

DRAFT MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JUNE 15, 2016 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor German called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Charles German, Vice Mayor Bruce George, Councilor Robin Whatley (absent), Councilor Jessie Jones-Murdock, Councilor Brad Gordon, Councilor Jackie Baker and Councilor Carol German.

Also Present

Town Clerk Virginia Jones, Town Manager Russ Martin, Sanitation District Manager, Jan Grogan, Librarian, Kathy Hellman Public Works Director, Ron Long, Marshal, Nancy Gardner, Commander, Jackie McConnel and Recording Secretary Jennifer Shilling.

3. Pledge of Allegiance

Mayor led the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1) Regular Session – June 1, 2016

b) Set Next Meeting, Date and Time:

1) Wednesday, June 22, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters (cancelled)

2) Wednesday, July 6, 2016 at 6:00 p.m. Special Session- Final Budget

3) Wednesday, July 6, 2016 at 6:30 p.m. Regular Session

4) Wednesday, July 13, 2016 at 5:30 p.m. Work Session

5) Wednesday, July 20, 2016 at 6:30 p.m. Regular Session

6) Wednesday, July 27, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters

c) Possible approval for the Finance Director to make budget adjustments from Library Media and Risk Management Legal Defense to the Restricted Monies Fund (19) as well as a portion of the Verde lakes CIP budget from County Flood control to Federal Grants fund. d) Possible approval for the Finance Director to make the Fund Equity adjustments from the library Media and Risk Management.

Motion was made by Vice-Mayor George to approve the Consent Agenda. Second was made by Councilor Baker. Council unanimously approved the Consent Agenda.

5. Special Announcements: NONE

6. Call to the Public for items not on the Agenda:

Marie DeClue- The Meals on Wheels Program is looking for a driver to cover Friday deliveries. The driver would only deliver in the Camp Verde area from 11:45 a.m. to 2 p.m. If someone is interested, please let them know ASAP.

7. Discussion, consideration, and possible approval of Special Event Liquor License application for Verde Valley Rangers Mounted Sheriff's Posse/Catherine A. Webster, Camp Verde Arizona 86322 for Annual Cornfest occurring on July 15th and 16th.

Verde Valley Rangers Mounted Sherriff's Posse Representative, Catherine Webster is requesting a Liquor License for Cornfest. Ms. Webster stated the organization is a Nonprofit Organization that is able to award scholarships to high school students with some of the money they earn during events. Councilor Baker thanked the Rangers for being there during the event. **Motion** was made by Vice-Mayor George to approve the Special Event Liquor License application for Verde Valley Rangers Mounted Sheriff's Posse/Catherine A. Webster, Camp Verde Arizona 86322 for Annual Cornfest occurring on July 15 and 16th. Second was made by Councilor German. **Motion** carried unanimously.

8. Discussion, consideration, and possible approval of Ordinance 2016-A418, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai, County, Arizona relating to the Transaction Privilege and Use Tax; amending the tax code of the Town of Camp Verde, Arizona to maintain the exclusion included in Ordinance 2015-A403 for contracts entered into prior to March 1, 2015 from the .65% increase retroactively from March 1, 2016 to November 1, 2016.

Council Members discussed the effects of approving this item. Town Manager, Russ Martin explained this would mainly affect contracts, for example, construction contracts.

Motion was made by Councilor Baker to approve Ordinance 2016-A418, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai, County, Arizona relating to the Transaction Privilege and Use Tax; amending the tax code of the Town of Camp Verde, Arizona to maintain the exclusion included in Ordinance 2015-A403 for contracts entered into prior to March 1, 2015 from the .65% increase retroactively from March 1, 2016 to November 1, 2016. Second was made by Councilor George. **Motion** carried unanimously.

9. Discussion and consideration of options and possible approval to use Town reserve funds for a one time and final payout of \$200,000 to the Library for their equity in Verde Cliffs Parcel #404-28-439.

Librarian, Kathy Hellman, thanked the Council for taking the library tour today and for receiving the donation check from the Citizens Committee for the Camp Verde Library for \$417,753.00. She appreciates the support of the community and the support of Council. Ms. Hellman explained the reason they are asking for this payout is to purchase some items that were not included in the original building contract. Some of these items include the AV equipment, kitchen appliances, computers, community desks, a flagpole and landscaping. Since Parcel #404-28-439, was donated to the library, they could use these funds to purchase the needed items and then the property would become the town's property. Town Manager, Russ stated the property is currently listed for \$219,000.00

Vice-Mayor George stated the "Old Guys" would like to help with landscaping, and he could possibly get the word out to have others come over to help with the landscaping project.

Motion was made by Vice-Mayor George to approve the use of the Town's Reserve Funds for a one time and final payout of \$200,000 to the Library for their equity in Parcel #404-28-439. Second was made by Councilor Baker. **Motion** carried unanimously.

