AMENDED AGENDA

REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MAY 18, 2016 at 6:30 P.M.

ADDITING ITEM 4C.

a) **POSSIBLE ACCEPTANCE OF OFFER FOR THE PURCHASE OF TOWN OWNED PROPERTY PARCEL 404-02-172 A VACANT RESIDENTIAL PROPERTY AT APPROXIMATELY 1000 S MCCRACKEN LANE AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE SALE OF THIS PROPERTY.**

Support your local merchants.

TOWN OF CAMP VERDE
AMENDED AGENDA REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MAY 18, 2016 at 6:30 P.M.

If you want to speak during "*Call to the Public for Items NOT on the Agenda*" Please complete the Request to Speak Form

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Special Session - April 29, 2016
      2) Executive Session - April 29, 2016 (recorded)
      3) Special Session – May 4, 2016
      4) Executive Session – May 4, 2016 (recorded)
      5) Regular Session – May 4, 2016
   b) **Set Next Meeting, Date and Time:**
      1) Wednesday, May 25, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters
      2) Wednesday, June 1, 2016 at 6:30 p.m. Regular Session
      3) Wednesday, June 8, 2016 at 5:30 p.m. Work Session
      4) Wednesday, June 15, 2016 at 6:30 p.m. Regular Session
      5) Wednesday, June 22, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters
   c) **POSSIBLE ACCEPTANCE OF OFFER FOR THE PURCHASE OF TOWN OWNED PROPERTY PARCEL 404-02-172 A VACANT RESIDENTIAL PROPERTY AT APPROXIMATELY 1000 S MCCRACKEN LANE AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE SALE OF THIS PROPERTY.** Staff Resource: Russ Martin

5. **Special Announcements and presentations:**
   - There are no Special Announcements

6. **Call to the Public for Items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

7. **Presentation and update by Yavapai County Assessor Pamela J. Pearsall, regarding but not limited to information about the Property Tax Assistance Programs in Arizona offered through the Assessor's Office.**

8. **Presentation and update by Ken Zoll regarding the Verde Valley Archaeology Center to include but not limited to progress regarding the property and building plans.**

9. **Discussion, consideration, and possible approval to hire Cannon Consultants, LLC to prepare a feasibility study with cost estimates for the purchase, design, and construction of a replacement bridge for the original steel truss Black Bridge for the purpose of utility placement and pedestrian use..** Staff Resource: Ron Long

10. **Review and update of Mining Use Permit 20150033 on the westerly side of State Route 260 and milepost 214.27 on parcels 403-15-002Z & 003J.** Staff Resource: Mike Jenkins

11. **Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

12. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

13. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

    - **Response to Council regarding Call to the Public Comment from previous meeting.**

14. **Adjournment**

Posted by: _____ Date/Time: 05-16-16. 3:01 PM

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

4.C

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 18, 2016 Regular Session

☒ *Consent Agenda* ☐ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation* ☐ *Pre-Session Agenda*

Requesting Department: Administration

Staff Resource/Contact Person: Manager Russ Martin

Agenda Title (be exact): Possible acceptance of offer for the purchase of Town owned property parcel #404-02-172 a vacant residential property at approximately 1000 S. McCraken Lane and authorizing the Mayor to execute all documents necessary to complete the sale of this property.

Estimated Presentation Time: 5 min.

Estimated Discussion Time: 5 min.

Reviews Completed by:

☒ ***Department Head:*** Russ Martin, comments included.

☐ ***Town Attorney Comments:***

☐ ***Finance Department:***
Fiscal Impact:
Budget Code: _____ ***Amount Remaining:*** _____
Comments:

Background Information: Consideration of the offer and now moving forward to sale Mayor require signatures on a number of documents to close. A survey was done when we received this and has been given to the new potential owners.

Recommended Action (Motion): Approve the Mayor to sign all needed documents related to this sale.

Instructions to the Clerk: None

Support your local merchants.

TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MAY 18, 2016 at 6:30 P.M.

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5. **Special Announcements and presentations:**
   - There are no Special Announcements

6. **Call to the Public for Items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

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    - **Response to Council regarding Call to the Public Comment from previous meeting.**

14. **Adjournment**

Posted by: Julie M. Scott Date/Time: 05-12-16 1:12PM

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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4a.1

TOWN OF CAMP VERDE
DRAFT MINUTES
SPECIAL SESSION
EXECUTIVE SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
FRIDAY, APRIL 29, 2016 at 8:00 A.M.

1. **Call to Order**
Mayor German called the meeting to order at 8:03 a.m.

2. **Roll Call**
Mayor Charlie German, Vice Mayor Bruce George, Councilors Robin Whatley, Brad Gordon, Jackie Baker, Jessie Jones-Murdock, Carol German.

Also present are Town Manager Russ Martin, Attorney William Sims, Camp Verde Water Company Owner Stan Bullard and Town Clerk Virginia Jones,

3. **Pledge of Allegiance**
Mayor German led the Pledge.

