DRAFT MINUTES

TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 5, 2016 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor Charles German called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Charles German, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Jackie Baker, and Councilor Jessie Jones-Murdock were present. Vice Mayor Bruce George present by telephone. Councilor Carol German was not present.

Also present
Town Manager Russ Martin, Council Member Elect Dee Jenkins, Marshall Gardner, Community Development Director Michael Jenkins and Building Official Robert Foreman, Town Clerk Virginia Jones, and recording secretary Lynn Riordan.

3. **Pledge of Allegiance**
Mayor German led the Pledge of Allegiance

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1. Regular Session –September 21, 2016
      2. Special/.Work Session-September 14, 2016
   b) **Set Next Meeting, Date and Time:**
      1. Wednesday, October 12, 2016 at 5:30 p.m. Work Session
      2. Wednesday, October 19, 2016 at 5:00 p.m. Executive Session
      3. Wednesday, October 19, 2016 at 6:30 p.m. Regular Session
      4. Wednesday, October 26, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters

On a **motion** by Vice Mayor George, seconded by Councilor Baker, the council voted unanimously to approve the Consent Agenda.

5. **Special Announcements and presentations:**

Presentation of 2016 third quarter Business Beautification Award to Udderly Divine.
Mayor German advised that Teresa Davis, owner of Udderly Divine, was unable to attend this meeting but had provided a letter of thanks to the Council and Town for recognizing her hard work and graciously accepting the award. Mayor German read the presentation (Business Beautification Award) being presented to Udderly Divine and Ms. Davis' letter.

6. **Call to the Public for Items not on the Agenda.**
Robert Witt addressed the Mayor and Common Council thanking them for their continuous hard work administering the Town government and addressed accountability and hypocrisy regarding Fire Flow and use of sprinklers.

7. **Discussion, consideration and possible appointment to the Planning & Zoning commission for a term that expires January 2017. This position will be to replace Bob Burnside. Letters of Interest have been received from Stephen Goetting and Dennis Willis.** Staff Resource: Virginia Jones

On a **motion** by Councilor Whatley, seconded by Councilor Jones-Murdock, the council unanimously voted to appoint Dennis Willis to the Planning and Zoning Commission with the term expiring in January 2017.

Mayor German advised that Stephen Goetting withdrew his application to be appointed to the Planning and Zoning Commission; Dennis Willis is not present. The Mayor and Council discussed Mr. Willis' application and qualifications, and noting that this appointment expires in January 2017, filling the current term vacancy left by Bob Burnside.

8. **Discussion, consideration and possible approval of extending recycling services contract with Sedona Recycles, a non-profit currently providing general recycling services to the Town including an amendment to the budget to do so in an amount not to exceed $13,380.00.** Staff Resource: Russ Martin

On a **motion** by Vice Councilor Whatley, seconded by Councilor Baker, the council unanimously voted to approve a budget amendment to add $6,000 to extend services by Sedona Recycles to February 28, 2017 and develop a process to determine the future recycling service and potential cost/benefit analysis for continuing recycling services beyond this extension.

Town Manager Russ Martin recommended approval of the budget amendment to extend the recycling services, with staff continuing to look at options and alternatives beginning as soon as the end of February 2017; Sedona Recycles has provided a high level of service to the community; proposals and options will be presented to Council prior to next year's budget process. Councilor Baker stated Sedona Recycles historically has provided a great service to Camp Verde residents and agrees with the Town Manager's recommendation; Councilor Whatley stated Sedona Recycles historically has provided a great service to Camp Verde residents and supports the Town Manager's recommendation; Vice Mayor Bruce stated the Town Manager did a good job in researching possibilities and presenting his recommendations to the Council and he agrees with the Town Manager's recommendations.

Public Comment: Mike Brady, Sedona Recycles, thanked the council for their compliments and support, and stated he is available for any questions the council or staff may have, and he would meet with the Town Manager to prepare and present a proposal for service next year.

Jill McCutcheon, Sedona Recycles, advised the Mayor and council that Sedona Recycles employs Rainbow Acres ranchers, they are proud of their recycling program and they appreciate doing business with Camp Verde.

Michael Kowalski, Director of Operations-Rainbow Acres- addressed the Mayor and council in support of Sedona Recycles and the services they provide to the community.

Tony Gioia addressed the Mayor and council in support of Sedona Recycles stating they have done a great job and provide a needed service to the community; he believes they are also "stewards of public lands" as their recycling program substantially reduces illegal dumping on public lands.

Mayor German acknowledged that many years ago, as indicated by Mr. Gioia, many of the public lands, washes and ravines were used as illegal dumping grounds (garbage, appliances and furniture); that Sedona Recycles has substantially helped alleviate the illegal dumping; that 26,000 tons of recycled materials were picked up by Sedona Recycles in August 2016, thereby reducing the burden on landfills.

9. **Possible appointment of Tony Gioia as Liaison for the Town of Camp Verde as Water Resource Advisor.** Staff Resource: Russ Martin

On a **motion** by Councilor Baker, seconded by Councilor Gordon, the council unanimously voted to appoint Tony Gioia as Liaison for the Town of Camp Verde as Water Resource Advisor.

