DRAFT MINUTES

TOWN OF CAMP VERDE
SPECIAL SESSION / REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JULY 13, 2016 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor Charles German called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Charles German, Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Carol German, Councilor Jackie Baker, and Councilor Jessie Jones-Murdock were present.

Also present
Finance Director Michael Showers, Town Manager Russ Martin, CVMO Steve Ganis, Town Clerk Virginia Jones, and recording secretary Lynn Riordan.

3. **Pledge of Allegiance**
Mayor German led the Pledge of Allegiance

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**
   1) Work Session –June 8, 2016
   2) Regular Session – June 15, 2016

b) **Set Next Meeting, Date and Time:**
   1) Wednesday, July 20, 2016 at 6:30 p.m. Regular Session-**CANCELLED**
   2) Wednesday, July 27, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters-**CANCELLED**
   3) Wednesday, August 3, 2016 at 6:30 p.m. Regular Session
   4) Friday, August 5, 2016 at 8:00 a.m. Executive Session-Manager Review
   5) Wednesday, August 10, 2016 at 5:30 p.m. Work Session
   6) Wednesday, August 17, 2016 at 6:30 p.m. Regular Session
   7) Wednesday, August 24, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters-**CANCELLED**

c) **Possible approval of the re-appointment for G. Eugene Neil as Assistant Magistrate for Camp Verde Municipal Court for a two (2) year term, effective March 6, 2016 and setting an hourly rate of $38.00 per hour on an as needed basis with a three (3) hour minimum.** Staff Resource: Judge Paul Schlegel.

d) **Possible approval of the re-appointment for Susan Oliver Worth-Howe as Assistant Magistrate for Camp Verde Municipal Court for a two (2) year term, effective July 6, 2016 and setting an hourly rate of $38.00 per hour on an as needed basis with a three (3) hour minimum.** Staff Resource: Judge Paul Schlegel.

e) **Possible approval of intergovernmental agreement between the Town of Camp Verde and the Town of Jerome for dispatching services by the Marshals Office to take effect July 1, 2016 to June 30, 2019.** Staff Resource: Nancy Gardner

f) **Possible approval of intergovernmental agreement between the Town of Camp Verde and the Town of Clarkdale for dispatching services by the Marshals Office to take effect July 1, 2016 to June 30, 2019.** Staff Resource: Nancy Gardner

g) **Possible approval of intergovernmental agreement between the Town of Camp Verde and the Yavapai Apache Nation for dispatching services by the Marshals Office from July 1, 2016 to June 30, 2019.** Staff Resource Nancy Gardner

On a **motion** by Vice Mayor George, seconded by Councilor Baker, the council voted unanimously to approve the Consent Agenda.

5. **Special Announcements and presentations:**

- **Presentation of 2016-second quarter Business Beautification Award to Trails End RV Park.**
  Vice Mayor George presented the 2016 second quarter Business Beautification Award to Trails End RV Park. Council stated appreciation for their continued hard work, maintenance and keeping their RV Park aesthetically pleasing.
- **Special recognition to Finance Director Michael Showers for Certificate of Achievement for** Excellence in Financial Reporting from the Government Finance Officers Association. Mayor German stated Finance Director Michael Showers had earned the Certificate of Achievement. Town Manager Russ Martin personally thanked Mr. Showers and stated Mr. Showers continuously provides the Town and its residents with a stable financial environment.

6. **Call to the Public for Items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

Warren Harris addressed the Mayor and Common Council stating the franchise fee continues to appear on his bill; and inquiring about how much water it takes to grow marijuana, and opposing support of this this type of business that may be depleting water resources while other businesses do not – like the new O'Reilly's and the new Circle K.

Howard Parrish addressed the Mayor and Common Council stating the Camp Verde Calvary is alive and well, even though local paper does not include them in reporting activities. Mr. Parrish advised that the Calvary made an appearance at the Cottonwood Parade, Sedona Parade (St. Patrick's), Flagstaff, Prescott (cemetery), and the Prescott Rodeo Grand Entry for 4th of July.

7. **Quarterly Reports from the following Commissions/Board**

- **Planning & Zoning Commission – no report**
- **Board of Adjustments & Appeals – no report**

Town Manager Russ Martin advised that the written quarterly report are available for review and included in the packet

Mayor German requested the following item.

8. **Discussion and possible direction to staff to bring back a proposal for inclusion with the Council Policy and Procedures allowing the Mayor the authority to write letters of support with staff knowledge and support to various parties/organizations which meet the mission of the Town regarding economic development.**

Council and staff discussed the potential need to look at, and perhaps revise the Town's correspondence policy. Mr. Martin stated there are occasions when a request for letter of support (economic development) cannot be completed timely if it is necessary to place the item on the Agenda.

Vice Mayor George read the town policy 13.3 Correspondence into the record. After discussion, it was the **consensus** of the Council to direct the Town Manager and the Town Clerk to review the Town Policy, applying current needs and media, and forward recommended changes to the Council if necessary.

9. **Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**
No public comment.

10. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor German stated she attended the Regional Business Chamber Fiesta at the Blazin' M Ranch; also the Yavapai College Governing Board Advisory Committee this morning (it was a feisty one); and the Chamber meeting at the new medical center - the presentations on Zika and other viruses were excellent.

Councilor Jones-Murdock stated she participated in the Hwy clean up (and got bit by ants); acted as a substitute Judge for the 4th of July festivities in Rimrock; and will attend the ADOT meeting this Friday as well as the Cornfest this weekend.

Councilor Baker stated she attended the retreat for the insurance pool (risk management), and the regional chamber meeting; she is participating in the booth for the League of Arizona cities and towns, and will be in attendance for the Cornfest this weekend.

Mayor German stated the ADOT meeting is Friday, and the Cornfest starts on Friday also, at 3:00 p.m.

Vice Mayor George stated he participated in the Hwy clean up, and attended a community MH seminar in Sedona; he also will be attended the Cornfest this weekend.

Councilor Gordon stated he participated in the Hwy clean up and the CVMO neighborhood meeting, stating the neighborhood meeting was well attended and successful.

Councilor Whatley stated she participated in the Hwy clean up; she attended the Camp Verde Business Alliance meeting and it appears that many of the Town's business are working together in the best interest of their economic needs as well as the best interests of the Town; the Cornfest starts this Friday and volunteers are still needed.

Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin stated the ADOT meeting would be held in the Council Chambers/Courtroom on Friday, July 15; the Cornfest starts on Friday at 3:00 p.m.; and he is temporarily trading offices with Economic Development to make room for additional stall.

11. **Adjournment. Mayor German adjourned the meeting at 7:14 p.m.**

_____
Charles German, Mayor

_____
Lynn Riordan, Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session / Regular Session of the Town Council of Camp Verde, Arizona, held on July 13, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2016.

_____
Virginia Jones, Interim Town Clerk