4. **Discussion regarding the proposed Camp Verde Water Franchise Agreement. Council may adjourn to executive session pursuant to ARS 38-431.01(A)(3) for legal advice.**

Mayor German questioned Camp Verde Water Company owner, Stan Bullard if he had any comments. Mr. Bullard indicated that Council has received a draft copy of the Franchise Agreement and wished them luck.

On a motion by Vice-Mayor George seconded by Councilor Gordon Council voted unanimously to go into Executive Session to discuss the proposed Camp Verde Water Franchise Agreement. At 8:08 a.m.

8:08 A.M. Council recessed Special Session

9:00 a.m. Council reconvened Special Session

5. **Possible approval (or Denial) of Resolution 2016-965, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, deeming the granting of a Franchise to Camp Verde Water System Inc. beneficial to the Town, and calling a Regular Election set for August 30, 2016 to submit the question to the qualified electors as to whether or not the franchise shall be granted.**

No Action was taken.

6. **Adjournment**

Mayor German adjourned the meeting at 9:01 a.m.

_____

Charles German, Mayor

_____

Virginia Jones – Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session held on April 29, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this_____day of _____, 2016

_____

Virginia Jones-Town Clerk

4a.3

TOWN OF CAMP VERDE
DRAFT MINUTES
SPECIAL SESSION
EXECUTIVE SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY MAY 4, 2016 ~~at 6:00 P.M.~~ 5:00 P.M.

1. **Call to Order**
Mayor German called the meeting to order at 5:00 p.m.

2. **Roll Call**
Mayor Charlie German, Vice Mayor Bruce George, Councilors Robin Whatley, Brad Gordon, Jackie Baker, Jessie Jones-Murdock, Carol German were present.

Also present are Town Manager Russ Martin, Town Clerk Virginia Jones

3. **Pledge of Allegiance**
Mayor German led the Pledge of Allegiance.

4. **Discussion or consultation with staff relative to Council's position regarding negotiations for the purchase, sale or lease of real property located on McCracken Lane.** Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(7) for discussions or consultations with designated representatives of the Council in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property.

On a motion by Vice-Mayor George seconded by Councilor Murdock, Council voted unanimously to go into Executive Session to discuss Council's position regarding negotiations for the purchase, sale or lease of real property located on McCracken Lane and discussion and legal advice regarding the Camp Verde Water Franchise Agreement.

Prior to the vote and in response to Councilor Baker question, Council was advised that the Town Attorney would be available telephonically for legal advice.

Council adjourned into Executive Session at 5:06 p.m.

5. **DISCUSSION REGARDING THE PROPOSED CAMP VERDE WATER FRANCHISE AGREEMENT. COUNCIL MAY ADJOURN TO EXECUTIVE SESSION PURSUANT TO ARS 38-431.01(A)(3) FOR LEGAL ADVICE.**

Council reconvened Special Session at 6:04 p.m.

Council took no action on either item.

6. **Adjournment**

On a motion by Councilor Gordon, seconded by Councilor Murdock Council adjourned Special Session at 6:05 p.m.

_____

Charles German, Mayor

_____

Virginia Jones – Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session held on May 4, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this_____day of _____, 2016

4a-5

MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MAY 4, 2016 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order
Mayor German called the meeting to order at 6:30 p.m.

2. Roll Call
Mayor Charles German, Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Jessie Jones-Murdock, Councilor Brad Gordon, Councilor Jackie Baker and Councilor Carol German.

Also Present
Finance Director Mike Showers, Town Clerk Virginia Jones, Yavapai County Supervisor Thomas Thurman, Town Manager Russ Martin, Town Marshal Nancy Gardner and Recording Secretary Jennifer Shilling.

3. Pledge of Allegiance
Mayor German led the Pledge.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**
1) Budget Work Session – April 22, 2016
2) Regular Session – April 20, 2016
3) Budget Work Session – April 15, 2016
4) Work Session– April 13, 2016

b) **Set Next Meeting, Date and Time:**
1) Friday, May 13, 2016 at 8:00 a.m. Budget Work Session
2) Wednesday, May 18, 2016 at 6:30 p.m. Regular Session
3) Wednesday, May 25, 2016 at 6:30 p.m., Council Hears Planning & Zoning Matters

c) **Possible approval of Job Order Contract Payment to Fann Environmental, LLC for a total of $179,803.48 for Camp Verde Wastewater Treatment Plant-New Plant Headworks. This is a budgeted item.**

Motion was made by Councilor George to approve the Consent Agenda and approve the Job Order Contract Payment to Fann Environmental, LLC for a total of $179,803.48 for Camp Verde Wastewater Treatment Plant-New Plant Headworks. Second was made by Councilor Gordon. Councilor Whatley would like to amend the minutes of April 20, 2016 to reflect two changes. The vote of Council should show Councilor Gordon and Councilor Whatley voted NO on Item 10, and Councilor Whatley was a NO vote on Item 12. Council unanimously approved the Consent Agenda with the amended changes to the minutes of April 20, 2016.

