdivision, located on parcel 404-18-181E, near the intersection of North Arena Del Loma Road and North Montezuma Castle Highway, that consists of approximately 20.92 acres. Second was made by Councilor German. **Motion** carried unanimously.

Councilor Whatley wanted to make sure the fire flow issues have not been forgotten. Community Development Director Mike Jenkins stated it was on the final plat.

8A. **DISCUSSION, CONSIDERATION, AND POSSIBLE APPROVAL OF AN EXTENSION TO THE TOWN MAGISTRATE'S EMPLOYMENT AGREEMENT CURRENTY EXPIRING ON NOVEMBER 1ST.** NOTE: Council may vote to hear this matter in Executive Session pursuant to ARS §38-431.03 (A)(1) for discussion or consideration of assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. STAFF RESOURCE; TOWN COUNCIL
Mayor German recommended adjourning into executive session.

Recess to Executive Session at 6:42 pm
Resume meeting at 7:28 pm

Motion was made by Councilor George to accept Agreement, Version One, only making one change, change the $45 per hour to $50 and the contract will expire June 30, 2017. Second was made by Councilor German. **Motion** carried 5 ayes and 2 nays (Mayor German and Councilor Whatley).

9. **Call to the Public for items not on the agenda: NONE**

10. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Whatley- Attended the Homestead Park Clean up.

Councilor Gordon- attended the Fire Department Meetings, and the Verde Valley Economic Outlook in Clarkdale. He also helped with the Homestead Park Clean Up on Saturday with Councilor Whatley. Mr. Gordon also has spoken with Steve Green and learned that SRP is undergoing some personnel changes which means the Water Rights issue will have to be looked at soon.

Vice Mayor George- attended the Verde Valley Forum and is still helping with the Old Guys.

Councilor Baker-reminded everyone of the Police Officer Retirement Party, Thursday, October 27 at the Marshal's Office.

Councilor Jones-Murdock- Nothing

Councilor German- attended public outreach held on the plaza by the Verde Valley Forum. She stated kudos were given to Camp Verde for having the most public in attendance. Ms. German also attended the Fire Department Auxiliary Fund Raiser, "Hot Night with the Firefighters" this past Saturday night and felt like it was well attended.

Mayor German- Nothing.

11. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
Town Manager, Russ Martin invited the Council to attend a surprise retirement celebrating for Mike Jenkins, Friday, October 28, 2016 from 9am-11am. Mr. Martin also mentioned Assistant Planner, Kendall Welch turned in her resignation and is moving out of town.

12. **Adjournment**

Mayor German adjourned the meeting at 7:37 p.m.

Charles German, Mayor

Virginia Jones for Jennifer Shilling,
Jennifer Shilling, Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Planning and Zoning Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on October 26, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 17 day of November, 2016.

Virginia Jones, Town Clerk