MINUTES

TOWN OF CAMP VERDE
SPECIAL SESSION / REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, AUGUST 3, 2016 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor Charles German called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Charles German, Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Carol German, Councilor Jackie Baker, and Councilor Jessie Jones-Murdock were present.

Also present
Town Manager Russ Martin, Library Director Kathy Hellman, Commander Jacqui McConnell, Town Clerk Virginia Jones, and recording secretary Lynn Riordan.

3. **Pledge of Allegiance**
Mayor German led the Pledge of Allegiance

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
   1. Special Session –July 13, 2016 at 3:00 p.m.
   2. Executive Session – July 13, 2016 (Recorded and Sealed).
   3. Special Session – July 13, 2016 at 6:00 p.m.
   4. Special Session – July 13, 2016 at 6:30 p.m.
   b) **Set Next Meeting, Date and Time:**
   1. Friday, August 5, 2016 at 8:00 a.m. Executive Session-Manager Review
   2. Wednesday, August 10, 2016 at 5:30 p.m. Work Session - **CANCELLED**
   3. Wednesday, August 17, 2016 at 6:30 p.m. Regular Session
   4. Wednesday, August 24, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters-**CANCELLED**
   c) **Possible approval of modification to intergovernmental agreement between the Arizona Department of Revenue and the Town.** Staff Resource: Mike Showers

On a **motion** by Vice Mayor George, seconded by Councilor Baker, the council voted unanimously to approve the Consent Agenda.

5. **Special Announcements and presentations:**
Presentation of certificate of appreciation for participation in the Welcome Home Vietnam Veteran Event held March 2016, presented by John McDowell and Sheila Stubler.

John McDowell and Sheila Stubler presented a Certificate of Appreciation to the Town of Camp Verde for their support and sponsorship of the 2016 Sedona Welcome Home Vietnam Veterans Day Celebration and the AVTT Traveling Memorial Wall.

6. **Call to the Public for Items not on the Agenda.**
Steve Goetting addressed the Mayor and Common Council stating he obtained public records and emails from the Town Clerk, stating his displeasure and suggesting Mayoral and staff misconduct, with the discovery of

letters written soliciting retail businesses (signed by the Mayor), 1) specifically the letter written to Trader Joe's on 04-30-2015, and 2) the letter written to the Arizona Association for Economic Development (dated 09-09-2015) in reference to a newspaper article/opinion provided by Tom Pitts (letter signed by Economic Development Director Steve Ayers).

7. **Discussion, consideration, and possible approval of giving the Finance Director approval to move forward and sign a contract for new lease purchase financing with US Bank for the attached specified equipment in an amount not to exceed $543,000.00 per the terms provided in the RFP response summary.** Staff Resource: Mike Showers

On a **motion** by Councilor Whatley, seconded by Councilor Gordon, the council voted to approve and accept the US Bank lease purchase financing in an amount not to exceed $530,000.00 for the specified equipment, with Councilors Baker and German voting **nay.**

Town Manager Russ Martin, on behalf of Finance Director Mike Showers, advised the specific equipment included a sewer-vac truck and camera van for the Sewer District/Waste Water Treatment; also advising that this expenditure has been approved in the Fiscal 2016-17 Budget – 5 year lease purchase. Mr. Martin advised that the US Bank contract at 1.5% interest included a 3% pre-payment penalty, while the National Bank contract was 1.56% but had no pre-payment penalty. Mr. Martin advised that the Finance Director recommended acceptance of the lowest bid. Councilors German and Baker stated objection to acceptance of the US Bank proposal because of the 3% prepayment penalty, and the desire to do business with a local bank (National) rather than a bank in Prescott. Councilors Gordon and Jones-Murdock stated support for accepting the US Bank proposal as it was the lowest interest rate, the lease purchase is budgeted for, and if additional funds are available they would be spent on CIP projects rather than pre-payment of the lease purchase.

8. **Discussion, consideration, and possible approval of Materials Sales Agreement for Friends of Camp Verde Library, Inc.** Staff Resource: Kathy Hellman

On a **motion** by Vice Mayor George, seconded by Councilor German, the council unanimously voted to approve the Materials Sales Agreement for Friends of Camp Verde Library, Inc.,

Library Director Kathy Hellman advised the new Materials Sales Agreement for Friends of Camp Verde Library, Inc., has been previously approved by counsel when it was presented for the Camp Verde Library Endowment. The Friends of Camp Verde Library is replacing the Camp Verde Library Endowment to provide continuing support and create resources, fund raisers including book sales, volunteers and provide services to the library and our community. A letter stating termination of CVLE and acceptance by Friends of Camp Verde Library has been signed. Mayor German and Council Members thanked the Friend of the Library and all library volunteers for their continued services and support.

9. **Discussion, consideration, and possible direction to staff regarding the 2016 Arizona Municipal Risk Retention Pool Board of Trustees Election.** Staff Resource: Russ Martin

On a **motion** by Councilor Gordon, seconded by Councilor Whatley, the council unanimously voted to nominate and support Carol Brown (Camp Verde) and Rudy Rodriguez (Cottonwood) for the 2016 Arizona Municipal Risk Retention Pool Board of Trustees.