5. Special Announcements

Vice Mayor George announced and proclaimed June 14, 2016, recognizing Gunnery Sergeant Edward "Pete" Reeder and Lieutenant Charles G. Morris. Co-Chairman of the Veterans Memorial Plaque Project Committee, Phil Goode gave a PowerPoint Presentation regarding the plans for updating the Yavapai County All Veterans Memorial. Twenty-two additional names will be added to the plaque. The rededication is scheduled for Flag Day, June 14, 2016 from 12 pm to 1:30 pm at the Prescott Courthouse Plaza.

Mayor German announced and proclaimed May 1-7, 2016 as Municipal Clerks Week.

6. Call to the Public for items not on the Agenda:

Warren Harris- Mr. Harris asked what the Council's stance on medical marijuana is. He also questioned if the Council would be as hard on the marijuana grower as they have been on developers who are currently building in the area. Mr. Harris gave kudos for the work being done on the library, and the new medical facility, but stop the witch-hunts.

Steve Goetting- stated there is a Chamber Meeting coming up and will be held at the Denny's Restaurant. Fossil Creek will be a discussion topic as well as Affordable Housing,

Phil Goode- Mr. Goode wanted to acknowledge Yavapai County Supervisor Thomas Thurman for all of his hard work.

7. Update and discussion relative to local, state, and county matters with Yavapai County Supervisor Thomas Thurman.

Supervisor Thomas Thurman gave an update on the following matters:

- May is Mental Health Awareness Month. Mental health is a big thing in the jail system, habits are formed, and offenders get help while in jail but then go back to habits once they get out of jail. Now, they are getting criminals back on ACESS the day they get out of jail instead of just dropping out of the system and repeating the cycle.
- Mr. Thurman stated he is a "Trails Guy" and has been working with the Parks Service on improving several trails in the area.
- The Yavapai County Budget is finished and is on the Governor's desk. Property taxes are not being raised (the levy) and Capital Funds will be used for Capital needs instead of raising property taxes. The library will be fully funded. K-12 was brought back up to full funding. They are trying to pool the fuel taxes, to use the money more wisely.
- Bill 1350, makes zoning throughout the County so you can rent a house on a daily basis. This will turn into a policing problem for the town. The homeowner will now have to hire a rental firm that is paid and cannot do it personally.

Councilor German expressed her appreciation for Mr. Thurman representation. She was pleased to see that school funding was put back this year.

Public Comment:

Elaine Bremner asked Mr. Thruman if any part of carryover funds could be applied to the Meals on Wheels Program. Mr. Thurman explained there are a dozen of agencies needing money. Mayor German directed Ms. Bremner to present these types of questions to Mr. Thurman at the Yavapai Board of Supervisors meetings.

8. **Discussion, consideration & possible approval of Resolution 2016-963, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting fees for Town services for FY 2016-17 and superseding Resolution 2015-935.**
Finance Manager, Michael Showers would like to remind the community that the banners around town should serve as a reminder about the Budget Forum coming up on Monday, May 9, 2016. He encouraged people to come in and talk to Staff and Council, and give their ideas.

Mr. Showers explained the town fees are the same except for;

- Clerk's Office would like to remove the fee for the Business Office List- the list will be on the web.
- Sewer System/Waste Water Treatment Plant fees
- Availability Fee (new) goes to residents who are in a position to connect to the sewer but are refusing to connect.
- Reconnect Fee (old) $100 fee for anyone who has been disconnected from the system and needs reconnected. Manager explained

Town Manager, Russ Martin explained, If a ball is placed in the line to disconnect, they have to dig into ground to put ball in and then when its reconnected, they have to dig again. Councilor Gordon asked if this comes into play if you sell house. Mr. Showers stated no. Councilor Jones-Murdock asked if this fee is across board whether it is commercial or residential. Mr. Showers stated yes.

On a motion by Vice Mayor Bruce George, seconded by Councilor Jones-Murdock Council voted to accept Resolution 2016-963, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting fees for Town services for FY 2016-17 and superseding Resolution 2015-935. **Motion** carried unanimously.

9. **Possible approval (or denial) of Resolution 2016-965, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, deeming the granting of a Franchise to Camp Verde Water System Inc. beneficial to the Town, and calling a Regular Election set for August 30, 2016 to submit the question to the qualified electors as to whether or not the franchise shall be granted.**

Town Manager, Russ Martin turned the floor over to Justin Bullard a representative of Camp Verde Water System Inc. Mr. Bullard asked Council to consider the agreement they reviewed, Friday, April 29, 2016, for approval tonight, instead of the one they have in front of them. There is some language added to Section 2 and Section 3 that was not in Friday's agreement. The issue is mainly dealing with prior rights. Town Manager, Russ Martin explained the Council could not adopt a franchise agreement and send it to the electorate that they do not agree is the best interest of the community. The goal tonight was to have Council decide which version of the agreement is best for the citizens. The discrepancy is with the dates of when the town became a government entity and who has the right of way. This comes down to who has to pay to move water lines. The existing arrangement has been in effect since 1988 and needs to be changed but the water company would like to keep it the same.