10. Discussion and consideration of options to allocate \$50,000 of the 2017 CIP to be used for Audio/Visual Equipment at the Community Library. Staff Resource: Kathy Hellman

Librarian Kathy Hellman explained this request relates directly to the Council using the Program Room, because she was aware the Council wanted to update the AV equipment in this building. She went on to explain the AV equipment would serve a dual purpose because of the Parks and Recreation showing movies on Fridays. Ms. Hellman felt that CIP funds should be put towards a project that could actually be done instead of a project that continually is over looked because of different priorities that come up. Councilor Gordon stated he would rather see this money go towards streets or drainage problems and objects.

Councilor Members discussed the cost of updating the sound system in the Council Chambers. Town Manager Russ Martin explained a couple of years ago when this room was looked at to upgrade the AV equipment, it was about \$30,000 for the recording equipment alone.

Councilor German asked if there would be a specific Council Chamber at the library that would not be shared. Ms. German explained that Council had voted to upgrade rooms 206/207 for a new Magistrate court in order to have a dedicated Council Chambers. Ms. German agreed with Councilor Gordon, that the money should be left as is and use it for roads and flood control. Ms. Hellman explained it was her understanding the first floor room at the library would be set up for Council.

Council discussed at length different options and agreed the wiring should be in place before closing the walls in at the new facility. Council directed the Town Manager to reduce the scope in order to get the wiring completed to find the resources to back it up.

The Council gave Town Manager Russ Martin direction to reduce the scope in order to get the wiring completed to find the resources to back it up.

11. Discussion, consideration and possible authorization to purchase a Mobile Mini 8' x 20' Combo unit in an amount not to exceed \$17,603.00 that will be used by the Wastewater Division that will enable us to comply with OSHA's requirements noted in the last inspection. This is a non-budgeted item.

Mayor German asked how tall the requested Mobile Mini is. Sanitation District Manager, Jan Grogan explained the building is actually 10x20 with an 8ft ceiling height. Ms. Grogan explained she went to the JOC with a Request for Proposal several months ago to put an addition on to the lab because OSHA was not pleased how crowded it was inside. Only two proposals were received and they were shocked at the amount of each proposal so they looked for alternatives. The proposed Mobil Mini has its own door, where they could do their lab work and then lock door at the end of the day. There are excess funds in their budget so they could use these funds to pay for the Mobil Mini.

Motion was made by Councilor Gordon to authorize the purchase a Mobile Mini 10' x 20' Combo unit in an amount not to exceed \$17,603.00 that will be used by the Wastewater Division that will enable them to

comply with OSHA's requirements noted in the last inspection. Second was made by Councilor German.
Motion carried unanimously.

12. Discussion, consideration and possible authorization to purchase a VAC-CON V290H Vacuum truck/Jetter (\$325,264) and Ford Supreme 16' Camera Van (\$176,347.54). This item is budgeted in the 2016-17 Tentative Budget.

Sanitation District Manager, Jan Grogan explained this item is budgeted in the FY 16/17 Budget. She is only requesting the early release of the purchase order for one year's lease payment because other cities and towns begin their fiscal year at the same time and she would like get her order in before they get flooded with other orders. Ms. Grogan explained if something happens, she can still cancel production at any time.

Motion was made by Councilor Gordon to authorize staff to enter a purchase order for the VAC-CON V290H Vacuum truck/Jetter and Ford Supreme 16' Camera Van. Second was made by Councilor Baker.
Motion carried unanimously.

13. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.) -NONE

14. Council Informational Reports.

Councilor Whatley — Absent

Councilor Gordon — Attended the Camp Verde Promotion Meeting, and signed up to be a volunteer. They are in need of corn roasters. He also attended the NAH Open House, the Verde Valley Land Preservation Meeting and the Library Tour.

Vice Mayor George – Reminds everyone that Friday, June 24th is highway clean up day. Everyone will meet at 7:00 am. An email will be sent out.

Councilor Baker — Nothing

Councilor Jones-Murdock — Nothing

Councilor German — the Open House for NAH was wonderful, and very well attended. They even had to turn people away. She noticed that Council Members from the surrounding areas were also present.

Mayor German — went to the Grand Opening of NAH. He agreed that it was well attended. He also attended the Fallen Warriors Ceremony in Prescott. He had the opportunity to meet Mrs. Reeder, the mother of one of the fallen warriors. He stated it was a great presentation. The Mayor invites everyone to see the bronze statue when you have the chance, it is located on the West side of the Court House Plaza.

15. Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager, Russ Martin explained there is an O'Reilly Auto Parts Store going in on Finnie Flat Road.

Adjournment

Mayor adjourned the meeting at 7:42 p.m.

Charles German, Mayor

Jennifer Shilling, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the CIP Work Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on January 29, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2016.

Virginia Jones, Town Clerk