Town Manager Russ Martin and Council discussed support of potential nominees: Jill Adams (Sierra Vista), Carol Brown (Camp Verde), and Rudy Rodriguez (Cottonwood), noting that Councilor Jackie Baker is currently on the Board of Trustees (term expires 2018).

10. **Discussion, consideration, and possible instruction to the Mayor as to how to vote on the proposed**

League Resolutions at the League of Arizona Cities and Towns League Resolution Committee meeting on Tuesday, August 23, 2016 at 1:30 p.m. located at the Fairmont Scottsdale Princess at 7575 East Princess Drive, Scottsdale, AZ 85255.

On a **motion** by Mayor German, seconded by Councilor Whatley, the council unanimously voted to support all Resolutions:

NUMBER	RESOLUTION	SPONSOR	ACTION
BFED 1	Seek legislation to create the Economic Development Reimbursement Authority (EDRA) system for infrastructure and improvements.	Surprise	
BRED 2	Create renewable energy and conservation financing districts for commercial properties	Flagstaff	
BFED 3	Amend statute to authorize retention and detention basin improvement districts to levy and expend money to operate, maintain, repair and improve retention and detention basins within a municipality	Yuma	
BFED 4	Create workable, mutually beneficial construction sales tax reform	League	
GAHRE 1	Simplify the re-zoning language for cities and towns to reflect the more direct county language	Sedona	
GAHRE 2	Seek legislation to remove any limitation or penalty in accessing PSPRS retirement benefits as the member is transitioning into a job reassignment as an accommodation under the Americans with Disabilities ACT (ADA)	Surprise	
GAHRE 3	Design legislation to improve the County island annexation process without undue burden to any one party	Sierra Vista and Yuma	
GAHRE 4	Revise and update the disincorporation statues	League	
GAHRE 5	Explore Options that create funding solutions and/or financing authority to deal with PSPRS unfunded pension liabilities	League	
NSQL 1	Develop strategies to enhance Forest Health	Flagstaff	
NSQL 2	Restore the Arizona Housing Trust Fund	Flagstaff	
PSMAC 1	Support the presence of military installations	Sierra Vista	

- **BFED-Budget, Finance and Economic Development**
- **GAHRE-General Administration, Human Resources and Elections**
- **NSQL-Neighborhoods, Sustainability and Quality of Life**
- **PSMAC-Public Safety, Military Affairs and the Courts**

Councilor Whatley noted that it appears all communities, including Camp Verde, are facing and dealing with many of the same issues. Mayor German suggested that the Council support of all of the proposed Resolutions.

11. **Call to the Public for items not on the agenda.**
None.

12. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor German – no report.

Councilor Jones-Murdock stated she participated in the National Night Out presented by CVMO, and thanked the many volunteers, CVMO, Cottonwood PD and SWAT.

Councilor Baker stated she participated in the National Night Out presented by CVMO, and thanked the many volunteers and CVMO; and she attended the candidate's forum and the Yavapai Apache candidate's forum.

Mayor German stated he attended the National Night Out, CVMO did a great job, and he thanked the many volunteers, CVMO and town staff and council members that volunteered.

Vice Mayor George stated he also attended and volunteered at the National Night Out, CVMO did a great job, and he thanked the many volunteers.

Councilor Gordon stated he also attended the National Night Out, CVMO did a great job, and he thanked the many volunteers; he also attended and volunteered at Cornfest where Camp Verde Promotions did a great job again this year; and he attended the candidate's forum.

Councilor Whatley stated she also attended and volunteered at the National Night Out and Cornfest, thanking the many volunteers, CVMO and her husband and Town Manager Russ Martin for volunteering and cooking at National Night Out. .

13. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin stated he attended and volunteered at the National Night Out (cooking over 400 hamburgers and 300 hot dogs) – it was a very successful event.

Mr. Martin stated the Town received an APS rebate check (in the amount of almost $1,000) for the skate park improvements and LED lighting. With the APS rebates and savings from the LED lighting, the $8,000 improvements approved and completed last year will pay for itself quickly.

Mr. Martin stated the county Board of Supervisors (on a 3-2 vote) approved $600,000 funding for Hwy 260 improvements, which will insure that the improvement project will now move forward and utility work and improvements will begin in the next few months. Supervisor Thurman did a great job supporting this project and getting the funding approved.

Mr. Martin advised the interview and review process in in progress for replacement of Mr. Jenkins, Community Development Director – there are five qualified candidates.

Mr. Martin advised the Secretary of State (Ms. Reagan) was in Camp Verde today to present a grant check in the amount of $20,000 to the Library (grant was applied for by Sebra Choe). Mr. Martin advised that Ms. Reagan was invited to return to celebrate the opening on the new Library in November.

14. **Adjournment. Mayor German adjourned the meeting at 7:11 p.m.**

Charles German, Mayor

Lynn Riordan, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on August 3, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 18 day of August, 2016.

Virginia Jones, Town Clerk