Public Comment:

Steve Goetting- stated a resolution was passed in 2013 and approved an election that never got held, he is wondering what was that franchise agreement that you (the Council) agreed to at that point and what happens to that resolution. Mr. Goetting also stated he hoped for citizens sake, that differences would be posted, so they know what exactly what they are voting for.

Mr. Martin explained the resolution that was approved was a Gap Resolution that says the Town and the Water Company would agree to continue the current arrangement of their existing Franchise Agreement until an election could be held. Then, State Law changed and no election was held. Now there is an election scheduled. The issue of the language stating if the lines were required to be moved, who would be responsibility to take care of it and how to do this fairly. Mr. Martin asks Mr. Bullard if it is his final statement, that he would like the Council to vote on the version they looked at Friday before the attorney made changes. Mr. Bullard said, "That is correct". Councilor Gordon stated that we started this process a year ago and does not understand why things are being done at the last moment. Mr. Gordon commented that he is not comfortable with having to make a rush decision on such an important document. Mr. Gordon stated he would not be in favor of approving the Franchise Agreement as requested and no longer operate under the Franchise Agreement that was extended. Councilor German agrees with Councilor Gordon. Ms. Gordon remembers in 2013 when the agreement was up and the water company came and asked for an extension until the next regular elections. Since then, several elections have gone by and nothing has been done. Therefore, they have been operating without a Franchise Agreement for that period of time. Mr. Martin wants the Council to make clear the motion on the resolution and then give direction as to how to handle the current arrangement with the existing Franchise Agreement. Vice Mayor George stated this is a 25 year agreement and feels we are being pressured into making an agreement at the last minute. There should have been enough time to come up with some type of agreement. Mayor German stated if they were not incorporated it would still be under the county, and without the special concession of recognizing 1988, the water company would have to pay for any moving of the lines that would be required. Anything before that, once transfer from the county, all those rights and privileges and responsibility were transferred to the town. The Special agreement was granted by a previous Council and at this point doesn't conform to state law.

Motion was made by Councilor Gordon to deny Resolution 2016-965, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, deeming the granting of a Franchise to Camp Verde Water System Inc. beneficial to the Town, and calling a Regular Election set for August 30, 2016 to submit the question to the qualified electors as to whether or not the franchise shall be granted. And, to discontinue the expired Franchise Agreement the Town is currently operating under right now. Second was made by Councilor Baker. **Motion** carried unanimously.

Meeting Recessed 8:00 pm
Meeting resumed 8:10 pm

10. Discussion, consideration and possible direction to staff regarding alternatives to funding the Verde Valley Senior Center, to include but not limited to Valley Services, Inc.

Vice Mayor George stated the Senior Center is currently providing meals, transportation and providing social interaction for seniors. All of this is funded through NACOG. Mr. George gave a presentation on Valley Services Inc. who could be an alternate resource the Town could use for the Meals on Wheels Program. The Town has already set aside funding for the Meals on Wheels Program, but there is a need to investigate other options there are out there. If the Town decided to

use Valley Services Inc, they would need an organization to take on the administration of the program. Valley Services Inc. would provide a freezer and a truck to deliver the meals to the administrator. By using this program for the Meals on Wheels program, seniors would have 5-7 meals delivered at one time instead of having one meal delivered each day. This would save in volunteer time and private vehicle maintenance. The down side to using Valley Services Inc. there would be less social interaction for the seniors. The ultimate goal is getting seniors nutritious meals at affordable prices. The website for Valley Services Inc is valleyinc.com for more information.

Mr. Hatch, a representative of the Camp Verde Senior Center, stated the social aspect for the Senior Center is growing. The volunteers put a lot of time in to make sure everyone knows they are there. Mr. Hatch stated he feels bad that not everyone can come to the center. Mr. Hatch feels there is a lot of good churches that might be interested in getting involved. Bread of Life could be a great asset once the new facility is ready. Mr. Hatch gives credit to Elaine Bremer for seeing to the seniors who can't come in to the Senior Center. The Meals on Wheels is a big project. Mr. Hatch stated he is interested in being on the research committee for this program.

Elaine Bremner- from Verde Valley Senior Center gave a brief overview of all the things the Senior Center does. The Meals on Wheels Program is increasing numbers and fund raising events are held every month. Ms. Bremner stated hunger knows no boundaries. Ms. Bremner also stated people would starve without the Meals on Wheels Program. Ms. Bremner feels frozen food is not as nutritious and the cost of this other program seems too low. Ms. Bremner stated she will continue to serve the people of Camp Verde.

Steve Goetting stated he looked into this company in the past and it didn't work out because they serve bigger communities only. As far as other alternatives, Mr. Goetting stated he is pushing for a culinary school to help with the program. The volunteers helping with the Meals on Wheels Program are doing a great job and the community desperately needs this service.

