DRAFT MINUTES

TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, SEPTEMBER 21, 2016 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor German called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Charles German, Vice Mayor Bruce George (absent), Councilor Robin Whatley, Councilor Jessie Jones-Murdock, Councilor Brad Gordon, Councilor Jackie Baker and Councilor Carol German.

Also Present
Town Manager Russ Martin, Council Elect Buck Buchanon, Councilor Elect Dee Jenkins, Marshal Nancy Gardner, Economic Development Director Steve Ayers, Finance Director Mike Showers, Deputy Clerk Barbie Bridge and Recording Secretary Jennifer Shilling.

3. **Pledge of Allegiance**
Mayor led the Pledge.

Mayor German evoked a "Point of Personal Privilege". The Mayor put together a statement regarding the loss of civil discourse shown at the last Council Meeting.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Regular Session –September 7, 2016 at 6:30 p.m.
   b) **Set Next Meeting, Date and Time:**
      1) Wednesday, September 28, 2016 at 6:30 p.m. Council Hears Planning & Zoning-Cancelled
      2) Wednesday, October 5, 2016 at 6:30 p.m. Regular Session
      3) Wednesday, October 12, 2016 at 5:30 p.m. Work Session
      4) Wednesday, October 19, 2016 at 6:30 p.m. Regular Session
      5) Wednesday, October 26, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters
   c) **Possible approval of Special Event Liquor License Application for Verde Valley Rangers, Mounted Sheriffs Posse for Fort Verde Days**

Motion was made by Councilor Gordon to approve the Consent Agenda. Second was made by Councilor German. Council unanimously approved the Consent Agenda.

5. **Special Announcements and presentations:**
   - **Proclamation declaring Saturday, September 24, 2016 as Camp Verde's Arbor Day Celebration 2016**
   - **Proclamation declaring Camp Verde Clean**
   - **Proclamation declaring October of Fort Verde State Historic Park Month**

Mayor German read the proclamations by title and gaveled them to be so proclaimed.

6. **Call to the Public for Items not on the Agenda.**
Deb McAshland- is running for re-election for the Yavapai College Governing Board. Ms. Ashland reviewed what she stands for and appreciates the vote.

Tim Wiggle- has 32 yrs of experience running sanitation and recycling programs in Michigan. It was his understanding the Council is looking at different recycling programs and stated he is interested in participating in helping with the research. Mr. Wiggle also stated there is no way to justify the fees that are being charged for solar because there are no building inspections being done. He asked the Council to please review the fee structure. He is currently going through the process and has put in a request for his own solar permit. Mayor German explained to Mr. Wiggle that the fees have been referred back to staff for further review. Councilor Gordon stated that since Mr. Wiggle has expertise and experience with recycling, he asked him to give his contact information to staff.

Mary Webster- newly elected Events Coordinator for the Verde Valley Rangers, stated she wanted to thank the Council for the approval for liquor license.

7. **Community Outreach Presentation by Yavapai College.**

Yavapai College President, Dr. Penny Wills, thanked the Council for their public service. She stated that research shows that people are more likely to engage in their community after taking a minimum of 12 college credits. Dr. Wills stated that she enjoys the Town of Camp Verde atmosphere and said there is so much to be proud of in the community. Dr. Wills passed out and reviewed the Yavapai College Community Update Newsletter and informational booklet.

Councilor Baker asked if there were technical course for adults available at the Verde Campus, for those who are looking to change careers. Dr. Wills said yes, and Yavapai College also offers online classes.

Councilor Whatley asked if there are any plans to build or invest in Camp Verde since it is centrally located. Dr. Wills stated right now on-line classes are the most in demand, there are centers available but she hasn't heard of a brick and mortar buildings scheduled for Camp Verde right now. The college is looking into libraries and schools that would be available for students for online classes. Councilor Whatley stated she is interested in having a center in Camp Verde.

Economic Development Director Steve Ayers stated they are working with the Small Business Development Center at Yavapai College to give them space here in the new library.