Town Manager Russ Martin advised the Town continues to work through water rights claims; Councilor Gordon and Tony Gioia have been instrumental in addressing water rights and issues. The Town Attorney has advised that a formal relationship would need to be in place for Mr. Gioia to be included in Town discussions, special or executive sessions, therefore, he, as Town Manager, is recommending the Town appoint Mr. Gioia as Water Resource Advisor, a volunteer position. Councilor Gordon stated his support of appointing Mr. Gioia as Water Resource Advisor, as Mr. Gioia has the education, experience and resources to address water rights and issues, and successfully work with ADWR and SRP; without the assistance of Mr. Gioia and moving forward on securing the Town's water rights, the Town may be jeopardizing some of its water rights. Tony Gioia addressed the Mayor and council stating he would accept appointment to as Water Resource Advisor to help map out water rights and stabilize the Town's water resources.

9.A DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING ADEQUATE FIRE FLOW REQUIREMENTS IN THE TOWN ADOPTED 2012 INTERNATIONAL FIRE CODE. Staff Resource: Russ Martin and Michael Jenkins.

On a **motion** by Councilor Gordon, seconded by Vice Mayor Bruce, with Councilor Baker voting "nay", the council voted to approve Option 1, maintaining the Adequate Fire Flow Requirements current policy clarified by the Town Attorney as "Three Tiers".

Town Manager Russ Martin advised staff has continued to try to meet the Council's direction in dealing in adequate fire flow requirements; the fire flow requirement discussion has created lively participation and information/options have been provided to Council. Mr. Martin recommended the Town remain "status quo" with the 3 Tier OPTION 1 as it meets ICC codes and provides what is necessary for the Community Development Department. Mr. Martin advised that the Town has an obligation to enforce fire flow requirements. Councilor Gordon thanked Mr. Martin, the Fire Chief and Marshall, and all other departments and staff that have worked on this issue to provide information to the Council. Mayor German, although grateful for staff's research and information, stated the Town does not have the ability to change law, fire flow requirements are mandatory. Mayor German advised that residents, and developers, should contact their legislators if they desire changes in the law, options and incentives, to allow for development in areas such as Camp Verde; the current fire flow requirements impedes development and improvements. Councilor Baker stated the Council is left with no choice, which creates problems for development and improvements; large cities have resources to meet the fire flow requirements, but Camp Verde does not. Councilor Jones-Murdock requested clarification of state law with respect to lot split versus subdivision. Mr. Martin advised state law indicates a subdivision status is three or more lot splits, and all subdivisions must meet fire flow requirements. Councilor Jones-Murdock stated support for Option 1 noting that fire flow requirements are mandatory; with the Town's unique layout, the river and waterways, and without the Town owning the water companies, it causes development disadvantages to our residents; all property owners and residents need fire protection and are entitled to a fire protection safety net. Robert Foreman advised that the fire code has been in place since 2003 (updated in 2012).

Public Comment: None

10. **Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**
None.

11. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual

members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

12. **Councilor Jones-Murdock –** stated that Stacy Perry has provided a video of improvements and maintenance being completed; she will download the video and forward it to Virginia Jones, Town Clerk, to make it available for the Council and residents.

Councilor Baker – reminded everyone that Fort Verde Days is this weekend.

Mayor German – stated he and the Town Manager attended the water meeting with representative from Southern Arizona (San Pedro Valley) to discuss, explore and consider ideas for water conservation and rejuvenation of aquifers; the Mayor will also be drafting a letter of thanks for APS for their donation and assistance in planting of the trees at the new library.

Councilor Gordon – No report.

Councilor Whatley – stated she attended the Arbor Day Celebration at the new library, noting that over 30 trees were planted, many young citizens wrote delightful poems about the trees and the library.

Vice Mayor Bruce – No report.

13. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin advised that APS donated the trees (funding for the trees) and equipment/man power to dig the holes to plant the trees; the "Old Guys" planted and filled in the holes; the community development department did a great job in facilitating the Arbor Day Celebration at the Library.
The Public Works/Roads department has completed improvements (chip/seal) in the Verde Lakes area and Mr. Martin stated the Public Works department has done a spectacular job and encouraged the Council members to drive through Verde Lakes to see the road improvements.
Saturday, October 22, 2016 at 8:00 a.m. has been designated as the time set for clean up on Homestead parkway to insure continued public river access and recreation, noting that the Church of Jesus Christ of Latter Day Saints (Mormon) has historically taken on this project and will be participating again this year.
November 18, 2015 is the tentative date (subject to change) to meet with the newly elected and currently seated Yavapai Apache Tribal leaders to discuss the continued relationship between the Tribe and the Town of Camp Verde. Council Members will be notified when a firm date, time and place has been established.

14. **Adjournment – Mayor German declared the meeting adjourned at 7:52 p.m.**

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Charles German, Mayor

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Lynn Riordan, Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on October 5, 2016. I further certify that the meeting was duly called and held, and that a quorum was

present.

Dated this _____ day of _____, 2016.

_____
Virginia Jones, Town Clerk