Ron Posten- a Meals on Wheels Driver, delivers approximately 2,200 meals a year. Mr. Posten doesn't think everyone knows what they are getting for the money they are given. There are more services given besides giving the meals. Face to face contact means a lot more than phone calls. Mr. Posten feels the current process is cheaper than what Valley Inc. can provide.

Patricia George- knows well the poverty in the area. Ms. George stated people are living on $6,000 per year. Surrounding towns are given a lot of funding, and Camp Verde puts out more than their share to provide for the community. Ms. George stated Camp Verde needs more funding and the community needs to do more for the poor. Ms. George challenges members to find a way.

Councilor Gordon- asked if there is a list of all the churches and service organizations for the area, if someone could send an email asking them to brainstorm these types of programs. Mayor German would be happy to contact the churches and services organizations.

Councilor Baker- stated several area churches are already helping. NCOG funds are also getting cut from government funding but they are trying to stretch the funds they do get. Ms. Baker stated her mother benefited from the Meals on Wheels Program, and that the visit from the individual every day, is just as important as feeding the individual.

Councilor Whatley- wanted to thank Denis and Phoebe for the great work they do at the Senior Center, stating it is clean and attractive. She stated the Council appreciates their involvement and

support their efforts,

Councilor Jones-Murdock- feels this is a huge problem for every community and it takes a lot of money, staffing and coordination. Ms. Jones-Murdock stated it will take a serious effort from everyone to get the people fed. There has to be a change and it will take a joint effort.

Phoebe, a representative of Bread of Life, wants to provide meals and be a distribution center for St. Mary's. The Meals on Wheels topic will be addressed and would like to have the facility handle the program once the facility is finished. Phoebe will bring the program up for discussion to their board.

11. Discussion, consideration and possible direction to staff regarding possible implementation of a "Request to Speak Card" that would be used on Agenda item "Call to the Public for items NOT on the Agenda".

Mayor German explained the reasoning for adding the "Request to Speak Card" would help the Chair manage the meeting more effectively, especially if there are a number of people who would like to speak on one specific topic. It would help the flow of the meeting. Councilor Jones-Murdock likes the idea but wouldn't like it if the person who doesn't want to fill out the card is not allowed to speak. Councilor Gordon stated most meetings are manageable but if this is used consistently, it might get people used to the idea. He suggested using it for a little bit and then try something else if it did not work. Town Clerk, Virginia Jones stated this would help the Clerks for the record. Vice Mayor Gordon stated it would eliminate the pause when people are filling out their name before they speak. Councilor Baker stated this has been tried in the past, the community didn't like it and were very outspoken about it. Councilor Jones-Murdock stated she understands the Mayor's request for this and likes the idea of having a public request form. It would make it a more professional meeting. Councilor German feels criticized for not listening to the public and is not in favor of the card. She feels it sends the wrong message to the community. Mayor German stated it takes a lot of stress off the Chair to make sure people have the opportunity to speak. Councilor Whatley stated if this is going to help the Mayor do his job correctly it would not hurt to try. **Motion** was made by Vice Mayor George to implement a "Request to Speak Card" that would be used on Agenda item "Call to the Public for items NOT on the Agenda". Second was made by Councilor Gordon. **Motion** passed with 5 yea and Councilor Baker and Councilor German voting nay.

12. Discussion, consideration and possible direction to staff relative to propose legislation by the 52th State Legislature during its second regular session that convened on January 11, 2016.

Mayor German stated the Yavapai County Supervisor Thomas Thurman covered this topic during his discussion. Town Manager, Russ Martin stated there are only some dangers at the very end but is unsure of what we can do about them. Will be waiting to see what their interpretation has to say about them. This is the last time this topic is on the agenda.

13. Call to the Public for Items not on the Agenda: NONE

Ron Posten- if anyone would like to do a ride along with a Meals on Wheels representative, please talk to him or Elaine Bremner.

David Whirly- there was an article in paper that suggested Camp Verde was a "bedroom community" to Cottonwood. Mr. Whirly feels Camp Verde shouldn't be considered a "bedroom community" to Cottonwood.

Debra- There is a great event being held this Friday, from 1pm to 7pm downtown to market the local businesses. She feels it is important to support the kids involved and encourage them.

14. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Whatley — Nothing

Councilor Gordon — Attended a Verde River Basin Parks Meeting. The Forest Service gave a presentation on the Restoration of Spring Creek.

Vice Mayor George -- NOTHING

Councilor Baker — gave an update on NACOG. The management team is currently working on a Strategic Plan. Ms. Baker would like to focus on the next CGBC Grant and try to spend as much of that money on Senior Center in Camp Verde.