8. **Possible Approval of grant application to National Endowment of the Arts for the purpose of constructing a gateway entrance monument to be located at Industrial Drive, to include an in kind match.**
Economic Development Director Steve Ayers explained that over the past year two documents have been approved which called for finally recognizing Camp Verde's place in the geography of the Verde Valley as an entrance point. By applying for the National Endowment of the Arts Grant, there will be assistance with the cost of design, construction, purchase and placement of public art. There are different opportunities coming up, including seven roundabouts planned in different areas, to start the process. With this grant the plan is to place a bronze sculpture, created by Hopi artist Jerry Quotskuyva inside the Industrial Drive roundabout, along with the planned landscaping. The Town can apply the budgeted landscaping costs as its matching portion of the grant. The department has collected several letters of support including one from the Hopi Nation which should help with winning the grant. The estimated cost of adding the statue to the roundabout will be approximately $20,000.00.

Mr. Ayers stated the application, budget and letters are ready to be submitted with the Council's approval.

Councilor Whatley wanted to clarify that the sign on the sculpture would say Entrance to Camp Verde. Mr. Ayers confirmed this.

Councilor Murdock asked if this has passed with ADOT requirements and has been discussed with them to make sure it's ok to be in the middle of a roundabout. Mr. Ayers explained that ADOT actually would want to block the view of the other side to help with traffic flow.

Counselor German clarified the $20,000 is a cash match. Mr. Ayers stated the estimate cash outlay paid by the Town of Camp Verde is $20,000. Mr. Ayers reviewed the costs and how the Town would plan to match the funds. The Town is applying for a grant totaling $125,000.

Motion was made by Councilor German to approve the submission for a grant application to National Endowment of the Arts for the purpose of constructing a gateway entrance monument to be located at Industrial Drive, to include an in kind match. Second was made by Councilor Baker. **Motion** carried unanimously.

9. **Discussion, consideration & possible approval for the Finance Director to make the budget adjustments as attached.**
Finance Director Mike showers explained that making these budget adjustments is something that has been done for the last five years and it is normally done after the fiscal year is over. The adjustments are done in areas of extra expenses. The four areas of adjustments are: Elections- special elections, Legal Fees, Cont. Service Program and IT Services. The balance of Contingency Funds went to cover termination payouts.

Councilor Baker confirmed this is just clearing things up for last fiscal year. Mr. Showers confirmed yes. These items were things each department was working on in the last fiscal year.

Motion was made by Councilor Baker to approve the Finance Director, Mike Showers, to make the budget adjustments as attached. Second was made by Councilor Gordon. **Motion** carried unanimously

10. **Call to the Public for items not on the agenda: NONE**

11. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Whatley- promised the Library that she would remind everyone that this Saturday, September 24 at 2pm is the Arbor Day Celebration at the new library. The "Old Guys" planted 30 trees on the site and APS dug all the holes.

Councilor Gordon- went to the Camp Verde Promotions Dinner for the volunteers. He wanted to thank Camp Verde Promotions for a nice dinner. Mr. Gordon also went to the Dedication of the Vets Memorial in Cottonwood. The Mayor bought lunch at the Senior Center. He also attended the Intergovernmental Meeting last Thursday.

Vice Mayor George- Absent

Councilor Baker- attended the 911 Memorial at the Ramada.

Councilor Jones-Murdock- attended the Intergovernmental Meeting in Camp Verde. It was nice that Moscato was able to showcase their food.

Councilor German- attended the Yavapai College Committee Meeting, the Verde Valley Forum and the 911

Memorial, sponsored by the Camp Verde American Legion. Ms. German wanted to thank Maria for organizing the Promotions Dinner. Councilor German also attended the Intergovernmental Meeting and the Yavapai College Board Meeting.

Mayor German- attended same meetings as Councilor Gordon.

12. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Manager Russ Martin stated they are preparing for the Christmas Party and asked Council to please advise him or Barbie what date would work best for Council, December 16 or 17th. Councilor Gordon wanted the manager to update the public on the Hwy 260 construction Project. Utility activities will start in October but the major part isn't planned until March or April. Broadband is planned for that section.

13. **Adjournment**

Mayor adjourned the meeting at 7:32 p.m.

_____
Charles German, Mayor

_____
Virginia Jones, Town Clerk

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the CIP Work Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on January 29, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2016.

_____
Jennifer Shilling, Recording Secretary