Councilor Jones-Murdock — Nothing

Councilor German —Nothing

Mayor German — reminds everyone that Law Enforcement Week is May 15th through 21st. The American Legion Post 93 is requesting the presences of the Council to attend a program honoring heroes in blue. It will be held at the American Legion Post 93 located at 276 S. 3rd Street, Sunday, May 15, 2016 at 1 pm. Please RSVP by calling 928-567-5012, there will be a light meal after the program. The Vice Mayor and Mayor will be participating. The Mayor along with Russ Martin attended a meeting about recycling/trash. The Town is required, by law to provide the opportunity to recycle, which is an unfunded mandate.

15. Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Manager Martin reminded everyone that the Library won't open until 1 pm on Tuesday, May 10th. There will be an All Staff Training in the gym from 10 am-12 pm.

16. Adjournment

Mayor German adjourned the meeting at 9:05 p.m.

_____

Charles German, Mayor

_____

Jennifer Shilling, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on May 4, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2016.

_____

Virginia Jones, Town Clerk

9.

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 18, 2016

☐ *Consent Agenda* ☐ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☒ *Action/Presentation* ☐ *Pre-Session Agenda*

Requesting Department: Public Works

Staff Resource/Contact Person: Ron Long

Agenda Title (be exact): Discussion, consideration, and possible approval of to hire Cannon Consultants, LLC to prepare a feasibility study with cost estimates for the purchase, design, and construction of a replacement bridge for the original steel truss Black Bridge.

Estimated Presentation Time: 5 Minutes

Estimated Discussion Time: 15 Minutes

Reviews Completed by:

☐ ***Department Head:***_____ ☐ ***Town Attorney Comments:*** N/A

☐ ***Finance Department*** N/A
Fiscal Impact: None
Budget Code: N/A ***Amount Remaining:*** _____
Comments:

Background Information:

In 1910, James B Girand, Arizona's first and only Territorial Engineer, was responsible for the design of a three span connected steel truss bridge in Camp Verde that was the first bridge to span the Verde River in the Territory. In 1972, a flood damaged the historic Black Bridge which led to its replacement in 1975. The bridge was replaced by the concrete bridge that exists today and was later removed leaving only the concrete abutment walls on either side of the Verde River and portion of the pier columns which can be seen within the Verde River channel.

Staff is requesting Council to consider hiring Cannon Consultants, LLC to prepare a feasibility study for a new pedestrian bridge that spans the Verde River on an alignment of the historic Black Bridge. The study will be performed by Jerry Cannon a highly regarded Structural Engineer that specializes in the restoration and repurposing of historic bridge structures. This study includes survey work, engineering analysis of how to best install the replacement bridge, and an Engineer's estimate for the purchase, design, and construction of the bridge.

The project would entail replacing the "Black Bridge" with a reclaimed steel truss bridge that was removed from the Little Colorado River near Joseph City in Navajo County. The replacement bridge would be a steel truss bridge similar to the original Black Bridge and would be installed in the same alignment as the original bridge. The Replacement Bridge would serve as a much needed utility crossing for water, sewer, & gas and would also serve as a pedestrian bridge connecting Rezzonico Park with the Pecan Lane Monument property. The new bridge would span the Verde River using new piers and abutments to support the structure leaving the existing concrete abutment walls as is. (See the attached Proposal from Cannon Consulting)

This is an opportunity to provide a cost effective solution for utilities to cross the Verde River and provide a unique feature to our Rezzonico River Park and an important link in the Town's future River Walk and Trial System that will eventually connect Rezzonico Park to the soon to be built Community Park.

Recommended Action (Motion):

Move to approve hiring Cannon Consultants, LLC to prepare a feasibility study to install a repurposed steel truss bridge that will span the Verde River within the same alignment as the historic Black Bridge for a cost of $11,950.

Instructions to the Clerk:

Please attach the 3-page proposal prepared by Cannon Consulting.

CANNON CONSULTANTS, LLC
417 S. 4TH AVENUE • TUCSON, ARIZONA 85701
PHONE: (602) 738-3983
EMAIL: jerryacannon@gmail.com

Ron Long, P.E.
Public Works Director
Town of Camp Verde
395 S. Main Street
Camp Verde, AZ 86322

RE: Black Pedestrian Bridge over the Verde River

Dear Mr. Long:

We are pleased to submit a Scope of Work, Manhour Estimate and Cost Proposal for the Black Pedestrian Bridge project. Our lump sum fee for this work is $11,950.

If you have any questions or need additional information, let me know.

Sincerely,

Jerry A. Cannon, P.E., S.E.
Manager/Bridge Engineer

CC: Dale E. Miller, P.E. / Rick Engineering Co.

CANNON CONSULTANTS, LLC
417 S. 4TH AVENUE • TUCSON, ARIZONA 85701
PHONE: (602) 738-3983
EMAIL: jerryacannon@gmail.com

BLACK PEDESTRIAN BRIDGE OVER THE VERDE RIVER

SCOPE OF WORK

APRIL 8, 2016

GENERAL

In 1910, James B. Girand, Arizona's first and only Territorial Engineer, was responsible for the design of a three span connected steel truss bridge that spanned the Verde River at Camp Verde, Arizona. The steel trusses were provided by Missouri Vally Bridge & Iron Company and the bridge had a concrete deck. In 1972 a flood damaged the historic Black Bridge, which was limited to a 3 ton weight limit, and was later replaced with another bridge in 1975. The 1910 bridge was later removed leaving only the concrete abutment walls and a portion of the pier columns which can be seen in the Verde River channel. The Town of Camp Verde is considering the construction of a pedestrian bridge along the same alignment as the historic Black Bridge. This new bridge would span the Verde River using new piers to support the structure and placing new abutments behind the existing concrete abutment walls.

Cannon Consultants proposes to prepare a feasibility study for the new pedestrian bridge that spans the Verde River on an alignment of the historic Black Bridge. The following is our Scope of Work.

TASK 1: PEDESTRIAN BRIDGE FEASIBILITY CONCEPT STUDY

The Verde River low flow channel is to be determined by a new survey of the bridge site by Rick Engineering. We have obtained a cost proposal from Vastco Construction to provide steel trusses from the St. Joseph Bridge, sometimes referred to as the Obed Road Bridge located in Navajo County, that spanned the Little Colorado River. The historic bridge was built in 1917 and was replaced with stronger new steel truss spans so that the bridge could support HS20 live load (40 tons). The existing steel trusses are available in Holbrook, Arizona and can be delivered to the Camp Verde site for about $40,000 each. The truss spans reusing the steel trusses would be 83'-8" and provide a 12 foot wide walkway. Utility lines could be supported by the steel trusses. The live load capacity of the historic steel trusses with a new concrete deck or wood deck, can support a live load needed for a pedestrian bridge.

We propose to evaluate two bridge options as follows:

Alternative No. 1: Pedestrian Bridge with Pier in Low Flow Channel of River
Use the steel trusses from the Joseph City Bridge for a total length of 330 feet. This alternative would require building a pier in the low flow channel of the Verde River which would be costly and may delay the project in getting a 404 permit.

Alternative No. 2: Pedestrian Bridge Locating Piers so that the Bridge Span the River.
Using the steel trusses from the Joseph City Bridge, we would locate the pier so as to span the waters of the United Stated. Depending on the exact location of the waters of the U.S., this may require that one span be longer requiring a special designed truss or shifting the truss support to clear span the waters of the U.S.

We estimate three plan sheets for the two alternatives.

TASK 2: PREPARE REPORT WITH COST ESTIMATE

We propose to prepare a report and cost estimate for the two alternative bridge schemes along with engineering costs in order to establish a budget for this pedestrian bridge project and with recommendations as to how best to proceed with the bridge design.

TASK 3: PROJECT COORDINATION

Visit site in Navajo County where Joseph City Bridge trusses are stored to verify condition of the steel trusses. Attend one meeting, if needed, with the Town of Camp Verde and obtain available information at ADOT's offices in Phoenix.

Man-Hour Estimate

Task No./Description	Sr. Bridge Engineer	Design Engineer	CAD Drafter	Clerical	Total Man-Hours
Task 1. Pedestrian Bridge Feasibility Concept Study	10	20	30	--	60
Task 2. Prepare Report with Cost Estimates	5	20	--	10	35
Task 3. Project Coordination	10	--	--	--	10
TOTALS	**25**	**40**	**30**	**10**	**105**

Cost Proposal

Discipline	Hours	Rate	Total Estimate Cost
Sr. Bridge Engineer	25	$160.00	$4,000.00
Design Engineer	40	$110.00	$4,400.00
CAD Drafter	30	$80.00	$2,400.00
Clerical	10	$50.00	$500.00
TOTAL LABOR			**$11,300.00**
Direct Expenses: printing, travel, etc.			$650.00
TOTAL LUMP SUM COST ESTIMATE			**$11,950.00**

10.

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: **May 18, 2016** **Mayor and Common Council – Regular Session**

☐ *Consent Agenda* ☐ ***Council Direction*** ☐ *Executive Session Requested*

☒ *Presentation Only* ☐ *Action/Presentation*

Requesting Department: Community Development

Staff Resource/Contact Person: Michael Jenkins, Community Development Director

Agenda Title (be exact): Review and update of Mining Use Permit 20150033 located on the westerly side of State Route 260 at milepost 214.27 on parcels 403-15-002Z & 003J.

List Attached Documents:

Estimated Presentation Time: 10 Minutes

Estimated Discussion Time: 10 Minutes

Reviews Completed by:

☒ ***Department Head:*** ☐ ***Town Attorney Comments:***

Background Information: Per Resolution 2015-939 "A time frame of one year was allowed for the applicant to obtain all permits and approvals from Federal, State, County and the Town before the implementation of the Use Permit would be issued". The one year anniversary date of the Use Permit approval by Council was May 5, 2016.

On May 3, 2016, Staff issued a Notice to Implement the Use permit to the applicant after receiving all submittals required. As part of the submittal requirement, the applicant has provided the Town Clerk with a Reclamation Assurance in the form of a Performance Bond as approved by Staff and the Town Attorney as based on the Reclamation Plan as prepared by the applicant's engineer.

As a condition of approval of Mining Use Permit 20150033, the Use Permit is to be reviewed on an annual basis on or around the anniversary date of the Implementation of the Use Permit. The first annual review of the Use Permit will be brought to Council on or around May 3rd of 2017.

05-18-16
SUBMITTED BY KEN SOLL

VERDE VALLEY ARCHAEOLOGY CENTER

385 South Main Street
Camp Verde, AZ 86322-7272
(928) 567-0066
www.verdevalleyarchaeology.org

May 18, 2016

Camp Verde Town Council
473 S. Main Street
Camp Verde, AZ 86322

RE: Annual Report

It is my pleasure to present our annual report to the Town Council as required under terms of the lease for the building at 385 S. Main St. This past fiscal year (July 2015 – June 2016) has been among our most eventful, productive and beneficial. Here are some of the highlights:

- In July the Verde Valley Archaeology Center received title to two parcels of land from Mr. Scott Simonton along Homestead Parkway. The property was appraised for $1.32 million, of which Mr. Simonton donated $1.2 million. In addition to the $250,000 note carried by Mr. Simonton, the Center is obligated to install the water main from Davidson Drive to the end of our two parcels.

- The Center subsequently contracted for the engineering of the water line. The plans were completed and the County has issued a construction permit. We anticipate installing the water line later this year.

- The Center's Capital Campaign for the building has started out well. All the benches and most of the interpretive signs for the Native American Heritage Preserve have been sold to donors. In addition, the two planned garden areas have been sold to donors for $10,000 each. The big push to pay off the note and acquire funds for building will start in the Fall.

- From July 1, 2015 through April 2016, the Center received 4,903 visitors, making it the highest visitation period to date. This does not count the hundreds of people who came to our lecture series held at the Cliff Castle Casino hotel. With two months remaining in the fiscal year, we will easily exceed 5,000 visitors for the first time.

- The 2016 Verde Valley Archaeology Fair was our most successful with many archaeological films, lectures and demonstrations. For the second year in a row, we were named a "Premier Signature Event" of the Arizona SciTech Festival.

- The Camp Verde Meteorite exhibit opened in March 2015. The exhibit was extended through August 2015 because of the significant interest and visitation. Since then the Center has been working with Arizona State University (ASU). ASU has two additional meteorites in their collection from prehistoric ruins in the Verde Valley area that also came from Meteor Crater. We are working with ASU on a study of this unusual find which will be published in 2017.

- October 2015 saw the opening of the Paul Dyck Rockshelter Collection exhibit. This exhibit of only a small fraction of the items has brought many visitors to the Center. This coming October the exhibited items will be removed and a totally new exhibit will be unveiled.

- Starting tomorrow, May 19, the Center will host teams of graduate students from Eastern Illinois University and Indiana State University. They will be conducting a series of geospatial analysis tests on our Homestead property. These tests include ground-penetrating radar, drone LiDAR (Light Detection and Response) and other tests with the purpose of identifying as many underground features as possible with no ground disturbance. The results of these tests will tell us if we need to excavate any features that will be in the area of our future building plans, as well as allow us to develop the trail through the Native American Heritage Preserve.

- This summer we will hold our popular Summer Archaeology Film Festival. We will present a free archaeological film every Friday evening from June 10 through the end of August in the Sedona Public Library and repeated the following Friday at the Center.

- The Center's membership continues to grow. As of today, we have 495 family memberships comprising over 1,000 individuals. We have also seen support from the business community grow with six new business memberships in just the past few weeks.

- Lastly, but most important to me on a personal level, is that the Center has been able to hire its first full-time employee. Our Office Manager is a tremendous benefit to the Center and has freed me to concentrate more on our business memberships and general fundraising .

The future of the Center looks very promising. We are working on several projects that will bring more attention and visitation to Camp Verde. Some of these include:

- Moving our annual benefit Gala to the new Cliff Castle Casino Hotel and Conference Center in 2017.
- Hosting the first Paul Dyck Celebration of Archaeology in Art in 2018. This will be a national competition for original works of art that incorporate the archaeology and beauty of the Verde Valley.
- Reinstituting the American Indian Film Festival starting in November 2017.
- Partnering with the Verde Valley Sinfonietta for a concert in Sedona and Camp Verde during Native American Month in 2017 featuring symphonic works with Navajo flautist, R. Carlos Nakai.

I would like to thank the Town Council for their support this past year, with special thanks to the staff from the Office of the Town Manager, Clerk, Public Works, Parks and Recreation, and Planning and Zoning for their invaluable assistance, cooperation and friendliness. We cannot image a better place for our future growth and efforts than Camp Verde.

Respectfully submitted,

Kenneth J. Zoll
Executive Director